Initials: _____

DAVISON COMMUNITY SCHOOLS

Board of Education

Monday, July 15, 2024
6:00 p.m.
Cardinal Center Boardroom

MINUTES

MEMBERS PRESENT:	Karen Conover Holly Halabicky Alicia Hensley Kurtis McMahan Matthew Smith Granger Stefanko
ABSENT:	Diane Rhines
ADMINISTRATION:	Matthew Lobban, Superintendent of Schools Amy Chorley, Executive Director of Student Services
OTHER GUESTS:	Bob Beckelic, Eileen Minier

ORDER OF BUSINESS:

CALL TO ORDER: The meeting of the Davison Board of Education was called to order by President Holly Halabicky at 6:00 p.m. in the Cardinal Center Boardroom.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Vice President Granger Stefanko.

ROLL CALL: Robin Ricica read the roll. Members present: Karen Conover, Holly Halabicky, Alicia Hensley, Kurtis McMahan, Matthew Smith, Granger Stefanko. Member absent: Diane Rhines.

APPROVAL OF AGENDA: Moved by Karen Conover, supported by Granger Stefanko, to approve the agenda as presented. The motion carried with a vote of 6-yes, 0-no.

APPROVAL OF CONSENT AGENDA: Moved by Granger Stefanko, supported by Kurtis McMahan, to approve the consent agenda which included items 1-4 below:

1. **Approval of Minutes:** Approval of the open and closed session minutes for the previous meeting of June 17, 2024. Approval of the minutes for committee meetings held since the June 17, 2024 Board meeting.

2. **Approval of Bills for Payment:** Approval of payment of the bills for June 13 through June 30:

   AP-Pooled Cash: General Fund, DCER Fund, DTV Fund, Food Service Fund, and Student Activity Fund $ 1,455,095.18

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3. **Treasurer's Report:** Approval of the Treasurer's Report for the month of June.

4. **Monthly Personnel Report:** Approval of personnel activity for the period through July 13, 2024.

The motion was carried with a vote of 6-yes, 0-no.

COMMUNICATIONS:

From the Public: Visitors were welcomed. No one from the public signed up to address the Board.

Correspondence: There was no correspondence to be read.

ACTION ITEMS:

AUTHORIZATION OF BANKS TO SERVE AS DEPOSITORIES OF SCHOOL MONIES FOR INVESTMENT PURPOSES: Moved by Granger Stefanko, supported by Matthew Smith, that the following financial institutions serve as depositories of school bond monies for investment purposes for the 2024/2025 fiscal year:

1) The Huntington National Bank
2) Credit Union ONE
3) Fifth Third Bank
4) JP Morgan Chase Bank
5) Bank of America
6) Michigan School District Liquid Asset Fund Plus (MILAF)
7) Oxford Bank
8) Flagstar Bank
9) The State Bank
10) PNC Bank
11) Eastern Michigan Bank
12) ELGA Credit Union

There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

RENEWAL OF ACCOUNTS WITHIN THE ABOVE ENUMERATED DEPOSITORIES: Moved by Karen Convoer, supported by Kurtis McMahan, to approve the following enumerated accounts.

ACCOUNT NUMBERS		
230007792807	JPM Chase Bank	AP Pooled Checking
230007792765	JPM Chase Bank	Payroll Checking
235000562761	JPM Chase Bank	Building & Site Sinking Fund
235000562779	JPM Chase Bank	Debt Retirement Fund

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230007680564	JPM Chase Bank	DCS Employee Flexible Spending
235001284100	JPM Chase Bank	Cardinal Shop/DTV
01388317029	Huntington National Bank	Payroll Clearing Account
200872	MILAF CADRE	General Fund - Investment Account
203157	MILAF CADRE	2020 Bond Proceeds
203382	MILAF CADRE	2020 Series II Bond Proceeds
6353169	ELGA Credit Union	Scholarships

There was discussion and questions were answered. The motion was carried with a vote of 6-yes, 0-no.

AUTHORIZED SIGNATURES: Moved by Matthew Smith, supported by Kurtis McMahan, to authorize the President, Secretary and Treasurer to sign all district checks upon the various accounts of the district, either by personal signature or facsimile. The motion carried with a vote of 6-yes, 0-no.

DELEGATION OF TREASURER'S DUTIES: Moved by Granger Stefanko, supported by Karen Conover, to authorize the delegation of all day-to-day duties of the Treasurer identified in Board Policy 0171.4 to the Director of Business Services. The motion carried with a vote of 6-yes, 0-no.

DELEGATION OF INVESTMENT DUTIES: Moved by Karen Conover, supported by Kurtis McMahan, to approve the resolution to authorize the Treasurer to invest surplus funds of the district and to authorize delegation of this duty to the Superintendent and/or Director of Business Services. There was discussion and questions were answered. The motion carried with a vote of 6-yes, 0-no.

AUTHORIZATION TO NEGOTIATE LOANS AND OTHER FINANCIAL TRANSACTIONS: Moved by Karen Conover, supported by Granger Stefanko, to adopt the following resolution:

"That the board president, superintendent of schools, and/or director of business services are authorized, on behalf of, and in the name of the Davison Community Schools to negotiate and process loans and financial accommodation forms."

The motion carried with a vote of 6-yes, 0-no.

APPROVAL OF 403(b) TSA VENDORS – INVESTMENT PROVIDERS LIST: A copy of the 2024/2025 proposed investment provider listing for the school district's 403(b) Tax Sheltered Annuity plan was provided. Moved by Alicia Hensley, supported by Matthew Smith, to approve the 403(b) Vendor Listing for the 2024/2025 school year. There was discussion and questions were answered. The motion carried with a vote of 5-yes, 0-no, 1-abstained (Kurtis McMahan).

SCHOOL ATTORNEYS: Moved by Karen Conover, supported by Granger Stefanko, that the Board approve the continuation of its affiliation with the law firms of Thrun Law Firm of Lansing, Bodman PLC of Troy, Clark Hill PLC of Birmingham, Collins & Blaha of Farmington Hills, Dean & Fulkerson of Troy and Secrest Wardle of Farmington Hills for the 2024/2025 school year. There was discussion and questions were answered. The motion carried with a vote of 6-yes, 0-no.

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MHSAA MEMBERSHIP APPROVAL: Each year the Board is asked to renew the district's membership in the Michigan High School Athletic Association. This membership is voluntary and free of cost, but is necessary in order for our athletic teams to be eligible to participate in MHSAA-sponsored tournaments. Moved by Matthew Smith, supported by Kurtis McMahan, to approve district membership in the Michigan High School Athletic Association for 2024/2025. There was discussion and questions were answered. The motion carried with a vote of 6-yes, 0-no. (A copy of the resolution follows the official minutes.)

ANNUAL SAGINAW VALLEY LEAGUE MEMBERSHIP APPROVAL: It was recommended that the Board confirm our district's intention to continue membership in the Saginaw Valley League for the 2024/2025 school year. Moved by Kurtis McMahan, supported by Matthew Smith, to continue membership in the Saginaw Valley League for 2024/2025 school year. There was discussion and questions were answered. The motion carried with a vote of 6-yes, 0-no.

APPROVAL OF MASTER AGREEMENT BETWEEN THE DAVISON BOARD OF EDUCATION AND THE DAVISON EDUCATION ASSOCIATION (DEA): A copy of the tentative agreement between the Davison Board of Education and the Davison Education Association was provided to Board members. This agreement covers the 2024/2025 and 2025/2026 school years. It was ratified by the DEA membership on June 21, 2024. There was discussion and questions were answered. Moved by Karen Conover, supported by Matthew Smith, to approved the master agreement. The motion was carried with a vote of 6-yes, 0-no.

ACCEPTANCE OF CONTRIBUTIONS: The following contributions have been offered to the district:

- Mark Owen, Davison MEEMIC Insurance Agency, donated $700 to help offset costs for the annual End of the Year Staff Recognition Luncheon held on June 18, 2024.
- Davison Missionary Church provided use of their facility "The Hub" in order for the District to host the Top Senior Luncheon saving the district thousands of dollars in rental fees.
- Sara and Scott Howes donated a refrigerator to Thomson Elementary for staff to use in the teacher's lounge.

Moved by Alicia Hensley, supported by Matthew Smith, to approve the contributions listed above. Motion carried with a vote of 6-yes, 0-no.

INFORMATIONAL ITEMS:

From our Superintendent:
Administrators will be back to work the week of July 29. The district's two-day Administrative Retreat will be held on August 1 and 7, 2024

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On August 7, administrators will attend a consolidation of county administrators which will be held at Lake Fenton schools. Students will return to school in just five weeks.

Other Matters Which May Properly Come Before the Board (From Board members):

- Trustee Smith asked members to keep the country in their prayers. Trustee McMahan suggested we explore additional ways to honor our retirees and recommended efforts to clean up the district's courtyards.

Future Meeting Dates:

Regular Meeting:
Monday, August 5, 2024
6:00 p.m.
Cardinal Center Boardroom
1490 N. Oak Road, Davison

ADJOURNMENT: Moved by Matthew Smith, supported by Kurtis McMahan, to adjourn the meeting at 6:21 p.m. The motion carried with a vote of 6-yes, 0-no.

Respectfully submitted:

Alicia Hensley, Secretary
Davison Board of Education