

**SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS AGENDA
REGULAR MEETING**

HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790

December 13, 2022

5:00 p.m.

Regular Session

I. CALL TO ORDER: _____p.m.

II. OPEN SESSION

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

SJCA Board Chairman	Matt Smith	
SJCA Vice Chairman	Monica Farias	
SJCA Board Secretary	Jeff Coronado	
SJCA Board Member	Nicole Valdovinos	
SJCA Board Member	Tony Song	
SJCA Board Member	Dave Wallach	

Superintendent-Principal	Erin Shiroma	
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III. PRESENTATIONS

IV. BOARD OF DIRECTORS' REPORTS

Items or activities individual Board Directors may wish to report on since their last meeting. This may include school events, visits, community events, etc.

V. ITEMS FROM THE FLOOR/PUBLIC COMMENT

For those attending the meeting in person, please submit a "Request to Address the Board" form prior to the meeting. If a participant is attending through Zoom, please follow the instructions below for addressing the Board.

Not more than three (3) minutes are to be allotted to any one (1) speaker, nor more than thirty (30) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If

you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date. Public comments beyond thirty (30) minutes will be at the discretion of the Board President.

Please click the link below to join through Zoom:

<https://sjcharter.zoom.us/j/97079178411?pwd=TXJZc0hycmE3ZXdOU3JRTBVNjVaQT09>

Passcode: 216986

Telephone:

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Webinar ID: 970 7917 8411

Passcode: 216986

If you join the webinar by phone to listen in only, please press *9 to raise your hand.

If you use ANDROID or IOS with a Zoom app., please do the following:

1. Tap MORE, then raise hand
2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Tap MORE again, then LOWER HAND to lower it if needed.

If you use WINDOWS or MAC to access meeting with Zoom, please do the following:

1. Click RAISE HAND in the webinar controls.
2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Click RAISE HAND in the webinar controls to lower it. This will not mute yourself if you are unmuted.

Note:

Windows – You can also use the Alt + Y shortcut to raise or lower your hand.

Mac – You can use the Option + Y keyboard shortcut to raise or lower your hand

A.	ORGANIZATIONAL					
	1. Approval of Agenda and Consent items					
	Moved by			Seconded by		
	To approve the agenda and consent items for the regular meeting of December 13, 2022.					
	Ayes		Noes		Abstain	
	__ Smith	__ Farias	__ Coronado	__ Song	__ Valdovinos	__ Wallach

Consent	2. Approval of Minutes					
	Moved by		Seconded by			
	To approve the minutes for the regular meeting of November 1, 2022.					
	Ayes		Noes		Abstain	
	__ Smith	__ Farias	__ Coronado	__ Song	__ Valdovinos	__ Wallach
	B. EDUCATION					
	3. Report of Information: SJCA California Dashboard					
	Ms. Shiroma will provide the Board with an overview of the new SJCA CA Dashboard.					
	4. Report of Information: Expanded Learning Opportunities Program (ELOP)					
	Ms. Shiroma will provide the Board with an update on SJCA’s program.					
	C. BUSINESS					
Consent	5. Purchase Orders					
	Moved by		Seconded by			

	To approve/ratify listed purchase orders.					
	Ayes		Noes		Abstain	
	__ Smith	__ Farias	__ Coronado	__ Song	__ Valdovinos	__ Wallach
Consent	6. Warrants					
	Moved by			Seconded by		
	To approve/ratify listed warrants.					
	Ayes		Noes		Abstain	
	__ Smith	__ Farias	__ Coronado	__ Song	__ Valdovinos	__ Wallach
Consent	7. Donations					
	Moved by			Seconded by		
	To approve/ratify listed donations.					
	Ayes		Noes		Abstain	
	__ Smith	__ Farias	__ Coronado	__ Song	__ Valdovinos	__ Wallach
	8. Contracts					
	Moved by			Seconded by		
	To approve/ratify contracts as presented.					
	Ayes		Noes		Abstain	
	__ Smith	__ Farias	__ Coronado	__ Song	__ Valdovinos	__ Wallach
	9. Report of Information: 2022-2023 1st Interim PowerPoint					

	Ms. Luna, CBO, will present an overview of the 1st Interim Budget.					
	10. 2022-2023 1st Interim Budget					
	Moved by			Seconded by		
	To approve the 2022-2023 1st Interim Budget					
	Ayes			Noes		
	___ Smith		___ Farias		___ Coronado	
			___ Song		___ Valdovinos	
					___ Wallach	
	11. 2021-2022 Draft Audit					
	Moved by			Seconded by		
	To approve the 2021-2022 Draft Audit.					
	Ayes			Noes		
	___ Smith		___ Farias		___ Coronado	
			___ Song		___ Valdovinos	
					___ Wallach	
	12. Revised Classified Salary Scale					
	Moved by			Seconded by		
	To approve the revised Classified Salary Scale					
	Ayes			Noes		
	___ Smith		___ Farias		___ Coronado	
			___ Song		___ Valdovinos	
					___ Wallach	

Consent	13. National University Memorandum of Understanding					
	Moved by			Seconded by		
	To approve the MOU between National University and San Jose Charter Academy					
	Ayes		Noes		Abstain	
	__ Smith	__ Farias	__ Coronado	__ Song	__ Valdovinos	__ Wallach
	D. PERSONNEL					
Consent	14. Personnel Report					
	Moved by			Seconded by		
	To approve/ratify the personnel report as presented.					
	Ayes		Noes		Abstain	
	__ Smith	__ Farias	__ Coronado	__ Song	__ Valdovinos	__ Wallach

X. INFORMATION SESSION

1. Board of Directors' discussion

2. Dates to remember and other updates:

DATE	EVENT
Dec. 5th	9:15 Kinder Musical
Dec. 6th	9:15 Kinder Musical
Dec. 7th	8:15 2nd Grade Musical
Dec. 8th	8:15 2nd Grade Musical
Dec. 10th	Kiwanis Christmas Parade
Dec. 12th	8:15 5th Grade Musical

Dec. 12th	6:00 PTO Meeting
Dec. 13th	8:15 5th Grade Musical
Dec. 19th - Jan. 4th	Winter Break
Jan. 10th	NEXT BOARD MEETING - 5:00 p.m.

XI. There being no further business to come before the Board of Directors, the regular meeting of December 13, 2022 is adjourned at _____ p.m. by

_____.