

MINUTES

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
January 17, 2024
6:00 p.m. Executive Session
7:00 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

I. CALL TO ORDER

Dr. Giardina, BOE President, called the meeting to order at 6:07 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2023-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Dr. Giardina	Present
Mr. Goodman	Present
Mrs. Kovacs	Present
Mr. Meroney	Present
Mrs. Morgan	Present
Mrs. Raywood	Present
Mr. Stepnowski	Present

ALSO PRESENT

Mr. Ytreboe, Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Supsie, Board Attorney

Mrs. Raywood made a motion to go into executive session at 6:10 p.m. for the purpose of discussing contracts, pending litigation, collective negotiations, shared services and student matters.
Seconded by Mrs. Morgan, passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

- 1. The Board shall meet in closed session on these matters; and
- 2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Meroney made a motion to go out of executive session at 7:10 p.m.
Seconded by Mrs. Morgan, passed unanimously.

V. ROLL CALL

Dr. Giardina	Present
Mr. Goodman	Present
Mrs. Kovacs	Present
Mr. Meroney	Present
Mrs. Morgan	Present
Mrs. Raywood	Present
Mr. Stepnowski	Present

ALSO PRESENT

Mr. Ytreboe, Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Supsie, Board Attorney

VI. FLAG SALUTE - Dr. Giardina led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Meroney moved with a second by Mrs, Morgan thay VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for January 17, 2024.

Roll Call	
Yes	Mr. Meroney, Mrs. Morgan, Mrs. Kovacs, Mrs. Raywood, Mr. Stepnowski, Mr. Goodman, Dr. Giardina
No	None

VIII. APPROVAL OF MINUTES

Mrs. Raywood moved with a second by Mr. Goodman that VIII.A be approved:

- A. The minutes are presented for necessary correction and approval for the regular meeting on December 13, 2023.

Roll Call

Yes

Mrs. Raywood, Mr. Goodman,
Mrs. Kovacs, Mr. Meroney,
Dr. Giardina

No

None

Abstain

Mrs. Morgan, Mr. Stepnowski

IX. DISTRICT HIGHLIGHTS

- A. Board Meeting dates:

The remaining Board of Education meetings will be held:

February 21, 2024

March 13, 2024

April 10, 2024

May 8, 2024

June 12, 2024

July 10, 2024

August 14, 2024

September 11, 2024

October 19, 2024

November 13, 2024

December 11, 2024

January 7, 2025 (reorganization meeting)

*Tuesday

- B. [Student Enrollment](#)

- C. [Fire/Drill/School Security Drills](#)

- D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS

Mrs. Raywood reported on the curriculum committee meeting and discussed the Summit Platform and the transitioning off of the platform, with maintaining our standards.

Mrs. Morgan discussed some highlights of the budget committee meeting, staff transitioning off of the State health benefits plans and on to private health benefits, and the cost savings. Potential cost related to transitioning off of the Summit Platform.

Mr. Goodman spoke about the personnel committee meeting and discussed the personnel motions on this agenda.

XI. STUDENT REPRESENTATIVE COMMENTS

Kelly Hammer, Student Representative, commented on the following:

High School

Students of the month

Hero's & Kool Kids visit to the middle school

Girls Bowling Team, currently undefeated

Wrestling had their first home match

Boys & girls Basketball participated in the winter tournament and made it to the championship.

Middle School

Students of the month

Heroes and Kool Kids Sidekicks visit to the elementary school

Upcoming dram production-the Day the Internet Died, March 8th & 9th

Elementary School

Upcoming drama production, March 15th & 16th

Campfire program to start

XII. SUPERINTENDENT’S COMMENTS

Mr. Ytreboe, Superintendent, commented on the following:

HIB Report

Mr. Ytreboe thanked Ed Novatkowski and his crew for all of their help with the weather related issues.

Also, thanked Deb Neuman and Andrea Cece for all of their constant communication at that time as well.

Had the pleasure of meeting with staff in all of the 3 schools, and is thankful for their dedication.

Proud to announce that the district was awarded \$12,000.00 from the Ocean County Youth Service

Commission to create a Confidence Closet at the New Egypt High School and New Egypt Middle School.

XIII. PRESENTATIONS/AWARDS

Mr. Ytreboe presented “2024 Annual School Board Recognition Certificates” to all BOE members.

XIV. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Bahnam, 370 East Millstream Road, Cream Ridge, NJ 08514 - follow up on exit reports. Primary School, income, being worked on.

XV. SUPERINTENDENT’S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Goodman moved with a second by Mrs. Morgan that A.1 - A.10 be approved:

1. Recommend approval of all bills and claims for January 17, 2024, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for January 17, 2024, which required handwritten checks after the December 13, 2023, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending November 30, 2023.
4. Recommend approval of the Board Secretary’s Report for the period ending November 30, 2023, and the Treasurer of School Monies Report, for the period ending November 30, 2023.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of November 30, 2023, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.

6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of November 30, 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend approval of the carryover from the ESEA consolidated grant for the 2022-2023 application year as follows:

Title I:	\$45,181.00
Title II:	\$36,478.00
8. Recommend approval of an agreement between MTI Productions and New Egypt High School for the musical production "*Xanadu*", to be held on March 1 through 2, 2024, in the amount of \$2,795.00, funded by student activities, and at no cost to the Board of Education.
9. BE IT RESOLVED:
A resolution to Terminate all participation under the SEHBP, which is the State Health Benefits Program and the School Employees Health Benefit Program, effective March 31, 2024.
 1. The Plumsted Township Board of Education hereby resolves to terminate its participation in the Program for Medical Plan and Prescription Drug Plan thereby canceling coverage provided by the SHBP and/or SEHBP (N.J.S.A. 52:14-17.25 et seq.) for all its active and retired employees.
 2. We shall notify all active employees of the date of their termination of coverage under the Program.
 3. We understand that the New Jersey Division of Pensions & Benefits (NJDPB) will notify retired employees of the cancellation of their coverage.
 4. We understand that all COBRA participants will be notified by the NJDPB and advised to contact our office concerning a possible alternative health, prescription drug, and dental insurance plan.
 5. We understand that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission or School Employees' Health Benefits Commission.
10. Motion to approve a contract with Horizon Blue Cross Blue Shield of New Jersey to provide medical and prescription drug insurance coverage for District employees effective April 1, 2024 through June 30, 2025.

Roll Call

Yes

Mr. Goodman, Mrs. Morgan,
Mrs. Kovacs, Mr. Meroney,
Mrs. raywood, Mr. Stepnowski,
Dr. Giardina,

No

None

B. Personnel Motions

Mrs. Raywood moved with a second by Mr. Goodman that B.1 - B.5 be approved:

1. Recommend ratification of approval of a Medical/FMLA leave of absence for Joann Adam, Paraprofessional at the Dr. Gerald H. Woehr Elementary School:

LEAVE	FROM	THROUGH
FMLA/Medical with pay, with benefits (utilizing 18 sick days)	December 5, 2023	January 5, 2024
FMLA Without pay, with benefits	January 8, 2024	February 15, 2024

2. Recommend approval of Carolyn Videla, as Interim Principal (12 month), at the New Egypt High School, effective March 1, 2024, through June 30, 2024 at a prorated salary of \$152,335.00, equal to Principal Step 8, inclusive of the \$5,000.00 Principal Salary Adjustment, as per the PTAA contract.
3. Recommend approval of Robert Cilmi, as Acting Principal of the New Egypt Middle School, effective January 26, 2024 through March 8, 2024, at a prorated salary of \$131,350.00, equal to Principal Step 3, as per the PTAA contract.
4. Recommend ratification of approval of Chaya Blaustein to attend in district professional development and be compensated beyond her contractual time, [as per the attached](#):
5. Recommend ratification of approval of District Paraprofessionals to work additional time beyond their contractual day, to supply classroom and 1:1 support to students, [as per the attached](#):

Roll Call

Yes

Mrs. Raywood, Mr. Goodman,
Mrs. Kovacs, Mr. Meroney,
Mrs. Morgan, Mr. Stepnowski,
Dr. Giardina

No

None

C. Policy

Mr. Meroney moved with a second by Mrs. Raywood that C.1 - C.17 be approved:

1. Recommend approval of the second reading of [Policy 1642.01](#), Sick Leave.
2. Recommend approval of the second reading of [Policy 2270](#), Religion In The Schools.
3. Recommend approval of the second reading of [Policy 2419](#), School Threat Assessment Teams.
4. Recommend approval of the second reading of [Policy 3161](#), Examination For Cause.
5. Recommend approval of the second reading of [Policy 3212](#), Attendance.
6. Recommend approval of the second reading of [Policy 3324](#), Right Of Privacy.
7. Recommend approval of the second reading of [Policy 4161](#), Examination For Cause.

8. Recommend approval of the second reading of [Policy 4212](#), Attendance.
9. Recommend approval of the second reading of [Policy 5111](#), Eligibility Of Resident/Nonresident Students.
10. Recommend approval of the second reading of [Policy 5116](#), Education OF Homeless Children And Youths.
11. Recommend approval of the second reading of [Policy 8500](#), Food Services.
12. Recommend approval of the second reading of [Regulation 1642.01](#), Sick Leave.
13. Recommend approval of the second reading of [Regulation 2419](#), School Threat Assessment Teams.
14. Recommend approval of the second reading of [Regulation 3212](#), Professional Staff Attendance Review And Improvement Plan.
15. Recommend approval of the second reading of [Regulation 4212](#), Attendance.
16. Recommend approval of the second reading of [Regulation 5111](#), Eligibility Of Resident/Nonresident Students.
17. Recommend approval of the second reading of [Regulation 5116](#), Education Of Homeless Children And Youths.

Roll Call

Yes

Mr. Meroney, Mrs. Raywood,
Mrs. Kovacs, Mr. Stepnowski,
Mr. Goodman, Dr. Giardina,

No

None

Abstain

Mrs. Morgan

D. Professional Development/Travel Reimbursements

Mrs. Morgan moved with a second by Mrs. Raywood that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes

Mrs. Morgan, Mrs. Raywood,
Mrs. Kovacs, Mr. Meroney,
Mr. Stepnowski, Mr. Goodman,
Dr. Giardina

No

None

E. Other Motions

Mrs. Raywood moved with a second by Mr. Goodman that E.1 -E.7 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on January 17, 2024, by the Board of Education.
2. Recommend approval to accept the New Jersey Learning Acceleration Program: High Impact Tutoring Grant.

3. Recommend approval of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials for the 2023-2024 school year.
4. Recommend approval of the job descriptions, [as per the attached](#):
5. Recommend approval of student teachers/intern/observers and their assignments for the spring 2024 semester, [as per the attached](#):
6. Recommend the acceptance of a \$12,000.00 grant from the Ocean County Youth Service Commission to create a Confidence Closet at the New Egypt High School and New Egypt Middle School.
7. Recommend revision of approval of the 2023-2024 District School Calendar, [as per the attached](#):

Roll Call

Yes

Mrs. Raywood, Mr. Goodman,
Mrs. Kovacs, Mr. Meroney (E.1-2, E.4-7)
Mrs. Morgan, Mr. Stepnowski,
Dr. Giardina

No

None

Abstain

Mr. Meroney (E.3)

Mr. Goodman moved with a second by Mr. Stepnowski that E.8 be approved:

8. Recommend approval of a motion for the continuation of the long term suspension of student 202978 until the next regularly scheduled board of education meeting, which is currently scheduled for February 21, 2024.

Roll Call

Yes

Mr. Goodman, Mr. Stepnowski,
Mrs. Kovacs, Mrs. Morgan,
Mrs. Raywood, Dr. Giardina,

No

None

Abstain

Mr. Meroney

F. Facilities - None

G. Field Trips - None

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC (7:29 p.m.)

Mrs. Macallister, 72 Hopkins Road, New Egypt, NJ 08533 - Vo-Tech students participation in after-school activities. Also consideration for homeschool students.

Kate Tallon, - building usage questions.

Christine Seraphin, 3 Veronica Court, New Egypt, NJ 08533 - NJCUA request for use of softball fields.

Re-opened Public Comment at 7:40 p.m.

Deanna Tedesco, 61 Maple Ave, New Egypt, NJ 08533 - Summit, curriculum or a housing platform?

XVII. NEW BUSINESS

XVIII. OLD BUSINESS

- SDA Preschool Construction Grant Final Eligible Costs

XIX. BOARD OF EDUCATION COMMENTS

Mr. Meroney asked about an end date for Summit.

Mr. Meroney spoke about AdHoc committee

Rumors with Primary School to reopen

Mrs. Morgan spoke about all the work Mr. Ytreboe has been doing in the district.

XX. EXECUTIVE SESSION

XXI. ADJOURNMENT

Mrs. Morgan made a motion to adjourn at 7:53 p.m.

Seconded by Mr. Goodman, Passed unanimously.

Sean Gately

Business Administrator/Board Secretary