

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS  
MINUTES  
REGULAR MEETING  
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790  
Zoom Meeting

December 14, 2021

5:15 p.m.  
Regular Session

I. CALL TO ORDER: 5:19 p.m.

II. OPEN SESSION 5:19 p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

|               |                     |
|---------------|---------------------|
| Dave Wallach  | <u>  x  </u>        |
| Jeff Coronado | <u>  x  </u>        |
| Matt Smith    | <u>  x  </u>        |
| Monica Farias | <u>  Via Zoom  </u> |
| Tony Song     | <u>  x  </u>        |

|                   |                     |
|-------------------|---------------------|
| Superintendent    |                     |
| Dr. Denise Patton | <u>  Via Zoom  </u> |

III. PRESENTATIONS

- 1. Mateo Torres – WC Film Festival winner
- 2. SJCA Girls Volleyball – Co-Champions

IV. BOARD OF DIRECTORS' REPORTS

Anything individual Board members wish to report on since the last meeting. This may include school events, visits, community events, etc.

**Mr. Wallach expressed his pride for SJCA students. “It makes his heart smile.”**

**Mr. Smith stated that it was great seeing our students succeed. He asked if the championship would be listed on the outside wall like the previous championships. Mrs. Shiroma assured him that it is already in the works.**

V. ITEMS FROM THE FLOOR/PUBLIC COMMENT

For those attending the meeting in person, please submit a "Request to Address the Board" form prior to the meeting. If a participant is attending through Zoom, please follow the instructions below for addressing the Board.

Not more than three (3) minutes are to be allotted to any one (1) speaker, nor more than thirty (30) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date. Public comments beyond thirty (30) minutes will be at the discretion of the Board President.

Please click the link below to join through Zoom:

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1. Tap MORE, then raise hand
2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
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1. Click RAISE HAND in the webinar controls.
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Note:

Windows – You can also use the Alt + Y shortcut to raise or lower your hand.

Mac – You can use the Option + Y keyboard shortcut to raise or lower your hand.

**Ms. Hyatt expressed her gratitude for students being back in school. She spoke of an incident involving her son. She also expressed her concerns for the “unusual” behaviors being displayed by students who have been out of school since March 2020, and feels that more needs to be done to address the situation.**

## VI. BUSINESS SESSION

### A. Organizational

1. **#43** Approval of Agenda and Consent items

**Moved by Mr. Smith and seconded by Mr. Song to approve the agenda and consent items for the regular meeting of December 14, 2021.**

Ayes   5   Noes   0   Abstain   0  

Wallach   x   Smith   x   Coronado   x   Farias   x   Song   x  

Consent

2. **#44** Approval of Minutes

Moved by   NA   Seconded by                     

To approve the minutes of the regular meeting of November 9, 2021.

Ayes        Noes        Abstain       

Wallach        Smith        Coronado        Farias        Song       

### B. Education

Consent

3. **#45** Educator Effectiveness Block Grant

Moved by   NA   Seconded by                     

To approve the Educator Effectiveness Block Grant

Ayes        Noes        Abstain       

Wallach        Smith        Coronado        Farias        Song

4. Report of Information: SJCA Student Intervention/Enrichment Update

**Mrs. Shiroma and Mrs. Gomez provided the Board with a presentation outlining the various interventions and enrichment opportunities available to SJCA students.**

C. Business

Consent

5. **#46** Purchase Orders

Moved by \_\_\_NA\_\_\_\_\_ Seconded by \_\_\_\_\_

To approve/ratify listed purchase orders as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Wallach\_\_\_Smith\_\_\_Coronado\_\_\_Farias\_\_\_Song\_\_\_

Consent

6. **#47** Warrant Approvals

To approve the listed warrants as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Wallach\_\_\_Smith\_\_\_Coronado\_\_\_Farias\_\_\_Song\_\_\_

Consent

7. **#48** Donations

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve donations made to SJCA as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Wallach\_\_\_Smith\_\_\_Coronado\_\_\_Farias\_\_\_Song\_\_\_

8. **#49** Contracts

**Moved by Mr. Coronado and seconded by Mr. Smith to approve contracts as presented.**

Ayes   5   Noes   0   Abstain   0  

Wallach   x   Smith   x   Coronado   x   Farias   x   Song   x  

9. Report of Information: 2021-2022 1<sup>st</sup> Interim PowerPoint

**Ms. Andrea Luna, CBO, presented an overview of the 1<sup>st</sup> Interim Budget.**

10. **#50** 2021-2022 1<sup>st</sup> Interim Budget

**Moved by Mr. Smith and seconded by Mr. Song to approve the 2021-2022 1<sup>st</sup> Interim Budget.**

Ayes   5   Noes   0   Abstain   0  

Wallach   x   Smith   x   Coronado   x   Farias   x   Song   x  

11. **#51** 2020-2021 Draft Audit

**Moved by Mr. Smith and seconded by Mr. Song to approve the 2020-2021 Draft Audit.**

Ayes   5   Noes   0   Abstain   0  

Wallach   x   Smith   x   Coronado   x   Farias   x   Song   x  

D. Personnel

Consent

12. **#52** Personnel Report

Moved by   NA   Seconded by                     

To approve/ratify personnel as presented.

Ayes            Noes            Abstain

Wallach\_\_\_ Smith\_\_\_ Coronado\_\_\_ Farias\_\_\_ Song\_\_\_

13. **#53 Updated Classified Salary Scale**

**Moved by Mr. Smith and seconded by Mr. Song to approve the updated Classified salary scale which reflects the increase in minimum wage to \$15 per hour.**

Ayes \_\_\_5\_\_\_ Noes \_\_\_0\_\_\_ Abstain \_\_\_0\_\_\_

Wallach\_\_\_x\_\_\_ Smith\_\_\_x\_\_\_ Coronado\_\_\_x\_\_\_ Farias\_\_\_x\_\_\_ Song\_\_\_x\_\_\_

VII. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEM

VIII. CLOSED SESSION : \_\_\_\_\_ p.m. (Tabled until January's meeting)

A. Personnel – Contract/Compensation

Ended: \_\_\_NA\_\_\_\_\_p.m.

IX. ACTION TAKEN IN CLOSED SESSION

X. INFORMATION SESSION

1. Board of Directors' discussion
2. Dates to remember
  - Dec. 7<sup>th</sup> – 12:00 & 6:00p.m. (TK – 4<sup>th</sup> parent workshop) “Nurturing Healthy Relationships While Avoiding Unhealthy Connections”
  - Dec. 9<sup>th</sup> – 12:00 & 6:00p.m. (5<sup>th</sup>-8<sup>th</sup> parent workshop) “Recognizing Depression and Anxiety in Your Teen”
  - Dec. 10<sup>th</sup> – Junior Academy Dance/Social
  - Dec. 20<sup>st</sup> – Jan. 6<sup>th</sup> : Winter Break
  - **Next Board Meeting – Jan. 11, 2022: 5:00 p.m.**
    - Welcome Nicole Valdovinos, SJCA's newest Board member!

XI. There being no further business to come before the Board of Directors, the regular meeting of December 14, 2021 is adjourned at **\_\_\_7:05\_\_\_**p.m. by **\_\_\_Chairman Dave Wallach\_\_\_**.