

# ***Educational Consultant***

**Position Type:**  
**Educational Consultant Leadership & Learning**



**Date Posted:**  
08/27/2024

**Location:**  
MOESC Leadership & Learning – Various Locations

**Date Available:** 8/27/2024

<b>Title:</b>	<b>Educational Consultant</b>
<b>Reports To:</b>	<b>Director of Leadership &amp; Learning</b>
<b>Employment Status:</b>	<b>Part-time</b>
<b>Days:</b>	<b>Flexible</b>
<b>FLSA:</b>	<b>Administrative, Exempt</b>

## **GENERAL DESCRIPTION**

The Educational Consultant provides leadership and technical assistance related to all aspects of standards-based curriculum, instruction and assessment development and implementation to district and school personnel in Mid-Ohio Educational Service Center (Mid-Ohio ESC) client districts. Educational Consultants assist districts with curriculum development/implementation in accordance with Ohio's Academic Content Standards, model curricula and assessment protocols. Education Consultants also assist districts/schools with the Ohio Improvement Process, including ongoing data analysis as a basis for identifying and monitoring implementation of district and school improvement goals, strategies and action plans.

## **REQUIRED QUALIFICATIONS**

- B.A. or B.S. Degree in Education
- Appropriate Ohio license
- Successfully pass BCI/FBI background checks
- Completion of a professional development program or course in evidence-based
- Instructional practices
- Three (3) to five (5) years of successful classroom teaching in the area of Math and Literacy grades 6-12
- Possess a gifted endorsement and the willingness to obtain a gifted endorsement
- Possess strong written and oral communication skills
- Expertise in how to improve student learning through the implementation of evidenced-based instructional strategies



- Knowledge of how to analyze and use student and adult implementation data to drive instruction
- Valid driver's license

### **PREFERRED QUALIFICATIONS**

- A Master's Degree in Education
- Experience providing professional development and coaching
- Completion of training Accredited (Accreditation and Accredited) by the International Dyslexia Association

### **ESSENTIAL FUNCTIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Assist in ongoing development and assessment of district curricula, mapping, curriculum guides, formative and summative assessments and materials selection processes in accordance with Ohio Department of Education (ODE) requirements and guidelines
- Lead building, district and ESC curriculum, instruction and assessment initiatives
- Utilize data sources to promote district/building goal setting and improvement strategies
- Coordinate and evaluate curriculum, instruction and assessment implementation with the district as it relates to individual student success plans
- Develop/implement professional development for district administrators and teachers to support academic content standards/common core implementation and improved student achievement
- Actively participate in the ongoing development and assessment of ESC consortium provided products, programs and services designed to improve student achievement
- Facilitate and/or participate in the district's Ohio Improvement process to assist with district and school improvement data analysis, goal setting, action planning and implementation monitoring.
- Attend ESC required staff and team meetings in support of the Mid-Ohio ESC mission
- Additional specific responsibilities upon request:
  - Develop and assist implementing a Career Advising Policy as required by law
  - Identify who is responsible for providing career data for each student
  - Collaborate with guidance counselors, advocates and teachers to monitor the progress of this data collection process
  - Provide continual administrative support, including the fulfillment of other duties as required
- Support Mid-Ohio ESC student events

## **WORKING CONDITIONS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Adjust work hours necessary to complete duties
- Occasional exposure to blood, bodily fluids, and tissue
- Occasional operation of a vehicle under inclement weather conditions
- Physical abilities include standing, walking, sitting for extended periods, operating a computer, talking/hearing, near and far visual acuity/depth perception/color vision/field of vision required and occasionally to reach with hands and arms

## **EVALUATION**

Performance of this job will be evaluated by the Director of Leadership & Learning according to Mid-Ohio ESC board policy. The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned by the supervisor, appointing authority or designee.

