

MINUTES

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
October 11, 2023
6:00 p.m. Executive Session
7:00 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL
Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2022-2023 Board of Education Goals

1. *The Plumsted Township Board of Education will continue to maintain transparent communication through various media platforms to highlight news districtwide as well as inform the community of legally permissible topics/information at monthly Board of Education meetings.*
2. *The Plumsted Township Board of Education supports the implementation of targeted professional development to address ways to reduce the number of out of district placements for students with special needs, vertical articulation across grade levels to promote cohesion within the curriculum, and personalized learning opportunities that promote increased college and career readiness and student/teacher retention.*
3. *The Plumsted Township Board of Education supports the implementation of a district five-year strategic plan aimed at teacher retention and appreciation and providing a safe, supportive learning environment that promotes self-worth and encourages productive contributions in a constantly evolving global society. The Superintendent will develop strategic planning committees who will work cohesively with the Board of Education to provide regular comprehensive updates. Prior to the start of Year 5 initiatives and strategies a thorough review and evaluation of Year 4 outcomes will be conducted with the Board of Education and District Stakeholders.*

2022-2023 District Goals

1. *The Plumsted Township School District will create and begin the implementation of a New Teacher Academy to support and retain new teachers. These four year cohorts will be designed to offer targeted training and professional learning to foster growth and collaboration among new teachers with the guidance of master teachers and administration.*
2. *The Plumsted Township School District will establish three community committees and host three meetings over the course of the 2022-2023 school year to engage an array of stakeholders in collaborating on district initiatives:*
 - *Equity Committee*
 - *Curriculum Committee*
 - *Success, Recognition and Promotion Committee*
3. *The Plumsted Township School District will support staff and expand expertise in data analysis and implementation of differentiated instruction to facilitate student learning and mastery of New Jersey Learning Standards while increasing NJSLA results.*

Board of Education approval October 12, 2022

I. CALL TO ORDER

Mrs. Potter, BOE President, called the meeting to order at 6:00 p.m..

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2022-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Potter	Present
Mr. Burnett	Present
Dr. Giardina	Present
Mr. Goodman	Present
Mr. Meroney	Present
Mrs. Morgan	Present
Mrs. Raywood	Present

ALSO PRESENT

Mr. Russo, Interim Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Supsie, Board Attorney

Mr. Burnett made a motion to go into executive session at 6:02 p.m. for the purpose of discussing personnel, student matters, collective negotiations, and sewer contract.
Seconded by Dr. Giardina, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Dr. Giardina made a motion to go out of executive session at 7:02 p.m..
Seconded by Mr. Meroney. Passed unanimously.

V. ROLL CALL

Mrs. Potter	Present
Mr. Burnett	Present
Dr. Giardina	Present
Mr. Goodman	Present
Mr. Meroney	Present
Mrs. Morgan	Present
Mrs. Raywood	Present

ALSO PRESENT

Mr. Russo, Interim Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Supsie, Board Attorney

VI. FLAG SALUTE - Mrs. Potter led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Burnett moved with a second by Mrs. Raywood that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for October 11, 2023.

Roll Call

Yes

Mr. Burnett, Mrs. Raywood,
Dr. Giardina, Mr. Goodman,
Mr. Meroney, Mrs. Morgan,
Mrs. Potter

No

None

VIII. APPROVAL OF MINUTES

Dr. Giardina moved with a second by Mr. Burnett that VIII.A and VIII.B be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on September 13, 2023.

B. The minutes are presented for necessary correction and approval for the special meeting on September 28, 2023.

Roll Call

Yes

Dr. Giardina, Mr. Burnett,
Mr. Goodman, Mr. Meroney,
Mrs. Morgan, Mrs. Potter,

No

None

Abstain

Mrs. Raywood

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

November 15, 2023
December 13, 2023

January 3, 2024 (reorganization meeting)

B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS - None

XI. STUDENT REPRESENTATIVE COMMENTS

Kelly Hammer, student representative, commented on the following:

High School

Homecoming/Spirit Week

Homecoming Court

Upcoming 8th Grade Information Night

Middle School

Participated in National Honor Society Day to preview HS Academies

Respect Week

Elementary School

Rockin Warrior Teachers' of the Month

Respect Week

PTO Scholastic Book Fair

XII. SUPERINTENDENT'S COMMENTS

Mr. John Russo, Interim Superintendent commented on the following:

Welcomed the incoming Superintendent Mr. David Ytreboe.

Prefaced the Presentations.

XIII. PRESENTATIONS/AWARDS

HIB Presentation - Carolyn Videla - HIB Grades

State of the Schools Presentation - Tara Nesbihal, Andrea Caldes, and Carolyn Videla - District Test Results

XIV. PUBLIC COMMENT ON AGENDA ITEMS - None

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Dr. Guardian moved with a second by Mr. Burnett that A.1 - A.18 be approved:

1. Recommend approval of all bills and claims for October 11, 2023, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for October 11, 2023, which required handwritten checks after the September 13, 2023, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending June 30, 2023.
4. Recommend ratification of the transferring of funds, for the period ending July 31, 2023.
5. Recommend ratification of the Board Secretary's Report for the period ending June 30, 2023, and the Treasurer of School Monies Report, for the period ending June 30, 2023.
6. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of June 30, 2023, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
7. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of June 30, 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
8. Recommend approval of the Board Secretary's Report for the period ending July 31, 2023, and the Treasurer of School Monies Report, for the period ending July 31, 2023.
9. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of July 31, 2023, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
10. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of July 31, 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
11. Recommend ratification of approval of the bus routes for the 2023-2024 school year.
12. Recommend ratification of approval of a contract with the Division of Children and Families Regional School - Ocean Campus for tuition for 2023-2024 school year for student number 203063, at a total cost of \$52,828.00.

13. Recommend ratification of approval of an agreement with Above and Beyond Entertainment as DJ for the New Egypt High School Homecoming Dance, to be held on October 5, 2023, at no cost to the Board of Education.
14. Recommend approval for Teaching Strategies to provide PreK Creative Curriculum materials for the Dr. Gerald H. Woehr Elementary School during the 2023-2024 school year, at a cost of \$7,368.58.
15. Recommend approval for The Math Learning Center (Bridges Math K-5) to provide materials for Grade 1, at the Dr. Gerald H. Woehr Elementary School during the 2023-2024 school year, at a cost of \$311.04.
16. Recommend approval of a contract with Elite Training Services to provide substitute athletic trainers during the 2023-2024 school year.
17. Recommend approval of the carryover from the ESEA consolidated grant for the 2022-2023 application year as follows:

Title I	\$18,952.79
Title II	\$60,967.35

18. Recommend approval of the carryover from the IDEA consolidated grant for the 2022-2023 application year as follows:

IDEA Basic	\$4,550.93
IDEA Preschool	\$22,017.00

Roll Call

Yes

Dr. Giardina, Mr. Burnett,
Mr. Goodman, Mr. Meroney,
Mrs. Morgan, Mrs. Raywood,
Mrs. Potter,

No

None

B. Personnel Motions

Dr. Giardina moved with a second by Mrs. Raywood, B.1 - B.14 be approved:

1. Move the appointment of David Ytreboe, as Superintendent of Schools for the period of January 1, 2024 through June 30, 2024, at a salary of \$170,000 for 2023-2024, prorated; \$175,100.00 for 2024-2025; \$180,353 for 2025-2026; and \$185,763 for 2026-2027, approved by the Executive County Superintendent of Schools.
2. Recommend acceptance of the resignation of Carol Rouski, Paraprofessional, at the Dr. Gerald H. Woehr Elementary School, effective October 24, 2023, with regrets.
3. Recommend approval of Antonietta Capodanno, as a part-time Interim Director of Curriculum and Instruction, at a rate of \$60.00 per hour, not to exceed 1,125 prorated hours, without benefits, for the 2023-2024 school year. Pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.

4. Recommend approval of Stacey Tamburo, as a School Psychologist, at the New Egypt Middle School, effective on or before December 12, 2023, at a prorated salary of \$64,718.00, equal to MA+30 Step 6, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
5. Recommend approval of Samantha Schneider, as a Paraprofessional, at the Dr. Gerald H. Woehr Elementary, effective October 16, 2023, at a prorated salary of \$18,320.00, equal to Para Step 6, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
6. Recommend approval of Kimberly Wannamaker, as a Paraprofessional, at the Dr. Gerald H. Woehr Elementary School, effective on or before October 25, 2023, at a prorated salary of \$20,570.00, equal to Para Step 10, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process established by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
7. Recommend ratification of approval of New Egypt High School staff to teach an additional 40 minutes per day, beyond their contractual time, in accordance with the PTEA/PTBOE Collective Bargaining Agreement, [as per the attached](#):
8. Recommend ratification of approval of a Bus Aide for one (1) student for the 2023-2024 school year, at the rate of \$25.00 per hour, [as per the attached](#):
9. Recommend ratification of approval of Jennifer Totillo to provide staff coverage at the New Egypt Middle School, beyond her contractual time, [as per the attached](#):
10. Recommend ratification of approval to compensate staff for the relocation of the contents of their classroom, at a contractual rate of \$100.00 per day, [as per the attached](#):
11. Recommend approval to compensate staff members to provide Afterschool Academic Achievers Support at the Dr. Gerald H. Woehr Elementary School during the 2023-2024 school year, [as per the attached](#):
12. Recommend approval of the staff stipend positions for the 2023-2024 school year, [as per the attached](#):
13. Recommend ratification of approval of the additional extra-curricular staff for the 2023-2024 school year, [as per the attached](#):
14. Recommend approval of staff to be compensated for providing grounds services for the Lacrosse tournament being held on November 11 & 12, 2023, at a rate of \$50.00 per hour, paid by Lax For The Cure, at no cost to the Board of Education, [as per the attached](#):

Roll Call

Yes

Dr. Giardina, Mrs. Raywood,
Mr. Burnett, Mr. Goodman,
Mr. Meroney (B.2-B.14)
Mrs. Morgan, Mrs. Potter

No

None

Abstain

Mr. Meroney (B.1)

C. Policy

Mrs. Raywood moved, with a second by Mr. Burnett that C.1 - C.4 be approved:

1. Recommend the approval of the second reading of [Policy 5308](#), Student Health Records (M).
2. Recommend the approval of the second reading of [Policy 5310](#), Health Services (M).
3. Recommend the approval of the second reading of [Regulation 5308](#), Student Health Records (M).
4. Recommend the approval of the second reading of [Regulation 5310](#), Health Services (M).

Roll Call

Yes

Mrs. Raywood, Mr. Burnett,
Dr. Giardina, Mr. Goodman,
Mr. Meroney, Mrs. Morgan,
Mrs. Potter
None

No

D. Professional Development/Travel Reimbursements

Mr. Burnett moved with a second by Mr. Meroney that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes

Mr. Burnett, Mr. Meroney,
Dr. Giardina, Mr. Goodman,
Mrs. Morgan, Mrs. Raywood,
Mrs. Potter
None

No

E. Other Motion

Mrs. Raywood moved with a second by Mr. Burnett that E.1 - E.10 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on October 11, 2023 , by the Board of Education.
2. The Board acknowledged that the Dr. Gerald H. Woehr Elementary School conducted an emergency school bus exit drill, as per State regulations according to N.J.A.C. 6A:27-11.2 at 8:50 a.m. at the location of 44 N. Main Street on September 22, 2023.
3. The Board acknowledged that the New Egypt Middle School conducted an emergency school bus exit drill, as per State regulations according to N.J.A.C. 6A:27-11.2 at 7:45 a.m. at the location of 115 Evergreen Road on September 22, 2023.
4. The Board acknowledged that the New Egypt High School conducted an emergency school bus exit drill, as per State regulations according to N.J.A.C. 6A:27-11.2 at 6:50 a.m. at the location of 117 Evergreen Road on September 22, 2023.

5. Recommend approval for the Dr. Gerald H. Woehr Elementary School students and staff, to participate in the annual Halloween Parade on October 31, 2023.
6. Recommend approval to submit the New Jersey Learning Acceleration Program: High Impact Tutoring Grant to the NJDOE.
7. Recommend approval for the submission of the Schools' Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.
8. Recommend approval of Partnership for Change to provide NEHS with teen violence education and prevention resources, at no cost to the Board of Education.
9. Recommend approval of a motion for the continuation of the long term suspension of student 202978 until the next regularly scheduled board of education meeting, which is currently scheduled for November 15, 2023.
10. Recommend approval of the Campfire Program to be implemented to grades 1 & 2, at the Dr. Gerald H. Woehr Elementary School, during the 2023-2024 school year, at a cost not to exceed \$4,200.00.

Roll Call

Yes

Mrs. Raywood, Mr. Burnett,
Dr. Giardina, Mr. Goodman,
Mr. Meroney, Mrs. Morgan,
Mrs. Potter

No

None

F. Facilities

Dr. Giardina moved with a second by Mr. Burnett that F.1 be approved:

1. Recommend approval for Lax For The Cure to hold a Lacrosse Tournament at New Egypt High School fields on November 11 & 12, 2023, at no cost to the Board of Education.

Roll Call

Yes

Dr. Giardina, Mr. Burnett,
Mr. Goodman, Mr. Meroney,
Mrs. Morgan, Mrs. Raywood,
Mrs. Potter,

No

None

G. Field Trips

Mr. Burnett moved with a second by Dr. Giardina that G.1 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes

Mr. Burnett, Dr. Giardina,
Mr. Goodman, Mr. Meroney
Mrs. Morgan, Mrs. Raywood,
Mrs. Potter

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Mr. David Ytreboe, incoming Superintendent, thanked Mrs. Videla and Mrs. Nesbihal for their district presentations. Thanked Kelly Hammer, student representative for her comments. Thanked the Board and the hiring process for the Superintendent position. Thanked Mr. Russo and Mr. Gately.

Kevin English, PTEA Vice President and high school staff member - welcomed Mr. Ytreboe.

Morgan Peterson, 44 Meadowbrook Lane, New Egypt, NJ 08533 - spoke about Mrs. Videla and Mr. Mason's current interim positions.

Tricia Tantom, 23 Woods Road, New Egypt, NJ 08533 - question on Stabilization Aid. Asked about open clubs and bringing them back.

Heidi Spencer, 25 Oak Lane, New Egypt, NJ 08533 - appreciated the BOE bringing back some of the staff.

Mike Haddock, 24 Cherry Tree Lane, Cream Ridge, NJ 08514 - questioned status concerning the budget and moving forward.

Mr. Goldberg, 118 Bobbi's Terrace, New Egypt, NJ 08533 - S2 questions?

Deanna Tedesco, 61 Maple Ave, New Egypt, NJ 08533 - thank you to the BOE for the appointments, Teachers are struggling, please attend the Land Use Board meetings.

XVII. NEW BUSINESS**XVIII. OLD BUSINESS**

Update on the contractor work at the middle school, and no violations.

XIX. BOARD OF EDUCATION COMMENTS

Earl Meroney - exit interviews and stay interviews for staff and & students.

XX. EXECUTIVE SESSION**XXI. ADJOURNMENT**

Mr. Burnett made a motion to adjourn at 8:38 p.m.

Seconded by Dr. Giardina, passed unanimously.

Sean Gately
Business Administrator/Board Secretary