



SEPTEMBER 2024 MEETING MINUTES

St. Francis of Assisi Home & School Association Meeting

September 8, 6:30-8pm

Board members Jenni Taunton, Chair | Nick Jarrett, Co-Chair | Andrea Niesen, Secretary | Conner Reed, Treasurer | Becky Chapel Herber, Communications Representative | Sarah McMenemy, Volunteer Coordinator | Derek Dravis, Teacher Representative | Andy Poterucha, Principal

Time	Item	Owner
6:30	Opening Prayer/Greetings	
6:35	<p style="text-align: center;">Meeting Priorities</p> <p><u>BBQ Bingo</u>. Status check? Any help necessary from HSA?</p> <ul style="list-style-type: none"> ● The event is well-staffed <p><u>Parking Spot Raffle</u>. Status check? Any help necessary from HSA? Sell tickets at Parent information night?</p> <ul style="list-style-type: none"> ● There will be a parking spot raffle table separate from the punch-card table ● Nick will coordinate the signage and raffle ● A silent auction will be considered for one of the two parking spots for next year (as well as the ability to pick the spot won) <p><u>Parent Information Nights</u>: What is most important to communicate? Who would like to speak?</p> <ul style="list-style-type: none"> ● HSA will be there to discuss what HSA funds are used for and what volunteering needs are <p><u>Peace Garden</u>: Update on cleanup, Next steps, Budget Planning</p> <ul style="list-style-type: none"> ● Eastside is cleaning out the space ● Plans include a vegetable box, river rock under the drip-line, trees to hide the A/C unit, and mulching ● Weller will determine what to plant in that area ● Nick made a motion to allocate \$500 toward any expenses incurred for the Peace Garden before the October meeting; seconded by Andrea; passed unanimously <p><u>Fall Cleanup Day</u>: Date, Tasks, Communication</p> <ul style="list-style-type: none"> ● Nick will coordinate with the Knights of Columbus for a fall playground clean up ● Conner will select a date and then contact those who already volunteered <p><u>HSA Monthly Newsletter</u>: Format, What do we include?</p> <ul style="list-style-type: none"> ● Becky is our only communication liaison right now ● HSA event liaisons should communicate updates to Becky ● Consider attaching an HSA calendar to the newsletter 	<p style="text-align: center;">Nick</p> <p style="text-align: center;">Jenni</p> <p style="text-align: center;">Jenni</p> <p style="text-align: center;">Conner</p> <p style="text-align: center;">Becky</p>
7:05	<p style="text-align: center;">Financial</p> <ul style="list-style-type: none"> ● Review the attached monthly report <ul style="list-style-type: none"> ○ There will be another conversation in October about buying t-bills. ● Planning for new budget categories: \$500 School Supplies, \$2000 Classroom Enrichment, \$2500 Programming. What is our process for requesting money? How will we communicate that to staff? <ul style="list-style-type: none"> ○ Conner is working to set up tax free status on Amazon 	Conner

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	<ul style="list-style-type: none"> ○ HSA will send an email to teachers about HSA funds available 	
7:20	<p style="text-align: center;">Principal's Report</p> <ul style="list-style-type: none"> ● Parent Info Nights coming up ● Next Tuesday is the fire drill during mass ● Communication Plan: on the 2nd Wednesday of each month, Andy, Jessica and 7 staff members will meet, then those staff members will bring the information shared back to their grade bands ● Eagle Bluff next week ● Lunchroom issues: Taher is short on help <ul style="list-style-type: none"> ○ Andy has developed a service-learning opportunity for the older students to help in the kitchen until the contract issues can be addressed ● The Bishop has requested a vocation plan for each school <ul style="list-style-type: none"> ○ Teachers will be receiving professional development on how to approach students about entering religious vocations ○ Priests will be in the classrooms more ○ Sister Mary Kay will be helping in the school on Mondays and Wednesdays ○ The students will participate in an Adopt-A-Seminarian program ○ There will be efforts in the schools to strengthen their Catholic identities ● October 4th is Feast of St. Francis and the school will have early release at 12:30pm (the Lourdes homecoming parade will be at 2:00pm) ● Spanish Teacher update: there is no Spanish teacher right now, so no foreign language classes - an update will be shared with the parents tomorrow night which is to include asynchronous foreign language learning 	Andy
7:40	<p style="text-align: center;">Volunteer Updates</p> <ul style="list-style-type: none"> ● Review volunteer form submissions. What positions are empty? <ul style="list-style-type: none"> ○ 130+ families filled out the forms ○ There are coordinators for everything except the bookfair. ● Plan for finding additional Communications Rep? <ul style="list-style-type: none"> ○ HSA still need another communications representative–Andy has an idea and will reach out to that person 	Sarah
7:45	Other Business	

Time	Item	Owner
	<ul style="list-style-type: none"> ● Kindergarten Ice Cream Social: How did it go? Thoughts for next year? <ul style="list-style-type: none"> ○ Ran out of ice cream, but it went really well ● Stools. <ul style="list-style-type: none"> ○ Sold out today ● General Discussion <ul style="list-style-type: none"> ○ None 	
8:00	Closing Prayer	

Next Meeting: October 7@ 6:30pm

Prayer of St. Francis of Assisi

Lord, make me an instrument of your peace.

Where there is hatred, let me sow love.

Where there is injury, pardon.

Where there is doubt, faith.

Where there is despair, hope.

Where there is darkness, light.

Where there is sadness, joy.

O Divine Master,

grant that I may not so much seek to be consoled, as to console;

to be understood, as to understand;

to be loved, as to love.

For it is in giving that we receive.

It is in pardoning that we are pardoned,

and it is in dying that we are born to Eternal Life. Amen.

Prayer of St. Dominic

May God the Father who made us, bless us.

May God the Son send his healing among us.

May God the Holy Spirit move within us.

Give us eyes to see with, ears to hear with, and hands that your work might be done.

May we walk and preach the word of God to all.

May the angel of peace watch over us and lead us at last, by God's grace, to the Kingdom.

Amen.