ACADEMICS • ACTIVITIES • SAFETY
CVUSD
CONEJO VALLEY UNIFIED SCHOOL DISTRICT

Independent Citizens' Bond Oversight Committee

ANNUAL REPORT

2020 – 2021

MEASURE I
KEEP CONEJO SCHOOLS GREAT

INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE MEMBERS

Tony Gitt, Chair
Senior Citizens' Organization Representative
Term Expires: June 2021

Cindy Liu
Parent Representative
Term Expires: June 2021

Kelly Goebel, Vice Chair
Community At-Large Representative
Term Expires: June 2022

Melanie Nazarbekian
Community At-Large Representative
Term Expires: June 2022

Marshall Denninger
Taxpayers' Association Representative
Term Expires: June 2021

Andrew Pletcher
Business Organization Representative
Term Expires: June 2022

Melissa Canon
Parent / PTA Representative
Term Expires: June 2023

Appointed April 20, 2021

SUMMARY OF COMMITTEE RESPONSIBILITIES

To provide oversight in the following ways:

- **Inform the Public**
  - Concerning the District's Measure I expenditures
- **Review Expenditures**
  - District reports reviewed to ensure bond proceeds are spent only for Measure I purposes
  - Ensure no bond proceeds are used for teacher or administrator salaries
- **Prepare and Present Annual Report**
  - Written report summarizing the Committee's proceedings and activities for the preceding year
- **Review Audit**
  - Review the independent audit of the previous years' expenditures

COMMITTEE MEETING DATES
2020 – 2021

Wednesday, July 29, 2020

Wednesday, September 30, 2020

Wednesday, November 18, 2020

Wednesday, December 9, 2020 Special Meeting

Wednesday, January 27, 2021

Wednesday, March 24, 2021

Wednesday, April 28, 2021

Wednesday, May 26, 2021

MEASURE I

BACKGROUND

On November 4, 2014, the voters of the Conejo Valley overwhelmingly approved Measure I, a $197 million general obligation bond to support school renovation and modernization projects in the Conejo Valley Unified School District. The District currently operates 31 sites with total buildings in excess of 2 million square feet.

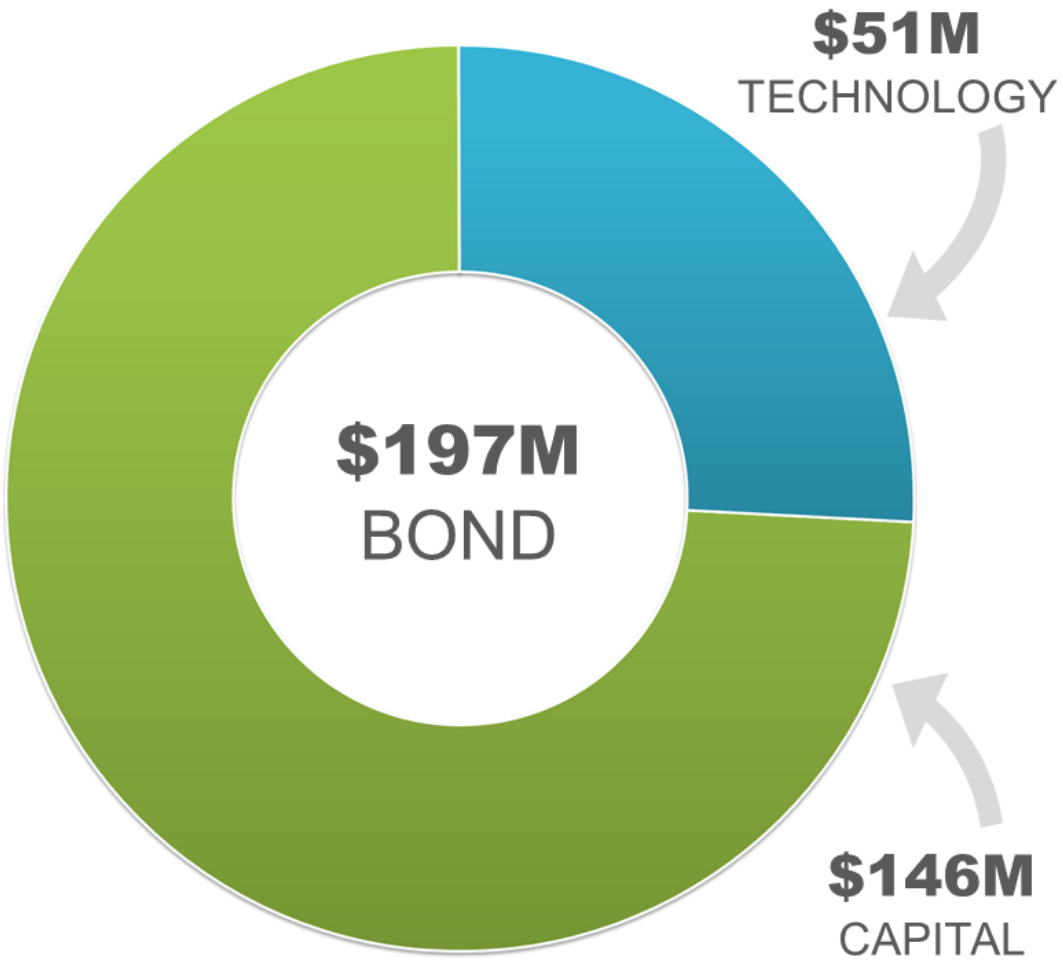
OVERSIGHT COMMITTEE

CA state law requires an Independent Citizens' Bond Oversight Committee be established to monitor the expenditures in view of what was promised to the voters.

MEASURE I BALLOT LANGUAGE

To upgrade/maintain Conejo Valley schools with funding that cannot be taken by the State, shall Conejo Valley Unified School District upgrade all science/career training labs, update/maintain classroom technology and network infrastructure, provide safe, well maintained classrooms, repair/replace electrical, plumbing/roofing, repair, construct, acquire/equip sites/facilities, and improve school safety/security by issuing $197 million in bonds, at legal rates, with citizens' oversight, annual audits, no money for administrators, and without increasing current tax rates?

BOND SCHEDULE



BOND SCHEDULE

2015: 1st Issue for $37M

2018: 2nd Issue for $50M

2020: 3rd Issue for $50M

2023: 4th Issue for $60M

COMMITTEE HIGHLIGHTS

- **Certification of Annual Audit per Bylaws**
  - The Committee hereby affirms that the District is in compliance with the requirements of Article XIIIA, Section 1(b)(3) of the California Constitution.

- **Audit Review**
  - May 13, 2020: Committee met with the new Auditors to discuss the audit process and Committee expectations.
  - December 9, 2020: Committee met with Auditors to review the Measure I Bond Audit for the year ended June 30, 2020.
  - This was the first time the Committee was able to review the sample items audited, as the previous Auditor refused to disclose this information.
    - Auditor also provided a list of the sample labor charges made against bond funds, in addition to the list of sample expenditures.
    - The Committee found this additional information quite helpful.
    - All transactions were identified in the Audit.

COMMITTEE HIGHLIGHTS

- **Westlake High School New STEM Building**
  - Committee decided to review detailed status of the project at each committee meeting
  - This is the largest single project initiated with Measure I funds ($14.4M design and build costs combined)
  - The District is acting as its own General Contractor
    - Committee is regularly provided bid schedule, construction schedule, & construction cost estimator reports
  - District is doing an excellent job – the project is on schedule and costs remain as projected

- **Student Representative**
  - The Committee is studying how to add a Student Representative to the committee, similar to the Student Board Trustee position on the Board of Education

EXPENDITURE SUMMARY EXAMPLE

MEASURE I

TOTAL BOND EXPENDITURE SUMMARY
CAPITAL MODERNIZATION AND TECHNOLOGY ENDOWMENT

ALL SITES (A - Z): THRU 03/31/21

SITE NAME	BOND ALLOCATION	CURRENTLY ENCUMBERED	TOTAL EXPENDITURES	REMAINING BOND ALLOCATION
ACACIA MAGNET				
CAPITAL	2,600,000	-	1,000,670	1,599,330
TECHNOLOGY	680,144	-	215,529	464,615
ACACIA MAGNET	**3,280,144**	**-**	**1,216,199**	**2,063,945**
ASPEN ELEMENTARY				
CAPITAL	2,600,000	91,318	1,103,604	1,405,078
TECHNOLOGY	766,625	20,959	235,384	510,282
ASPEN ELEMENTARY	**3,366,625**	**112,277**	**1,338,988**	**1,915,360**
BANYAN ELEMENTARY				
CAPITAL	2,600,000	2,207	685,420	1,912,373
TECHNOLOGY	893,717	39,811	278,619	575,288
BANYAN ELEMENTARY	**3,493,717**	**4,414**	**1,370,840**	**1,912,373**
CENTURY ACADEMY				
CAPITAL	1,000,000	78,219	918,510	3,270
TECHNOLOGY	262,000	13,049	110,430	138,520
CENTURY ACADEMY	**1,262,000**	**91,269**	**1,028,941**	**141,791**
COLINA MIDDLE				
CAPITAL	7,500,000	337,097	983,870	6,179,033
TECHNOLOGY	2,017,670	85,090	617,512	1,315,068
COLINA MIDDLE	**9,517,670**	**422,187**	**1,601,382**	**7,494,100**

EXPENDITURE DETAIL EXAMPLE

MEASURE I

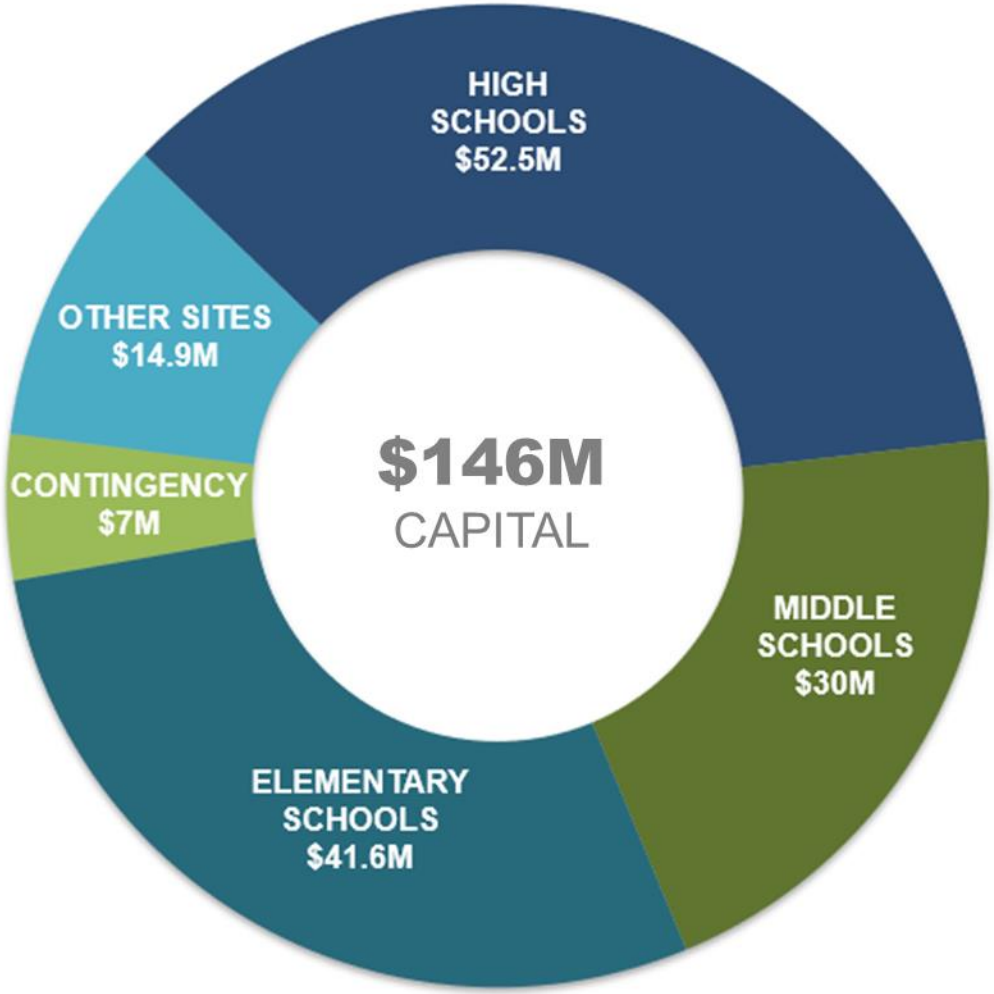
TOTAL BOND EXPENDITURE SUMMARY
CAPITAL MODERNIZATION AND TECHNOLOGY ENDOWMENT

ALL SITES (A - Z): THRU 03/31/21

SITE NAME			BOND ALLOCATION	CURRENTLY ENCUMBERED	TOTAL EXPENDITURES	REMAINING BOND ALLOCATION
MAPLE ELEMENTARY						
CAPITAL						
MMR	0FCA	Facility Condition Assessment - School Dude		-	5,516	
MMR	I00A	Modernization General Professional Services		-	18,208	
MMR	I00B	Parking Lot Striping		-	1,259	
MMR	IKEQ	Kitchen Upgrade		-	15,077	
ITNI	ITEQ	Technology Equipment Upgrades		-	67,673	
ITNI	ITIN	Technology Infrastructure		-	107,999	
SS	I14A	Safety & Security		-	74,585	
MMR	I14C	Modernization		-	26,487	
MMR	I14D	Flooring		-	17,486	
MMR	I14F	Playground Equipment/ADA		-	507,289	
PM	0000	Program Management		-	58,123	
CAPITAL			2,600,000	-	899,702	1,700,298
TECHNOLOGY						
A		Computers		-	58,572	
B		Tablets / Laptops		16,940	92,692	
C		Audio Visual		642	18,087	
D		Printers / Accessories		617	1,767	
E		Software		-	-	
F		Installation Services		1,188	5,723	
G		Charging Stations		-	10,101	
H		Miscellaneous		314	-	
I		Electrical Engineering		-	-	
J		Gen/Civil Engineering		-	-	
K		Robotics		-	-	
L		Science Equipment		-	-	
M		Accessories		-	770	
TECHNOLOGY			633,524	19,702	187,714	426,109
MAPLE ELEMENTARY			**3,233,524**	**19,702**	**1,087,416**	**2,126,406**

CAPITAL ALLOCATION SUMMARY

CAPITAL BREAKDOWN



CAPITAL ALLOCATION BREAKDOWN

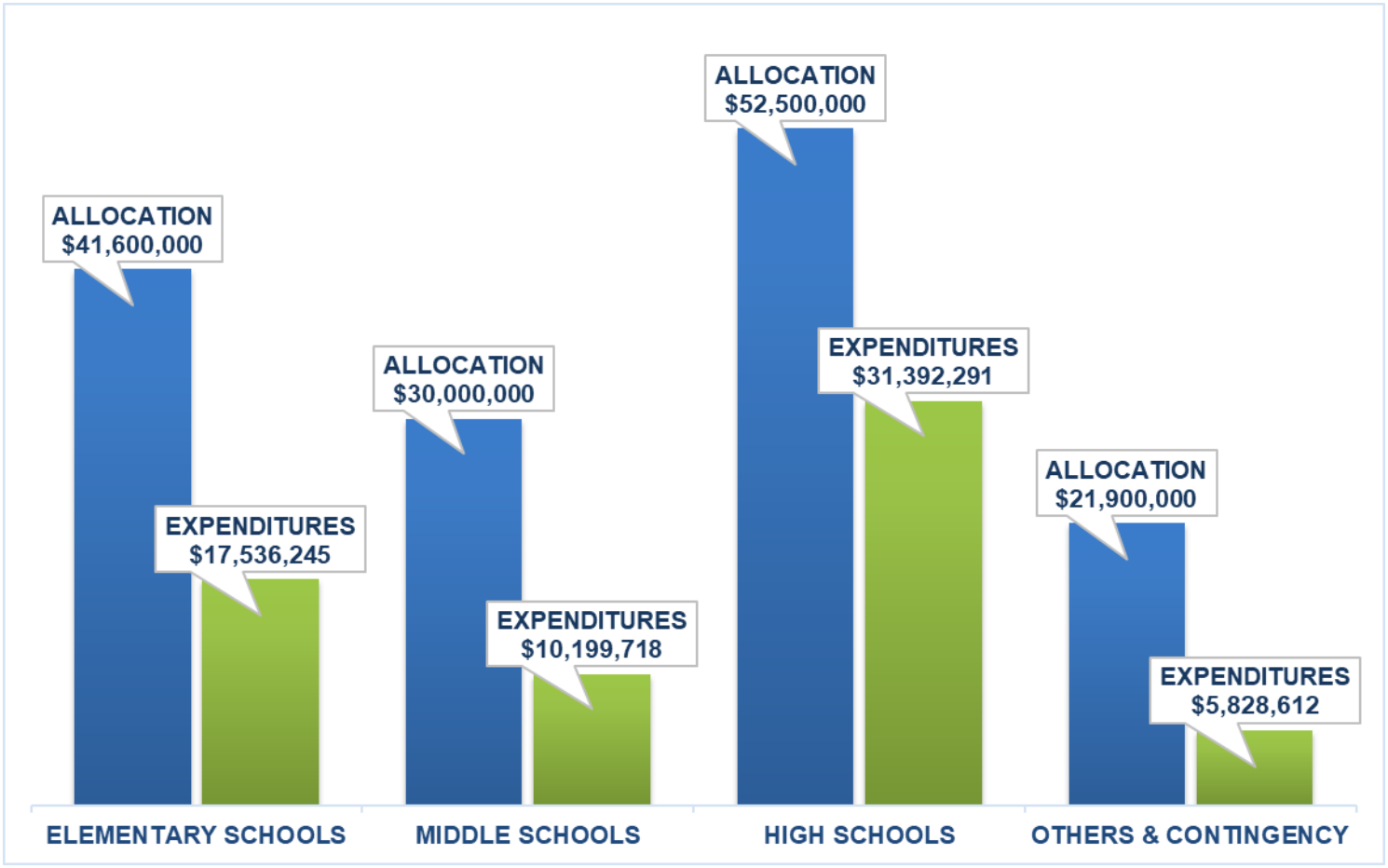
ELEMENTARY SCHOOLS	
SCHOOL	ALLOCATION
ACACIA MAGNET	2,600,000
ASPEN ELEMENTARY	2,600,000
BANYAN ELEMENTARY	2,600,000
CONEJO ELEMENTARY	2,600,000
CYPRESS ELEMENTARY	2,600,000
EARTHS MAGNET	2,600,000
GLENWOOD ELEMENTARY	2,600,000
LADERA STARS ACADEMY	2,600,000
LANG RANCH ELEMENTARY	1,300,000
MADRONA ELEMENTARY	2,600,000
MAPLE ELEMENTARY	2,600,000
SYCAMORE CANYON	1,300,000
WALNUT ELEMENTARY	2,600,000
WEATHERSFIELD ELEMENTARY	2,600,000
WESTLAKE ELEMENTARY	2,600,000
WESTLAKE HILLS ELEMENTARY	2,600,000
WILDWOOD ELEMENTARY	2,600,000
TOTAL	$41,600,000

MIDDLE SCHOOLS	
SCHOOL	ALLOCATION
COLINA MIDDLE	7,500,000
LOS CERRITOS MIDDLE	7,500,000
REDWOOD MIDDLE	7,500,000
SEQUOIA MIDDLE	7,500,000
TOTAL	$30,000,000

HIGH SCHOOLS	
SCHOOL	ALLOCATION
NEWBURY PARK HIGH	17,500,000
THOUSAND OAKS HIGH	17,500,000
WESTLAKE HIGH	17,500,000
TOTAL	$52,500,000

OTHER SITES	
SCHOOL	ALLOCATION
CENTURY ACADEMY	1,000,000
CONEJO VALLEY HIGH	2,000,000
HORIZON HILLS	2,600,000
MEADOWS - MATES CHARTER	1,300,000
PARK OAKS - BRIDGES CHARTER	1,300,000
TRIUNFO - CARDEN CONEJO	2,500,000
UNIVERSITY EARLY CHILDHOOD CENTER	1,600,000
WAVERLY - CONEJO VALLEY ADULT ED	2,600,000
CONTINGENCY	7,000,000
TOTAL	$21,900,000

CAPITAL EXPENDITURE SUMMARY



TOTAL $64,956,865

Expenditures through 03/31/2021

CAPITAL CATEGORIES

ITNI: Instructional Technology and Network Infrastructure

- Improvements of technology and network infrastructure in the classrooms.
- Incorporate modern instruction technology to prepare students for 21st century careers.
- Technology endowment fund will support installations, maintenance and further upgrades.

SMCL: Science, Mathematics and Career Preparation Labs

- Adaptation of classrooms for hands-on science, mathematics and collaborative learning in conjunction with basic technology infrastructure.
- Upgrades of specialized instructional classrooms to support career technical education in growing fields such as engineering and biotech.

MMR: Modernization, Maintenance and Repairs

- Necessary improvements to provide safe and well-maintained campuses.
- Aging schools built in the 1960's and 70's require significant modernization, maintenance and repairs to service future generations.
- Upgrades, repairs, and/or replacement of electrical, plumbing, roofing, HVAC, lighting, cabinetry, flooring, playgrounds, landscapes, and updated structures.

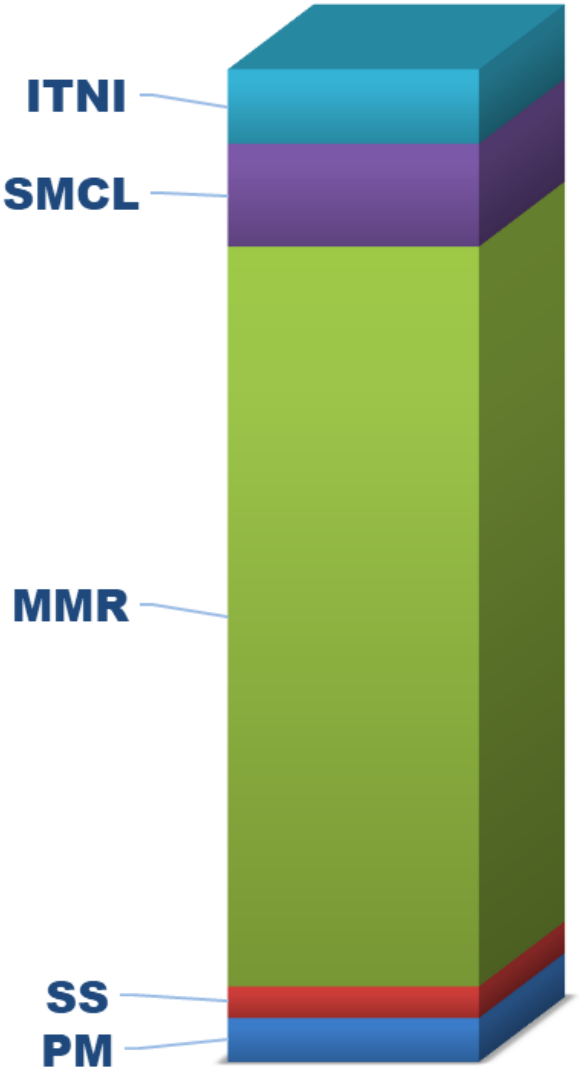
SS: Safety and Security

- Safety & Security of children is the highest priority.
- Secure campuses are essential in creating successful learning environments.
- Upgrades, repairs, and/or replacement of fencing, main point of entries, security cameras, monitoring systems, alarms, and internal communication systems.

PM: Program Management

- Salaries and Benefits for staff that plan and manage bond projects

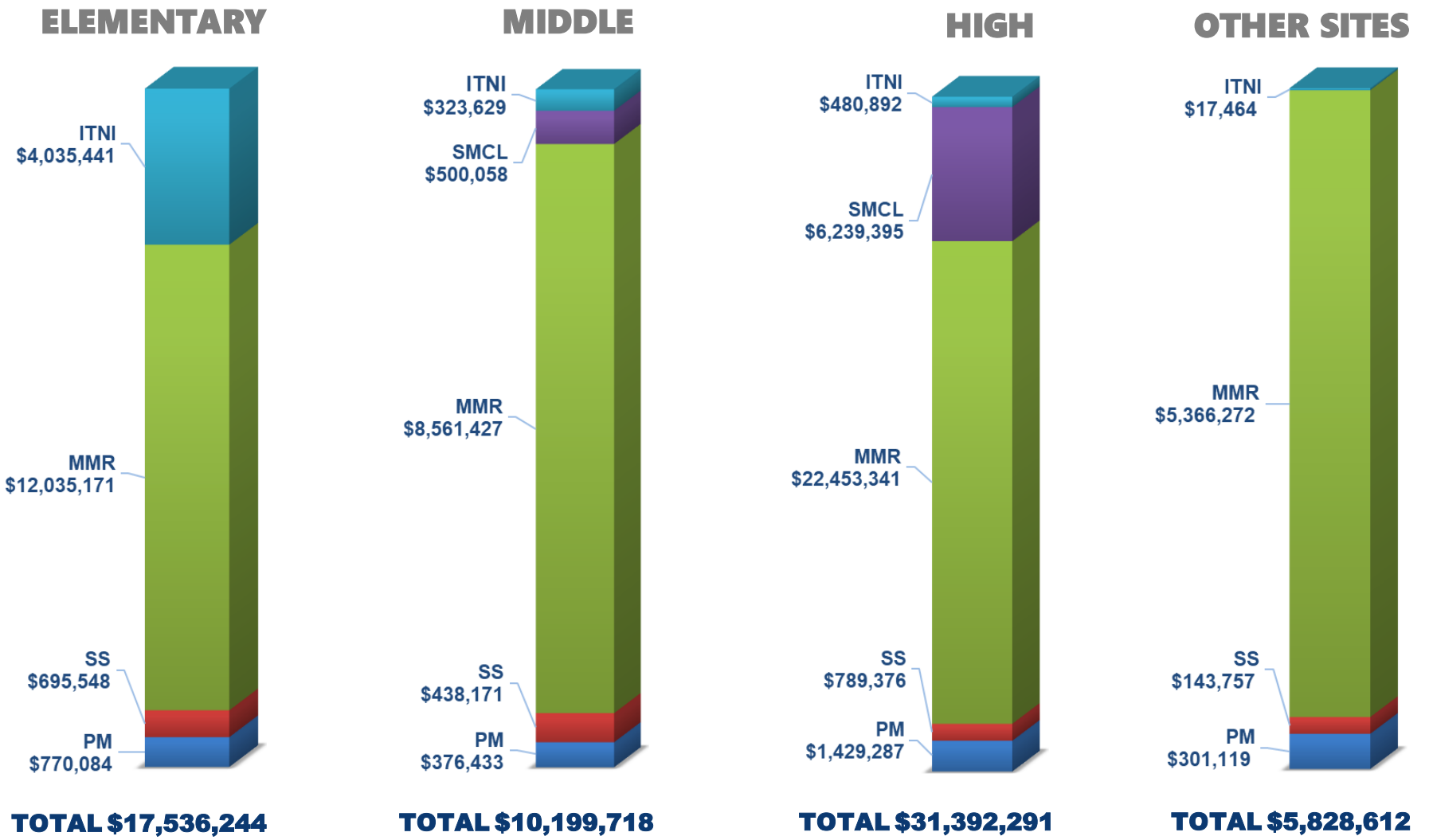
CAPITAL EXPENDITURES
DISTRICT WIDE



Instructional Technology and Network Infrastructure	$4,857,426
Science, Mathematics and Career Preparation Labs	$6,739,453
Modernization, Maintenance and Repairs	$48,416,211
Safety & Security	$2,066,852
Program Management	$2,876,923
Total	**$64,956,865**

Expenditures through 03/31/2021

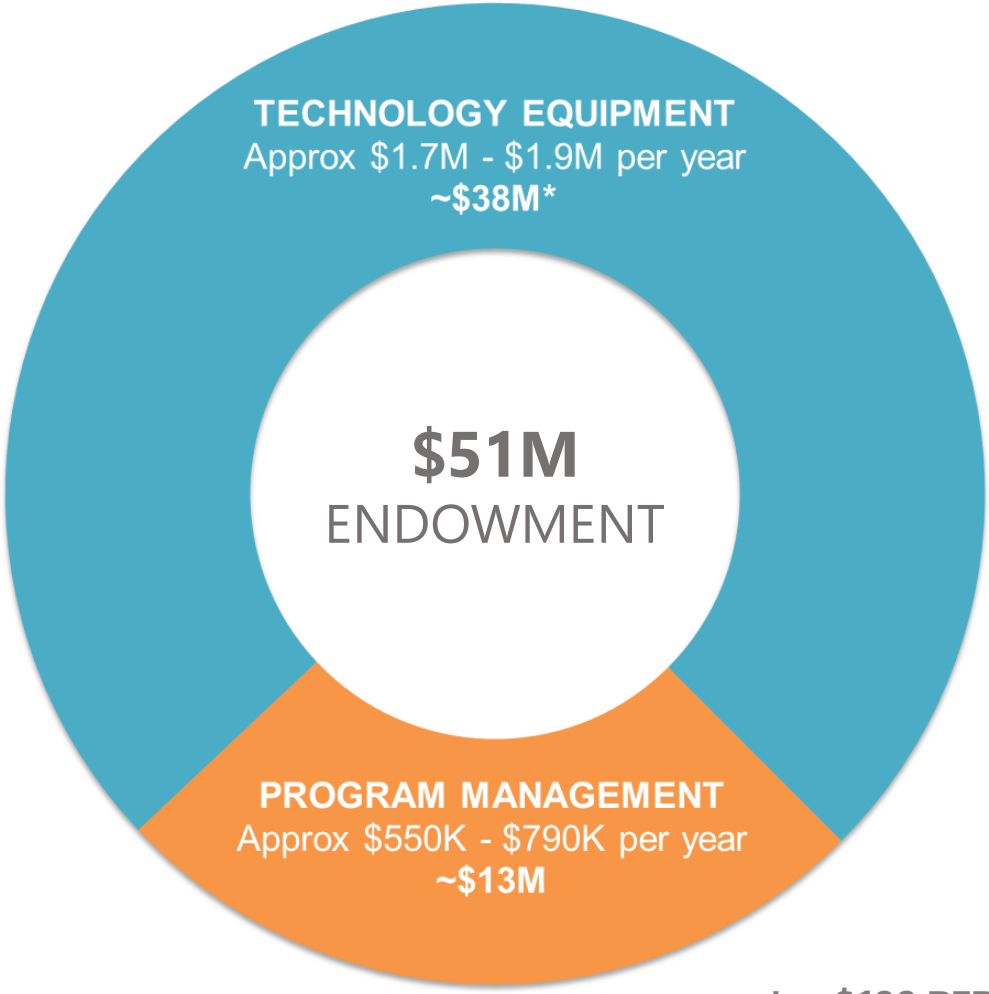
CAPITAL EXPENDITURES
2020 – 2021 SPENDING



Expenditures through 03/31/2021

TECHNOLOGY ALLOCATION SUMMARY

ENDOWMENT BREAKDOWN



* ~ $100 PER STUDENT PER YEAR

TECHNOLOGY ALLOCATION BREAKDOWN

ELEMENTARY SCHOOLS	
SCHOOL	ALLOCATION
ACACIA MAGNET	680,144
ASPEN ELEMENTARY	766,625
BANYAN ELEMENTARY	893,717
CONEJO ELEMENTARY	735,778
CYPRESS ELEMENTARY	701,925
EARTHS MAGNET	1,077,445
GLENWOOD ELEMENTARY	696,237
LADERA STARS ACADEMY	599,765
LANG RANCH ELEMENTARY	1,260,456
MADRONA ELEMENTARY	887,485
MAPLE ELEMENTARY	633,524
SYCAMORE CANYON	2,403,063
WALNUT ELEMENTARY	680,037
WEATHERSFIELD ELEMENTARY	701,150
WESTLAKE ELEMENTARY	1,079,586
WESTLAKE HILLS ELEMENTARY	967,268
WILDWOOD ELEMENTARY	814,569
TOTAL	$15,578,774

MIDDLE SCHOOLS	
SCHOOL	ALLOCATION
COLINA MIDDLE	2,017,670
LOS CERRITOS MIDDLE	1,865,513
REDWOOD MIDDLE	1,769,826
SEQUOIA MIDDLE	2,233,036
TOTAL	$7,886,045

HIGH SCHOOLS	
SCHOOL	ALLOCATION
NEWBURY PARK HIGH	4,918,058
THOUSAND OAKS HIGH	4,504,367
WESTLAKE HIGH	4,576,709
TOTAL	$13,999,134

OTHER SITES	
SCHOOL	ALLOCATION
CENTURY ACADEMY	262,000
CONEJO VALLEY HIGH	250,000
SPECIAL EDUCATION	61,371
PROGRAM MANAGEMENT	12,962,676
TOTAL	$13,536,047

SUBJECT TO CHANGE BASED ON ENROLLMENT

TECHNOLOGY CATEGORIES

CATEGORY A - COMPUTERS
Desktop PC's

CATEGORY B - TABLETS/LAPTOPS
iPads, Windows Laptops, Chromebooks

CATEGORY C - AUDIO/VISUAL
Projectors, Interactive Panels, TVs, Document Cameras, Speakers

CATEGORY D - PRINTERS & PRINT ACCESSORIES
Printers and Toner

CATEGORY E - SOFTWARE
Software that is needed for purchased devices

CATEGORY F - INSTALLATION SERVICES
Installation of AV Equipment

CATEGORY G - CHARGING STATIONS
Charging cabinets/carts for Chromebooks, iPads, Laptops

CATEGORY H - MISCELLANEOUS
Cables, Adapters and Connection Accessories

CATEGORY I - ELECTRICAL ENGINEERING EQUIPMENT
Makerspace Electronics

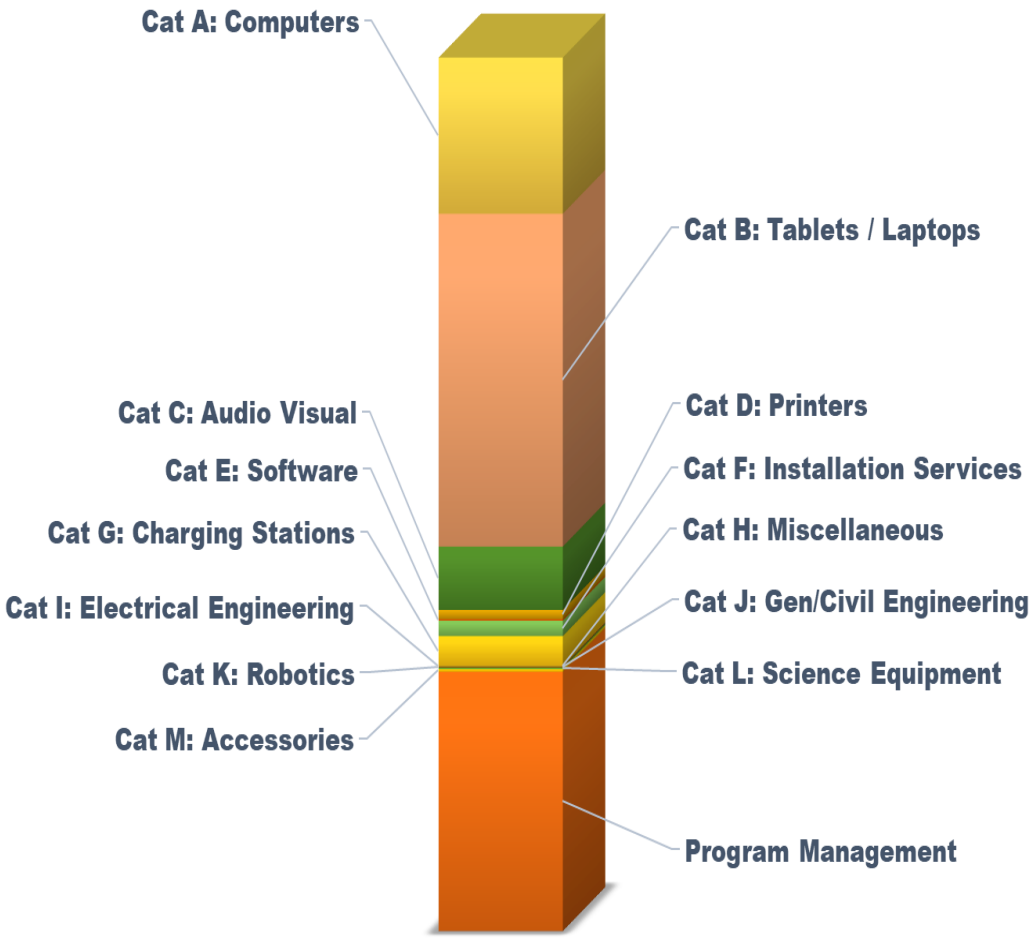
CATEGORY J - GEN/CIVIL ENGINEERING EQUIPMENT
Makerspace Kits

CATEGORY K - ROBOTIC EQUIPMENT
Robotic Electronics and Equipment

CATEGORY L - SCIENCE EQUIPMENT
Technology Science Equipment

CATEGORY M - ACCESSORIES
Keyboards, Mice, Display Mounts, Tablet Cases, Accessories

TECHNOLOGY ENDOWMENT
DISTRICT WIDE



Cat A: Computers	$3,008,147
Cat B: Tablets / Laptops	$6,411,246
Cat C: Audio Visual	$1,221,309
Cat D: Printers	$177,956
Cat E: Software	$28,496
Cat F: Installation Services	$296,663
Cat G: Charging Stations	$579,285
Cat H: Miscellaneous	$6,313
Cat I: Electrical Engineering	$6,643
Cat J: Gen/Civil Engineering	$3,387
Cat K: Robotics	$10,151
Cat L: Science Equipment	$30,952
Cat M: Accessories	$51,665
Program Management	$4,992,995
Total	**$16,825,208**

Expenditures through 03/31/2021

TECHNOLOGY CATALOG

CVUSD
TECHNOLOGY SERVICES

Conejo Valley Unified School District

Technology Catalog

2020-2021

All prices include tax & shipping.

Version 20.01

(Last Update: 2/16/2021)

LAPTOPS

STUDENT **ThinkPad T14 Gen 1**

Touch Model = *$931.71* CDW-G ITEM # 6448554
Non-Touch Model = *$878.09* CDW-G ITEM # 6448552
Description: i5 Processor, 8GB RAM, 256 SSD, one HDMI port, one USB 3.0 ports, and one USB-C port.

Warranty: 3 Years On-Site

Life Span: 4 Years

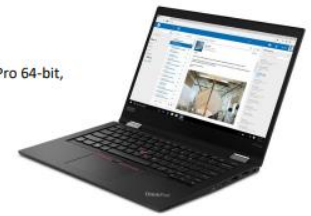


STAFF/TEACHER **Lenovo ThinkPad X13 Yoga**

Touch Model = *$1,210.56* CDW-G ITEM # 6448562
Description: i5 Processor, 16GB RAM, 512 SSD, Win 10 Pro 64-bit, 3 USB 3.0 ports, and one USB-C port.

Warranty: 3 Years On-Site

Life Span: 4 Years



Optional Add-Ons:

A. Docking Unit **(Recommended)** + *$252.04* CDW-G ITEM # 4957196
B. PC Speakers (Logitech Z200) + *$24.61* CDW-G ITEM # 3190941
C. Flat Screen Monitor (Lenovo 24" Monitor) + *$165.88* CDW-G ITEM # 6148378

A



B



C



TECHNOLOGY DEVICES





Promethean ActivPanel

- Interactive technology for the classroom
- Touch screen enabled
- Mirroring mobile devices
- Wireless share capabilities

PROGRAM MANAGEMENT

Technology Services

- All Technology Endowment Equipment orders are managed by department staff
  - Provide technology input to schools
  - Initiate and receive the technology orders
  - Work with vendors on pricing
  - Receive the orders, set up the devices, and deploy at school sites
  - Provide continuous support

PROGRAM MANAGEMENT

Planning & Facilities

- Planning meets with Principals annually to review site project priorities
  - Project's start based on budget available and priority of project
  - Projects that require architectural designs typically follow Design – Bid – Build process

- All Capital Projects Program Management is handled by department staff
  - Develop cost estimates for projects and scope of work
  - Develop master schedule per project
  - Provide contract management, including Bid & Award per Public Contract Code
  - Oversee projects, conduct final inspections, and close projects
  - Conduct internal project audits
  - Liaison with the California Division of State Architect (DSA)
    - DSA is necessary when structures are being added or modified

COVID-19 IMPACTS

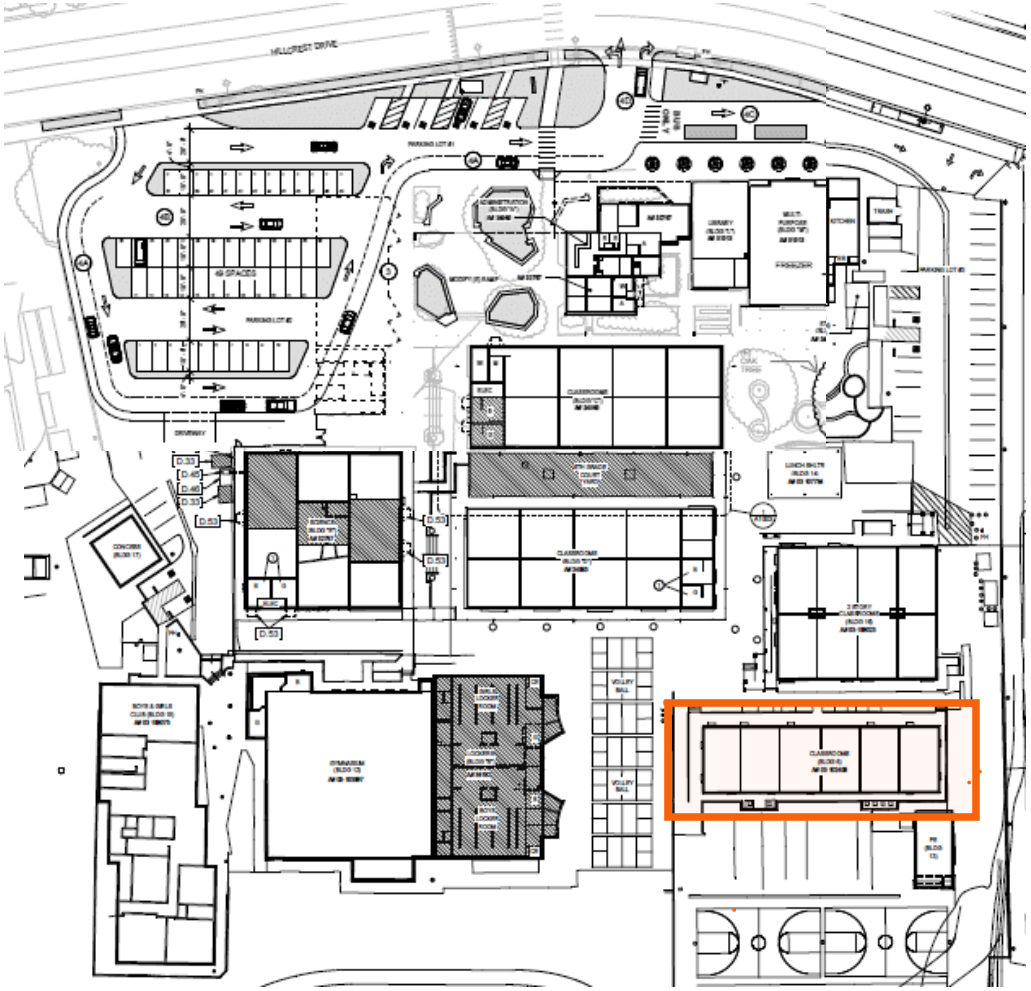
- No direct impacts on Measure I projects due to the pandemic
  - Students were not on campus which allowed continuation of construction without impacting other activities
- Committee visits to project sites were cancelled
- Demand for building materials increased as materials availability decreased
  - The increased material costs caused an increase in expected project budgets
- Multi-priming the construction of the Westlake High School STEM building helped save in overall project costs
  - District acted as the main contractor on the project
- Additional needs for laptops and other devices were not funded by Measure I

ASPEN ELEMENTARY SCHOOL
MAIN ENTRANCE MODERNIZATION



- Single point of entry reconfiguration
- Public access to campus modified
- Private student and staff access to nurse's office
- $1M Budget

COLINA MIDDLE SCHOOL CAMPUS MODERNIZATION



- Relocate music & modernize science classrooms
- Rebuild and modernize locker rooms
- City to add new stop light at parking exit/entrance
- $5.5M Budget

LOS CERRITOS MIDDLE SCHOOL CAMPUS MODERNIZATION



- Exterior building façade improvements
- New outdoor student plaza assembly area
- Window addition in student stairwell
- $3.2M Budget - Start 04/15/21

REDWOOD MIDDLE SCHOOL CAMPUS MODERNIZATION



- New outdoor student plaza assembly area
- Modernization of all classrooms
- Upgraded music and science classroom amenities
- $5M Budget

SEQUOIA MIDDLE SCHOOL
ART & MUSIC MODERNIZATION



- Remodel of music and science classrooms
- Upgraded furnishings and lab amenities
- Exterior building façade modernization
- $4.8M Budget

CENTURY ACADEMY CAMPUS MODERNIZATION



- Exterior building modernization
- Campus separation from Horizon Hills
- Circular driveway removed from scope for cost
- $3M Budget

NEWBURY PARK HIGH SCHOOL
NEW STEM BUILDING



- 12 New STEM Classrooms
- Center courtyard
- Exclusive all gender restroom stalls
- $10M Budget

NEWBURY PARK HIGH SCHOOL
SOFTBALL ATHLETIC FIELD





- Softball field remodel and upgrade
- New dugouts and scoreboard
- Parking lot expansion
- $1.2M Budget - Completed 04/26/21

WESTLAKE HIGH SCHOOL
NEW STEM BUILDING



- New 3-story building
- 7 science classrooms
- 4 laboratory classrooms
- $14.4M Budget

WESTLAKE HIGH STEM PROGRESS



08/18/20: SITE PREP

WESTLAKE HIGH STEM PROGRESS



12/04/20: CONCRETE SLAB

WESTLAKE HIGH STEM PROGRESS



01/23/21: STRUCTURE ERECTED

WESTLAKE HIGH STEM PROGRESS



04/19/21: CONSTRUCTION TO DATE

MEASURE I PROJECTS



- About Master Planning
- Site Surveys
- Final Master Plans

Project Expenditure Summaries

Measure I Project Expenditures

Details of all Measure I Facilities Modernization and Construction Projects for all District owned sites.

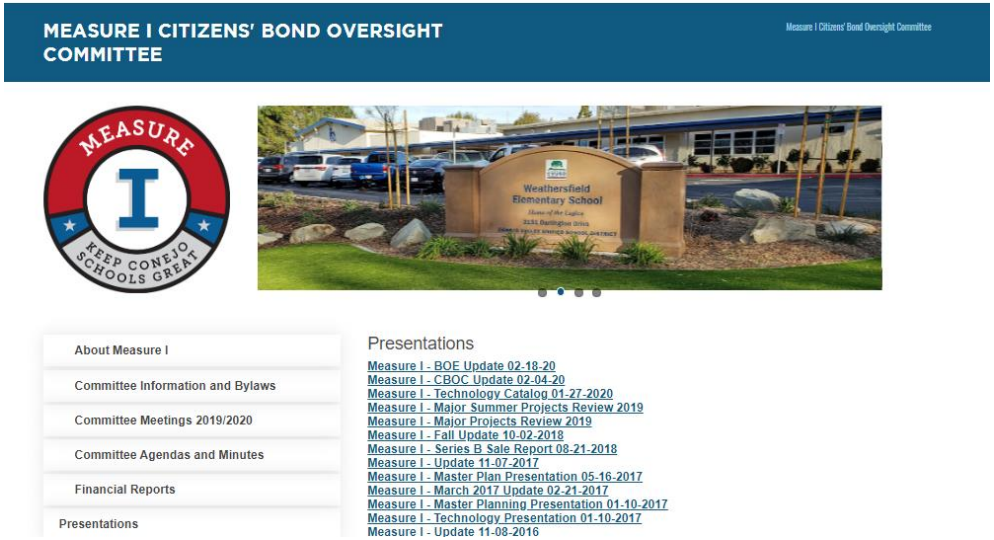
Measure I Expenditure Summary by Site
As of 03.31.21

Living Document
As of 03.31.21

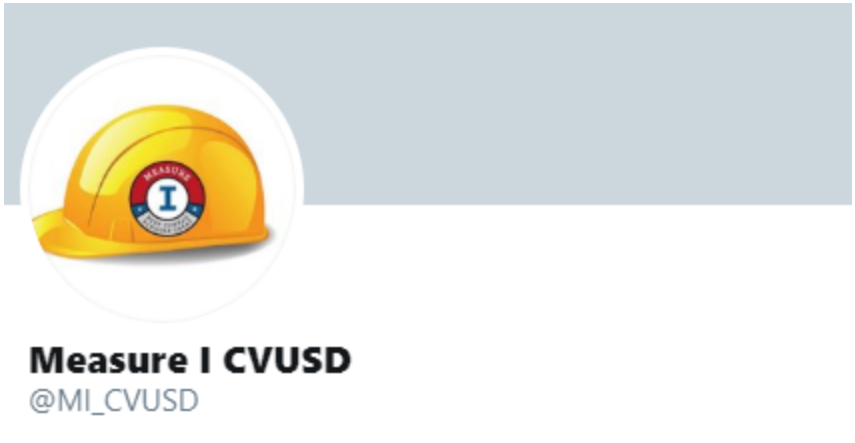
View a Measure I Bond Breakdown Infographic
As of 9.30.19

http://www.conejousd.org/Measure-I-Citizens-Bond-Oversight-Committee

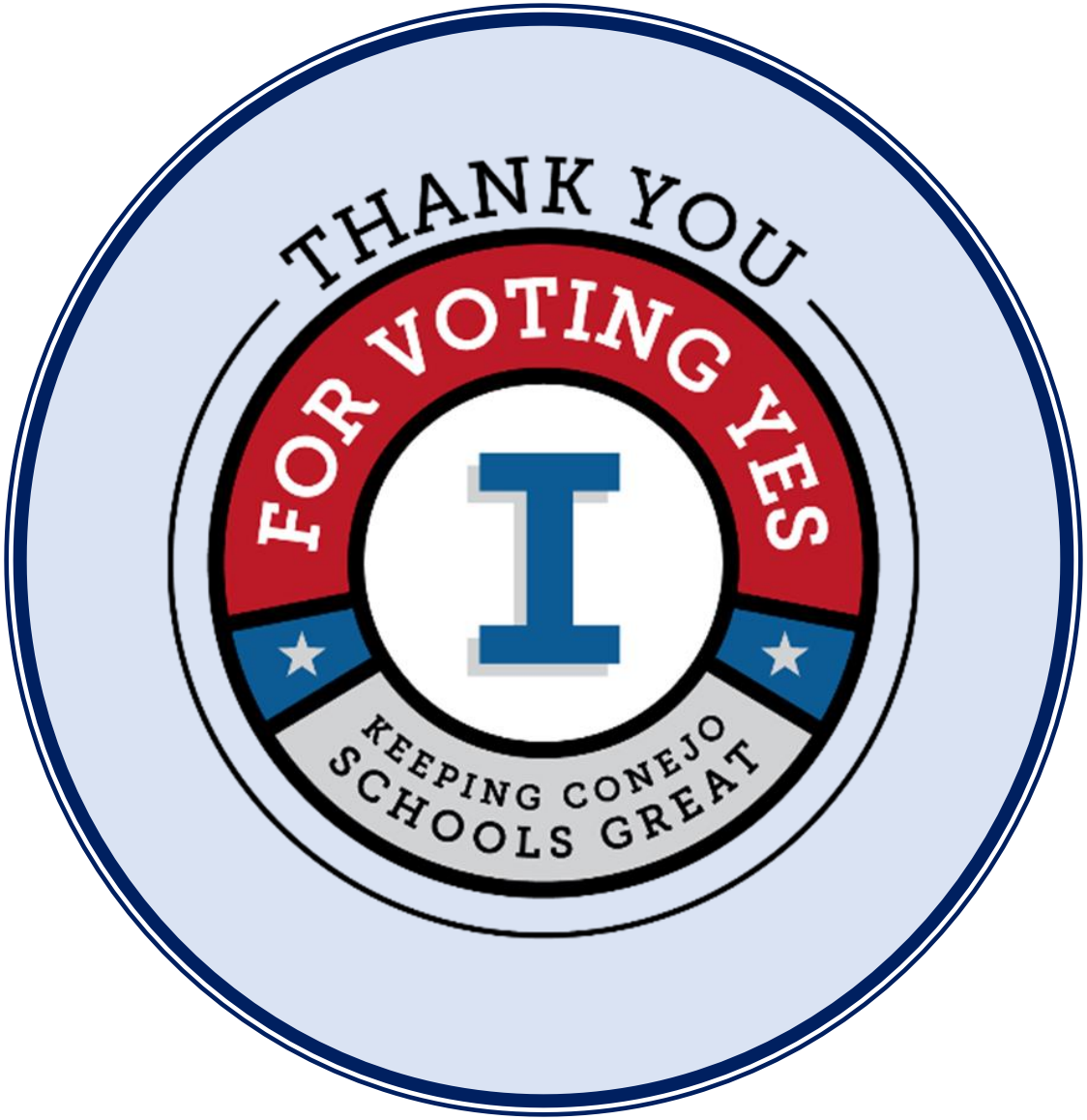
FIND US ONLINE!



ALSO ON...TWITTER!



http://www.conejousd.org/Measure-I-Citizens-Bond-Oversight-Committee


THANK YOU
FOR VOTING YES
I
KEEPING CONEJO
SCHOOLS GREAT