

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS
MINUTES
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
Multi-purpose Room/Zoom

June 14, 2022

5:00 p.m.
Regular Session

I. CALL TO ORDER: 5:03 p.m.

OPEN SESSION

- a. Roll Call
- b. Flag Salute

BOARD OF DIRECTORS

Dave Wallach	<u> x </u>
Matt Smith	<u> x </u>
Jeff Coronado	<u> x </u>
Monica Farias	<u> x </u>
Tony Song	<u> Ab. </u>
Nicole Valdovinos	<u> x (Zoom) </u>

SUPERINTENDENT

Denise Patton, Ed.D. x

II. PRESENTATIONS: None

III. PUBLIC HEARING

- A. A Public Hearing is hereby declared open at 5:06 p.m.
for the purpose of hearing testimony regarding the 2022-
2023 SJCA Budget and EPA Plan.

The Public Hearing is hereby declared closed at 5:08 p.m.

IV. BOARD OF DIRECTORS' REPORTS

Mr. Coronado shared his concerns about a parent email. A discussion with Board members ensued involving the correct protocol for addressing this particular concern, as well as other concerns of this nature. It was noted the Superintendent had not been contacted by the parent. Ms. Shiroma will be providing the Board with a full update regarding the incident. The Board reiterated their desire to be open to parent concerns and communications, but reaffirmed the need to follow established policy and protocols when addressing these concerns. Mr. Coronado also asked for an update regarding safety protocols and response to threats on campus. Dr. Patton and Ms. Shiroma will be providing an update at the next meeting.

Mr. Smith was sorry to have missed the 8th grade promotion. He congratulated staff on the success of the recent golf tournament.

Mr. Wallach thought the 8th grade promotion was very nice. He was so please to witness such camaraderie between students, staff and parents. He feels that SJCA is a very unique community. He thanks Mr. Coronado for raising his concern and initiating the conversation.

Ms. Farias was appreciative of the discussion held.

V. ITEMS FROM THE FLOOR/PUBLIC COMMENT

For those attending the meeting in person, please submit a "Request to Address the Board" form prior to the meeting. If a participant is attending through Zoom, please follow the instructions below for addressing the Board.

Not more than three (3) minutes are to be allotted to any one (1) speaker, nor more than thirty (30) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date. Public comments beyond thirty (30) minutes will be at the discretion of the Board President.

Please click the link below to join through Zoom:

<https://sjcharter.zoom.us/j/97079178411?pwd=TXJZc0hycmE3ZXdQU3JjRTBVNjVaQT09>

Passcode: 216986

Telephone:

US: +1 213 338 8477

Webinar ID: 970 7917 8411

Passcode: 216986

If you join the webinar by phone to listen in only, please press *9 to raise your hand.

If you use ANDROID or IOS with a Zoom app., please do the following:

1. Tap MORE, then raise hand
2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Tap MORE again, then LOWER HAND to lower it if needed.

If you use WINDOWS or MAC to access meeting with Zoom, please do the following:

1. Click RAISE HAND in the webinar controls.
2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Click RAISE HAND in the webinar controls to lower it. This will not mute yourself if you are unmuted.

Note:

Windows – You can also use the Alt + Y shortcut to raise or lower your hand.

Mac – You can use the Option + Y keyboard shortcut to raise or lower your hand

VI. BUSINESS SESSION

A. Organizational

1. **#103** Approval of Agenda and Consent items

Moved by Mr. Coronado and seconded by Mr. Smith to approve the agenda and consent items for the regular meeting of June 14, 2022 with the deletion of Item 11 from the consent agenda.

Ayes 5 Noes 0 Abstain 0

Wallach x Smith x Coronado x Farias x Song x Valdovinos x

Consent

2. **#104** Approval of Minutes

Moved by NA Seconded by

To approve the minutes of the regular meeting of May 3, 2022.

Ayes _____ Noes _____ Abstain _____

Wallach__Smith__Coronado__Farias__Song__Valdovinos__

3. **#105** Reorganization of the SJCA Board of Directors

Moved by Mr. Smith and seconded by Mr. Coronado to approve the reorganization of the SJCA Board of Directors for the 2022-2023 school year.

Ayes __5__ Noes __0__ Abstain __0__

Wallach_x_Smith_x_Coronado_x_Farias_x_Song_Valdovinos_x_

4. **#106** 2022-2023 Board of Directors' meeting dates.

Moved by Mr. Smith and seconded by Ms. Fairas to approve the 2022-2023 Board of Directors' meeting dates.

Aye __5__ Noes __0__ Abstain __0__

Wallach_x_Smith_x_Coronado_x_Farias_x_Song_Valdovinos_x_

B. Education

5. Report of Information: Summer School Update

Ms. Shiroma provided the Board with a presentation updating SJCA's June and July summer school programs.

6. Report of Information: SJCA Leadership Team Retreat

Ms. Shiroma provided the Board with an overview of the SJCA Leadership Team Retreat.

7. **#107** Chapman University – San Jose Charter Partnership Agreement

Moved by Mr. Smith and seconded by Ms. Farias to ratify the partnership between Chapman University and San Jose Charter.

Ayes __5__ Noes __0__ Abstain __0__

Wallach_x_Smith_x_Coronado_x_Farias_x_Song_Valdovinos_x_

C. Business

8. #108 Donations

Moved by Mr. Smith and seconded by Mrs. Valdovinos to approve the donations as presented.

Ayes __5__ Noes __0__ Abstain __0__

Wallach__x__Smith__x__Coronado__x__Farias__x__Song__Valdovinos__x__

9. #109 Contracted Services

Moved by Mr. Smith and seconded by Ms. Farias to approve the new contracted services as presented.

Ayes __5__ Noes __0__ Abstain __0__

Wallach__x__Smith__x__Coronado__x__Farias__x__Song__Valdovinos__x__

Consent

10. #110 Memberships

Moved by ____NA____ Seconded by _____

To approve the membership renewals as presented.

Ayes _____ Noes _____ Abstain _____

Wallach__Smith__Coronado__Farias__Song__Valdovinos__

D. Personnel

11. #111 Personnel Report

Moved by Mr. Smith and seconded by Ms. Farias to approve/ratify the Personnel report as presented.

Ayes __5__ Noes __0__ Abstain __0__

Wallach_x_Smith_x_Coronado_x_Farias_x_Song_Valdovinos_x_

12. #112 Job Descriptions

Moved by Mr. Smith and seconded by Ms. Farias to approve the Director, Instructional Services and Math Coordinator job descriptions.

Ayes __5__ Noes __0__ Abstain __0__

Wallach_x_Smith_x_Coronado_x_Farias_x_Song_Valdovinos_x_

VII. CLOSED SESSION : __7:19__ p.m.

A. Personnel – Contract/Compensation
Government Code Section 54954.5

Ended: __7:55__ p.m.

VII. ACTION TAKEN DURING CLOSED SESSION

The Board of Directors approved the contract for Erin Shiroma as Principal/Superintendent for the 2022-2023 school year. Her salary will be \$202,291.

VIII. INFORMATION SESSION

1. Board of Directors' discussion

Mr. Coronado remarked that there seemed to be a great number of staff children promoting from 8th grade. This was confirmed by Ms. Shiroma. He also congratulated Ms. Lemus for an exceptional job done on the promotion.

Ms. Fairas announced the GWC and Athens sponsored Legislative Event hosting Assemblymember Blanca Rubio on Friday, June 24th at 8:00 a.m. She will be emailing the information to the Board.

2. Dates to remember and other updates.

a. June 21st – Board Meeting 5:00 p.m.

There being no further business to come before the Board of Directors, the regular meeting of June 14, 2022 is adjourned at

___ **8:07** _____ p.m. by **_Chairman Dave Wallach** _____.