

EARLY COLLEGE HIGH SCHOOL
@ Midland College



STUDENT – PARENT HANDBOOK
2024-2025

Welcome CHAPS Scholars

Dear Parents and Scholars,

You are now a proud member of the Early College High School family. ECHS has a dedicated and talented staff that works as a team in order to meet the individual needs of our scholars and provide educational opportunities that will maximize their potential.

Early College High School offers a wide range of challenging academic coursework and we challenge you to make academics your primary focus and dedicate yourself to your studies.

One of our greatest strengths is the pride and support from our community and our parents, who are critical contributors to the success of our scholars. I welcome your involvement as we work to provide the best possible education to our scholars and encourage you to contact me with your ideas, suggestions, and concerns. Our main number is **432-240-5000**.

Every scholar and parent will be able to view the Parent/Student Handbook on our school website. This is intended to serve as a convenient reference. The ECHS@MC Student Code of Conduct may be found online at www.midlandisd.net under Students and Parent Link. Once again, please bookmark this link for future reference.

Sincerely,

Blanca Golson, Chancellor

Mission

In four years, all ECHS @ MC students will graduate with an associate's degree and a high school diploma; all students will graduate prepared for a bachelor's degree program while demonstrating commitment to self and community.

School Motto

**Rising Above, Going Beyond, and
Conquering All!**

School Colors

**Forest Green and Columbia
Blue**



Faculty & Staff

Mrs. Blanca Golson	Chancellor	blanca.golson@midlandisd.net
Mrs. Renee Hidalgo	Vice Chancellor	renee.hidalgo@midlandisd.net
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Mrs. JoAnn Leyva	Path to CC4	joann.leyva@midlandisd.net
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Ms. Victoria Aldana	English II	victoria.aldana@midlandisd.net
Ms. Fallon Carty	Algebra 1	fallon.carty@midlandisd.net
Mr. Fraron Holik	Precalculus/Economics	fraron.holik@midlandisd.net
Mrs. Sarah Garcia	Geometry	sarah.garcia@midlandisd.net
Mr. Jackson Burns	Algebra 2	jackson.burns@midlandisd.net
Ms. Samantha Molto	Biology	samantha.molto@midlandisd.net
Mrs. Taylor Hudgins	Chemistry	taylor.hudgins@midlandisd.net
Mrs. Lathrice Davis	AP Physics/Physics	lathrice.davis@midlandisd.net
Mrs. Lina Galindo	Spanish 1 and 2	lina.galindo@midlandisd.net
Mr. Steven Flato	PE	steven.flato@midlandisd.net
Mr. Mitchel Etzel	AP W. History	mitcheletzel@midlandisd.net
Mrs. Lowree Crum	AP Human Geography	lowree.crum@midlandisd.net

EARLY COLLEGE HIGH SCHOOL BELL SCHEDULE 2024-2025

BELL SCHEDULE

DAY	1ST	2ND	3RD	LUNCH	4TH	5TH
M-F	7:55-9:20	9:25-10:45	10:50-12:10	12:10-12:55	1:00-2:20	2:25-3:45

ALTERNATE BELL SCHEDULE

DAY	1ST	2ND	3RD	LUNCH	4TH	5TH	Super Period
M-F	7:55-9:05	9:10-10:20	10:25-11:35	11:35-12:20	12:25-1:35	1:40-2:50	2:55- 3:45

EARLY RELEASE BELL SCHEDULE

Early Release	1ST	2ND	3RD	4TH	5TH	LUNCH
	7:55-8:40	8:45-9:30	9:35-10:20	10:25-11:10	11:15-12:00	12:00-12:30

DELAY START BELL SCHEDULE

2ND	3RD	Lunch	4TH	5TH
9:55-10:45	10:50- 12:10	12:10-12:55	1:00- 2:20	2:25- 3:45

SCHOOL DAY

The school day will begin at 7:55 am and end at 3:45pm.



**EARLY COLLEGE HIGH SCHOOL
@ Midland College**

Six Pillar

Being part of the ECHS@MC community is an honor that must be cherished and upheld daily. ECHS@MC students and staff will live by the core values we have set for our community. It is the **responsibility of all** community members to maintain and support the following values:

ECHS@MC STUDENT CODE OF CONDUCT

SIX PILLARS	CODE OF CONDUCT
RESPONSIBILITY	<ul style="list-style-type: none"> ● ASKING FOR HELP WHEN NEEDED ● DON'T MAKE EXCUSES ● ATTEND AND PARTICIPATE IN ALL CLASSES ● COMPLETE ASSIGNED WORK AND TURN IN ON TIME ● SEEK HELP WHEN NEEDED ● USE YOUR RESOURCES
RESPECT	<ul style="list-style-type: none"> ● USE RESPECTFUL WORDS AND ACTIONS ● RESOLVE CONFLICTS PEACEFULLY ● DON'T BLAME OTHERS CARELESSLY ● EVERY IDEA IS IMPORTANT ● SHOW ACTIVE LISTENING ● EMBRACE DIFFERENCES (RESPECT ALL CULTURES AND BACKGROUNDS) ● TOLERANCE ● RESPECT YOURSELF ENOUGH TO NOT ENGAGE IN HARMFUL ACTIVITIES
DESIRE	<ul style="list-style-type: none"> ● DO YOUR PART TO IMPROVE YOUR SCHOOL AND COMMUNITY ● BE INVOLVED ON CAMPUS, JOIN A CLUB/ORGANIZATION ● TAKE CARE OF YOUR CAMPUS ● GIVE 100% IN YOUR CLASSES ● ATTEND TUTORIALS ● STUDY
INTEGRITY	<ul style="list-style-type: none"> ● KEEP YOUR PROMISES ● FOLLOW ECHS RULES ● FOLLOW TRAFFIC LAWS, INCLUDING THE PARKING LOT ON CAMPUS ● PICK UP TRASH EVEN IF IT IS NOT YOUR OWN ● HELP OTHERS WITHOUT EXPECTING ANYTHING IN RETURN
KINDNESS	<ul style="list-style-type: none"> ● HELP OTHER CLASSMATES ● TUTOR OTHER CLASSMATES ● INVITE OTHERS TO LUNCH ● SAY HI TO STUDENTS IN THE HALLWAYS ● DON'T GOSSIP
HONESTY	<ul style="list-style-type: none"> ● TELL THE TRUTH ● NO CHEATING ● DON'T PLAGIARISE



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Six Pillars

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ECHS@MC PARENT CODE OF CONDUCT

SIX PILLARS	CODE OF CONDUCT
RESPONSIBILITY	<ul style="list-style-type: none"> ● ATTEND SCHOOL ACTIVITIES ● READ THE SCHOOL MAILOUTS ● REVIEW PAPERS AND INFORMATION FROM THE SCHOOL AND RETURN THEM IN A TIMELY MANNER ● MODEL TAKING ACCOUNTABILITY FOR YOUR CHOICES ● PICK YOUR CHILD UP ON TIME ● IF YOU HAVE A CONCERN SPEAK DIRECTLY WITH THE PEOPLE INVOLVED ● HAVE YOUR STUDENT AT SCHOOL ON TIME EVERY DAY
RESPECT	<ul style="list-style-type: none"> ● USE RESPECTFUL WORDS AND ACTIONS ● PROVIDE GUIDELINES AND FIRMNESS FOR CHILDREN, BUT IMPLEMENT THEM WITH DIGNITY AND RESPECT ● DEAL PEACEFULLY WITH ANGER, INSULTS AND DISAGREEMENTS ● DON'T BLAME OTHERS CARELESSLY
DESIRE	<ul style="list-style-type: none"> ● DO YOUR PART TO IMPROVE YOUR SCHOOL AND COMMUNITY ● COOPERATE, BE INVOLVED IN SCHOOL ● CHECK GRADES (HIGH SCHOOL AND COLLEGE)
INTEGRITY	<ul style="list-style-type: none"> ● KEEP YOUR PROMISES ● OBEY TRAFFIC LAWS, INCLUDING THE PARKING LOT AT SCHOOL
KINDNESS	<ul style="list-style-type: none"> ● TELL YOUR CHILDREN THAT YOU LOVE THEM ● HELP PEOPLE IN NEED ● BE A GOOD NEIGHBOR ● BE NICE
HONESTY	<ul style="list-style-type: none"> ● TELL THE TRUTH ● DON'T GOSSIP

EARLY COLLEGE HIGH SCHOOL AT MIDLAND COLLEGE

COLLEGE CLASS PROTOCOLS

WHAT TO DO IN A COLLEGE CLASS	WHAT NOT TO DO IN A COLLEGE CLASS	WHAT TO DO IF I AM STRUGGLING WITH WORK OR A PROFESSOR?
BE ON TIME (IF ONLINE LOG IN EARLY)	DO NOT BE LATE	SET UP AN APPOINTMENT WITH THE PROFESSOR.
COME PREPARED (ALL CLASSWORK IS COMPLETE, HAVE ALL REQUIRED MATERIALS, COMPLETE ALL READING...)	DO NOT COME TO CLASS WITHOUT HAVING PREPARED TO ACTIVELY PARTICIPATE	ASK THE PROFESSOR FOR HELP
SIT AT THE FRONT OF THE CLASSROOM IF ONLINE HAVE YOUR CAMERA WHERE THE PROFESSOR CAN SEE YOU.	DO NOT SIT AT THE BACK AND NOT BE ENGAGED	ASK YOUR PATH TEACHER TO HELP YOU NAVIGATE THE HELP AT MIDLAND COLLEGE
PARTICIPATE (ASK QUESTIONS, TAKE NOTES, ANSWER QUESTIONS)	DO NOT SIT THERE AND EXPECT TO GET ANYTHING OUT OF THE CLASS IF YOU ARE NOT PUTTING ANYTHING INTO THE CLASS	GO TO THE MATH LAB GO TO THE LANGUAGE HUB
IF YOU ARE USING TECHNOLOGY TO ACCESS CLASS MATERIALS OR TAKE NOTES, MAKE SURE THAT IS ALL YOU ARE DOING	DO NOT HAVE YOUR PHONE OUT DO NOT BE SURFING THE INTERNET DO NOT BE PLAYING GAMES.....	ATTEND STUDY SESSIONS OFFERED BY THE PROFESSOR.
ONLY TALK WHEN CALLED UPON BY THE TEACHER OR YOU ARE WORKING IN GROUPS	DO NOT TALK IF SOMEONE ELSE IS TALKING IN THE CLASSROOM (YOU ARE MISSING IMPORTANT INFORMATION.	ASK AN ADMINISTRATOR OR ADVISOR FOR HELP.
ATTEND CLASS EVERY TIME IT MEETS	DO NOT SKIP COLLEGE CLASSES (WE ARE WATCHING YOU)	DO NOT WAIT! GET HELP IMMEDIATELY TO ENSURE YOUR SUCCESS.

Protocols for Canceled, Did Not Meet, or Early Release

- When a MC class is **Released Early**, it is MANDATORY to report to your assigned Advisory class for the remainder of your college class time.
- When an MC class is **Canceled** either ahead of the scheduled meeting time or the day of class, it is MANDATORY to report to your assigned Advisory class for all of your college class time.
- An MC professor may not give permission for an ECHS student to sit in a college class without supervision. If the scheduled class **Does Not Meet** for any reason, it is MANDATORY to report to your assigned Advisory class for the remainder or all of your college class time.

*Failure to return to your advisory class will result in an absence or truancy in the class and a disciplinary action.

*The above Protocols are not applicable if you are a Collegiate Student.

THE EARLY COLLEGE HIGH SCHOOL @ MC ACADEMIC HONOR CODE

THE CODE		
<p><u>CHEATING:</u> Cheating is taking or giving any information or material that will be used to determine academic credit.</p> <p>A. Examples of cheating include:</p> <ul style="list-style-type: none"> i. Copying from another student's test or homework. ii. Allowing another student to copy from your test or homework iii. Using materials such as textbooks, technology, notes, or formula lists during a test without the professor/teacher's permission v. Collaborating on an in-class or take-home test without the professor/teacher's permission. vi. Having someone else write or plan a paper for you. 	<p><u>PLAGIARISM:</u> Representing "as your own work" any material that was obtained from another source.</p> <p>A. Examples of plagiarism include;</p> <ul style="list-style-type: none"> i. Borrowed material from written work can include entire papers, one or more paragraphs, single phrases, or any other excerpts from a variety of sources such as books, journals, articles, magazines, internet documents, purchased papers from commercial writing services, and papers obtained from other students. ii. Plagiarism is the unacknowledged use of someone else's words or ideas. 	<p><u>COLLUSION:</u> The act of two or more students working together on an individual assignment without the professor/teacher's permission.</p>

RESPONSIBILITIES			
<p><u>STUDENTS:</u></p> <ul style="list-style-type: none"> A. Uphold the ECHS@MC Academic Honor Code B. Value learning over grades C. Take pride in self and academics D. Understand and accept the consequences of the Academic Honor Code 	<p><u>PARENTS:</u></p> <ul style="list-style-type: none"> A. Actively promote and model honesty B. Value Learning over grades C. Actively communicate and collaborate with teachers regarding learning. D. Understand and accept the consequences of the Academic Honor Code 	<p><u>TEACHERS:</u></p> <ul style="list-style-type: none"> A. Actively promote and model honesty B. Value learning over grades C. Maintain vigilance and keep test materials secure and varied D. Adhere to the Academic Honor Code 	<p><u>ADMINISTRATORS:</u></p> <ul style="list-style-type: none"> A. Actively promote and model honesty B. Value learning over grades C. Maintain accurate records of the Academic Honor Code violations and ensure that the Academic Honor Code is being applied consistently throughout the school D. Adhere to the Academic Honor Code

CONSEQUENCES		
<p><u>FIRST OFFENSE:</u></p> <ul style="list-style-type: none"> A. Teacher conference with parent and student B. Zero on the assignment C. Evidence will be submitted to the office for documentation (teacher observation, written materials, and information from students.) 	<p><u>SECOND OFFENSE:</u></p> <ul style="list-style-type: none"> A. Teacher conference with parent and student B. Zero on the assignment C. Evidence will be submitted to the office for documentation (Teacher observation, written materials, and information from students.) D. If a member of an honor society or appointee, the sponsor will be notified of the incident. 	<p><u>THIRD OFFENSE:</u></p> <ul style="list-style-type: none"> A. Teacher conference with parent and student B. Zero on the assignment C. Evidence will be submitted to the office for documentation (Teacher observation, written materials, and information from students.) D. If a member of an honor society or appointee, a sponsor will be notified of the incident, which will result in an appearance before the faculty review board and may result in removal.

PARENTAL INVOLVEMENT

Working Together

Both experience and research tell us that a child's education succeeds best when there is a strong partnership between home and school, a partnership that thrives on communication. Your involvement in this partnership may include:

- Encourage your child to put a high priority on education and work with your child daily to make the most of the educational opportunities the school provides. Ensure that your child completes all homework assignments and special projects. Be sure your child comes to school each day prepared, rested, and ready to learn.
- Be familiar with all your child's school activities and academic programs, including special programs, offered in the District. Discuss with the counselor or principal any questions you may have about the options and opportunities available to your child. If your child is entering ninth grade, review the requirements of the graduation programs with your child. Monitor your child's academic progress and contact teachers as needed.
- Attend scheduled conferences and request additional conferences as needed. Please call the school office for an appointment to schedule a telephone or in-person conference with a teacher, counselor, or principal. The teacher will usually return your call or meet with you during his or her conference period or before or after school.
- Become a school volunteer.
- Offer to serve as a parent representative on the District-level or campus-level planning committees, assisting in the development of educational goals and plans to improve student achievement.
- Attend board meetings to learn more about district operations.

Early College High School @ Midland College

Commitment to Excellence

Parent/Guardian Commitment

We fully commit to ECHS@MC In the following ways:

- We will make sure our child is at school on time every day, missing only for illness or emergencies.
- We will make arrangements for transportation whenever he/she needs tutorials.
- We will always notify the school when our child is absent, and we will make sure all work is completed.
- We will make arrangements for our child to attend Saturday School whenever it is assigned.
- We will make sure our child follows the dress code and the Student Code of Conduct.
- We will always make ourselves available to our children and to the school staff, and we will address any concerns they might have.
- We will help our child in the best way we can.
- We will partner with the school staff and make sure that our child completes all assignments on time.
- We have committed to supporting our students' attendance at ECHS@MC for four years.
- Failure to adhere to these commitments can cause my child to be transferred back to the home campus.

Student Commitment

We fully commit to ECHS@MC In the following ways:

- I will always be kind and treat others with respect.
- I will attend school every day and arrive at all classes on time.
- I will contact Midland College instructors myself if I am going to miss a college class.
- I will attend tutorials and Saturday School whenever they are assigned.
- I will complete all assignments and homework to the best of my ability and turn them in on time.
- I will seek help in class and in tutorials when I need it.
- I will follow all rules and behave appropriately in response to the high standards of ECHS @ MC.
- If I make a mistake, I will tell the truth and accept responsibility for my actions.
- I will always follow the directions of the high school and college staff members without argument.
- I commit to attend ECHS@MC for four years.
- Failure to adhere to these commitments can cause me to be transferred back to the home campus.



EARLY COLLEGE HIGH SCHOOL AT MIDLAND COLLEGE

JUNIOR AND SENIOR "COLLEGIATE SCHOLAR STATUS" PROTOCOLS

1. **What is Collegiate Scholar Status?** Collegiate Scholar Status is earned by students who meet and maintain certain protocols. This status allows students the following privileges:
 - a. Report directly to college classes instead of checking in with an advisory teacher.
 - b. Students with a collegiate period (*not a high school or college course*) will not be required to be in attendance during an advisory class, except for 3rd period.
 - c. All students must check in to their first-period advisory class every day and remain on campus during school hours.
2. **Who Qualifies for the Collegiate Scholar Status?**
 - a. Students who have maintained an 80 or above average in all high school classes at the 6-week grading period and all college classes at the 6-week checkpoint per MC Dashboard.
 - b. Students with no more than 3 absences, 2 tardies, and no unexcused absences within a 6-week grading period.
 - c. Accuplacer TSIA 2 compliant in all three areas (Reading, Writing, and Math)
 - d. Pass all STAAR EOC Exams
 - e. Not be on probation or monitor status
3. **How does a student maintain the Collegiate Scholar Status?**
 - a. Students must maintain grades of 80 or above in high school classes at the 6-week grading period and all college classes at the 6-week checkpoint per MC Dashboard.
 - b. Students must have no more than 3 absences, 2 tardies, and no unexcused absences within a 6-week grading period.
 - c. All Juniors and Seniors MUST check in to 3rd period for attendance and attend advisory 3rd period daily until teacher releases the student.
 - d. Students must uphold the ECHS Pillars. (i.e., no cheating or plagiarizing)
 - e. Students must respond to email or text messages between 8 am- 4 pm on the same day.
 - f. Students must turn in the tracking of grades once a week.
4. **How do I lose this status?**
 - a. If you fall below the standards indicated above at any time during the year, you will lose your "Collegiate Scholar Status."
5. **How do I earn/earn back this status?**
 - a. All juniors and seniors not on Collegiate Scholar Status can earn it by meeting the criteria listed above at the end of a 6-week period.



STUDENT: COMMUNITY SERVICE PROTOCOLS

Community service MUST be completed and verified through the agencies listed on www.chapvolunteers.org. All community service hours are required to be completed outside of the school day. Students who do not complete their community service hours **by each semester's deadline** will be placed on probation.

	9th grade	10th grade	11th grade	12th grade
How many hours are required?	20 hours required	40 hours required	40 hours required	40 hours required
When can we complete the hours?	-9 th graders can start working on and complete their hours immediately following Summer Bridge. - 10 hours must be completed by the end of the first semester - 10 hours must be completed by the end of the second semester -students need a total of 20 hours.	-10 th graders can start working on and complete their hours immediately following the last day of the current ECHS school year. --20 hours must be completed by the end of the first semester -20 hours must be completed by the end of the second semester -students need a total of 40 hours.	-11 th graders can start working on and complete their hours immediately following the last day of the current ECHS school year. --20 hours must be completed by the end of the first semester -20 hours must be completed by the end of the second semester - students need a total of 40 hours.	-12 th graders can start working on and complete their hours immediately following the last day of the current ECHS school year. -20 hours must be completed by the end of the first semester - 20 hours must be completed by the end of the second semester -students need a total of 40 hours.
Can we complete all 4 years of community service at one time?	No, students are allowed to complete community service hours only for the current school year.	No, students can only complete community service hours for the current school year.	No, students are allowed to complete community service hours only for the current school year.	No, students can only complete community service hours for the current school year.
What happens if a student transfers after 9 th grade?		In order to qualify for the <i>Pioneer scholarship</i> , the student will need to add an additional 20 hours of community service by the end of the 12th-grade	In order to qualify for the <i>Pioneer scholarship</i> , the student will need to add an additional 60 hours of community service by the end of the 12th-grade	



ECHS@MC Advisory Protocols 24-25

STUDENTS:

First 5 minutes	Planner <ul style="list-style-type: none">- Students will review their planners and Canvas calendars to organize, plan, and prioritize homework and assignments.- Students will have a plan for their advisory and have goals.
Next 20 minutes	Reading <ul style="list-style-type: none">- Students will read a novel, textbook, notes, assignments, or online.- Students can take notes as they read.
Last 55 minutes	Academics <ul style="list-style-type: none">- Students will work on school-related homework and assignments as well as scholarships, university research, etc.- If a student is “done with everything,”<ul style="list-style-type: none">- They will work on Mastery Prep if they are not TSI compliant.- They can read a book, get ahead in classes, etc.

ADVISORY PASSES: If a student needs to leave their advisory for some reason other than the nurse or the bathroom (e.g., the library for printing, the professor’s office for a meeting, another teacher’s classroom for assistance, etc.), the teacher must give the student an advisory pass to be signed by admin. Students may not do this until after the 20 minutes of reading.

TEACHERS: Teachers will actively monitor throughout the period and set timers as needed. Teachers will keep track of the work students are completing.



ACHIEVE 3000 PROTOCOLS

All 9th and 10th-grade students will have an Achieve 3000 account. This program helps to improve students' reading skills and shows Lexile growth as they progress throughout the school year. These are minimum requirements. Each teacher has the freedom to assign more if desired.

Subject	GRADING REQUIREMENTS	READING ASSIGNMENTS EVERY SIX WEEKS
ENGLISH 1	75 OR HIGHER	4
ENGLISH 2	75 OR HIGHER	6
BIOLOGY	MAY USE 2 ND CHOICE GRADE IN LIEU OF A 75	2
AP HUMAN GEOGRAPHY, AP WORLD HISTORY	MAY USE 2 ND CHOICE GRADE IN LIEU OF A 75	2

College and Career Readiness				
	Not On Track		On Track	
Grade	Falls Far Below	Approaches	Meets	Exceeds
1	BR111L and Below	BR110L – 185L	190L – 530L	535L and Above
2	150L and Below	155L – 415L	420L – 650L	655L and Above
3	265L and Below	270L – 515L	520L – 820L	825L and Above
4	385L and Below	390L – 735L	740L – 940L	945L and Above
5	500L and Below	505L – 825L	830L – 1010L	1015L and Above
6	555L and Below	560L – 920L	925L – 1070L	1075L and Above
7	625L and Below	630L – 965L	970L – 1120L	1125L and Above
8	660L and Below	665L – 1005L	1010L – 1185L	1190L and Above
9	775L and Below	780L – 1045L	1050L – 1260L	1265L and Above
10	830L and Below	835L – 1075L	1080L – 1335L	1340L and Above
11/12	950L and Below	995L – 1180L	1185L – 1385L	1390L and Above



**EARLY COLLEGE HIGH SCHOOL @ MIDLAND COLLEGE
SCHOLAR PRINTING PROTOCOLS**

	9 TH AND 10 TH GRADE	11 TH AND 12 TH GRADE
HOW DO ECHS SCHOLARS GET HIGH SCHOOL/COLLEGE MATERIALS PRINTED?	THEY CAN UTILIZE THE LAB IN ROOM 104 BEFORE SCHOOL, AT LUNCH, OR AFTER SCHOOL TO PRINT WHAT THEY NEED.	THEY CAN UTILIZE THE MC LIBRARY TO PRINT BEFORE SCHOOL, DURING LUNCH OR AFTER SCHOOL.

STUDENT TARDY POLICY:

Being on time to class is important for you, your classmates, and the teachers. You are considered tardy if you are not in the classroom when the class begins. If a student is not physically in the classroom when the passing period ends, they will be marked tardy and sent to the office for a tardy slip. They must then return with verification from the office that the tardy has been documented. The assistant principal will keep track of tardies and assign consequences accordingly.

1 ST	WARNING
2 ND	WARNING
3 RD	1 DAY OF LUNCH DETENTION
4 TH	1 DAY OF LUNCH DETENTION
5 TH	1 DAY OF AFTER SCHOOL DETENTION
6 TH	1 DAY OF AFTER SCHOOL DETENTION
7 TH	OVERNIGHT SUSPENSION WITH PARENT CONFERENCE
8 TH	OVERNIGHT SUSPENSION WITH PARENT CONFERENCE
9 TH	SATURDAY SCHOOL
10 TH +	SATURDAY SCHOOL

(THERE WILL BE FURTHER DISCIPLINARY ACTIONS FOR FAILURE TO ATTEND THE ASSIGNED CONSEQUENCE.)

ATTENDANCE POLICY:

Please be reminded of the following policy: When a student is absent from school, they must bring a note signed by a parent or a doctor's note describing the reason for the absence within three days of returning to school. A note signed by the student, even with the parent's permission, will not be accepted. Please note that unless the absence is for reasons allowed under compulsory attendance laws, the district is not obligated to excuse any absence, even if a note is provided by the parent explaining the absence. Acceptable reasons for excused absences with documentation include religious holidays, citizenship proceedings, doctor and therapy appointments, college visits, required court appearances, students in foster care, and military dependents.

3 rd Unexcused Absence	Notice of attendance will be mailed to the student's parent/guardian.	Warning
4 th Unexcused Absence	Parent/guardian conference with campus admin.	Warning
5 th Unexcused Absence	Student Attendance Conference	Attendance Intervention Plan
6 th Unexcused Absence	2 nd Notice of attendance will be mailed to the parent/guardian of the student.	Attendance Intervention Plan
8 th Unexcused Absence	3 rd Notice of Attendance will be mailed to the parent/guardian.	Attendance Intervention Plan
10 th Unexcused Absence	Truancy Case is Filed	Truancy Case is Filed

MANDATORY TUTORIALS

(ALL STUDENTS WITH A GRADE BELOW 75 ARE REQUIRED TO ATTEND MANDATORY TUTORIALS;

THIS WILL BE COMMUNICATED TO PARENTS AND STUDENTS AHEAD OF TIME.)

MONDAY – MATH

TUESDAY – ENGLISH

WEDNESDAY – SST

THURSDAY – SCIENCE

FRIDAY – SPANISH/SUPPORT

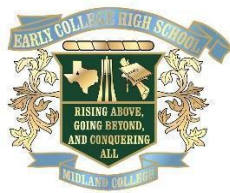
TUTORIALS

Teachers will offer tutorials Monday – Friday after school until 4:30 P.M.



STUDENT CLUBS/ORGANIZATIONS

ACTIVITY	PURPOSE	PARTICIPATION	SPONSOR(S)
SCIENCE CLUB	To promote and generate interest in the many aspects of science	All Students	Taylor Hudgins
CULTURAL CLUB (formerly Spanish Club)	To promote a greater awareness and appreciation of the diverse cultures, values, customs, and traditions that exist in our community.	All Students	Lina Galindo
YEARBOOK	To capture and preserve the memories of the school year	By Application	Victoria Aldana
ROBOTICS		Open	Lathrice Davis
AMBASSADORS	Liaison between the school staff, current students, prospective students, and their families.	By Application	Marissa Galindo
9 th CLASS OFFICERS	To promote class spirit	By Election	Marissa Galindo
10 th CLASS OFFICERS	To promote class spirit	By Election	Rachael Reynolds
11 th CLASS OFFICERS	To promote class spirit	By Election	Marisol Regalado
12 th CLASS OFFICERS	To promote class spirit	By Election	JoAnn Leyva
STUCO		By Election	Samantha Molto
NHS		Induction	JoAnn Leyva
SENIOR GIRLS	To promote leadership and community service	Open	Lacy Morrow, Sarah Garcia
SENIOR BOYS	To promote leadership and community service	Open	Fron Holik
UIL		Open	Fron Holik
CHESS CLUB		Open	Rachael Reynolds
ENVIRONMENTAL CLUB	To promote friendly practices within our environment.	Open	Lowree Crum
BOOK CLUB		Open	Fallon Carty



ADMINISTRATIVE POLICIES

All ECHS @ MC students must comply with all policies outlined in the MISD Student-Parent Handbook and the Midland College Catalog and Handbook. Additional expectations are outlined below.

ATTENDANCE

It is expected that ECHS@MC students will have perfect attendance.

IF THE STUDENT IS ILL OR HAS A FAMILY EMERGENCY AND MUST MISS SCHOOL:

No call-ins will be allowed or accepted. Parents must follow the following rules listed below.

- A parent is expected to send a doctor's note or parent note within 3 days of a student's absence.
- The student is expected to contact the college professor/instructor to discuss the absence prior to missing the class.
- The student must provide a doctor's note to the attendance clerk within 3 days of absence in order to receive an excused absence.

IF A STUDENT BECOMES ILL OR HAS A FAMILY EMERGENCY AND MUST LEAVE SCHOOL:

- A parent must come into the office to sign the student out of school.
- Students 18 & older must have a parent call prior to the student signing themselves out of school.
- If a student needs to make contact with a parent, the student may come to the office for assistance.

IF A PARENT CHOOSES TO TAKE A STUDENT OUT OF SCHOOL FOR LUNCH:

- A parent must come into the office to sign the student in and out of school for lunch.
- The parent must have the student back in time for class so the student can maintain instructional time.
- Parents/Guardians are the only ones allowed to pick up the student. Exceptions include anyone listed in the Skyward Emergency Info, with prior notification by email to the attendance clerk.

COLLEGE CLASSES:

- Students will not be pulled from college classes for check-out.

UPON RETURN:

- It is the student's responsibility to obtain all missing assignments from their teachers/professors.
- Students are required to complete all missing work within the allotted time.

IT IS THE STUDENT'S RESPONSIBILITY TO:

- Ensure the accuracy of his/her attendance record.
- Monitor his/her attendance record in order to maintain academic credit.

FOR HIGH SCHOOL CREDIT TO BE AWARDED:

- The student must be present in class 90% of the semester.
- Translation: The tenth absence (excused or unexcused) per semester in any class = NO CREDIT.

Parents may appeal for credit by providing a written statement that explains his/her lack of attendance. The Attendance Review Committee will determine if credit will be awarded. (TEA Section 25.092)

COMPULSORY ATTENDANCE:

Texas public schools are required to report to their local juvenile justice entity any student and their parent that (TEA Section 25.092):

- Is absent 10 + days or parts of days within a 6-month period. (this includes tutorials/detentions)
- Is absent 3 + days or parts of days within a 4-week period. (this includes tutorials/detentions)

Failure to Comply with Compulsory Attendance

- School employees must investigate and report violations of the state compulsory attendance law. A student absent without permission from the school, from any class, from required special programs, such as additional special instruction, termed "accelerated instruction" by the state, or from required tutorials will be considered in violation of the compulsory attendance law and subject to disciplinary action.
- A court of law may also impose penalties against both the student and his or her parents if a school-aged student is deliberately not attending school. A complaint against the parent may be filed in court if the student:
 - Is absent on three or more days or parts of days within a four-week period. If a student is age 18 or older, the student may be subject to penalties as a result of the student's violation of the state compulsory attendance law.
 - If a student has 3 unexcused absences, the parent will be required to have a meeting with an administrator on campus. And from there, after any unexcused absence the parent will be required to meet with an administrator on campus.

Attendance for Credit

To receive credit in a class, a student must attend at least 90 percent of the days the class is offered. A student who attends at least 75 percent but fewer than 90 percent of the days the class is offered may receive credit for the class if he or she completes a plan approved by the Principal that allows the student to fulfill the instructional requirements for the class.

Restoring Lost Credit

Students restore credit through one or more of the following options provided and assigned by the campus administrator or Campus Attendance Committee:

1. Attending tutorial sessions as scheduled, which may include Saturday classes or before and after school programs.
2. Maintaining the attendance standards for the rest of the semester.
3. Attending a flexible school day program.
4. Attending summer school.
5. Attending after-school study labs (weekdays or Saturdays)

In all cases, the student must also earn a passing grade to receive credit.

Driver License Attendance Verification

For a student between the ages of 16 and 18 to obtain a driver's license, written parental permission must be provided for the Texas Department of Public Safety (DPS) to access the student's attendance records and, in certain circumstances, for a school administrator to provide the student's attendance information to DPS. A verification of enrollment (VOE) form may be obtained from ECHS office via email or coming into the office. Students will need to submit this form to DPS upon application for a driver's license. Please call Mrs. Marquez at 432-240-5000 for more information.

Dress and Grooming (All Grade Levels)

The district's dress code teaches grooming and hygiene, prevents disruption, and minimizes safety hazards. Students and parents may determine a student's personal dress and grooming standards, provided that they comply with the following:

SHIRTS/T-SHIRTS

- Tank tops/camis, sleeveless undershirts, or muscle shirts are not allowed
- Revealing clothing and/or see-through material not allowed
- Low cut neckline, strapless, bare midriff/stomach, and/or revealing clothing not allowed, no pajamas
- No suggestive Language

SHORTS/SKIRTS/ PANTS

- Shorts or skirts should be fingertip length
- Hips and buttocks must be covered, including when tights or leggings are worn
- Pants, jeans, shorts, and/or skirts must be worn above the hip bones (no sagging)
- No rip, tears, or holes in pants, shorts, skirts, or jeans above fingertip length
- Clothing must be appropriately sized and remain at the waistline

NOT ALLOWED

- Hats, hoods, and bandanas cannot be worn in the classroom or school building.
- Pajamas and sleepwear are not allowed.
- Blankets worn as clothing or outerwear
- Students are prohibited from wearing full or partial costumes, including animal character outfits, regardless of whether they obscure the student's identity. Exceptions for spirit days, costume-related events, or cultural observances can be made with prior approval from the school administration.

FOOTWEAR:

- Appropriate shoes for daily activities as determined by the campus ex: no slides for physical education
- No shoes with wheels

Prohibited clothing includes:

- Promotions or advertises violence, illegal drugs, alcohol, gangs, hate speech, profanity, or pornography
- Images or language that creates a hostile or intimidating environment based on any protected class or consistently marginalized group

Campuses may impose additional limitations on clothing and will communicate those rules to parents and students at the beginning of the school year and keep them posted to the campus websites throughout the year.

If the principal determines that a student's grooming or clothing violates the school's dress code, the student will be given an opportunity to correct the problem at school and return to the classroom. If the problem cannot be corrected at school, the principal will work with the student and parent to obtain an acceptable change of clothing for the student in a way that minimizes loss of instructional time.

Repeated or severe offenses may result in more serious disciplinary action in accordance with the Student Code of Conduct.

LOCKERS

Since ECHS@MC is located in a college setting, lockers are not available. Students are responsible for their personal property and textbooks

LUNCH OPTIONS

Students have four options for on-campus meals:

- The ECHS@MC cafeteria is located in room 115. MISD Breakfast is free to all ECHS@MC students. Based on reported family income, MISD lunch is provided: Free, Reduced Rate, Regular Rate
- The F. Marie Hall coffee shop
- June and Frank Cowden, Jr. Dining Hall is open for lunch.
- Student Center Snack Bar

All 9th graders are to remain on campus during lunch.

All 10th – 12th graders may leave campus for lunch.

MEDICATION

ECHS@MC does not have a full-time nurse on campus. However, in situations where a nurse is needed, we have access to a school nurse on call. ECHS@MC staff and administration have been trained to dispense medication. If a student needs to take medications while on campus, the parent must complete a medication form and return it to the office along with the original medication container.

A student who must take prescription or nonprescription medicine during the school day must have a written request

on file. The medicine must be in its properly labeled container and submitted to the office. Any medication found in a student's possession will be confiscated, and the student may receive disciplinary consequences.

PROBATION

FAILING A COLLEGE COURSE:

Students will be placed on academic probation if they fail **one** college class. Any student on probation must pass all high school and college classes and meet all other probation requirements to remain at ECHS@MC if a student fails a second college course at any time while at ECHS@MC, they will be dismissed.

Beginning Fall of 2024, all college Ds will result in a failing grade on their high school transcript. A student will be placed on probation if they receive **two or more** Ds at any time while a student at ECHS@MC. If the course is a high school graduation requirement, freshmen, sophomores, and juniors must complete the credit recovery requirements for high school credit in summer school. Seniors will be required to complete credit recovery prior to graduation. If students refuse to comply with credit recovery, they will be dismissed.

FAILING A HIGH SCHOOL COURSE:

Students will be placed on academic probation if they fail **two or more** high school classes. They must pass all high school and college classes and meet all probationary requirements to remain at ECHS@MC. If students fail a high school class that is required for high school graduation, they must work with their content teacher for credit recovery. If students refuse to comply with credit recovery they will be dismissed.

TEXTBOOKS

State-approved textbooks and college textbooks are provided free of charge for each class. Any student failing to return a book issued by the school loses the right to free textbooks until the book is returned or paid for by the parent/guardian.

STUDENTS ARE RESPONSIBLE FOR ALL TEXTBOOKS THAT ARE ISSUED TO THEM EACH SEMESTER.

MC courses are 8 weeks or semester-long, and students must return their textbooks at the end of each semester before receiving their textbooks for the next semester. All textbooks, including those for MISD classes or for MC classes, are the property of MISD.

Students must pay for any lost, stolen, or damaged MISD or MC textbooks. Failure to pay for these lost, stolen, or damaged textbooks will result in a fine being issued, and students will not be allowed to check out further textbooks or equipment such as laptops. Any student who has a fine will receive their high school diploma or transcript once the fine is paid or the books are returned in good condition. Students also could be in jeopardy of not being allowed to attend student events, such as homecoming and prom.

MIDLAND COLLEGE

ECHS@MC is located on the Midland College campus and, therefore, shares facilities with MC instructors, staff, and students. We are guests on this campus, so we must respect Midland College staff, students, and facilities at all times.

Students are to exhibit behavior appropriate for a post-secondary educational environment and thus are expected to:

- Speak quietly when entering all buildings. This includes the June and Frank Cowden dining facility, as these areas are used for studying.
- Use designated crosswalks at all times while crossing the street.
- Walk on the sidewalks only.
- Entirely refrain from roughhousing, horseplay, and public displays of affection.
- Preserve and protect campus property by disposing of trash properly.

Students have access to MC facilities for academic purposes only. Students are not allowed to “hang out” in buildings without a specific academic reason.

DISCIPLINE

Students will comply with the Midland ISD Code of Conduct, [Midland College](#) rules and expectations, and standards set by ECHS@MC.

Students are responsible for conducting themselves properly in a manner appropriate for a college student. Student responsibilities for achieving a positive learning environment at school or school-related activities include:

- Attending all classes regularly and on time
- Being prepared for each class with appropriate materials and assignments.

IDENTIFICATION CARDS

Students will be issued an ID card that identifies them as an ECHS@MC student as well as a Midland College Student.

Students are required to have their ID card with them during school hours and at school-sponsored events.

This ID card entitles students to free admission to Midland College athletic events as well as use of the Fasken Learning Resource Center (Library) and the computer labs on the campus of Midland College. The ID card also get admission to MISD events.

Students are required to have their ID cards for any testing in the testing center, enter any MC computer labs, and in order to leave the classroom at any time.

The cost to replace a lost ID card is \$5.00.

PARKING

Students must provide a copy of their driver’s license and proof of insurance to the principal to receive approval to drive and park on campus. Once approved, students must receive an MC parking permit.

Operating a motor vehicle on the Midland College campus is a privilege and is conditional on complying with the rules and regulations set forth in the Midland College Handbook.

- Parking permits must be affixed to the inside of the windshield on the lower right side.

ACADEMIC AWARDS

Students must achieve a 3.5-semester grade point average during two consecutive semesters in secondary school to receive an academic letter. For determining awards in the 9th grade, students must achieve a 90 or above average in the spring semester of their 8th-grade year in the core subjects of English, math, science, and social studies, and any high school credit-earning class and a 3.5-semester grade point average in the fall of their 9th-grade year.

CLASSIFICATION

After the 9th grade, students are classified according to the number of credits earned toward graduation. Grade/classification will be based on the following:

<u>Credits Earned</u>	<u>Classification</u>
6	10 (Sophomore)
12	11 (Junior)
18	12 (Senior)

Midland College, student classification is defined as follows:

- Freshman: 1-29 semester hours
- Sophomore: 30-59 semester hours

GRADE POINT AVERAGE (GPA)

The MISD GPA scale is included in the district handbook. Grade points are awarded based on the semester average in the course. Grade points are averaged to create a cumulative GPA. GPAs are updated twice per year in January and June (upon the completion of the semester).

The Midland College GPA scale is as follows:

- A= 4 points
- B= 3 points
- C= 2 points
- D= 1 point

Midland College GPAs are also updated in January and June.

TSIA2 COMPLIANCE

All students must be TSIA2 (Texas Success Initiative Assessment 2) compliant by the start of their junior year. Each student must **take** the TSIA2 before the start of school in their 9th grade year. To continue in the program, each student must **pass** all sections of the TSIA2. (Must pass TSIA2 Reading by 9th grade, TSIA2 Writing by 10th grade, and TSIA2 Math by 11th grade).

ELAR Standard	Math Standard
ELAR score of 945 or ELAR score under 945 with a diagnostic of 5 Essay score of 5	Math score of 950 or Math score under 950 with a diagnostic of 6

LATE WORK

Teachers will follow district policy for make-up work after an absence. The following regulation will apply to all other late work for students at ECHS@MC:

***One school day late** – A maximum grade of 90 (-10 deducted) – Students will be assigned a mandatory tutorial to complete the work.

***Two school days late** – A maximum grade of 80

***Three to Five school days late** – A maximum grade of 70

***After Five school days** – work does not have to be accepted and a grade of 0 may be assigned.

At ECHS@MC, students are required to attend mandatory after-school tutorials for all missing assignments.

PLANNERS

Students are provided with a custom ECHS @ MC planner. All 9th and 10th-grade students must use this planner. The cost to replace a lost planner is \$5.00.

SYLLABUS

Students will receive a syllabus for each of their classes, including their college classes. The student must be familiar with the class requirements, assignments, and assessments. The student should use his/her planner to organize assignments.

MAKE UP WORK

It is the student's responsibility to obtain and complete all make-up work for both high school and college classes satisfactorily within the allotted amount of time. A student shall be allowed at least one school day of make-up per one absence. Any college coursework is at the discretion of the college professor.

MANDATORY TUTORIALS

Students will be assigned to mandatory tutorials when:

- No assignment is turned in
- An assignment is turned in incomplete
- When they have failed an assessment
- When they are in danger of failing

Teachers will assign Mandatory tutorials. Attendance to mandatory tutorials is not optional; students are REQUIRED TO ATTEND.

Electronic Devices and Technology Resources (All Grade Levels)

Possession and Use of Personal Telecommunications Devices, Including Cell Phones and Other Electronic Devices

An authorized District employee may confiscate a personal telecommunications device, including a mobile telephone, used in violation of applicable campus rules.

A confiscated personal telecommunications device shall be released for a \$15 fee. In accordance with the student handbook, the student or the student's parents may retrieve the device after paying the fee.

Use During School Day

Students are strictly prohibited from using personal telecommunications devices, including mobile telephones, in any educational setting. This prohibition applies to all classrooms, libraries, gymnasiums, athletic fields, and any other designated instructional space. No teacher, administrator, or other staff member is authorized to make exceptions to this districtwide policy.

All students are permitted to use personal telecommunications devices before the commencement of the school day and after the conclusion of the school day.

Students in grades 9-12 are also permitted to use personal telecommunications devices during non-instructional times in designated areas throughout the school day, including in hallways during passing periods and during the student's lunch period.

Acceptable Use of District Technology Resources

District-owned technology resources may be issued to individual students for instructional purposes. Use of the district's network systems and equipment is restricted to approved purposes only. Students and parents will be asked to sign a user agreement (separate from this handbook) regarding the use of these district resources. Violations of the user agreement may result in withdrawal of privileges and other disciplinary action.

Unacceptable and Inappropriate Use of Technology Resources

Students are prohibited from possessing, sending, forwarding, posting, accessing, or displaying electronic messages that are abusive, obscene, sexually-oriented, threatening, harassing, damaging to another's reputation, or illegal. This prohibition also applies to conduct off school property, whether on district-owned or personally owned equipment, if it results in a substantial disruption to the educational environment. Any person taking, disseminating, transferring, possessing, or sharing obscene, sexually-oriented, lewd, or otherwise illegal images or other content—commonly referred to as “sexting”—will be disciplined in accordance with the Student Code of Conduct, may be required to complete an educational program related to the dangers of this type of behavior, and, in certain circumstances, may be reported to law enforcement.

This type of behavior may constitute bullying or harassment, as well as impede future endeavors of a student. We encourage parents to review the "Before You Text" Sexting Prevention Course with their child, a

state-developed program that addresses the consequences of sexting.

Any student who engages in conduct that results in a breach of the district’s computer security will be disciplined in accordance with the Student Code of Conduct. In some cases, the consequence may be expulsion.

Technology Fees

Part	Cost
Replacement Chromebook	\$328
Screen	\$50-\$67
Keyboard	\$45-\$66
Motherboard	\$199

VS.

Device Insurance Coverage with ext. warranty, accidental damage, theft, perils 2 claims per year	\$29.95/yr
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To request a device to the ECHS webpage and click on the Technology Request Form. During this process, you will sign the MISD technology agreement. Device insurance can be purchased by going to the ECHS webpage and clicking on the Chromebook Insurance Sign-Up

MONITORING:

To every extent practical, steps shall be taken to promote the safety and security of users of ECHS@MC's online and offline technology.

All ECHS@MC staff shall:

- Educate
- Supervise
- Actively monitor

Appropriate usage of all online and offline technology usage at all times in accordance with Midland ISD policy, the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and the Protecting Children in the 21st Century Act.

ECHS@MC RESERVES THE RIGHT TO SUSPEND OR REVOKE THE PRIVILEGE OF A STUDENT'S USE OF ANY AND ALL TECHNOLOGY UTILIZED ON ITS CAMPUS OR TAKE OTHER DISCIPLINARY OR LEGAL ACTIONS WHEN NECESSARY TO PROTECT SAFETY, POLICY, AND A FOCUSED LEARNING ENVIRONMENT.

TSIA2 Testing Windows

Scholars are required to take the test on the ECHS campus. Failure to test on the ECHS campus may exclude them from earning their College, Career, and Military Ready Cords for Graduation as TEA will not recognize that they have met the TSIA2 requirements.

TSIA2 Testing testing window:

- September 23-September 27
- November 11-November 16
- February 17- February 21
- May 5-May 14