

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS  
AGENDA  
REGULAR MEETING  
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790  
Virtual Meeting

May 4, 2021

5:00 p.m.  
Regular Session

- I. CALL TO ORDER: \_\_\_\_\_
- II. OPEN SESSION \_\_\_\_\_ p.m.
  - a. Flag salute
  - b. Roll call

BOARD OF DIRECTORS

|               |       |
|---------------|-------|
| Tony Song     | _____ |
| Dave Wallach  | _____ |
| Matt Smith    | _____ |
| Jeff Coronado | _____ |
| Monica Farias | _____ |

|                      |       |
|----------------------|-------|
| SUPERINTENDENT       |       |
| Denise Patton, Ed.D. | _____ |

- III. PRESENTATIONS: None
- IV. BOARD OF DIRECTORS' REPORTS
- V. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Please submit a "Request to Address the Board" form prior to the meeting. If the meeting is being conducted virtually, there is no need to submit a form beforehand. Not more than three (3) minutes are to be allotted to any one (1) speaker, nor more than thirty (30) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date. Public comments beyond thirty (30) minutes will be at the discretion of the Board President.

Please click the link below to join the webinar:

<https://sjcharter.zoom.us/j/97079178411?pwd=TXJZc0hycmE3ZXdQU3JjRTBVNjVaQT09>

Passcode: 216986

Telephone:

US: +1 213 338 8477

Webinar ID: 970 7917 8411

Passcode: 216986

If you join the webinar by phone to listen in only, please press \*9 to raise your hand.

If you use ANDROID or IOS with a Zoom app., please do the following:

1. Tap MORE, then raise hand
2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Tap MORE again, then LOWER HAND to lower it if needed.

If you use WINDOWS or MAC to access meeting with Zoom, please do the following:

1. Click RAISE HAND in the webinar controls.
2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Click RAISE HAND in the webinar controls to lower it. This will not mute yourself if you are unmuted.

Note:

Windows – You can also use the Alt + Y shortcut to raise or lower your hand.

Mac – You can use the Option + Y keyboard shortcut to raise or lower your hand.

## VI. BUSINESS SESSION

### A. Organizational

1. Approval of Agenda and Consent items

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve the agenda and consent items for the regular meeting of May 4, 2021.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Song\_\_\_\_ Wallach\_\_\_\_ Smith\_\_\_\_ Coronado\_\_\_\_ Farias\_\_\_\_

Consent

2. Approval of Minutes

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve the minutes of the regular meeting of April 12, 2021.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Song\_\_\_ Wallach\_\_\_ Smith\_\_\_ Coronado\_\_\_ Farias\_\_\_

Consent

3. Approval of Minutes

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve the minutes of the regular meeting of April 15, 2021.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Song\_\_\_ Wallach\_\_\_ Smith\_\_\_ Coronado\_\_\_ Farias\_\_\_

**B. Education**

4. Report of Information: 2021 – 2022 Local Control Accountability Plan (LCAP) and the Expected Learning Opportunities Grant (ELO).

Dr. Patton and will update the Board on plan development, including proposed stakeholder engagement.

Consent

5. SJCA Employee Handbook

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve the SJCA Employee Handbook.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Song\_\_\_ Wallach\_\_\_ Smith\_\_\_ Coronado\_\_\_ Farias\_\_\_

6. New and Updated Policies

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve the following new and updated SJCA School policies:

- School Uniform Policy
- Redesignation Policy
- Suicide Prevention Policy
- Sexual Health & HIV AIDS Policy
- Student Freedom of Speech & Expression Policy

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Song\_\_\_ Wallach\_\_\_ Smith\_\_\_ Coronado\_\_\_ Farias\_\_\_

Consent

7. Corrected 2021-2022 SJCA Calendar

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve the corrected 2021-2022 School Calendar.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Song\_\_\_ Wallach\_\_\_ Smith\_\_\_ Coronado\_\_\_ Farias\_\_\_

**C. Business**

Consent

8. Purchase Orders

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve/ratify listed purchase orders.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Song\_\_\_ Wallach\_\_\_ Smith\_\_\_ Coronado\_\_\_ Farias\_\_\_

Consent

9. Warrant Approvals

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve Warrants as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Song\_\_\_ Wallach\_\_\_ Smith\_\_\_ Coronado\_\_\_ Farias\_\_\_

Consent

10. Donations

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve donations as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Song\_\_\_ Wallach\_\_\_ Smith\_\_\_ Coronado\_\_\_ Farias\_\_\_

11. Contracted Services

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve/ratify the following contracted services as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Song\_\_\_ Wallach\_\_\_ Smith\_\_\_ Coronado\_\_\_ Farias\_\_\_

Consent

12. Form 990 Exempt Organization Return

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve the Form 990 Exempt Organization Return – Year ending June 30, 2019.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Song\_\_\_ Wallach\_\_\_ Smith\_\_\_ Coronado\_\_\_ Farias\_\_\_

13. Addition of Special Board meeting – May 24<sup>th</sup> or May 26<sup>th</sup>

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve the addition of a special Board meeting on May 24<sup>th</sup> or May 26<sup>th</sup>.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Song\_\_\_\_ Wallach\_\_\_\_ Smith\_\_\_\_ Coronado\_\_\_\_ Farias\_\_\_\_

14. Report of Information: CAL-CARD

Ms. Luna, CBO, will inform the Board about the possibility of obtaining a business credit card.

#### D. Personnel

Consent

15. Personnel Report

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approved the Personnel Report as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Song\_\_\_\_ Wallach\_\_\_\_ Smith\_\_\_\_ Coronado\_\_\_\_ Farias\_\_\_\_

#### VII. INFORMATION SESSION

1. Board of Directors' discussion
2. Dates to remember:
  - a. May 17<sup>th</sup> – 21<sup>st</sup> – SLC Week – Minimum Days
  - b. May 31<sup>st</sup> – Memorial Day
  - c. **Wed., June 2nd: 8<sup>th</sup> Grade Promotion: Time TBD (there may be two ceremonies due to COVID restrictions.)**
  - d. Friday, June 4<sup>th</sup>: Last Day of School
  - e. Tuesday, June 8<sup>th</sup>: Board Meeting 5:00
  - f. Tuesday, June 15th: Board of Directors' Meeting 5:00 p.m.

There being no further business to come before the Board of Directors, the regular meeting of May 4, 2021 is adjourned at

\_\_\_\_\_ p.m. by \_\_\_\_\_.