

TUSTIN UNIFIED SCHOOL DISTRICT
2024-25 School Site Council (SSC) Meeting #1

Foothill High School
September 12, 2024 / 3:45 p.m.

MINUTES

SSC Attendance for this meeting included: (number of attendees)

5	SSC parents/guardians or community members
4	School Staff Certificated/Teachers
1	School Staff Classified
1	Principal

A quorum must be present in order to conduct business. (Quorum = 50% + 1)

A quorum of the committee members:

X	Has been met
	Has not been met

1. Welcome and Introductions

2. Call to Order 3:45

a. Approval of Minutes

The minutes from the last meeting were approved by Marie Groza and seconded by Pablo Sanchez as read and/or corrected.

b. Approval of Proposed Agenda

The agenda was approved by Erika Jewell and seconded by Bishop Griggs.

3. Committee Reports

a. DELAC 1st meeting in September went well. We had 10 parents in attendance. Next meeting mid-October.

b. WASC (High Schools) 1st visit in March.

4. Legal Requirements

a. SSC Committee Training

b. SSC Bylaws

i. Move to approve/adopt bylaws by Bishop Griggs and seconded by William Alvarado.

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- c. Election of Officers William Alvarado Chairperson, Bishop Griggs Co-Chair, Bernadette Saavedra Secretary, Marie Groza Palatearian,
- d. Greene Act
- e. TUSD Annual Notices – Parent/Student Rights and Responsibilities
- f. TUSD Parent Involvement Policy Active PTO
 - i. Parent Involvement and Education Opportunities (District and School)
- g. TUSD Uniform Complaint Procedures
- h. 2024-25 Local Control and Accountability Plan (LCAP)
- i. 2023-24 SPSA – Complete and Review the Annual Evaluation last year at SSC#4)
- j. 2024-25 SPSA Development School Plan on Student Achievement. Reviewed SPSA and discussed budget items.
- k. Approval by: Bishop Griggs and Seconded by: Marie Groza.
 - i. Comprehensive analysis of student data (CAASPP, ELPAC, STAR, RR) Goals this year begin.
 - ii. Budget Allocations, including carryover
 - iii. Spending plan for \$550,000 in SPSA
 - iv. Input from SSC and Advisory committees / ELAC/WASC
 - i. Include analysis of ATSI/CSI groups (if applicable) Not Applicable
- l. Annual Title I Parent Meeting recap (TI schools) Not Applicable
- m. Title I Parent Involvement Policy and Home/School Compact (TI schools) Not Applicable
- n. 2024-25 SPSA Approval by: Bishop Griggs Seconded by: Marie Groza.

5. Unfinished Business

- a.
- b.

6. New Business

- a.
- b.

7. Adjournment

- a. Motion to adjourn the meeting made by: Marie Groza and Seconded by Erika Jewell (name)
- b. Meeting adjourned at: 4:33

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Materials Provided or Presented to SSC members:

- List of SSC members
- Information about purpose of SSC and the roles and responsibilities of members
(*Committee Training PowerPoint presentation slides*)
- SSC Bylaws
- Robert's Rules
- Greene Act
- TUSD Annual Notices – Parent/Student Rights and Responsibilities
- TUSD Parent Involvement Policy
- TUSD Uniform Complaint Procedures – Policy, Regulations, and Forms
- 2024-25 LCAP
- Meeting Dates for the Year
- Current Budget Summary reports for all Categorical Funds
- 2023-24 SPSA Evaluation (if not completed last year at SSC#4)
- 2024-25 SPSA Draft
- Parent Involvement and Education Opportunities (flyers, booklets, etc.)
- Title I School Parent Engagement Policy and Home/School Compact (TI schools)