

**ST. JAMES-SANTEE CONSTITUENT SCHOOL DISTRICT NO. 1**

*of Charleston County, South Carolina*

**Meeting of the Board of Trustees**

St. James-Santee Elementary-Middle School

8900 U. S. Highway 17 North

McClellanville, South Carolina

Tuesday, August 27, 2024, 5:30 p.m.

**MEETING MINUTES**

**Members Present:** Mr. Thomas Colleton, Chairperson  
Ms. Diane Geathers, Vice-Chairperson  
Mr. Jamond Blake  
Ms. Shirley Mitchell-Collenton  
Ms. Chayann Simpson  
Ms. Marie Snyder-Facine

**Members Absent:** Ms. Addie Campbell

**Others Present:** Ms. Buffy Roberts, Executive Director, Office of Accountability, and Constituent  
District 1 Liaison  
Ms. LaCarma Brown-McMillan, Principal, St. James-Santee Elementary/Middle  
Ms. Pamela Jubar, Associate Principal, Wando High School  
Ms. Kimberly Parrish, Project Specialist

I. Meeting call to order

Mr. Thomas Colleton, Chairperson, called the meeting to order at 5:37 p.m.

II. Welcome, Moment of Silence and Pledge of Allegiance

Mr. Colleton opened the meeting with a moment of silence and led the Pledge of Allegiance.

III. Adoption of Agenda

Mr. Colleton asked for a motion to adopt the agenda. Ms. Shirley Mitchell-Collenton made the motion, and Ms. Chayann Simpson seconded the motion. The motion passed unanimously.

IV. Visitors

None

V. Public Comments

None

VI. Approval of Minutes

Mr. Colleton requested a motion to approve the June 4th meeting minutes. Ms. Diane Geathers made the motion, and Mr. Jamond Blake seconded it. The motion passed unanimously.

VII. Constituent District 1 Liaison Reports

- A. Early Childhood Program Updates - Ms. Buffy Roberts, Executive Director, Office of Accountability and Constituent District 1 Liaison
1. Enrollment: 24 in Early Head Start and 12 in Head Start; recruitment for students is underway
  2. Curriculum: classroom community, physical environment, skills for learning, and hearing
  3. Vacancies: anticipate that the Floater position will be vacated due to a transfer
  4. Kalidescope: 3-year-olds will be served at St. James-Santee Elementary/Middle School
- B. Charleston County School District News/Updates -Ms. Buffy Roberts, Executive Director, Office of Accountability and Constituent District 1 Liaison
1. High-Level SCReady report was presented
  2. Reviewed Goal 1: Focus on Literacy
  3. Monthly reports were presented
- C. St. James-Santee Elementary/Middle School Updates - Ms. Marie Snyder-Facine, Ms. Addie Campbell, and Ms. LaCarma Brown-McMillan
1. The atmosphere is one of excitement.
  2. The back-to-school event was successful.
  3. Enrollment is 203, and the school is fully staffed, including a numeracy assistant.
  4. New cabinetry and new Promethean Boards were installed, and new Chromebooks were assigned to students.
- D. Wando High School Updates - Ms. Chayann Simpson and Mr. Jamond Blake
1. The open house is this evening.
  2. D1 Scholars are part of the football team; a game is scheduled for this Friday. St. James-Santee Elementary/Middle School students can attend at no cost.

## VIII. Chairperson's Report

During Mr. Colleton's walk through the first week of school, he observed everyone busy and engaged. During his visit to Wando, he spoke with Mr. Coker and learned that the beginning of school was going smoothly. Ms. McMillan clarified the policy for visiting the campus, and Ms. Roberts read it out loud.

The board felt the proposed date for the community event of September 4th was too soon.

Mr. Colleton gave each board member a copy of an email he received from Ms. Denney. The contents of the email were discussed. Mr. Colleton reviewed the importance of confidentiality, transparency, and the proper procedure for handling commotions and complaints from constituents. Mr. Colleton ensures that Constituent District 1 follows procedures and processes to maintain integrity and sound decision-making while fully supporting the community. Ms. Geathers reiterated that Ms. McMillan is responsible for whatever happens at St. James-Santee Elementary/Middle School.

Ms. Facine shared that the Lincoln High School Alumni homecoming will be on October 19th, starting at noon. This event will be a fundraiser for St. James-Santee Elementary/Middle School.

IX. Old Business

None

X. New Business

None

XI. Adjournment

With no further business, Mr. Colleton asked for a motion to adjourn. Ms. Simpson made the motion, and Ms. Collenton seconded the motion. The meeting was adjourned at 6:53 p.m.

*Approved September 24, 2024*