



2024 - 2025

Employee  
Work  
Calendar

239 Day

July 1, 2024 - June 30, 2025

- Admin Asst-District Custodial Services
- Admin Asst-District Support Services
- Admin Asst-Transportation
- Carpenter/Painter/Lead
- Clerk-District Scheduler
- Equipment Operator-Welder
- Electrician/Plumber
- Groundskeeper/Lead/Stadium Lead
- General Maintenance Tech/Lead
- HVAC Helper/Tech/Lead
- Maintenance-Equipment Mechanic
- Pest Control Specialist
- Supervisor-Custodial Operations
- Supervisor-Maintenance Operations
- Supervisor-Transportation Operations
- Trnsp-Bus/Sped Route/Lead/Coord
- Trnsp-Bus Driver Supervisor
- Trnsp-Maintenance Tech/Foreman
- Trnsp-Mechanic/Equip Mechanic
- Trnsp-Specialist

Pay Cycle: July - June

- Holiday/Non Work day
- Flex Days/Non-Paid Time Off

\*Flex Days can be used in place of local sick/state personal leave; however, it is not fully earned until the end of June. If you resign prior to June 30, all Flex time for that year will be reduced to zero and any used Flex time will be repaid to the district.  
(Dates shown in blue are for placeholder only)

\*Any exceptions to the calendar dates listed must be approved by the supervisor. Approval must be sent to Payroll/Human Resources.

\*State Legislature and/or local Board action can result in necessary changes to this calendar. Calendar days worked can vary from year to year based on District needs and Board approvals.

\*The number (#) in the top right corner of each month represents the eligible work days for pay purposes

July 2024 (22)						
S	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024 (22)						
S	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024 (20)						
S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024 (23)						
S	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024 (19)						
S	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024 (17)						
S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025 (22)						
S	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025 (20)						
S	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025 (19)						
S	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025 (21)						
S	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025 (21)						
S	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025 (13)						
S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					