



CAMP HILL SCHOOL DISTRICT

418 South 24th Street

Camp Hill, PA 17011

717-901-2400

www.camphillsd.k12.pa.us

Address Change Request Form

If you have students currently enrolled in CHSD and you moved to a different address within the Camp Hill Borough, please complete this form and provide eligible documents to verify proof of residency (see list below). Documents may be sent to Anna Grove, Registrar, via email, agrove@camphillsd.k12.pa.us or fax, 717-901-2421.

Student Information

Name	Grade	Current School
1.		
2.		
3.		

Address Information

Old Address: _____

New Address: _____

Effective Date: _____

Parent/Guardian Information

Parent/Guardian Name: _____

Phone: _____ Email: _____

Documents must be current, in the name of the parent/legal guardian, and reflect the Camp Hill Borough address at which you are residing. Eligible documents to verify proof of residency include:

<u>Option 1:</u> PA photo driver's license or non-driver photo ID with current address (if your ID does not reflect your new address, you must provide the address update card from Penn DOT)	AND	one of the following: • Utility bill • Credit card bill • Property tax bill • Vehicle Registration
<u>Option 2:</u> Government issued photo ID (without CH address) AND All pages of a rental or lease agreement signed by the property owner or designee	AND	one of the following: • Utility bill • Credit card bill • Property tax bill • Vehicle registration
<u>Option 3:</u> Government issued photo ID (without CH address) AND All pages of a home mortgage or sales agreement listing home location and date of occupancy	AND	one of the following: • Utility bill • Credit card bill • Property tax bill • Vehicle registration

Office Use Only

Date received: _____

Updated in SIS: _____ ☐ Updated in Blackboard