

MINUTES
PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
April 10, 2024
6:00 p.m. Executive Session
7:00 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

I. CALL TO ORDER

Mr. Goodman, BOE Vice President, called the meeting to order at 6:02 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2023-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Dr. Giardina	Absent
Mr. Goodman	Present
Mrs. Kovacs	Present
Mr. Meroney	Present
Mrs. Morgan	Absent
Mrs. Raywood	Present
Mr. Stepnowski	Absent

ALSO PRESENT

Mr. Ytreboe, Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Supsie, Board Attorney

Mrs. Raywood made a motion to go into executive session at 6:06 p.m. for the purpose of discussing personnel, pending litigations, student matters, and collective negotiations.
Seconded by Mr. Meroney, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

- 1. The Board shall meet in closed session on these matters; and
- 2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Dr. Giardina arrived at the meeting at 6:15 p.m.

Mr. Goodman made a motion to go out of executive session at 7:02 p.m.
Seconded by Mrs. Raywood, Passed unanimously.

V. ROLL CALL

Dr. Giardina	Present
Mr. Goodman	Present
Mrs. Kovacs	Present
Mr. Meroney	Present
Mrs. Morgan	Absent
Mrs. Raywood	Present
Mr. Stepnowski	Absent

VI. FLAG SALUTE - Dr. Giardina led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mr. Meroney moved with a second by Mrs. Raywood that VII.A be approved:

- A. Recommend that the Board approve the regular meeting agenda for April 10, 2024.

Roll Call	
Yes	Mr. Meroney, Mrs. Raywood, Mrs. Kovacs, Mr. Goodman, Dr. Giardina
No	None
Absent	Mrs. Morgan, Mr. Stepnowski

VIII. APPROVAL OF MINUTES

Mr. Goodman moved with a second by Mr. Meroney that VIII.A be approved:

- A. The minutes are presented for necessary correction and approval for the regular meeting on March 13, 2024.

Roll Call

Yes

Mr. Goodman, Mr. Meroney,
Mrs. Kovacs, Mrs. Raywood,
Dr. Giardina

No

None

Absent

Mrs. Morgan, Mr. Stepnowski

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:

May 8, 2024

October 19, 2024

June 12, 2024

November 13, 2024

July 10, 2024

December 11, 2024

August 14, 2024

January 7, 2025 (reorganization meeting)

September 11, 2024

*Tuesday

B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS - None

XI. STUDENT REPRESENTATIVE COMMENTS

Kelly Hammer, student representative, commented on the following:

New Egypt High School

Girls Flag Football home opener

High School Students College decisions

New Egypt Middle School

Students of the month

Spirit week prior to spring break - students dressed as teachers, teachers dressed as students

Elementary School

Rockin Warrior Students and Teachers of the month

Watched the Eclipse through special glasses

XII. SUPERINTENDENT'S COMMENTS

Mr. Ytreboe, Superintendent, commented on the following:

HIB Report

Welcome back from Spring Break

Wished BOE President, Dr. Giardina a belated happy birthday

XIII. PRESENTATIONS/AWARDS

Recognition of the High School Girls Bowling Team - Ken Mason

2023 Fall Block NJSLA Assessment Results - Jessica Drucker. In Mrs. Drucker's absence, Mr. Ytreboe presented.

Budget Update - Mr. Ytreboe - spoke about the 2024-2025 school budget and the \$2.4 million shortfall. (correction of MYBR statement - loan available, not correct)

XIV. PUBLIC COMMENT ON AGENDA ITEMS

Craig Goldberg, 118 Bobbi's Terrace, New Egypt, NJ 08533 - asked about funding cost of curriculum and materials, will students receive them in the 2024-2025 school year? Mr. Ytreboe's response was, yes

XV. SUPERINTENDENT'S AGENDA

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

Mr. Meroney moved with a second by Mr. Goodman that A.1 - A.9 be approved:

1. Recommend approval of all bills and claims for April 10, 2024, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for April 10, 2024, which required handwritten checks after the March 13, 2024, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending February 29, 2024.
4. Recommend approval of the Board Secretary's Report for the period ending February 29, 2024, and the Treasurer of School Monies Report, for the period ending February 29, 2024.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of January 31, 2024, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of January 31, 2024, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend approval for Universal Cheerleaders Association to host a two (2) day cheer camp on August 19-20, 2024 at the New Egypt High School, under the direction of Kathleen Clayton at a cost of \$3,152.00, to be paid via the student athletes and Booster Club, and at no cost to the Board of Education.
8. Recommend approval with Monarch Educational Consulting, LLC to provide principal substitute services to the district schools as needed, effective May 1, 2024 through April 30, 2025.

9. Recommend approval of an event contract with the Boathouse by Landmark to host the prom for the Class of 2025 on May 22, 2025, at no cost to the Board of Education.

Roll Call

Yes

Mr. Meroney, Mr. Goodman,
Mrs. Kovacs, Mrs. Raywood,
Dr. Giardina,

No

None

Absent

Mrs. Morgan, Mr. Stepnowski

B. Personnel Motions

Mrs. Raywood moved with a second by Mr. Meroney that B.1 - B.11 be approved:

1. Recommend acceptance of the retirement of N. Scott Jacobs, Spanish Teacher, at the Dr. Gerald H. Woehr and New Egypt Middle Schools, effective July 1, 2024, with regrets.
2. Recommend ratification of approval of an FMLA/Medical leave of absence for Jennifer Sonsiadek, teacher at the New Egypt Middle School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
FMLA/Medical (utilizing 14 sick days)	March 18, 2024	April 12, 2024

3. Recommend approval of an FMLA/Medical leave of absence for Cara Sapiezynski, teacher at the Dr. Gerald H. Woehr Elementary School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
FMLA/Medical (utilizing 13 sick days)	June 3, 2024	June 19, 2024
FMLA without pay, with benefits	September 3, 2024	September 27, 2024
NJFLA without pay, with benefits	September 30, 2024	December 20, 2024

4. Recommend ratification of approval of an extended leave of absence for Cheryl Green, Special Education Teacher at the New Egypt Middle School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Extended Leave without pay, without benefits	March 25, 2024	June 30, 2024

5. Recommend approval of Denice Schnaak, as a Substitute School Nurse, for the District Schools, effective April 11, 2024, at the rate of \$225.00 per day, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
6. Recommend approval of Marco Peralta, as a Substitute School Security Guard, for the District Schools,

effective April 11, 2024, at the rate of \$30.00 per hour, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.

- 7. Recommend approval of Nicholas Stavrou, as a Substitute School Security Guard, for the District Schools, effective April 11, 2024, at the rate of \$30.00 per hour, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
- 8. Recommend approval of Anthony Sexton, as a Substitute School Security Guard, for the District Schools, effective April 11, 2024, at the rate of \$30.00 per hour, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
- 9. Recommend ratification of approval of a substitute middle school bus aide, [as per the attached](#):
- 10. Recommend approval of summer 2024 Plumsted Township Community Education staff, as per the [attached](#):
- 11. Recommend approval of the Warrior Day Camp staff for the summer of 2024, [as per the attached](#):

Roll Call	
Yes	Mrs. Raywood, Mr. Meroney, Mrs. Kovacs, Mr. Goodman, Dr. Giardina,
No	None
Absent	Mrs. Morgan, Mr. Stepnowski

C. Policy

Mr. Meroney moved with second by Mrs. Raywood that C.1 - C.22 be approved:

- 1. Recommend approval of the second reading of [Policy 1140](#), Educational Equity Policies/Affirmative Action (M).
- 2. Recommend approval of the second reading of [Policy 1523](#), Comprehensive Equity Plan (M).
- 3. Recommend approval of the second reading of [Policy 1530](#), Equal Employment Opportunities (M).
- 4. Recommend approval of the second reading of [Policy 1550](#), Equal Employment/Anti-Discrimination Practices (M).
- 5. Recommend approval of the second reading of [Policy 2260](#), Equity in School and Classroom Practices (M)
- 6. Recommend approval of the second reading of [Policy 2411](#), Guidance Counseling (M).
- 7. Recommend approval of the second reading of [Policy 2423](#), Bilingual Education (M).
- 8. Recommend approval of the second reading of [Policy 2431.4](#), Prevention and Treatment of Sports-Related Concussions and Head Injuries (M).
- 9. Recommend approval of the second reading of [Policy 3211](#), Prevention and Treatment of Sports-Related Concussions and Head Injuries (M).

10. Recommend approval of the second reading of [Policy 5570](#), Sportsmanship.
11. Recommend approval of the second reading of [Policy 5750](#), Equitable Educational Opportunity (M).
12. Recommend approval of the second reading of [Policy 5841](#), Secret Societies.
13. Recommend approval of the second reading of [Policy 5842](#), Equal Access of Student Organizations.
14. Recommend approval of the second reading of [Policy 7610](#), Vandalism.
15. Recommend approval of the second reading of [Policy 9323](#), Notification of Juvenile Offender Case Disposition.
16. Recommend approval of the second reading of [Regulation 1530](#), Equal Employment Opportunity Complaint Procedure (M).
17. Recommend approval of the second reading of [Regulation 2200](#), Curriculum Content (M).
18. Recommend approval of the second reading of [Regulation 2260](#), Equity School and Classroom Practices Complaint Procedure (M).
19. Recommend approval of the second reading of [Regulation 2423](#), Bilingual Education (M).
20. Recommend approval of the second reading of [Regulation 2431.4](#), Prevention and Treatment of Sports-Related Concussions and Head Injuries (M).
21. Recommend approval of the second reading of [Regulation 5440](#), Honoring Student Achievement (M).
22. Recommend approval of the second reading of [Regulation 7610](#), Vandalism.

Roll Call

Yes

Mr. Meroney, Mrs. Raywood,
Mrs. Kovacs, Mr. Goodman,
Dr. Giardina,

No

None

Absent

Mrs. Morgan, Mr. Stepnowski

D. Professional Development/Travel Reimbursements

Mr. Meroney moved with a second by Mrs. Raywood that D.1 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes

Mr. Meroney, Mrs. Raywood,
Mrs. Kovacs, Mr. Goodman,
Dr. Giardina,

No

None

Absent

Mrs. Morgan, Mr. Stepnowski

E. Other Motions

Mr. Goodman moved with a second by Mrs. Raywood that E.1 - E.4 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on April 10, 2024, by the Board of Education.
2. Recommend approval for student volunteers of the Dr. Gerald H. Woehr Elementary School Chorus, to Perform at the New Egypt baseball and softball opening day ceremonies in New Egypt, NJ under the Guidance of Mr. Ken Beere, on April 20, 2024, at no cost to the Board.
3. Recommend the approval of Kona Ice to visit the preschool classes at the Dr. Gerald H. Woehr Elementary School on June 14, 2024, graciously paid by the PTO, and at no cost to the Board.
4. Recommend approval for Hip, Hop Health to perform at the Dr. Gerald H. Woehr Elementary School on April 29, 2024, graciously paid by the PTO, and no cost to the Board.

Roll Call

Yes

Mr. Goodman, Mrs. Raywood,
Mrs. Kovacs, Mr. Meroney,
Dr. Giardina,

No

None

Absent

Mrs. Morgan, Mr. Stepnowski

Mrs. Raywood moved with a second by Dr. Giardina that E.5 be approved:

5. Recommend approval of a motion for the continuation of the long term suspension of student 202978 until the next regularly scheduled board of education meeting, which is currently scheduled for May 8, 2024.

Roll Call

Yes

Mrs. Raywood, Dr. Giardina,
Mrs. Kovacs, Mr. Goodman,

No

None

Abstain

Mr. Meroney

Absent

Mrs. Morgan, Mr. Stepnowski

Mr. Meroney moved with a second by Mr. Goodman that E.6 be approved:

6. Recommend approval of a settlement agreement with the parents of student number 203752 and authorize the signing of required documents by the appropriate Board of Education representatives.

Roll Call

Yes

Mr. Meroney, Mr. Goodman,
Mrs. Kovacs, Mrs. Raywood,
Dr. Giardina

No

None

Absent

Mrs. Morgan, Mr. Stepnowski

F. Facilities

Mr. Meroney moved with a second by Mrs. Raywood that F.1 be approved:

- 1. Recommend approval to operate the Warrior Day Camp, effective July 8, 2024 through August 9, 2024, at no cost to the Board of Education, pending enrollment.

Roll Call	
Yes	Mr. Meroney, Mrs. Raywood, Mrs. Kovacs, Mr. Goodman, Dr. Giardina
No	None
Absent	Mrs. Morgan, Mr. Stepnowski

G. Field Trips

Mr. Goodman moved with a second by Mr. Meroney that G.1 be approved:

- 1. Recommend approval of the [attached field trips](#):

Roll Call	
Yes	Mr. Goodman, Mr. Meroney. Mrs. Kovacs, Mrs. Raywood, Dr. Giardina,
No	None
Absent	Mrs. Morgan, Mr. Stepnowski

- XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC
Craig Goldberg, 118 Bobbi’s Terrace, New Egypt, NJ 08533 - Referendum for additional spending proposals...Goal to have Township Council to support.
Mike Search, Middle School teacher - middle school staffing cannot sustain future budget reduction.
Lynn Pryzbylowski, High School teacher - high school staffing cannot sustain future budget reduction and referendums, and our technology is falling apart (chromebooks).
Caroline Panagree, Churchill Dr. New Egypt, NJ 08533 - investing, PILOT.

XVII. NEW BUSINESS

XVIII. OLD BUSINESS

XIX. EXECUTIVE SESSION

XX. ADJOURNMENT

Mr. Goodman made a motion to adjourn at 7:59 p.m.
Seconded by Mrs. Raywood, Passed unanimously.

Sean Gately
Business Administrator/Board Secretary