

**SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS
MINUTES
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
February 13, 2024
5:00 p.m.**

Regular Session

I. CALL TO ORDER: __5:03____ p.m.

II. OPEN SESSION

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

SJCA Board Chairman	Monica Farias	Ab.
SJCA Vice Chairman	Nicole Valdovinos	x
SJCA Board Secretary	Jeff Coronado	x
SJCA Board Member	Tony Song	x
SJCA Board Member	Dave Wallach	Ab.
SJCA Board Member	Matt Smith	x

Superintendent-Principal	Erin Shiroma	x
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III. PRESENTATIONS

Ms. Shiroma honored the ASB students and advisors, Mrs. Sherred and Ms. Lupu, by highlighting their contributions to our school community.

IV. BOARD OF DIRECTORS' REPORTS

Items or activities individual Board Directors may wish to report on since their last meeting. This may include school events, visits, community events, etc.

Mr. Smith stated it was great seeing the ASB students and advisors being honored at the meeting and thanked them for their service.

Mrs. Valdovinos reported that she had attended the “Breakfast with the Mayor” event with Mr. Smith. She thank Mrs. Farias for the invitation.

V. ITEMS FROM THE FLOOR/PUBLIC COMMENT

For those attending the meeting in person, please submit a "Request to Address the Board" form prior to the meeting. If a participant is attending through Zoom, please follow the instructions below for addressing the Board.

Not more than three (3) minutes are to be allotted to any one (1) speaker, nor more than thirty (30) minutes on the same subject. This portion of the agenda is for presentations to the Board and not a question and answer period where the Board enters into dialogue. If you have questions for the Board, please provide the Board President with a copy and an administrator will provide answers at a later date. Public comments beyond thirty (30) minutes will be at the discretion of the Board President.

Please click the link below to join through Zoom:

<https://sjcharter.zoom.us/j/97079178411?pwd=TXlZc0hycmE3ZXdOU3JRTBVNjVaOT09>

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If you join the webinar by phone to listen in only, please press *9 to raise your hand.

If you use ANDROID or IOS with a Zoom app., please do the following:

1. Tap MORE, then raise hand
2. The host will be notified that you’ve raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Tap MORE again, then LOWER HAND to lower it if needed.

If you use WINDOWS or MAC to access meeting with Zoom, please do the following:

1. Click RAISE HAND in the webinar controls.
2. The host will be notified that you’ve raised your hand. When it is your turn to speak, you may be prompted to unmute yourself.
3. Click RAISE HAND in the webinar controls to lower it. This will not mute yourself if you are unmuted.

Note:

Windows – You can also use the Alt + Y shortcut to raise or lower your hand.

Mac – You can use the Option + Y keyboard shortcut to raise or lower your hand

VI. BUSINESS SESSION

A. ORGANIZATIONAL

1. Approval of Agenda and Consent items

Moved by Mr. Smith

Seconded by Mr.
Coronado

To approve the agenda and consent items for the regular meeting of February 13, 2024

Ayes 4

Noes 0

Abstain 0

☐ Farias ☒ Valdovinos ☒ Coronado ☒ Song ☐ Wallach ☒ Smith

Consent

2. Approval of Minutes

Moved by

Seconded by

To approve the agenda and consent items for the regular meeting of January 9, 2024

Ayes

Noes

Abstain

☐ Farias ☐ Valdovinos ☐ Coronado ☐ Song ☐ Wallach ☐ Smith

B. EDUCATION

3. LCAP Mid-Year Review

Moved by Mr. Smith

Seconded by Mr.
Coronado

To approve the LCAP Mid-Year Review

Ayes 4

Noes 0

Abstain 0

☐ Farias ☒ Valdovinos ☒ Coronado ☒ Song ☐ Wallach ☒ Smith

4. Report of Information: 25th Anniversary Publication

Ms. Shiroma showcased SJCA's 25th Anniversary Publications, a collaborative partnership between SJCA and Civic Publications. All staff and Board members received a copy. In addition, the publication was sent home with each student. As an additional service, Civic

Publications emailed the document out to more than 50,000 homes of school-aged children in surrounding cities.

C. BUSINESS

Consent

5. Purchase Orders

Moved by

Seconded by

To approve/ratify listed purchase orders

Ayes

Noes

Abstain

___ Farias

___ Valdovinos

___ Coronado

___ Song

___ Wallach

___ Smith

Consent

6. Warrants

Moved by

Seconded by

To approve/ratify listed warrants.

Ayes

Noes

Abstain

___ Farias

___ Valdovinos

___ Coronado

___ Song

___ Wallach

___ Smith

Consent

7. Donations

Moved by

Seconded by

To approve/ratify listed donations.

Ayes

Noes

Abstain

___ Farias

___ Valdovinos

___ Coronado

___ Song

___ Wallach

___ Smith

8. Contracts

Moved by Mr. Smith

Seconded by Mr. Coronado

To approve/ratify contracts as presented.

Ayes 4

Noes 0

Abstain 0

___ Farias ___xValdovinos ___ xCoronado ___xSong ___ Wallach ___ xSmith

Consent
t

9. SJCA 2023-2024 Consolidated Application

Moved by

Seconded by

To approve the 2023-2024 Consolidation Application

Ayes

Noes

Abstain

___ Farias ___ Valdovinos ___ Coronado ___Song ___ Wallach ___ Smith

D. PERSONNEL

Consent
t

10. Personnel Report

Moved by

Seconded by

To approve/ratify the personnel report as presented.

Ayes

Noes

Abstain

___ Farias ___ Valdovinos ___ Coronado ___Song ___ Wallach ___ Smith

VII. INFORMATION SESSION

1. Board of Directors' discussion

Mr. Coronado was very impressed with the SJCA 25th year Publication. He thanked staff that was involved putting the publication together. "It was a joy to see the effort put into it."

2. Dates to remember and other updates:

DATE	EVENT
Feb. 2024	Black History Month

Feb. 5th - 9th	National School Counselors' Week
Feb. 10th	Lunar New Year
Feb. 7th	Kinder Shark University
Feb. 12th	Lincoln's Birthday - Local Holiday - No School
Feb. 14th	Friendship Day
Feb. 15th	JA Shark University
Feb. 19th	Presidents' Day - No School
Feb. 20th-23rd	5th Grade Science Camp
Wed., Feb. 21st	School Site Council
Wed., Feb. 21st	5:30 Class of 2024 Washington, D.C. meeting 6:30 Class of 2025 Washington, D.C. meeting
Feb. 22nd	4th Grade Shark University
Feb. 28th	JA Dance
Mar. 1	End of Term 1 Women's History Month
Mar. 6	Read Across America: Community Reading at SJCA
Mar. 11-15	SLC Week

There being no further business to come before the Board of Directors, the regular meeting of February 13, 2024 is adjourned at 6:07 p.m. by Vice-Chairwoman, Nicole Valdovinos.