

**SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS AGENDA
REGULAR MEETING**

HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790

December 12, 2023

5:00 p.m.

Regular Session

I. CALL TO ORDER: __5:03_____p.m.

II. OPEN SESSION

a. Flag Salute

b. Roll Call

BOARD OF DIRECTORS

SJCA Board Chairman	Monica Farias	x
SJCA Vice Chairman	Nicole Valdovinos	Ab.
SJCA Board Secretary	Jeff Coronado	x
SJCA Board Member	Tony Song	x
SJCA Board Member	Dave Wallach	x
SJCA Board Member	Matt Smith	x

Superintendent-Principal	Erin Shiroma	x
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III. PRESENTATIONS - None

IV. BOARD OF DIRECTORS' REPORTS

Items or activities individual Board Directors may wish to report on since their last meeting. This may include school events, visits, community events, etc.

Mrs. Farias announced the West Covina Fire Department's Toy Give-Away and Breakfast taking place at Fire Station 2 (Cortez Park) on December 23rd.

Mr. Wallach announced that he will be "filling in" for Santa at San Jose Charter Academy on Friday, Dec. 15th from 9:00-12:00.

V. ITEMS FROM THE FLOOR/PUBLIC COMMENT

For those attending the meeting in person, please submit a "Request to Address the Board" form prior to the meeting. If a participant is attending through Zoom, please follow the instructions below for addressing the Board.

Not more than three (3) minutes are to be allotted to any one (1) speaker, nor more than thirty (30) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date. Public comments beyond thirty (30) minutes will be at the discretion of the Board President.

Please click the link below to join through Zoom:

<https://sjcharter.zoom.us/j/97079178411?pwd=TXJZc0hycmE3ZXdOU3JRTBVNjVaOT09>

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If you join the webinar by phone to listen in only, please press *9 to raise your hand.

If you use ANDROID or IOS with a Zoom app., please do the following:

1. Tap MORE, then raise hand
2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Tap MORE again, then LOWER HAND to lower it if needed.

If you use WINDOWS or MAC to access meeting with Zoom, please do the following:

1. Click RAISE HAND in the webinar controls.
2. The host will be notified that you've raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Click RAISE HAND in the webinar controls to lower it. This will not mute yourself if you are unmuted.

Note:

Windows – You can also use the Alt + Y shortcut to raise or lower your hand.

Mac – You can use the Option + Y keyboard shortcut to raise or lower your hand

A.	ORGANIZATIONAL		
	1. #275 Approval of Agenda and Consent items		
	Moved by Mr. Wallach		Seconded by Mr. Smith
	To approve the agenda and consent items for the regular meeting of December 12, 2023		
	Ayes	5	Noes 0
			Abstain 0

	x__ Farias	__ Valdovinos	_x_ Coronado	_x_ Song	_x_ Wallach	_x_ Smith
Consent	2. #276 Approval of Minutes					
	Moved by			Seconded by		
	To approve the minutes for the regular meeting of November 6, 2023.					
	Ayes		Noes		Abstain	
	__ Farias	__ Valdovinos	_ Coronado	__ Song	__ Wallach	__ Smith
	B. EDUCATION					
	3. Report of Information: SJCA California Dashboard					
	This item was moved to the January 2024 Board meeting due to the fact that it had not been publically released by the State of California.					
	4. Report of Information: Shark's Cove (ELOP): Beyond the School Day					
	The Board was provided with an update on SJCA's Shark's Cove (ELOP) program.					
	C. BUSINESS					
Consent	5. #277 Purchase Orders					
	Moved by			Seconded by		
	To approve/ratify listed purchase orders.					
	Ayes		Noes		Abstain	
	__ Farias	__ Valdovinos	__ Coronado	__ Song	__ Wallach	__ Smith

Consent	6. #278 Warrants					
	Moved by		Seconded by			
	To approve/ratify listed warrants.					
	Ayes		Noes		Abstain	
	__ Farias	__ Valdovinos	__ Coronado	__ Song	__ Wallach	__ Smith
Consent	7. #279 Donations					
	Moved by		Seconded by			
	To approve/ratify listed donations.					
	Ayes		Noes		Abstain	
	__ Farias	__ Valdovinos	__ Coronado	__ Song	__ Wallach	__ Smith
	8. #280 Contracts					
	Moved by Mr. Wallach		Seconded by Mr. Smith			
	To approve/ratify contracts as presented.					
	Ayes	5	Noes	0	Abstain	0
	x__ Farias	__ Valdovinos	_x_ Coronado	x__ Song	_x_ Wallach	x__ Smith
	9. Report of Information: 2023-2024 1st Interim PowerPoint					
	Ms. Luna, CBO, presented an overview of the 1st Interim Budget.					
	10. #281 2023-2024 1st Interim Budget					
	Moved by Mr. Smith		Seconded by Mr. Wallach			

	To approve the 2023-2024 1st Interim Budget					
	Ayes	5	Noes	0	Abstain	0
	☒ Farias	☐ Valdovinos	☒ Coronado	☒ Song	☒ Wallach	☒ Smith
Consent	11. #282 2022-2023 Draft Audit					
	Moved by			Seconded by		
	To approve the 2022-2023 Draft Audit.					
	Ayes		Noes		Abstain	
	☐ Farias	☐ Valdovinos	☐ Coronado	☐ Song	☐ Wallach	☐ Smith
	12. #283 Revised Certificated Teacher Salary Scale					
	Moved by Mr. Smith			Seconded by Mr. Song		
	To approve the revised Certificated Teacher Salary Scale					
	Ayes	5	Noes	0	Abstain	0
	☒ Farias	☐ Valdovinos	☒ Coronado	☒ Song	☒ Wallach	☒ Smith
D.	PERSONNEL					
Consent	13. #284 Personnel Report					
	Moved by			Seconded by		
	To approve/ratify the personnel report as presented.					
	Ayes		Noes		Abstain	
	☐ Farias	☐ Valdovinos	☐ Coronado	☐ Song	☐ Wallach	☐ Smith

X. INFORMATION SESSION

1. Board of Directors' discussion

Mr. Coronado welcomed back Mrs. Pene Tachaberry to the SJCA teaching staff.

Mr. Song was proud of SJCA's representation at West Covina City Council's special presentation honoring SJCA for its 2024 National Blue Ribbon Award. He had also attended and was excited to be part of the celebration.

2. Dates to remember and other updates:

DATE	EVENT
Dec. 9 th	Kiwanis Christmas Parade
Dec. 11 th	5:30 Kinder Musical
Dec. 11 th	6:00 PTO Meeting
Dec. 12 th	5:30 Kinder Musical
Dec. 13 th	5:30 2nd Grade Musical
Dec. 13 th	6:30 2nd Grade Musical
Dec. 14 th	5:30 5th Grade Musical
Dec. 14 th	6:30 5th Grade Musical
Dec. 18 th – Jan. 3rd	Winter Break
Jan. 9 th	NEXT BOARD MEETING - 5:00 p.m.

XI. There being no further business to come before the Board of Directors, the regular meeting of December 12, 2023 is adjourned at __5:56__ p.m. by Monica Farias, SJCA Board Chairwoman.