INDEPENDENT SCHOOL DISTRICT #624

SCHOOL BOARD AGENDA

March 11, 2013

Independent School District No. 624

MISSION STATEMENT

The mission of the White Bear Lake Area School District, a leader in innovative education and community partnerships, is to ensure our students:

- **develop a love for learning,**
- **excel academically,**
- **are inspired to realize their dreams, and**
- **become engaged citizens with a global understanding**

by challenging each student with a dynamic, respectful and inclusive environment that nurtures the unique talents and abilities of every student.

Approved by White Bear Lake Area School Board on June 13, 2011.

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

To: Members of the School Board

From: Michael J. Lovett
Superintendent of Schools

Date: March 1, 2013

A Student Recognition will be held on **Monday, March 11, 2013**, at 6:15 p.m. in the Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A meeting of the White Bear Lake Area School Board will be held on **Monday, March 11, 2013** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approve Agenda

5. Consent Agenda
   a) Approval of Minutes
   b) Payment of Invoices
   c) Correspondence
   d) Acceptance of Gifts
   e) Approve Field Trips
   f) Human Resources Items

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those who wish to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district official at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5 School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.

6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided a contact from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of school board meetings and the meeting process is available at each school board meeting.
8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
9. The School Board Chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

1. Reading Buddies Program

2. Superintendent's Report

D. DISCUSSION ITEMS

1. All Day Kindergarten At No Cost to Families Starting in 2013-14

E. OPERATIONAL ITEMS

1. Action on All Day Kindergarten At No Cost to Families Starting in 2013-14

2. Action on 9-12 Physical Education Curriculum Framework

3. Action on Fund Transfer to Community Service Fund

4. Action on the Equity and Integration Budget for 2013-14

5. Second Reading of Policy 504, Student Dress and Appearance

6. Second Reading of Policy 603, Curriculum Development

7. Second Reading of Policy 604, Instructional Curriculum

8. Second Reading of Policy 613, Graduation Requirements

9. Action on Rejection of Bids for Lincoln HVAC Project

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

Consent Agenda Item A-5
March 11, 2013
School Board Meeting

AGENDA ITEM:	**Consent Agenda**
MEETING DATE:	**March 11, 2013**
SUGGESTED DISPOSITION:	**Procedural Items**
CONTACT PERSON(S):	**Dr. Michael J. Lovett, Superintendent**

Consent Agenda

a) Approval of Minutes

b) Payment of Invoices

c) Correspondence

d) Acceptance of Gifts

e) Field Trip Request(s)

f) Human Resources Items

RECOMMENDATION:

Approve the items listed on the Consent Agenda.

Consent Agenda Item A-5(a)
March 11, 2013
School Board Meeting

AGENDA ITEM: **School Board Minutes**

MEETING DATE: **March 11, 2013**

SUGGESTED DISPOSITION: **Consent Agenda**

CONTACT PERSON(S): **Cathy Storey, School Board Clerk**

Background:

The School Board minutes from last month's meeting are being presented for approval by the School Board.

Recommendation: Approve the minutes.

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A meeting of the White Bear Lake Area School Board was held on Monday, February 11, 2013 at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEM

1 Chair Newberg called the meeting to order at 7:11 p.m.

2. Roll Call- Present: ***Hiniker, Kimball, Newberg, Shevik, Storey, Swanson, Chapman***
Ex-Officio: Lovett
Cabinet: Present – Daniels, Guenther, Law, Picha, Willcoxon

3. Pledge of Allegiance

4. Hiniker moved, Swanson seconded to approve the agenda as presented. ***Voice vote: all ayes. Motion carried.***

5. Storey moved, Chapman seconded to approve the consent agenda consisting of:
- approval of minutes of regular meeting on January 14, 2013, and work-study session of January 28, 2013;
- payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
- passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
- passage of resolution to approve personnel issues to include:
  - **Resignations - Classified Staff**
    Laura Antrim – Bus Driver, Bus Garage
    Employed by District 624 since 08/08/2002
    Effective Date: 12/05/2012
    Mark Beckers – Part-Time Cook, Central Middle School
    Employed by District 624 since 09/07/2010
    Effective Date: 02/08/2013
    Jennifer Hansen – Media Clerk/Playground Assistant, Lincoln Elementary
    Employed by District 624 since 08/29/2012
    Effective Date: 03/18/2013
  - **Resignations – At - Will Staff**
    Rashad Turner – Cultural Liaison, District Center
    Employed by District 624 since 08/21/2008
    Effective Date: 02/15/2013
    Ka Zoua Xiong – Cultural Liaison, Normandy Park
    Employed by District 624 since 07/01/2012
    Effective Date: Until a Suitable Replacement is Found
  - **Retirement - Classified Staff**
    Barbara Green – Community Ed & Rec Coordinator-Senior Program, Normandy Park
    Employed by District 624 since 03/06/2006
    Effective Date: 06/30/2013
    Calvin Theroux – Custodian Engineer License Required, High School-North
    Employed by District 624 since 09/08/1988, Effective Date: 03/31/2013

Kathleen Wells – Pupil Support Assistant, Lakeaires Elementary
Employed by District 624 since 08/28/1991
Effective Date: 06/06/2013

- **Resignation - Certified Staff**
  Jennifer Hansen –Kindergarten Teacher, On Leave
  Employed by District 624 since 08/27/2009
  Effective Date: 06/07/2013
- **Resignation - Certified Staff**
  Scott Manni – Mathematics Teacher, On Leave
  Employed by District 624 since 08/22/1996
  Effective Date: 01/22/2013
- **Retirement - Cabinet**
  David Guenther – Director of Community Services, District Center
  Employed by District 624 since 04/02/1979
  Effective Date: 06/30/2013
- **Retirements - Certified Staff**
  Paula Beckley-Gildner – Kindergarten Teacher, Otter Lake Elementary
  Employed by District 624 since 08/27/1990
  Effective Date: 06/07/2013
  Peggy Butler – Speech-Language Pathologist, Lincoln Elementary/
  Sunrise MS
  Employed by District 624 since 08/25/1988
  Effective Date: 06/07/2013
  Mary Fox – SPED Teacher, High School-South Campus
  Employed by District 624 since 08/22/1991
  Effective Date: 06/07/2013
  Dorothy Simoncic – SPED Teacher, Birch Lake Elementary
  Employed by District 624 since 08/23/2001
  Effective Date: 06/07/2013
  Maruta Thompson – Physical Education Teacher, Vadnais/Oneka Elementary,
  Employed by District 624 since 03/05/1974
  Effective Date: 06/07/2013
  Margaret Tully – Elementary Teacher, Lakeaires Elementary
  Employed by District 624 since 08/24/1979
  Effective Date: 06/07/2013
- **Leaves Of Absence - Classified Staff**
  Rebekka Mccormick – Administrative Assistant-Principal,
  High School-North
  Employed by District 624 since 09/05/2001
  Effective Dates: 01/28/2013 through 05/17/2013
  Margaret Newell – Part-Time Cook, Central Middle School
  Employed by District 624 since 05/15/2000
  Effective Dates: 11/29/2012 through 01/17/2013
- **Leaves Of Absence - Certified Staff**
  Janet Dickinson – Elementary Teacher, Oneka Elementary
  Employed by District 624 since 08/26/2004
  Effective Dates: 11/14/2012 through 01/15/2013
  Kathleen Harper – SPED Teacher, Sunrise Middle School
  Employed by District 624 since 08/26/2004
  Effective Dates: 11/16/2012 through 04/05/2013
  Sarah Lemon – Learning Skills Teacher, Otter Lake Elementary
  Employed by District 624 since 08/24/1998

Effective Dates: 11/02/2012 through 01/24/2013
Emily Norton – SPED Teacher, Transition Plus
Employed by District 624 since 08/25/2005
Effective Dates: 01/02/2013 through 03/01/2013
Catherine Olson – Mathematics Teacher, High School-North Campus
Employed by District 624 since 08/24/1998
Effective Dates: 11/01/2012 through 01/25/2013
Megan Perry – Communications/Bridges Teacher, Sunrise Middle School
Employed by District 624 since 08/24/2006
Effective Dates: 02/15/2013 through 06/07/2013
Theresa Stender – SPED Teacher, Otter Lake Elementary
Employed by District 624 since 08/22/2012
Effective Dates: 01/28/2013 through 06/07/2013

- **New Personnel – At-Will**

Brian Bocan – School Campus Security, Matoska International
$15.00 per hour
Effective Dates: 02/04/2013 through 06/07/2013
Frank Hintz – School Campus Security, Lakeaires Elementary
$15.00 per hour
Effective Dates: 02/04/2013 through 06/07/2013
Shelia Kent – SPED Finance Support/3rd Party Billing Specialist, District Center
$20,862.06 (pro-rated based on $48,000.00)
Effective Date: 01/23/2013
Matthew Schneider – School Campus Security, High School-North Campus
$15.00 per hour
Effective Dates: 01/28/2013 through 06/07/2013
Michael Zacharias – School Campus Security, Willow Lane Elementary
$15.00 per hour
Effective Dates: 02/04/2013 through 06/07/2013

- **New Personnel - Classified Staff**

Daniel Burkhalter – Bus Driver, Bus Garage
Annual Salary $8,105.28
Effective Date: 01/14/2013
Jami Dustin – Pupil Support Assistant, High School-North Campus
$16.65/ hr. 6.50 hrs. / day 86 days $9,307.35
Effective Date: 01/28/2013
Kim Koerner – Program Assistant Leader, Birch Lake Elementary
$12.45/ hr. 3.00 hrs. /day 106 days $3,959.10
Effective Date: 02/01/2013
Quentin Marshall – Pupil Support Assistant, Central Middle School
$16.65/ hr. 5.50 hrs. / day 90 days $8,241.75
Effective Date: 01/14/2013
Nathanael Moore – Bus Aide, Bus Garage
Annual Salary $10,006.54
Effective Date: 12/05/2012
Correin Sherwood – Administrative Assistant-Early Childhood, Normandy Park
$16.55/ hr. 8.00 hrs. / day 98 days $12,975.20
Effective Date: 02/13/2013

- **New Personnel - Certified Staff**
  Kelly Petrasek – SPED Teacher, Lakeaires Elementary
  BA+15, Step 4 $20,351.04
  Effective Date: 01/21/2013
- **Long Term Substitutes - Classified Staff**
  Judy Mccormick – Clerical Substitute - AA-Principal, High School-North Campus
  $17.05/hr. 8.00 hrs./day 78 days $10,639.20
  Effective Dates: 01/28/2013 through 05/17/2013
- **Long Term Substitutes - Certified Staff**
  Lisa Esboldt – Elementary Teacher, Matoska International
  BA, Step 1 $6,836.04
  Effective Dates: 02/08/2013 through 04/08/2013
  Traci Indlecoffer – .7 Elementary Teacher, Vadnais Heights Elementary
  BA, Step 6 $11,907.28
  Effective Dates: 01/29/2013 through 05/23/2013
  Leigh Mills – Elementary Teacher, Willow Lane Elementary
  BA, Step 11 $24,905.28
  Effective Dates: 01/21/2013 through 06/07/2013
  Judy Petersen – SPED Teacher, Otter Lake Elementary
  BA+60, Step 11 $26,238.01
  Effective Dates: 01/28/2013 through 06/07/2013
- **Long Term Substitute Assignment Change - Certified Staff**
  Brian Mielke – Art Teacher, High School-South Campus
  BA, Step 6 $10,604.16
  Effective Dates: 01/22/2013 through 04/05/2013

Roll call vote: ayes: Hiniker, Kimball, Newberg, Shevik, Storey, Swanson, Chapman; nays – none; Motion carried.

B. PUBLIC FORUM – No one spoke at the Public Forum.

C. INFORMATION ITEMS

1. Update on Partnership with YMCA – Shane Hoefer, Executive Director of the White Bear Area YMCA, provided a brief summary of the many connections between the White Bear Lake Area Schools and the White Bear YMCA.

2. Superintendent's Report – Dr. Lovett reported on the following:
   - The following student groups were recognized prior to tonight's Board meeting: All-State Band and Choir and Honors Choir and the Cast and Crew of Anything Goes. Congratulations to all!
   - Welcome packets for Realtors and Communities are being developed to continue marketing to new families moving into the District.
   - High School and Middle School Spring performances are currently in rehearsal. Check the District website for more information on performance times.
   - Many winter athletic events are entering play-offs. Good luck to all!
   - Next week is School Board Recognition Week.
   - Parent conferences will be held March 1-5. More information is available in building newsletters and on the District website.
   - Registrations for the 2013-2014 school year continue to be accepted.

   Frankie Rossini, Student Board Representative, reported on the following: The Nite Club event was a huge success, students are working hard and looking forward to spring.

More information may be found on the District website: www.isd624.org.

D. DISCUSSION ITEMS

1. First Reading of Policy 504, Student Dress and Appearance - The purpose of this policy is to enhance the education of students by establishing expectations of dress and grooming that are related to educational goals and community standards. Policy 504 will be placed on the March 11 School Board meeting agenda or subsequent meeting agenda as an operational item for action.

2. First Reading of Policy 603, Curriculum Development - The purpose of this policy is to outline our district's process for reviewing academic programs and adopting curriculum with involvement from a broad group of school and community members. Policy 603 will be placed on the March 11 School Board meeting agenda or subsequent meeting agenda as an operational item for action.

3. First Reading of Policy 604, Instructional Curriculum - The purpose of this policy is to provide for the development of course offerings for students. Policy 605 will be placed on the March 11 School Board meeting agenda or subsequent meeting agenda as an operational item for action.

4. First Reading of Policy 613, Graduation Requirements - The purpose of this policy is to describe district and state requirements for graduation from high school, and addresses related issues consistent with Minnesota statutes. Policy 613 will be placed on the March 11 School Board meeting agenda or subsequent meeting agenda as an operational item for action.

E. OPERATIONAL ITEMS

1. Kimball motioned and Hiniker seconded to approve the amended motion for the proposed School Calendars for 2013-14 and 2014-15 as recommended by the administration. The amended motion was to move No School-Teacher Prep from 2/18/2014 to 2/14/2014. ***Roll call vote: ayes: Hiniker, Kimball, Newberg, Shevik, Storey, Swanson, Chapman; nays – none; Motion carried.***

2. Shevik motioned and Chapman seconded to approve the Award of Bids - Phase II of Vadnais Heights Elementary HVAC Project as recommended and submitted by Kraus-Anderson Construction Company. ***Roll call vote: ayes: Hiniker, Kimball, Newberg, Shevik, Storey, Swanson, Chapman; nays –none; Motion carried.***

3. Storey motioned and Kimball seconded to approve the resolution with Wells Fargo to fund the construction project at Matoska IB Work School approving and authorizing the execution of a lease agreement, ground lease agreement and related documents and certificates. ***Roll call vote: ayes: Hiniker, Kimball, Newberg, Shevik, Storey, Swanson, Chapman; nays – none; Motion carried.***

4. Chapman motioned and Hiniker seconded to approve the MSHSL Foundation Grant to fund a year-long leadership opportunity for students at White Bear Lake Area High School, grades 9-12, as recommended by the administration. ***Roll call vote: ayes: Hiniker, Kimball, Newberg, Shevik, Storey, Swanson, Chapman; nays – none; Motion carried.***

5. Swanson motioned and Kimball seconded to approve the amended motion to approve Policy 495, Leave of Absence Policy, as recommended by the administration. The amended motion was to revise I. Purpose to read, "The purpose of this policy is to provide criteria to give guidance to the school administration when an employee requests a leave of absence for discretionary purposes." ***Roll call vote: ayes: Hiniker, Kimball, Newberg, Shevik, Storey, Swanson, Chapman; nays – none; Motion carried.***

6. Hiniker motioned and Shevik seconded to approve Policy 533, Wellness, as recommended by the administration. ***Roll call vote: ayes: Hiniker, Kimball, Newberg, Shevik, Storey, Swanson, Chapman; nays – none; Motion carried.***

F. BOARD FORUM – Kimball acknowledged and thanked the students for attending tonight's Board meeting. He also recognized and thanked those who are retiring. Swanson thanked Student Board Representative Frankie Rossini for her participation in the panel discussion at the recent Minnesota School Boards Association annual meeting.

G. ADJOURNMENT - - Shevik moved; Newberg seconded to adjourn the meeting at 7:53 p.m. **Voice vote:** ***All ayes. Motion carried.***

Submitted by: Cathy Storey, Clerk

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A special meeting of the White Bear Lake Area School Board was held on Monday, February 25, 2013 at 5:30 p.m. in Room 201 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Call To Order – Newberg called the meeting to order at 5:32 p.m.

2. Roll Call – Present: Hiniker, Newberg, Shevik, Storey, Swanson, Chapman
   Absent: Kimball

   Ex-Officio: Lovett
   Cabinet: Present – Daniels, Guenther, Picha, Willcoxon

B. OPERATION ITEM

1. Action of Award Bids – Matoska IB World School Addition –Swanson motioned and Hiniker seconded to accept bids for the Matoska IB World School addition as recommended and submitted by Kraus-Anderson Construction Company. ***Roll call vote: ayes: Hiniker, Newberg, Shevik, Storey, Swanson, Chapman; nays – none; Motion carried.***

2. Rejection of Bids – Matoska World IB School Addition – Shevik motioned and Storey seconded to reject bids related to BID Division 11 – Aluminum and Glazing for the Matoska World IB School Addition as recommended by Kraus-Anderson Construction Company. This bid division will be redesigned and bid later this spring. ***Roll call vote: ayes: Hiniker, Newberg, Shevik, Storey, Swanson, Chapman; nays – none; Motion carried.***

C. ADJOURNMENT - Shevik motioned; Swanson seconded to adjourn the meeting at 5:36 p.m. **Voice vote:** ***All ayes. Motion carried.***

Submitted by: Cathy Storey, Clerk

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A work-study session of the White Bear Lake Area School Board was held on Monday, February 25, 2013 at 5:30 p.m. in Room 201 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Call To Order – Newberg called the meeting to order at 5:37 p.m.

2. Roll Call – Present: ***Hiniker, Kimball, Newberg, Shevik, Storey, Swanson, Chapman***

   Ex-Officio: Lovett
   Cabinet: Present – Daniels, Guenther, Picha, Willcoxon

B. DISCUSSION ITEMS

1. Presentation on 9-12 Physical Education Curriculum Framework – Lisa Switzer, Curriculum and Program Development Coordinator, Michelle Shelp, physical education curriculum leader, and Carla Nordenstrom, high school physical education teacher, presented the Physical Education Framework for review.

2. School Board and Superintendent Goals and Strategic Plan Updates

   a. Goal 2 – Ongoing Financial Stewardship and Budget Management Preliminary Review of Budget Management Strategies for 2013-14 – Pete Willcoxon, Executive Director of Business Services, presented the current draft of the Financial Planning for 2013-2014 document.

   b. Review Options for Offering Full Day Kindergarten at No Cost to Families Beginning in 2013-14 – Dr. Lovett and Willcoxon presented an analysis of the cost of offering free all-day Kindergarten. Cabinet members provided additional input.

   c. Review Timelines for Capital Projects Levy – Willcoxon reviewed the timeline and presented information on the Capital Projects Levy.

3. Review Proposed Equity and Integration Budget for 2013-14 – Dr. Lovett presented an update on the proposed Equity and Integration Budget for 2013-14.

4. Update on Community Facilities Study – Dave Guenther, Director of Community Services and Recreation, provided an update on the Facilities Study currently underway.

C. **ADJOURNMENT -** Shevik motioned; Storey seconded to adjourn the meeting at 8:43 p.m. **Voice vote:** ***All ayes. Motion carried.***

Submitted by: Cathy Storey, Clerk

Consent Agenda Item A-5(b)
March 11, 2013
School Board Meeting

AGENDA ITEM:	**Monthly Check Registers**
MEETING DATE:	**March 11, 2013**
SUGGESTED DISPOSITION:	**Consent Agenda**
CONTACT PERSON(S):	**Pete Willcoxon Sr., Executive Director of Business Services** **Mary Vaske, Accountant**

Background:

Enclosed in this packet are the monthly check registers for the previous period.

Recommendation:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools
Electronic Transfers - February

	2/15/2012	2/28/2013
Direct Deposit 347699-349088	1,562,059.48	
U.S. Treasury (FICA, Medicare, withholding)	590,948.70	
MN State Income Tax	95,959.25	
PERA	92,308.54	
TRA	232,372.06	
ING	3,833.69	
American Funds	64,885.97	
White Bear Lake Teacher's Association	32,919.71	
Direct Deposit 349090-350477		1,549,664.76
U.S. Treasury (FICA, Medicare, withholding)		584,146.72
MN State Income Tax		94,727.16
PERA		91,775.80
TRA		230,001.84
ING		3,833.69
White Bear Lake Teacher's Association		32,606.31
American Funds		64,769.30
Extended Day Dues		719.95

Check Nbr	Vendor Name	Check Date	Check Amount
38902	1ST LINE/LEEWES VENTURES LLC	02/07/2013	51.50
38903	AARP DRIVER SAFETY PROGRAM	02/07/2013	292.00
38904	AARP DRIVER SAFETY PROGRAM	02/07/2013	504.00
38905	AARP DRIVER SAFETY PROGRAM	02/07/2013	494.00
38906	ACCESS COMMUNICATIONS INC	02/07/2013	85,921.95
38907	ACCUCUT	02/07/2013	8.00
38908	ADDERLEY, DONALD	02/07/2013	56.00
38909	ADVANCED WIRELESS COMMUNICATIO	02/07/2013	491.36
38910	AEP CONNECTIONS	02/07/2013	205.00
38911	AMAZON	02/07/2013	448.61
38912	AMAZON	02/07/2013	146.26
38913	AMERICAN MESSAGING	02/07/2013	107.64
38914	AMER RED CROSS	02/07/2013	817.00
38915	AMERIPRIDE SERVICES	02/07/2013	850.07
38916	APPLE COMPUTER INC	02/07/2013	15,958.00
38917	APPLIED ENVIRONMENTAL SCI INC	02/07/2013	5,871.45
38918	ARMSTRONG, DOUG	02/07/2013	102.00
38919	ASTLEFORD INTERNATIONAL TRUCKS	02/07/2013	277.72
38920	AT & T MOBILITY	02/07/2013	673.06
38921	AUDIO ENHANCEMENT	02/07/2013	6.00
38922	AUTISM SOCIETY OF MINNESOTA	02/07/2013	85.00
38923	AUTO BODY TOOLMART	02/07/2013	231.06
38924	BALDWIN COOKE	02/07/2013	438.73
38925	BARNES & NOBLE	02/07/2013	1,785.56
38926	BARNETT WB CHRYSLER JEEP DODGE	02/07/2013	315.85
38927	BATTERIES PLUS	02/07/2013	148.77
38928	BEEKMAN, DAN	02/07/2013	79.00
38929	BEHNKEN, LAURA	02/07/2013	60.00
38930	BENCHMARK EDUCATION COMPANY	02/07/2013	789.80
38931	BERRY BLENDZ - EDEN PRAIRIE	02/07/2013	1,215.00
38932	BESEMAN, TERRY	02/07/2013	73.00
38933	BEST WESTERN WB COUNTRY INN	02/07/2013	1,071.99
38934	BIOCLEAN MOBILE WASH INC	02/07/2013	544.40
38935	BLUEBIRD SCREEN PRINT	02/07/2013	476.45
38936	BOWLES, PATRICIA	02/07/2013	67.00
38937	BOYER TRUCKS	02/07/2013	113.56
38938	BRAATEN, MICHEL	02/07/2013	11.90
38939	BRACKENWAGEN, AMY	02/07/2013	73.00
38940	BRUESKE, KARL A	02/07/2013	158.00
38941	BURT JR, ROBERT D	02/07/2013	73.00
38942	CARLSON, BRYAN L	02/07/2013	73.00
38943	Vendor Continued Check	02/07/2013	0.00
38944	CDW GOVERNMENT INC	02/07/2013	4,407.42
38945	CENGAGE LEARNING	02/07/2013	483.67
38946	CHAMPION YOUTH	02/07/2013	563.50
38947	CHAMP, TODD	02/07/2013	73.00
38948	CHINASPROUT INC	02/07/2013	188.40
38949	CMI EDUCATION INSTITUTE INC	02/07/2013	331.93
38950	COMBS, DEWAYNE	02/07/2013	55.00
38951	COMCAST	02/07/2013	40.95

Check Nbr	Vendor Name	Check Date	Check Amount
38952	COMMITTEE FOR CHILDREN	02/07/2013	279.00
38953	CONCORDIA LANGUAGE VILLAGES	02/07/2013	4,800.00
38954	Vendor Continued Check	02/07/2013	0.00
38955	CONNEY SAFETY	02/07/2013	206.50
38956	CONTINENTAL CLAY CO	02/07/2013	4,058.00
38957	CONTINENTAL RESEARCH CORP	02/07/2013	349.97
38958	COOPS SPORTSWEAR	02/07/2013	220.00
38959	Vendor Continued Check	02/07/2013	0.00
38960	COPY IMAGES INC	02/07/2013	5,777.68
38961	Vendor Continued Check	02/07/2013	0.00
38962	COPY IMAGES INC	02/07/2013	1,252.57
38963	CORPORATE GIFTS & SERVICES	02/07/2013	67.50
38964	CTB INC	02/07/2013	2,475.00
38965	CUB FOODS OF WHITE BEAR TWSHP	02/07/2013	428.17
38966	CUMMINS NPOWER LLC	02/07/2013	596.31
38967	CUSTOM REFRIGERATION	02/07/2013	337.78
38968	Vendor Continued Check	02/07/2013	0.00
38969	Vendor Continued Check	02/07/2013	0.00
38970	DALCO CORPORATION	02/07/2013	6,352.32
38971	DAVES SPORT SHOP	02/07/2013	410.00
38972	DAVY, MARY	02/07/2013	51.00
38973	DC TECH AUDIOVISUAL LLC	02/07/2013	39,426.86
38974	DEGARDNER, RICK	02/07/2013	56.00
38975	DEJARLAIS, MARILYN	02/07/2013	40.35
38976	DELTA EDUCATION	02/07/2013	150.89
38977	DEMCO INC	02/07/2013	320.35
38978	DETTMER, BOB	02/07/2013	95.00
38979	DEVELOPMENTAL RESOURCES INC	02/07/2013	149.00
38980	DISCOUNT SCHOOL SUPPLY	02/07/2013	195.64
38981	DIVERSIFIED SNACK DISTRIBUTION	02/07/2013	3,345.27
38982	DOMINOS PIZZA	02/07/2013	158.50
38983	DOOR SERVICE COMPANY	02/07/2013	11,885.00
38984	EAST RIDGE HIGH SCHOOL	02/07/2013	508.00
38985	EBSCO SUBSCRIPTION SERVICES	02/07/2013	65.24
38986	ECKROTH MUSIC	02/07/2013	143.00
38987	EDUCATION DIGEST	02/07/2013	38.00
38988	EDUCATIONAL INNOVATIONS	02/07/2013	550.11
38989	EDUCATIONAL RESEARCH AND DEV	02/07/2013	75.00
38990	EDUCATIONAL RESEARCH AND DEV	02/07/2013	2,406.25
38991	EDUCATION TO GO	02/07/2013	62.25
38992	ELK RIVER GIRLS GOLF	02/07/2013	125.00
38993	EMEDCO COMPANY INC	02/07/2013	1,735.51
38994	EMI AUDIO	02/07/2013	1,679.55
38995	EXPANDING EXPRESSION	02/07/2013	251.90
38996	F&N OPERATIONS LLC	02/07/2013	506.74
38997	FAISON, JOHN	02/07/2013	73.00
38998	FASTENAL COMPANY	02/07/2013	304.46
38999	FEDEX	02/07/2013	10.51
39000	FESTIVAL FOODS-KNOWLAN'S	02/07/2013	80.67
39001	FINN SISU	02/07/2013	180.40

Check Nbr	Vendor Name	Check Date	Check Amount
39002	FIRST TECHNOLOGIES INC	02/07/2013	11,790.00
39003	FLIPS GYMNASTICS LLC	02/07/2013	525.00
39004	THE FLORAL TRUNK	02/07/2013	47.00
39005	FOLLETT LIBRARY RESOURCES	02/07/2013	97.70
39006	FOREIGN CANDY COMPANY INC	02/07/2013	560.84
39007	FOREST LAKE HIGH SCHOOL	02/07/2013	125.00
39008	FRATTALONES HARDWARE STORES	02/07/2013	769.19
39009	FRATTALONES HARDWARE STORES	02/07/2013	533.15
39010	FULLER, DONNA	02/07/2013	13.60
39011	GALLAGHERS NORTHWESTERN TIRE C	02/07/2013	667.95
39012	GAME WORLD	02/07/2013	1,445.00
39013	GARDEN & ASSOCIATES INC	02/07/2013	190.00
39014	GARVEY, PATRICIA	02/07/2013	30.58
39015	GARZA, ANTHONY	02/07/2013	5.95
39016	GE CAPITAL RETAIL BANK	02/07/2013	47.81
39017	GENERAL PARTS LLC	02/07/2013	5,146.70
39018	GIBBS, COURTNEY	02/07/2013	22.00
39019	GMS INDUSTRIAL SUPPLIES INC	02/07/2013	128.50
39020	GOEBEL, DARRYL	02/07/2013	79.00
39021	GOLD COUNTRY WRESTLING OFFICIA	02/07/2013	208.00
39022	GOLDCOM INC	02/07/2013	232.02
39023	GOOGLE INC	02/07/2013	291.50
39024	GOPHER	02/07/2013	466.83
39025	GRAFFIC TRAFFIC LLC	02/07/2013	985.50
39026	Vendor Continued Check	02/07/2013	0.00
39027	GRAINGER	02/07/2013	1,465.75
39028	GRANDMA'S BAKERY INC	02/07/2013	70.41
39029	GREAT AMER OPPORTUNITIES INC	02/07/2013	1,370.00
39030	Vendor Continued Check	02/07/2013	0.00
39031	GREATAMERICA FINANCIAL SERVICE	02/07/2013	1,645.38
39032	GROTH MUSIC CO	02/07/2013	17.98
39033	GROUP TRAVEL PLANNERS	02/07/2013	2,730.00
39034	GROVER, JAN ZITA	02/07/2013	262.50
39035	HAAG, LOIS	02/07/2013	32.29
39036	HAFEMEYER, BRUCE	02/07/2013	76.00
39037	HANF, PHYLLIS	02/07/2013	73.00
39038	THE HARBOUR GROUP	02/07/2013	68.00
39039	HARDWARE DISTRIBUTORS LTD	02/07/2013	172.12
39040	HARRINGTON, RICK	02/07/2013	76.00
39041	HAYWOOD, BRUCE	02/07/2013	79.00
39042	HEATHER, BRIAN	02/07/2013	79.00
39043	HEINEMANN	02/07/2013	4,860.00
39044	HELLO DIRECT INC	02/07/2013	104.85
39045	HILTON GARDEN INN	02/07/2013	485.62
39046	Vendor Continued Check	02/07/2013	0.00
39047	Vendor Continued Check	02/07/2013	0.00
39048	HOGLUND BUS AND TRUCK CO	02/07/2013	4,016.09
39049	HOLBROOK, MARSHA	02/07/2013	175.00
39050	HOME DEPOT CREDIT SERVICES	02/07/2013	871.15
39051	HOTAKAINEN, SHANNON	02/07/2013	65.00

Check Nbr	Vendor Name	Check Date	Check Amount
39052	HRONSKI, BRIAN	02/07/2013	110.00
39053	HUDSON HIGH SCHOOL	02/07/2013	130.00
39054	HUDSON, SCOTT	02/07/2013	65.00
39055	HUGO CITY OF	02/07/2013	2,648.58
39056	HUGO FEED MILL & HARDWARE	02/07/2013	515.40
39057	HUMANEX VENTURES	02/07/2013	7,391.00
39058	INTERCULTURAL DEVMT INVENTORY	02/07/2013	1,600.00
39059	Vendor Continued Check	02/07/2013	0.00
39060	Vendor Continued Check	02/07/2013	0.00
39061	Vendor Continued Check	02/07/2013	0.00
39062	Vendor Continued Check	02/07/2013	0.00
39063	IFD	02/07/2013	141,880.79
39064	IGLESIAS, RAFAEL	02/07/2013	73.00
39065	IKI INC	02/07/2013	135.00
39066	INTEGRA TELECOM	02/07/2013	506.52
39067	INVENTORY MGMT PARTNERS LLC	02/07/2013	1,455.59
39068	THE IRISH SPORTS DOME	02/07/2013	400.00
39069	IS DEFENDER	02/07/2013	15,803.07
39070	J & R SCHOOL SUPPLIES	02/07/2013	182.00
39071	Vendor Continued Check	02/07/2013	0.00
39072	JIMMY JOHNS #869	02/07/2013	451.85
39073	JIMMY JOHNS #574	02/07/2013	107.01
39074	JOHNSON, EMILY	02/07/2013	74.00
39075	JOHNSON, MEGHAN	02/07/2013	74.00
39076	JONES SCHOOL SUPPLY CO INC	02/07/2013	34.15
39077	JOSTENS INC	02/07/2013	2,900.00
39078	JUNIOR LIBRARY GUILD	02/07/2013	429.00
39079	JW PEPPER & SON INC	02/07/2013	37.97
39080	K PEARSON MECHANICAL LLC	02/07/2013	1,341.00
39081	K12 TRANSPORTATION MGMT SERVIC	02/07/2013	35,344.48
39082	KATH FUEL OIL SERVICE CO	02/07/2013	25,400.10
39083	KIMBALL, KATIE	02/07/2013	74.00
39084	KINDREDHEART SEMINARS	02/07/2013	597.00
39085	KLOSTER, MARY	02/07/2013	27.20
39086	KNIGHT, MARTY C	02/07/2013	65.00
39087	KNUTSON, ADAM	02/07/2013	111.00
39088	KORAN, BRIGITTE	02/07/2013	14.95
39089	KRAMES STAYWELL LLC	02/07/2013	38.48
39090	KROGMAN, WILLIAM	02/07/2013	55.00
39091	LACHANCE, JOHN	02/07/2013	73.00
39092	LAKEVIEW ELECTRICAL SERVICES	02/07/2013	625.00
39093	LANDS BEST FOODS	02/07/2013	4,062.60
39094	LASHOMB, STEVEN	02/07/2013	133.00
39095	LEARNINGS THINGS.COM	02/07/2013	126.69
39096	LEARNING RESOURCES	02/07/2013	31.44
39097	LEE, CHARLOTTE L	02/07/2013	246.00
39098	LEIBEL, JAMES	02/07/2013	73.00
39099	LEVINS, ANNA	02/07/2013	105.00
39100	LEWANDOWSKI, DEBRA	02/07/2013	186.80
39101	LICK DAVE	02/07/2013	76.00

Check Nbr	Vendor Name	Check Date	Check Amount
39102	LIDS TEAM SPORTS	02/07/2013	2,195.08
39103	L T G POWER EQUIPMENT	02/07/2013	13.23
39104	MAAP	02/07/2013	2,685.00
39105	MACKIN EDUCATIONAL RESOURCES	02/07/2013	922.51
39106	MAILFINANCE INC	02/07/2013	455.28
39107	MAKEMUSIC INC	02/07/2013	36.00
39108	MALLOY/MONTAGUE/KARNOWSKI & CO	02/07/2013	13,672.00
39109	MARIS LLC	02/07/2013	900.00
39110	MARSHALL CAVENDISH CORP	02/07/2013	1,939.38
39111	MARSHALL, MICHAEL K	02/07/2013	95.00
39112	MARX, JIM	02/07/2013	102.00
39113	MAYER-JOHNSON LLC	02/07/2013	349.00
39114	MCCHESNEY, D PAT	02/07/2013	25.50
39115	MCCORMACK, MARTA	02/07/2013	79.00
39116	MCDONALD, MARIE	02/07/2013	55.25
39117	MEDCO SUPPLY CO	02/07/2013	109.05
39118	MERZER MALP, SHEILA	02/07/2013	1,130.00
39119	METRO ECSU	02/07/2013	15.00
39120	METRO ECSU	02/07/2013	250.00
39121	MGW PRODUCTIONS	02/07/2013	4,200.00
39122	MID CITY SERVICES - INDUSTRIAL	02/07/2013	1,542.34
39123	MIDAMERICA ADMIN & RETIREMENT	02/07/2013	7,305.00
39124	MIDWEST TECHNOLOGY PRODUCTS	02/07/2013	129.00
39125	MLA	02/07/2013	3,400.00
39126	MN MIDDLE SCHOOL ASSOC	02/07/2013	600.00
39127	MN COACHES INC	02/07/2013	4,700.00
39128	MN DEPT OF LABOR & INDUSTRY	02/07/2013	95.00
39129	MN MOBILE TELEPHONE CO INC	02/07/2013	99.00
39130	MN OCCUPATIONAL HEALTH	02/07/2013	72.00
39131	MN POLLUTION CONTROL AGENCY	02/07/2013	25.00
39132	MN SCHOOL AGE CARE ALLIANCE	02/07/2013	1,790.00
39133	MOBILE RADIO ENGINEERING INC	02/07/2013	113.00
39134	MOORE, KENAN	02/07/2013	108.00
39135	MN SCHOOL BOARDS ASSN	02/07/2013	60.00
39136	MUSIC THEATER INTL	02/07/2013	1,266.00
39137	NAC MECHANICAL & ELECTRICAL SE	02/07/2013	11,897.90
39138	NASCO	02/07/2013	182.48
39139	NASP INC	02/07/2013	395.00
39140	NCPERS MINNESOTA	02/07/2013	416.00
39141	NCS PEARSON INC	02/07/2013	140.00
39142	NELSON, RICK	02/07/2013	133.00
39143	NELSON, TIM	02/07/2013	111.00
39144	NESS ELECTRONICS INC	02/07/2013	202.45
39145	NEW PRAGUE ARCHERY CLUB	02/07/2013	329.00
39146	NEW WAY HYPNOSIS CLINC INC	02/07/2013	484.00
39147	NEXTEL COMMUNICATIONS	02/07/2013	139.45
39148	NICOL, BARBARA	02/07/2013	5,300.00
39149	NORCENTRONIX DISTRIBUTING	02/07/2013	3,323.00
39150	NORTH CENTRAL TRUCK EQUIPMENT	02/07/2013	394.71
39151	NORTH METRO VENDING	02/07/2013	75.00

Check Nbr	Vendor Name	Check Date	Check Amount
39152	NOW MICRO INC	02/07/2013	462.50
39153	NUTTING, NANCY A	02/07/2013	500.00
39154	NWMSCA	02/07/2013	150.00
39155	O'NEIL, LOIS	02/07/2013	42.48
39156	Vendor Continued Check	02/07/2013	0.00
39157	OFFICE DEPOT	02/07/2013	1,054.64
39158	OKUKU, ELIZABETH	02/07/2013	6.40
39159	ORDWAY CENTER FOR PERFORMING	02/07/2013	182.00
39160	ORIENTAL TRADING CO INC	02/07/2013	108.98
39161	OTIS, MARLYS J	02/07/2013	205.70
39162	OTTER LAKE PTA	02/07/2013	140.00
39163	OVERBUILT PAVING & MINING	02/07/2013	718.74
39164	PAMS LUNCHROOM LLC	02/07/2013	6,675.53
39165	PARK SQUARE THEATRE	02/07/2013	2,240.00
39166	PARTS NOW ! LLC	02/07/2013	381.00
39167	PASKEY, SHANE	02/07/2013	111.00
39168	PEARSON EDUCATION INC	02/07/2013	247.71
39169	PEDIATRIC HOME SERVICE	02/07/2013	120.00
39170	PETERSON, STAN	02/07/2013	79.00
39171	PICTURE THAT!	02/07/2013	150.00
39172	PIONEER PRESS	02/07/2013	68.80
39173	PITNEY BOWES PURCHASE POWER	02/07/2013	107.99
39174	PLADSON ENVIRONMENTAL INC	02/07/2013	360.00
39175	PLAY WITH A PURPOSE	02/07/2013	105.24
39176	PM ENTERPRISES	02/07/2013	425.00
39177	POCKET NURSE	02/07/2013	166.00
39178	POSTMASTER	02/07/2013	184.00
39179	PRESS PUBLICATIONS	02/07/2013	807.53
39180	R & R SPECIALTIES INC	02/07/2013	54.00
39181	RAMSEY COUNTY COMM HUMAN SVCS	02/07/2013	30,227.00
39182	RAMSEY COUNTY LEAGUE OF LOCAL	02/07/2013	125.00
39183	RATLIFF, GERALD	02/07/2013	75.15
39184	RATWIK ROSZAK & MALONEY PA	02/07/2013	5,518.85
39185	REALITYWORKS INC	02/07/2013	156.00
39186	REECK-IRBY, JOANNE	02/07/2013	79.00
39187	REKSTAD, BRADLEY M	02/07/2013	73.00
39188	RENNER, STEPHEN	02/07/2013	281.21
39189	RICHFIELD BUS COMPANY	02/07/2013	1,050.00
39190	RICOH AMERICAS CORP	02/07/2013	437.81
39191	RIDDELL INC	02/07/2013	3,826.78
39192	RING, SARA	02/07/2013	9.99
39193	RIVER FALLS HIGH SCHOOL	02/07/2013	70.00
39194	RIVERA, REYNALDO	02/07/2013	106.00
39195	RM COTTON COMPANY	02/07/2013	768.00
39196	ROBERT BEALKE IND	02/07/2013	375.00
39197	ROBERT HALF TECH	02/07/2013	5,360.00
39198	ROESER, CHARLES	02/07/2013	10.20
39199	ROSEVILLE AREA HIGH SCHOOL	02/07/2013	200.00
39200	RUMBLE ON THE RED LLC	02/07/2013	450.00
39201	S & T OFFICE PRODUCTS INC	02/07/2013	356.93

Check Nbr	Vendor Name	Check Date	Check Amount
39202	SAFEWAY DRIVING SCHOOL	02/07/2013	5,040.00
39203	SAM'S CLUB/GEMB	02/07/2013	1,004.70
39204	SAM'S CLUB/GEMB	02/07/2013	38.45
39205	SAM'S CLUB/GEMB	02/07/2013	424.95
39206	SAM'S CLUB/GEMB	02/07/2013	667.95
39207	SARGENT-WELCH	02/07/2013	2,260.03
39208	SCAN AIR FILTER INC	02/07/2013	1,303.14
39209	SCHINDLER ELEVATOR CORP	02/07/2013	346.73
39210	SCHLOMANN, AL	02/07/2013	142.00
39211	SCHMID, RITA	02/07/2013	16.75
39212	SCHMITT MUSIC COMPANY	02/07/2013	89.99
39213	SCHOOL OUTFITTERS	02/07/2013	801.47
39214	SCHOOL SPECIALTY	02/07/2013	35.98
39215	SCHREPFER, ANTHONY P	02/07/2013	73.00
39216	SCHROEDER, TARA	02/07/2013	10.00
39217	SCHULER, RACHEL	02/07/2013	73.00
39218	SECURITAS SEC SVCS USA INC	02/07/2013	783.49
39219	SENTRY SYSTEMS INC	02/07/2013	145.00
39220	SERENDIPITY ART AND DESIGN SER	02/07/2013	2,077.94
39221	SHANAHAN, KELLY	02/07/2013	142.00
39222	SHRED-IT USA - MINNEAPOLIS	02/07/2013	468.16
39223	SKATETIME SCHOOL PROGRAMS	02/07/2013	2,345.00
39224	SKYWARD INC	02/07/2013	200.00
39225	SKYWARD INC	02/07/2013	1,670.00
39226	SCHOOL NUTRITION ASSOC (SNA)	02/07/2013	129.75
39227	Vendor Continued Check	02/07/2013	0.00
39228	SCHOOL NUTRITION ASSOC (SNA)	02/07/2013	192.50
39229	SNA	02/07/2013	30.00
39230	SORENSEN, JOAN	02/07/2013	38.24
39231	SPENCER, DOROTHY	02/07/2013	17.00
39232	SPERLING, TIFFANY	02/07/2013	79.50
39233	ST ANDREWS LUTHERAN CHURCH	02/07/2013	720.00
39234	STAR TRIBUNE NIE	02/07/2013	298.90
39235	STAR TRIBUNE	02/07/2013	111.28
39236	STARTECH TELECOMMUNICATIONS	02/07/2013	547.00
39237	STATE OF MINNESOTA DEPT OF PUB	02/07/2013	125.00
39238	STATE SUPPLY CO	02/07/2013	569.97
39239	STAY TUNED PIANO SERVICES	02/07/2013	727.00
39240	STEPPINGSTONE THEATRE	02/07/2013	369.50
39241	STERNS, THOMAS D	02/07/2013	133.00
39242	STILLWATER HIGH SCHOOL	02/07/2013	45.00
39243	STUDENT SUPPLY	02/07/2013	252.95
39244	STUMPF DAN	02/07/2013	133.00
39245	SUBURBAN FLOOR COVERING	02/07/2013	275.00
39246	SUN COUNTRY AIRLINES	02/07/2013	5,507.10
39247	SVL SERVICE CORPORATION	02/07/2013	352.96
39248	TAMARACK NATURE CENTER	02/07/2013	341.25
39249	TERNES, KELLY	02/07/2013	108.00
39250	THUL, BRIAN	02/07/2013	76.00
39251	THYSSENKRUPP ELEVATOR CORP	02/07/2013	4,118.00

Check Nbr	Vendor Name	Check Date	Check Amount
39252	TIERNEY BROTHERS INC	02/07/2013	13,563.12
39253	TIES	02/07/2013	3,369.00
39254	TILTON, BRUCE	02/07/2013	209.00
39255	TILTON, SEAN	02/07/2013	222.00
39256	TOP TALENT SOLUTIONS	02/07/2013	490.05
39257	TOP TEMPORARY INC	02/07/2013	154.72
39258	TRADE PRESS INC	02/07/2013	1,302.00
39259	TRANS-MISSISSIPPI BIO SUPPLY	02/07/2013	479.91
39260	TRAUSCHT, KEVIN	02/07/2013	79.00
39261	TRIO SUPPLY COMPANY	02/07/2013	9,588.06
39262	TROLLHAUGEN	02/07/2013	2,448.00
39263	TRUCK UTILITIES MFG CO	02/07/2013	274.66
39264	TRUSTED EMPLOYEES	02/07/2013	1,965.00
39265	TURFWERKS INC	02/07/2013	5,594.83
39266	TV TEACHER	02/07/2013	98.19
39267	U.S. ENERGY SERVICES INC	02/07/2013	97,902.58
39268	UHL CO INC	02/07/2013	485.00
39269	UNIVERSITY OF WI RIVER FALLS	02/07/2013	89.00
39270	US FOODS CULINARY EQUIP & SUPP	02/07/2013	624.00
39271	VADNAIS HEIGHTS SPORTS COMPLEX	02/07/2013	24,510.00
39272	VAIL, GAYLE J	02/07/2013	13.60
39273	VERIZON WIRELESS	02/07/2013	375.64
39274	VIKING ELECTRIC SUPPLY	02/07/2013	8,553.01
39275	VIKING INDUSTRIAL CENTER	02/07/2013	70.00
39276	VISI	02/07/2013	525.00
39277	VOMELA, LISA	02/07/2013	60.00
39278	Vendor Continued Check	02/07/2013	0.00
39279	WASTE MANAGEMENT OF WI-MN	02/07/2013	14,072.97
39280	WATERPARK OF AMERICA	02/07/2013	1,322.00
39281	WAYZATA HIGH SCHOOL	02/07/2013	225.00
39282	WB AREA EMERGENCY FOOD SHELF	02/07/2013	45.00
39283	WHITE BEAR CENTER FOR THE ARTS	02/07/2013	9,900.00
39284	WHITE BEAR LOCKSMITH INC	02/07/2013	67.10
39285	WHITE BEAR AREA YMCA	02/07/2013	80.00
39286	WILD MOUNTAIN	02/07/2013	1,700.00
39287	WILLIAMSON KAREN	02/07/2013	19.00
39288	WINDSTREAM	02/07/2013	1,349.09
39289	WINNICK SUPPLY	02/07/2013	106.45
39290	WOLLAN, JOSEPH M	02/07/2013	73.00
39291	WOLLAN SR, TOM	02/07/2013	146.00
39292	WROBEL, JIM	02/07/2013	275.00
39293	XCEL ENERGY	02/07/2013	84,127.38
39294	Vendor Continued Check	02/07/2013	0.00
39295	XEROX CORPORATION	02/07/2013	591.64
39296	YANCURA, SUSAN C	02/07/2013	418.17
39297	YOUTH FRONTIERS	02/07/2013	1,740.00

396 Computer Check(s) For a Total of 972,831.01

Check Nbr	Vendor Name	Check Date	Check Amount
31089	WWAACC	02/07/2013	99.00
31127	BARNES & NOBLE	02/07/2013	150.00
32162	FRIEDERS, STEPHANIE	02/07/2013	7.00
32174	GERMANN, GREG	02/07/2013	5.00
32211	HIETPAS, BARB	02/07/2013	15.99
32333	MEJIA-MURCIA, MARIA	02/07/2013	5.00
32444	RICCI, SHELLIE	02/07/2013	5.00
32553	VINSON, BERNARD	02/07/2013	5.00
37262	SAM'S CLUB/GEMB	02/07/2013	70.00
38529	BOWLES, LATRISHA	02/07/2013	67.00

10 Void Check(s) For a Total of 428.99

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	396	Computer	Checks For a Total of	972,831.01
Total For	396	Manual, Wire Tran, ACH & Computer Checks		972,831.01
Less	10	Voided	Checks For a Total of	428.99
			Net Amount	972,402.02

PAYROLL

Check Nbr	Vendor Name	Check Date	Check Amount
39298	AIG	02/08/2013	5,270.50
39299	AMERICAN UNITED LIFE	02/08/2013	51,087.28
39300	AMERICAN UNITED LIFE	02/08/2013	3,125.00
39301	AMERIPRISE FINANCIAL SERVICES	02/08/2013	10,488.81
39302	AXA EQUITABLE	02/08/2013	28,656.89
39303	BENCHMARK EDUCATION COMPANY	02/08/2013	3,177.00
39304	EDUCATION MN ESI BILLING TRUST	02/08/2013	19,699.30
39305	GREATER TWIN CITIES UNITED WAY	02/08/2013	147.00
39306	GURSTEL CHARGO ATTORNEYS AT LA	02/08/2013	728.00
39307	IUOE LOCAL 70	02/08/2013	2,160.27
39308	MESSERLI & KRAMER PA	02/08/2013	615.00
39309	METROPOLITAN LIFE	02/08/2013	3,630.74
39310	MN CHILD SUPPORT	02/08/2013	2,435.41
39311	MN DEPT OF REVENUE	02/08/2013	572.00
39312	MN ENVIRONMENTAL FUND	02/08/2013	101.50
39313	SCHOOL SERVICE EMPLOYEES	02/08/2013	5,616.23
39314	US DEPT OF EDUCATION	02/08/2013	341.26
39315	VANGUARD SMALL BUSINESS SERVIC	02/08/2013	21,229.65
39316	WBLA EDUCATIONAL FOUNDATION	02/08/2013	736.50

19 Computer Check(s) For a Total of 159,818.34

PAYROLL

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	19	Computer	Checks For a Total of	159,818.34
Total For	19	Manual, Wire Tran, ACH & Computer Checks		159,818.34
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	159,818.34

ACH

Check Nbr	Vendor Name	Check Date	Check Amount
121300146	ADAMS, LINDA J	02/08/2013	320.88
121300147	ANDERSON, JULIE C	02/08/2013	90.00
121300148	ANKER, SUSAN K	02/08/2013	570.30
121300149	BERNSTEIN, NANCY J	02/08/2013	281.86
121300150	BLOOM, WILLIAM J	02/08/2013	194.81
121300151	CARLSON, LINDA R	02/08/2013	58.04
121300152	CHAKOLIS, RICHARD A	02/08/2013	108.48
121300153	DELMEDICO, MOLLY SUSAN	02/08/2013	27.52
121300154	DELOACH, MARY ANN	02/08/2013	20.97
121300155	DORNER, JULIE A	02/08/2013	34.97
121300156	ENGMAN, JENNIFER A	02/08/2013	59.96
121300157	FARINELLA, CAMILLE B	02/08/2013	35.85
121300158	FARLEY, LYNN T	02/08/2013	20.34
121300159	FERRERI, LOUIS	02/08/2013	76.91
121300160	FINK, AVIS A	02/08/2013	192.07
121300161	FROILAND, JANE C	02/08/2013	107.35
121300162	GORIS, PAMELA L	02/08/2013	123.61
121300163	GRATZ, MICHELLE C	02/08/2013	40.35
121300164	GRAY, DONALD E	02/08/2013	133.20
121300165	HAUTMAN, JILLIAN M	02/08/2013	50.64
121300166	HAY, MARJORIE P	02/08/2013	62.35
121300167	HJELM, GREGORY M	02/08/2013	337.93
121300168	JACOBS, HEATHER A	02/08/2013	287.95
121300169	JOHNSON, SADIE R	02/08/2013	54.26
121300170	JORGENSON, AMY L	02/08/2013	441.38
121300171	KELLEY, DEBRA K	02/08/2013	180.00
121300172	KNUTSON, CASSANDRA M	02/08/2013	130.84
121300173	KUPFERSCHMIDT, ROBERT B	02/08/2013	120.00
121300174	LARSON, JOHN FRANCIS	02/08/2013	408.15
121300175	LEICK, LINDA M	02/08/2013	48.25
121300176	LIEKIS, KENNETH J	02/08/2013	47.12
121300177	LODERMEIER, EILEEN F	02/08/2013	35.00
121300178	LYONS, CHRISTOPHER A	02/08/2013	133.16
121300179	MANKE, ANNE M	02/08/2013	50.63
121300180	MATTSON, CARLA RUTH	02/08/2013	95.99
121300181	MCMAHON, MARGARET A	02/08/2013	150.21
121300182	OLSON, LISA ROSE	02/08/2013	46.75
121300183	OLSRUD, DANIELLE Y	02/08/2013	54.52
121300184	OROURKE, JULIE A	02/08/2013	35.98
121300185	PERRON, MARGARET M	02/08/2013	134.95
121300186	PETERSON, BETSY J	02/08/2013	229.85
121300187	PICHA, CHRISTINA K	02/08/2013	173.88
121300188	PIERRE, CHRISTINA K	02/08/2013	390.00
121300189	PODGORSKI, CARRIE J	02/08/2013	156.32
121300190	POKORNY, MARY J	02/08/2013	33.23
121300191	POULTER, CASSANDRA A	02/08/2013	154.34
121300192	PRICE, PATTI J	02/08/2013	222.69
121300193	RHUDE, MARY JO D	02/08/2013	92.09
121300194	RITTENHOUSE, PAULA M	02/08/2013	102.39
121300195	ROSSITER, DANIEL J	02/08/2013	82.42

ACH

Check Nbr	Vendor Name	Check Date	Check Amount
121300196	RYAN, DENISE M	02/08/2013	80.09
121300197	RYAN, SARA L	02/08/2013	167.52
121300198	SAGDALEN, NATALIE R	02/08/2013	40.00
121300199	SCHWARTZ, DAVID A	02/08/2013	42.90
121300200	SIMONCIC, DOROTHY L	02/08/2013	109.80
121300201	SJOHOLM, ANNIE J	02/08/2013	130.00
121300202	SNELL, MICHAEL M	02/08/2013	45.93
121300203	STIRLING, CONNIE B	02/08/2013	77.85
121300204	SWEENEY, LUCY M	02/08/2013	34.37
121300205	THIBAULT, DEBRA S	02/08/2013	140.12
121300206	TRAVER, SHAWNA J	02/08/2013	346.55
121300207	TROSKE, CARRIE L	02/08/2013	64.41
121300208	VADNAIS, MOLLY A	02/08/2013	26.66
121300209	VAIL, ANNE B	02/08/2013	31.87
121300210	WALKER, DEBRA R	02/08/2013	184.16
121300211	WHITE, THOMAS R	02/08/2013	110.91

66 ACH Check(s) For a Total of 8,673.88

ACH

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	66	ACH	Checks For a Total of	8,673.88
	0	Computer	Checks For a Total of	0.00
Total For	66	Manual, Wire Tran, ACH & Computer Checks		8,673.88
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	8,673.88

Check Nbr	Vendor Name	Check Date	Check Amount
39317	HONG DE LION DANCE ASSOC	02/14/2013	400.00
39318	SAM'S CLUB/GEMB	02/14/2013	112.99

2 Computer Check(s) For a Total of 512.99

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
2	Computer	Checks For a Total of	512.99
Total For 2	Manual, Wire Tran, ACH & Computer Checks		512.99
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	512.99

Check Nbr	Vendor Name	Check Date	Check Amount
39319-39323		02/21/2013	VOID
39324	A-1 HYDRAULIC SALES & SERVICE	02/21/2013	93.62
39325	AARP DRIVER SAFETY PROGRAM	02/21/2013	84.00
39326	AARP DRIVER SAFETY PROGRAM	02/21/2013	340.00
39327	AARP DRIVER SAFETY PROGRAM	02/21/2013	342.00
39328	AARP DRIVER SAFETY PROGRAM	02/21/2013	62.00
39329	ACCESS COMMUNICATIONS INC	02/21/2013	127.50
39330	ADVANCED DISPOSAL - ST PAUL-G5	02/21/2013	73.30
39331	AGROPUR INC	02/21/2013	27,301.15
39332	AMAZON	02/21/2013	2,481.47
39333	AMAZON	02/21/2013	22.70
39334	AMAZON	02/21/2013	2,603.97
39335	AMERICAN CANCER SOCIETY	02/21/2013	1,921.50
39336	AMERICAN TIME & SIGNAL CO	02/21/2013	381.60
39337	ANDERSON'S	02/21/2013	895.50
39338	ANOKA COUNTY	02/21/2013	169.65
39339	APPLIED ENVIRONMENTAL SCI INC	02/21/2013	353.00
39340	ARROWWOOD RESORT AND CONFERENC	02/21/2013	95.12
39341	ASSOC OF SCHOOL BUSINESS OFFIC	02/21/2013	211.00
39342	ASHLAND PRODUCTIONS INC	02/21/2013	40.00
39343	ASTLEFORD INTERNATIONAL TRUCKS	02/21/2013	356.20
39344	AUTO PLUS	02/21/2013	130.50
39345	AUTO TECH SPECIALISTS INC	02/21/2013	691.78
39346	BARNES & NOBLE	02/21/2013	535.60
39347	BARTHOLD	02/21/2013	1,066.50
39348	BATTERIES PLUS	02/21/2013	1,816.75
39349	BEECROFT, LISA	02/21/2013	6.99
39350	BEST WESTERN KELLY INN	02/21/2013	168.56
39351	BLB CONSULTING LLC	02/21/2013	880.00
39352	BLICK ART MATERIALS	02/21/2013	1,737.51
39353	BLOOD, DOUG	02/21/2013	79.00
39354	BLUE TARP FINANCIAL INC	02/21/2013	459.46
39355	BLUEBIRD SCREEN PRINT	02/21/2013	383.20
39356	THE BOOMERANG PROJECT	02/21/2013	8,380.00
39357	BORMAN II, GERALD JAMES	02/21/2013	133.00
39358	BOYER TRUCKS	02/21/2013	348.50
39359	BRAKE & EQUIPMENT WAREHOUSE, I	02/21/2013	11.40
39360	BROMS, DAVID	02/21/2013	288.00
39361	BROWN, ANDRE	02/21/2013	360.00
39362	CAMBIUM LEARNING INC	02/21/2013	15.00
39363	CAREY, MARK	02/21/2013	237.00
39364	CARLSON, KARL	02/21/2013	142.00
39365	CARTRIDGE CARE	02/21/2013	1,479.00
39366	CARTRIDGE WORLD	02/21/2013	835.62
39367	CENTER FOR EFFICIENT SCHOOL OP	02/21/2013	15,000.00
39368	CENTER STAGE PRODUCTIONS	02/21/2013	500.00
39369	CENTURY COLLEGE	02/21/2013	140.00
39370	CENTURYLINK	02/21/2013	263.14
39371	CHARBONEAU, KARI	02/21/2013	16.00
39372	CHISAGO LAKES COMM EDUC	02/21/2013	240.00
39373	CHRISTON, SHAYNA	02/21/2013	57.38

Check Nbr	Vendor Name	Check Date	Check Amount
39374	CIRCUS JUVENTAS	02/21/2013	910.00
39375	CITI-CARGO & STORAGE CO INC	02/21/2013	210.00
39376	CLINICARE CORP	02/21/2013	14,209.62
39377	COCA-COLA BOTTLING MIDWEST CO	02/21/2013	1,383.84
39378	COMCAST	02/21/2013	5.27
39379	COMCAST	02/21/2013	70.95
39380	COMCAST	02/21/2013	70.95
39381	COMMUNITY PRODUCTS LLC	02/21/2013	170.00
39382	CONNEY SAFETY	02/21/2013	208.96
39383	CONNOR, JOSEPH	02/21/2013	216.00
39384	CONTINENTAL CLAY CO	02/21/2013	752.90
39385	CONTINENTAL RESEARCH CORP	02/21/2013	980.29
39386	Vendor Continued Check	02/21/2013	0.00
39387	COPY IMAGES INC	02/21/2013	13,402.61
39388	COPY IMAGES INC	02/21/2013	650.72
39389	COPY SERVICE CORP	02/21/2013	198.00
39390	CRISIS PREVENTION INSTITUTE IN	02/21/2013	685.30
39391	CRYSTAL SPRINGS BOOKS	02/21/2013	119.75
39392	CTB INC	02/21/2013	855.00
39393	CUB FOODS OF WHITE BEAR TWSHP	02/21/2013	2,178.49
39394	CUB FOODS OF WOODBURY	02/21/2013	279.36
39395	CULLIGAN BOTTLED WATER	02/21/2013	109.50
39396	Vendor Continued Check	02/21/2013	0.00
39397	Vendor Continued Check	02/21/2013	0.00
39398	Vendor Continued Check	02/21/2013	0.00
39399	DALCO CORPORATION	02/21/2013	11,675.56
39400	DIESEL COMPONENTS INC	02/21/2013	184.41
39401	DEGARDNER, RICK	02/21/2013	56.00
39402	DEISTING, ASHLEY	02/21/2013	108.00
39403	DEISTING, ROGER	02/21/2013	73.00
39404	DEWITZ, KELLY J	02/21/2013	13.00
39405	DONATELLI'S	02/21/2013	3,730.41
39406	DOOR SERVICE COMPANY	02/21/2013	125.00
39407	DREAMBOX	02/21/2013	480.00
39408	DUFFNEY, BEVERLY	02/21/2013	28.05
39409	CITY OF EAGAN PARKS & REC	02/21/2013	225.00
39410	ECKROTH MUSIC	02/21/2013	220.00
39411	EDUCATIONAL RESEARCH AND DEV	02/21/2013	941.87
39412	EXPANDING EXPRESSION	02/21/2013	342.10
39413	FALK, PATRICIA	02/21/2013	16.00
39414	FASTENAL COMPANY	02/21/2013	802.82
39415	FASTENATION INC	02/21/2013	75.05
39416	FESTIVAL FOODS-KNOWLAN'S	02/21/2013	598.07
39417	FINN SISU	02/21/2013	182.40
39418	FIRST STUDENT INC	02/21/2013	160,572.28
39419	THE FLORAL TRUNK	02/21/2013	82.00
39420	FRANKLIN III, IVAN	02/21/2013	144.00
39421	FRESHWATER, ANDREW	02/21/2013	264.00
39422	G&K SERVICES	02/21/2013	755.42
39423	GALLAGHERS NORTHWESTERN TIRE C	02/21/2013	365.95

Check Nbr	Vendor Name	Check Date	Check Amount
39424	Vendor Continued Check	02/21/2013	0.00
39425	Vendor Continued Check	02/21/2013	0.00
39426	GENERAL PARTS LLC	02/21/2013	2,552.80
39427	GIBSON, TOM	02/21/2013	56.00
39428	GILLUND ENTERPRISES	02/21/2013	175.76
39429	GLUR, DARREN	02/21/2013	111.00
39430	GMS INDUSTRIAL SUPPLIES INC	02/21/2013	70.35
39431	GOLTZ, TRAVIS	02/21/2013	144.00
39432	GOPHER	02/21/2013	873.15
39433	Vendor Continued Check	02/21/2013	0.00
39434	GRAINGER	02/21/2013	1,672.43
39435	GROFF, ANTHONY	02/21/2013	79.00
39436	GROTH MUSIC CO	02/21/2013	151.31
39437	GROUP HEALTH INC - WORKSITE	02/21/2013	181.50
39438	GROVER, JAN ZITA	02/21/2013	187.50
39439	HALLBERG ENGINEERING INC	02/21/2013	59,477.51
39440	HANSON, GORDY	02/21/2013	73.00
39441	HISDAHL INC	02/21/2013	312.75
39442	Vendor Continued Check	02/21/2013	0.00
39443	Vendor Continued Check	02/21/2013	0.00
39444	HOGLUND BUS AND TRUCK CO	02/21/2013	1,923.57
39445	HOISINGTON KOEGLER GROUP	02/21/2013	4,179.11
39446	HOLSETH, ERIC	02/21/2013	96.00
39447	HONDLIK, BETHANNE	02/21/2013	17.00
39448	HORAZDOVSKY, LEILA	02/21/2013	391.97
39449	HOUCHEN BINDERY LTD	02/21/2013	58.00
39450	HOUGHTON MIFFLIN HARCOURT	02/21/2013	478.50
39451	HRONSKI, BRIAN	02/21/2013	55.00
39452	HSBC BUSINESS SOLUTIONS	02/21/2013	256.65
39453	HUGO FEED MILL & HARDWARE	02/21/2013	5.00
39454	INDIANA DEV TRAINING CTR OF LA	02/21/2013	5,127.87
39455	INNOVATIVE OFFICE SOLUTIONS	02/21/2013	4,793.31
39456	INTERMEDIATE DISTRICT 287	02/21/2013	586.26
39457	INVENTORY MGMT PARTNERS LLC	02/21/2013	1,457.76
39458	IRONDALE HIGH SCHOOL	02/21/2013	600.00
39459	ISD #742 ST CLOUD AREA SCHOOLS	02/21/2013	10,865.68
39460	JAYTECH INC	02/21/2013	199.12
39461	JIMMY JOHNS #869	02/21/2013	101.24
39462	JIMMY'S CONFERENCE & BANQUET C	02/21/2013	500.00
39463	JOHN DEERE LANDSCAPES	02/21/2013	36.69
39464	JOHNSON, BARBARA J	02/21/2013	24.00
39465	JOHNSON, GERALD	02/21/2013	73.00
39466	JOHNSON, JUDITH ANN	02/21/2013	251.00
39467	JONES, ALPHONSO	02/21/2013	312.00
39468	JONES, STEVEN W	02/21/2013	76.00
39469	JW PEPPER & SON INC	02/21/2013	53.99
39470	Vendor Continued Check	02/21/2013	0.00
39471	K PEARSON MECHANICAL LLC	02/21/2013	8,594.68
39472	KATH FUEL OIL SERVICE CO	02/21/2013	170.05
39473	KEEL, GREG	02/21/2013	200.00

Check Nbr	Vendor Name	Check Date	Check Amount
39474	KEMNETZ BRYAN	02/21/2013	72.00
39475	KIEMEL, TIM	02/21/2013	73.00
39476	KIMBALL MIDWEST	02/21/2013	176.02
39477	KIRK ACOUSTICS INC	02/21/2013	1,653.00
39478	KITTELSON MARKETING CO INC	02/21/2013	260.00
39479	KITTS, HARRY	02/21/2013	260.10
39480	KLEM, JOSH	02/21/2013	73.00
39481	KNOWBUDDY RESOURCES	02/21/2013	126.04
39482	KOWALSKIS MARKET	02/21/2013	212.31
39483	KRUEGER, MARGARET	02/21/2013	17.00
39484	LABELLE, PAUL H	02/21/2013	79.00
39485	LAKES COUNTRY SERVICE COOP	02/21/2013	297.00
39486	LAKESHORE LEARNING MATERIALS	02/21/2013	91.93
39487	LAKEVILLE SOUTH HIGH SCHOOL	02/21/2013	45.00
39488	LANGUAGE LINE SERVICES	02/21/2013	248.39
39489	LARSON, KRISTINE	02/21/2013	16.00
39490	LDINFO PUBLISHING	02/21/2013	119.00
39491	LEARNING A-Z	02/21/2013	1,293.80
39492	LEARNING FORWARD MN	02/21/2013	468.00
39493	LEEMAN, NICHOLAS	02/21/2013	75.00
39494	LEHNER, KEN	02/21/2013	120.00
39495	LEISTIKOW, BRIAN	02/21/2013	72.00
39496	LIDS TEAM SPORTS	02/21/2013	107.90
39497	LINGUISYSTEMS INC	02/21/2013	41.95
39498	LOFFLER COMPANIES INC	02/21/2013	310.00
39499	M.J. RALEIGH TRUCKIN INC	02/21/2013	156.00
39500	MACSWAIN, JIM	02/21/2013	102.00
39501	MALWITZ, REBECCA ANN	02/21/2013	224.20
39502	MARSHALL, JESSICA	02/21/2013	12.00
39503	MARTIN-MCALLISTER	02/21/2013	250.00
39504	MN ASSOC OF SCH BUSINESS OFFIC	02/21/2013	100.00
39505	MAUER, TOM	02/21/2013	73.00
39506	MAYER-JOHNSON LLC	02/21/2013	78.95
39507	MCDONOUGH'S WATERJETTING AND	02/21/2013	435.00
39508	MCKUSICK, JON	02/21/2013	56.00
39509	MCMAHON, COLIN	02/21/2013	72.00
39510	MERZER MALP, SHEILA	02/21/2013	275.00
39511	MESLOW, DAVID	02/21/2013	73.00
39512	MN ELEMENTARY SCH PRIN ASSOC	02/21/2013	350.00
39513	METRO ECSU	02/21/2013	195.00
39514	METRO SOUND AND LIGHTING	02/21/2013	6,380.06
39515	METZGAR, KIM	02/21/2013	67.00
39516	MEYER, JULIA	02/21/2013	74.00
39517	MIDWEST BUS PARTS INC	02/21/2013	168.35
39518	MIDWEST TECHNOLOGY PRODUCTS	02/21/2013	3.91
39519	MILLER, STEVE	02/21/2013	100.00
39520	MINDWING CONCEPTS	02/21/2013	414.95
39521	MINVALCO INC	02/21/2013	499.84
39522	MN DEPT OF LABOR & INDUSTRY	02/21/2013	74.80
39523	MN DNR ECO-WATERS	02/21/2013	392.23

Check Nbr	Vendor Name	Check Date	Check Amount
39524	MN ELEVATOR INC	02/21/2013	290.77
39525	MN INTERSCHOLASTIC ATHLETIC AD	02/21/2013	340.00
39526	MN MOBILE TELEPHONE CO INC	02/21/2013	99.00
39527	MN OCCUPATIONAL HEALTH	02/21/2013	72.00
39528	MN SWORD PLAY	02/21/2013	840.00
39529	MOBILE RADIO ENGINEERING INC	02/21/2013	387.60
39530	MOUNDS VIEW HIGH SCHOOL	02/21/2013	60.00
39531	MN REC & PARK ASSN (MRPA)	02/21/2013	264.00
39532	MN SCHOOL BOARDS ASSN	02/21/2013	125.00
39533	MT BORAH	02/21/2013	762.50
39534	MUSIC CONNECTION INC	02/21/2013	95.80
39535	NAC MECHANICAL & ELECTRICAL SE	02/21/2013	5,890.25
39536	NASCO	02/21/2013	286.09
39537	NASP INC	02/21/2013	846.00
39538	NATL BOARD FOR PROF TEACHING	02/21/2013	950.00
39539	NCS PEARSON INC	02/21/2013	48.75
39540	NEOPOST GREAT PLAINS	02/21/2013	199.00
39541	NEW PRAGUE ARCHERY CLUB	02/21/2013	105.00
39542	NORCENTRONIX DISTRIBUTING	02/21/2013	3,570.00
39543	Vendor Continued Check	02/21/2013	0.00
39544	NORTH CENTRAL TRUCK EQUIPMENT	02/21/2013	7,675.35
39545	NORTH METRO VENDING	02/21/2013	200.00
39546	Vendor Continued Check	02/21/2013	0.00
39547	NORTHEAST METRO INTERMEDIATE D	02/21/2013	134,549.18
39548	NOVAK, JANICE S	02/21/2013	260.00
39549	NOVAK, JIM	02/21/2013	56.00
39550	O'GORMAN, PETER	02/21/2013	50.00
39551	O'REILLY AUTOMOTIVE INC	02/21/2013	1,772.12
39552	OFFICE DEPOT	02/21/2013	356.76
39553	OLIVE, JEANETTE	02/21/2013	16.00
39554	ON SITE SANITATION INC	02/21/2013	252.00
39555	ORDWAY CENTER FOR PERFORMING	02/21/2013	455.00
39556	ORPHEUM THEATRE	02/21/2013	520.00
39557	OTIS, MARLYS J	02/21/2013	205.70
39558	OXYGEN SERVICE CO INC	02/21/2013	22.32
39559	PALESH, BRANDON	02/21/2013	108.00
39560	PAN-O-GOLD	02/21/2013	3,847.46
39561	PAR INC	02/21/2013	145.20
39562	PARK HIGH SCHOOL	02/21/2013	240.00
39563	PARTS NOW ! LLC	02/21/2013	114.90
39564	PRAIRIE DU CHIEN AREA SCHOOLS	02/21/2013	556.50
39565	PEARSON EDUCATION INC	02/21/2013	324.00
39566	PICTURE THAT!	02/21/2013	150.00
39567	PLT SERVICES	02/21/2013	75.00
39568	POCKET NURSE	02/21/2013	637.50
39569	PORTER, CAROLYN	02/21/2013	19.00
39570	POSTMASTER	02/21/2013	600.00
39571	POWELLS BOOKS	02/21/2013	1,532.62
39572	PRAXAIR DISTRIBUTION INC	02/21/2013	122.94
39573	PRESS PUBLICATIONS	02/21/2013	989.25

Check Nbr	Vendor Name	Check Date	Check Amount
39574	PRO CHARGING SYSTEMS LLC	02/21/2013	411.48
39575	PROJECT LEAD THE WAY	02/21/2013	196.50
39576	PROJECTUS	02/21/2013	4,683.75
39577	R & R SPECIALTIES INC	02/21/2013	87,832.70
39578	Vendor Continued Check	02/21/2013	0.00
39579	RAMSEY COUNTY	02/21/2013	1,190.08
39580	REBYL SPORTS INC	02/21/2013	367.50
39581	REEM, BRETT	02/21/2013	73.00
39582	REGION 4AA	02/21/2013	1,272.00
39583	REVENIG, SCOTT	02/21/2013	73.00
39584	RING, SARA	02/21/2013	13.00
39585	ROOF SPEC INC	02/21/2013	2,125.00
39586	ROUSSIN, JAMES L	02/21/2013	2,500.00
39587	SAFARI CLUB INTL WORLD HQS	02/21/2013	75.00
39588	SAFEWAY DRIVING SCHOOL	02/21/2013	5,670.00
39589	SAM'S CLUB/GEMB	02/21/2013	181.60
39590	SCAN AIR FILTER INC	02/21/2013	247.35
39591	SCHINDLER ELEVATOR CORP	02/21/2013	493.04
39592	SCHLUENDER, DARIN J	02/21/2013	144.00
39593	SCHMITT MUSIC COMPANY	02/21/2013	155.79
39594	SCHUMACHER, JEFFREY	02/21/2013	144.00
39595	SEARS COMMERCIAL ONE	02/21/2013	82.32
39596	SECURITAS SEC SVCS USA INC	02/21/2013	2,667.20
39597	SENTRY SYSTEMS INC	02/21/2013	6,205.00
39598	SHELERUD, SHARON	02/21/2013	300.00
39599	SIMON, BROCK	02/21/2013	111.00
39600	SKY ZONE INDOOR TRAMPOLINE PAR	02/21/2013	560.00
39601	SKY ZONE INDOOR TRAMPOLINE PAR	02/21/2013	640.00
39602	SKYWARD INC	02/21/2013	120.00
39603	SCHOOL NUTRITION ASSOC (SNA)	02/21/2013	44.75
39604	SNAP ON TOOLS	02/21/2013	2,495.00
39605	SNYDER, ROBERT	02/21/2013	73.00
39606	SOCIAL THINKING PUBLISHING	02/21/2013	526.42
39607	SORENSEN, REBECCA L	02/21/2013	600.00
39608	SPEARS, BRANDON	02/21/2013	216.00
39609	ST ANDREWS LUTHERAN CHURCH	02/21/2013	285.00
39610	ST PAUL RIVER CENTRE	02/21/2013	1,050.00
39611	Vendor Continued Check	02/21/2013	0.00
39612	STAPLES ADVANTAGE	02/21/2013	4,680.68
39613	STAR SERVICES	02/21/2013	165.00
39614	STEELE, MIKE	02/21/2013	38.00
39615	STUDENT SUPPLY	02/21/2013	258.39
39616	STUMPF DAN	02/21/2013	133.00
39617	SUBURBAN EAST CONFERENCE	02/21/2013	200.00
39618	SURPLUS SERVICES	02/21/2013	17.50
39619	SVL SERVICE CORPORATION	02/21/2013	769.00
39620	TAKO, SARAH	02/21/2013	25.00
39621	TANNERS BROOK GOLF CLUB	02/21/2013	125.00
39622	TEACHERS DISCOVERY	02/21/2013	47.61
39623	TEL.A.VISION	02/21/2013	360.00

Check Nbr	Vendor Name	Check Date	Check Amount
39624	TERWEY, JASON	02/21/2013	72.00
39625	THIELEN, DAWN	02/21/2013	74.00
39626	TOLEDO PHYSICAL EDUCATION SUPP	02/21/2013	327.79
39627	TOMLINSON, ELIZABETH	02/21/2013	150.00
39628	TOP TALENT SOLUTIONS	02/21/2013	676.48
39629	TOWN LIFE	02/21/2013	697.50
39630	TRADE PRESS INC	02/21/2013	415.00
39631	TRANE US INC	02/21/2013	265.00
39632	TRANS-MISSISSIPPI BIO SUPPLY	02/21/2013	15.00
39633	T.R.F. SUPPLY CO	02/21/2013	188.00
39634	TSBL DISTRIBUTING	02/21/2013	565.17
39635	TURCOTTE, AMBER	02/21/2013	74.00
39636	TWIN CITY HARDWARE	02/21/2013	379.05
39637	TWIN PINES IMPRINTING	02/21/2013	272.45
39638	UHL CO INC	02/21/2013	1,180.00
39639	UNIVERSITY OF WI RIVER FALLS	02/21/2013	89.00
39640	US AWARDS	02/21/2013	3,239.82
39641	US FOODS CULINARY EQUIP & SUPP	02/21/2013	964.00
39642	VACATION SPORTS	02/21/2013	45.00
39643	VANG, IVY	02/21/2013	12.00
39644	VINCENT A RESTAURANT	02/21/2013	1,004.84
39645	VISITATION HIGH SCHOOL	02/21/2013	200.86
39646	VOYAGEUR	02/21/2013	265.00
39647	W E NEAL SLATE CO	02/21/2013	441.55
39648	WARD, DARRELL E	02/21/2013	254.60
39649	WHITE BEAR BOWL	02/21/2013	179.50
39650	WHITE BEAR LOCKSMITH INC	02/21/2013	58.30
39651	Vendor Continued Check	02/21/2013	0.00
39652	WHITE BEAR LAKE (CITY OF)	02/21/2013	6,929.53
39653	WELLNER LAW PLLC	02/21/2013	300.00
39654	WESTERN PSYCHOLOGICAL SERVICES	02/21/2013	123.20
39655	WESTONKA ARCHERY BOOSTERS	02/21/2013	294.00
39656	WHISLER, ERIC	02/21/2013	76.00
39657	WHITEHOUSE, JILL	02/21/2013	16.00
39658	WIMER, MARY KATHRYN	02/21/2013	150.00
39659	WINDHAM, CURTIS	02/21/2013	408.00
39660	WINDHAM, TAYLOR	02/21/2013	408.00
39661	WL HALL COMPANY	02/21/2013	2,620.00
39662	WOLF RIDGE ENVIRONMENTAL	02/21/2013	5,265.14
39663	WORKSPACES BY WALDORF	02/21/2013	1,350.00
39664	WORLD'S FINEST CHOCOLATE INC	02/21/2013	1,447.50
39665	XEROX FINANCIAL SERVICES	02/21/2013	271.31
39666	YANCURA, SUSAN C	02/21/2013	922.40
39667	YODER, SHELLY	02/21/2013	17.00
39668	YOGA DEVOTION LLC	02/21/2013	1,450.00
39669	ZEPHYR GRAF-X	02/21/2013	920.92
39670	ZHANG, LEI	02/21/2013	800.00

347 Computer Check(s) For a Total of 756,224.44

Check Nbr	Vendor Name	Check Date	Check Amount
31735	LITTLEFIELD, TRAVIS D	02/21/2013	26.62
32320	MASA	02/21/2013	249.00
32327	MCGINLEY MYERS, NANCY J	02/21/2013	25.42
33858	BRICHACEK, LISA K	02/21/2013	89.36
39007	FOREST LAKE HIGH SCHOOL	02/21/2013	125.00
39129	MN MOBILE TELEPHONE CO INC	02/21/2013	99.00
39130	MN OCCUPATIONAL HEALTH	02/21/2013	72.00
39216	SCHROEDER, TARA	02/21/2013	10.00

8 Void Check(s) For a Total of 696.40

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	347	Computer	Checks For a Total of	756,224.44
Total For	347	Manual, Wire Tran, ACH & Computer Checks		756,224.44
Less	8	Voided	Checks For a Total of	696.40
			Net Amount	755,528.04

PAYROLL & INSURANCE

Check Nbr	Vendor Name	Check Date	Check Amount
39671	AIG	02/22/2013	5,270.50
39672	AMERICAN UNITED LIFE	02/22/2013	50,929.39
39673	AMERICAN UNITED LIFE	02/22/2013	2,250.00
39674	AMERIPRISE FINANCIAL SERVICES	02/22/2013	10,488.81
39675	AXA EQUITABLE	02/22/2013	28,995.82
39676	DELTA DENTAL PLAN OF MN	02/22/2013	62,532.90
39677	EDUCATIONAL INNOVATIONS	02/22/2013	2,484.85
39678	EDUCATION MN ESI BILLING TRUST	02/22/2013	19,699.30
39679	GREATER TWIN CITIES UNITED WAY	02/22/2013	147.00
39680	GURSTEL CHARGO ATTORNEYS AT LA	02/22/2013	672.00
39681	Vendor Continued Check	02/22/2013	0.00
39682	Vendor Continued Check	02/22/2013	0.00
39683	HEALTHPARTNERS	02/22/2013	1,054,054.37
39684	IUOE LOCAL 70	02/22/2013	2,160.27
39685	Vendor Continued Check	02/22/2013	0.00
39686	Vendor Continued Check	02/22/2013	0.00
39687	Vendor Continued Check	02/22/2013	0.00
39688	MADISON NATIONAL LIFE	02/22/2013	26,890.46
39689	MESSERLI & KRAMER PA	02/22/2013	615.00
39690	METROPOLITAN LIFE	02/22/2013	3,630.74
39691	MN CHILD SUPPORT	02/22/2013	2,215.51
39692	MN DEPT OF REVENUE	02/22/2013	232.00
39693	MN ENVIRONMENTAL FUND	02/22/2013	101.50
39694	PAPA MURPHY'S PIZZA	02/22/2013	127.83
39695	PAPA MURPHY'S PIZZA	02/22/2013	45.00
39696	SCHOOL SERVICE EMPLOYEES	02/22/2013	5,649.92
39697	US DEPT OF EDUCATION	02/22/2013	341.26
39698	VANGUARD SMALL BUSINESS SERVIC	02/22/2013	20,967.15
39699	WBLA EDUCATIONAL FOUNDATION	02/22/2013	736.50

29 Computer Check(s) For a Total of 1,301,238.08

PAYROLL & INSURANCE

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	29	Computer	Checks For a Total of	1,301,238.08
Total For	29	Manual, Wire Tran, ACH & Computer Checks		1,301,238.08
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,301,238.08

ACH

Check Nbr	Vendor Name	Check Date	Check Amount
121300212	ANDERSON, JON C	02/22/2013	598.83
121300213	ANDERSON, LEIGH A	02/22/2013	213.15
121300214	ANFANG, SALLY G	02/22/2013	38.14
121300215	ARCHAMBEAU, NICOLE MD	02/22/2013	72.78
121300216	BRICHACEK, LISA K	02/22/2013	89.36
121300217	COLBERT, CHELSEY L	02/22/2013	78.58
121300218	COOPER, DEREK L	02/22/2013	102.52
121300219	DESTACHE, DANIEL JAMES	02/22/2013	33.05
121300220	DEUEL, LYN M	02/22/2013	49.82
121300221	DEVANEY, JAMES A	02/22/2013	490.00
121300222	DYMIT, MARIE S	02/22/2013	101.70
121300223	ENGSTRAN, PAUL A	02/22/2013	40.00
121300224	FAST, LYNSEY A	02/22/2013	41.57
121300225	FINK, AVIS A	02/22/2013	171.27
121300226	FUHRMAN, SARAH J	02/22/2013	86.32
121300227	GAMBONI, RICHARD A	02/22/2013	40.00
121300228	GROCHOWSKI, RICHARD A	02/22/2013	937.82
121300229	HAGESTUEN, FAITH M	02/22/2013	37.47
121300230	HAMILTON, CONSTANCE M	02/22/2013	67.04
121300231	HANNIGAN, ROBERT M	02/22/2013	63.99
121300232	HANSON, MARILYN LOUCKS	02/22/2013	236.22
121300233	HEALY, JASON CHARLES	02/22/2013	124.30
121300234	HOFTIEZER, MICHELLE R	02/22/2013	85.88
121300235	JOHNSON, LINDA K	02/22/2013	343.72
121300236	KRUSEMARK, CARY L	02/22/2013	109.99
121300237	LEVINE, ANNE E	02/22/2013	310.58
121300238	LITTLEFIELD, TRAVIS D	02/22/2013	24.85
121300239	LOVETT, MICHAEL J	02/22/2013	833.25
121300240	MCGINLEY MYERS, NANCY J	02/22/2013	25.42
121300241	MCGOURTY, LESLIE R	02/22/2013	50.85
121300242	MILES, MARY T	02/22/2013	240.00
121300243	NASVIK, CRAIG S	02/22/2013	65.99
121300244	NORDENSTROM, CARLA L	02/22/2013	398.60
121300245	OCONNELL, CHRISTOPHER J	02/22/2013	243.99
121300246	OLSON, ABIGAYIL E	02/22/2013	54.00
121300247	OLSON, NICOLETTE M	02/22/2013	104.00
121300248	PEARSON, JILL M	02/22/2013	437.06
121300249	PICHA, CHRISTINA K	02/22/2013	95.58
121300250	PLAISTED, KAYNA R	02/22/2013	47.46
121300251	PLANA, CHRISTINE M	02/22/2013	70.09
121300252	POKORNY, MARY J	02/22/2013	84.69
121300253	PURDHAM, LORI A	02/22/2013	14.99
121300254	RAGAN, CYNTHIA C	02/22/2013	66.78
121300255	RITTENHOUSE, PAULA M	02/22/2013	66.42
121300256	ROBINSON, KATHRYN M	02/22/2013	30.53
121300257	ROMOSER, CALEB R	02/22/2013	37.57
121300258	SIMSHAUSER, KIMBERLY P	02/22/2013	376.15
121300259	SORENSEN, CHRISTOPHER J	02/22/2013	620.31
121300260	STIRLING, CONNIE B	02/22/2013	130.52
121300261	SWITZER, LISA MARIE	02/22/2013	103.50

ACH

Check Nbr	Vendor Name	Check Date	Check Amount
121300262	THOM, NANCY L	02/22/2013	30.00
121300263	THOMPSON, MARUTA A	02/22/2013	68.37
121300264	TRAVER, SHAWNA J	02/22/2013	161.07
121300265	VANG, CHA	02/22/2013	714.55
121300266	WHITCOMB-BREMER, JACLYN ANN	02/22/2013	114.00

55 ACH Check(s) For a Total of 9,874.69

ACH

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	55	ACH	Checks For a Total of	9,874.69
	0	Computer	Checks For a Total of	0.00
Total For	55	Manual, Wire Tran, ACH & Computer Checks		9,874.69
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	9,874.69

Consent Agenda Item A-5(d)
March 11, 2013
School Board Meeting

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

Agenda A-5(d)
March 11, 2013
School Board Meeting

AGENDA ITEM: **Acceptance of Gifts**

MEETING DATE: **March 11, 2013**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Pete Willcoxon, Sr.**
Executive Director of Business Services

Donation	Donor	Recipient
$250 for Youth Sports Program	M.A. and L.L. Bullert	Community Services Youth Sports Program
$325 for the 2013 Excellence Event	Richard and Kathryn Cochrane	White Bear Lake Area High School
$325 for the 2013 Excellence Event	Rick and Cathy Storey	White Bear Lake Area High School
$325 for the 2013 Excellence Event	Michael and Sylvia Lovett	White Bear Lake Area High School
$325 for the 2013 Excellence Event	White Bear Lake Rotary	White Bear Lake Area High School
$325 for the 2013 Excellence Event	Honsa Family Funeral Home	White Bear Lake Area High School
$325 for the 2013 Excellence Event	White Bear Lake Principals Association	White Bear Lake Area High School
$39.24	Kristin Halvorson	Otter Lake Elementary School
$36	Kristin Hansen	Sunrise Park Middle School

RECOMMENDATION: Accept donations.

AGENDA ITEM: **Field Trip Request**

MEETING DATE: **March 11, 2013**

SUGGESTED DISPOSITION: **Consent Agenda**

CONTACT PERSON(S): **David Law, Assistant Superintendent**

Background:
School Board Policy #610 – Field Trips requires School Board approval of any overnight field trip. The following field trip is being presented by the administration to the School Board for approval.

Date of Trip and Destination	Requesting Staff Member	Grade/ Team	Number of School Days Missed	Number of Students Attending	Total Cost per Student and Source of Revenue	Means of Transportation	Purpose of Field Trip
Friday, 5/17/13 - Saturday, 5/18/13 Rochester, Minnesota	Mindy Evers	White Bear Lake Area High School South Campus Girls Lacrosse	1 hour on Friday	45	Total cost per student: $45 Student Portion: $35 Other Sources(s): Fund-raising and Booster Club	Coach bus	Team building by playing two games: one against Rochester Mayo on Friday, and one against Rochester John Marshall on Saturday.

Recommendation:

Approve Field Trip.

Consent Agenda Item A-5(f)
March 11, 2013
School Board Meeting

RESOLUTION FOR HUMAN RESOURCES ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-6(f), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-6(f).

Consent Agenda Item A5 (f)
March 11, 2013
School Board Meeting

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RESIGNATIONS - CLASSIFIED STAFF

JEFFREY MARX – Assistant Head Custodian Engineer, Lincoln Elementary
Employed by District 624 since 10/03/2011
Effective Date: 02/26/2013

CHERYL PLANTE – Pupil Support Assistant, High School
Employed by District 624 since 02/28/2000
Effective Date: 02/27/2013

HANNAH SCHOCHET – Part-Time Cook, High School
Employed by District 624 since 10/29/2007
Effective Date: 03/08/2013

RESIGNATIONS – AT-WILL STAFF

MICHAEL ZACHARIAS – School Campus Security, Willow Lane Elementary
Employed by District 624 since 02/04/2013
Effective Date: 02/26/2013

RETIREMENTS - CLASSIFIED STAFF

DELORES BEAR – Program Leader, Otter Lake Elementary
Employed by District 624 since 08/24/1987
Effective Date: 06/30/2013

DONNA BERNSTROM – Pupil Support Assistant, Sunrise Middle School
Employed by District 624 since 09/30/1991
Effective Date: 06/06/2013

KATHY STONE – Administrative Assistant to Assistant Superintendent, District Center
Employed by District 624 since 08/27/1979
Effective Date: 05/31/2013

Consent Agenda Item A5 (f)
March 11, 2013
School Board Meeting

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RESIGNATIONS – CERTIFIED STAFF

MARINA BOROWY – Spanish Teacher, On Leave
Employed by District 624 since 08/26/2010
Effective Date: 06/07/2013

ABIGAIL FEHR – Kindergarten Teacher, On Leave
Employed by District 624 since 08/21/2008
Effective Date: 02/11/2013

LAURA MEYER – Language Arts Teacher, On Leave
Employed by District 624 since 08/27/2009
Effective Date: 06/07/2013

JEFFREY NOWAK – Guidance Counselor, On Leave
Employed by District 624 since 08/21/2008
Effective Date: 06/07/2013

JOEL NYDAM – Elementary Teacher, On Leave
Employed by District 624 since 08/21/2003
Effective Date: 02/22/2013

RYAN POEPARD – Guidance Counselor, On Leave
Employed by District 624 since 08/23/2001
Effective Date: 06/07/2013

RETIREMENTS - CERTIFIED STAFF

DIANA VASICEK – SPED Teacher, Secondary
Employed by District 624 since 08/23/1999
Effective Date: 10/31/2013

LEAVE OF ABSENCE - CABINET

MARISA VETTE – Director of Communications and Community Relations, District Center
Employed by District 624 since 08/15/2008
Effective Dates: 11/24/2012 through 03/01/2013

LEAVE OF ABSENCE - CERTIFIED STAFF

ANGELA DARGAY – Elementary Teacher, Lincoln Elementary
Employed by District 624 since 08/25/2005
Effective Dates: 11/15/2012 through 02/08/2013

Consent Agenda Item A5 (f)
March 11, 2013
School Board Meeting

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

FULL TIME LEAVE REQUESTS - CERTIFIED STAFF 2013 - 2014

EDWARD ANDERSON – German Teacher, Secondary
Second Year General Leave Request
Effective Date: 2013–2014 School Year

JENNIFER BABIASH – Equity/Integration Program Coordinator, Secondary
Second Year General Leave Request
Effective Date: 2013–2014 School Year

JENNIFER BOND – EL Teacher, Elementary
First Year General Leave Request
Effective Date: 2013–2014 School Year

TIMOTHY BROWN – Communications Teacher, Secondary
Second Year General Leave Request
Effective Date: 2013–2014 School Year

JULIE HOPKINS – Mathematics Teacher, Secondary
Second Year General Leave Request
Effective Dates: 08/26/13 through 01/17/2014

AMANDA JESKE – Language Arts Teacher, Secondary
Second Year General Leave Request
Effective Date: 2013–2014 School Year

KAREN KREBS – Elementary Teacher, Elementary
First Year Extended Leave Request
Effective Date: 2013–2014 School Year

CAROLYN LOUNSBERRY – Language Arts Teacher, Secondary
Third Year General Leave Request
Effective Date: 2013–2014 School Year

ANDREW MARTINSON – Mathematics Teacher, Secondary
Second Year General Leave Request
Effective Date: 2013–2014 School Year

NANCY MCGINLEY MYERS – Spanish Teacher, Secondary
Second Year General Leave Request
Effective Date: 2013–2014 School Year

ANDREA SHOUP – Guidance Counselor, Secondary
First Year General Leave Request
Effective Date: 2013–2014 School Year

Consent Agenda Item A5 (f)
March 11, 2013
School Board Meeting

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

FULL TIME LEAVE REQUESTS - CERTIFIED STAFF

KARI THALHUBER – Health Teacher, Secondary
Third Year General Leave Request
Effective Date: 2013–2014 School Year

DIANA VASICEK –SPED Teacher, Secondary
First Year General Leave Request
Effective Dates: 08/26/2013 through 10/31/2013

NEW PERSONNEL – FOREIGN EXCHANGE TEACHER

LEI ZHANG – Chinese Exchange Teacher, Various Buildings
Stipend $3,200.00
Effective Dates: 02/25/2013 through 06/20/2013

NEW PERSONNEL – CERTIFIED STAFF

GREGORY BURKE – Guidance Counselor, High School
MA, Step 12 $22,985.06
Effective Dates: 03/01/2013 through 06/07/2013

DESSERAY SAMPOANG – .6 Deaf & Hard of Hearing Teacher, Normandy Park
BA+60 Step 2 $8,932.84
Effective Dates: 02/26/2013 through 06/28/2013

STATUS CHANGE

MARK GARRISON – From the position of District Instructional Technology Coordinator, District Center to the position of Director of Technology, with an effective date of March 11, 2013, and with an annual salary of $110,000.

LONG TERM SUBSTITUTES – CERTIFIED STAFF 2013 - 2014

LINDSEY BEAULIEU – Language Arts Teacher, High School
BA+45, Step 3 $9,083.14
Effective Dates: 03/18/2013 through 06/07/2013

RONA PASCH – Elementary Teacher, Lakeaires Elementary
BA, Step 1 $9,114.72
Effective Dates: 04/02/2013 through 06/07/2013

SALLY PETERSEN – Language Arts Teacher, Sunrise Middle School
BA+ 30, Step 3 $14,023.77
Effective Dates: 02/21/2013 through 06/07/2013

Consent Agenda Item A5 (f)
March 11, 2013
School Board Meeting

INDEPENDENT SCHOOL DISTRICT NO.624

Department of Human Resources

LONG TERM SUBSTITUTES – CERTIFIED STAFF 2013 - 2014

WENDI SCHIRVAR – School Psychologist, Matoska International
MA+60, Step 6 $17,190.63
Effective Dates: 03/04/2013 through 06/07/2013

PAMELA TARASAR – Speech Language Pathologist, Normandy Park
MA+60, Step 12 $9,682.25
Effective Dates: 02/26/2013 through 05/08/2013

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district officials at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.
8. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

Agenda Item C-1
March 11, 2013
School Board Meeting

AGENDA ITEM:	Reading Buddy Program
MEETING DATE:	March 11, 2013
SUGGESTED DISPOSITION:	Information Item
CONTACT PERSON(S):	Leigh Anderson, Willow Lane Teacher Brendon Schwirtz, Willow Lane Principal Dr. Michael Lovett, Superintendent

---

BACKGROUND:

The Reading Buddy program began in the fall of the 2010-11 school year with approximately 20 adult mentors. It started as a partnership between Redeemer Lutheran Church and Willow Lane Elementary. Through word of mouth, the program quickly spread throughout the community and United Methodist and St. Stephen Lutheran Church offered the opportunity to their members. It is currently in the third year of implementation with approximately 50 reading buddies visiting Willow Lane on a weekly basis. Word of the program continues to spread and new reading buddies are added weekly.

The goal of the program is to provide students with extra reading support in hopes that strong relationships are built in the process. Reading buddies are formed after teachers refer students who are then paired with adult mentors. Those buddies stay together throughout the year with many buddies now on their third year together. They meet once a week for approximately 30 minutes. Collectively, struggling readers at Willow Lane Elementary are getting over 25 hours of extra reading support a week.

Agenda Item C-2
March 11, 2013
School Board Meeting

AGENDA ITEM:	**Superintendent's Report**
MEETING DATE:	**March 11, 2013**
SUGGESTED DISPOSITION:	**Information Item**
CONTACT PERSON(S):	**Dr. Michael J. Lovett, Superintendent**

BACKGROUND:

Dr. Lovett will provide information on current issues and events pertaining to the White Bear Lake Area Public School District.

D. DISCUSSION ITEMS

Agenda Item D-1
March 11, 2013
School Board Meeting

AGENDA ITEM: **All Day Kindergarten At No Cost to Families Starting in 2013-14**

MEETING DATE: **March 11, 2013**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Michael Lovett, Superintendent**

BACKGROUND:

For nearly a decade, our District has considered offering free all-day kindergarten to our families as one strategy to help all students thrive from the beginning of their time with us. Four years ago, we dramatically improved our primary grade class sizes, moving from among the highest class sizes in the Twin Cities to among the lowest. This was accomplished by reallocating money internally, reducing the District's costs on administration and support staff.

As reviewed with the School Board at our work-study session of February 25, we believe there are compelling reasons to provide all students with the opportunity for a full day kindergarten experience. First, this strategy aligns with our Strategic Plan goal for all children to reach proficiency in reading and math by grade four. Further key points include:

- Years of research indicate that additional time in the classroom can boost young children's achievement levels, as well as have positive effects on social skills and behaviors.
- Making all-day kindergarten free for all families assures it is equally available, regardless of ability to pay.
- Families are increasingly interested in all-day kindergarten; this year more than half of our families selected all-day kindergarten.
- The Governor has proposed funding for all-day kindergarten, and his initiative appears to have strong support in the Legislature.

As proposed at the work-study session, during the past two weeks we have worked to engage families in our decision-making process, including:

- a survey offered to all parents of incoming kindergarteners;
- we have work with staff to assess the space, staffing and operational implications to ensure we are able to offer a quality, sustainable program; and
- we have reviewed our budgets and proposed legislation under consideration at the State level.

We anticipate continuing to offer families a choice of both half or all-day kindergarten, although half-day may not be available at all sites.

Conclusion:

After having reviewed the importance of extending the free all-day option to parents, assessing our facilities, staffing ramifications, and specifics of the program, we are recommending that the School Board give approval to free all day every day kindergarten for families beginning in 2013-14. With this recommendation are following clarifying points:

1. This program is financially sustainable.
2. Based on the feedback from parents, conversations with staff, and our own internal analysis of planning, over the next month we will fine-tune several details of the program, including:
    - Whether we will be able to offer half-day at all sites, or whether we will be limited to number of sites at which we will be offering half-day kindergarten. This would depend on large measure of the preferences from parents.
    - We are examining best practices and models for providing specialist support to kindergarten students. Currently, all students in grades 1 through 5 at each of our eight elementary schools receive world language, physical education, music and media. We are determining the best model to provide support for our kindergarten students, including length and frequency of specialist time.
    - As part of our development of the 2013-14 budget, we will cover the cost of this program. Based on our current assessment of the legislation under consideration, we anticipate that we may receive $500,000 from State appropriations to support all day kindergarten beginning in 2013-14. The total cost of running the program would be an additional $200,000 to $300,000, which we would take from internal reallocation through cost savings elsewhere in the budget. We have already reviewed potential cost-savings with the Board at our work-study session in February.

The budget will also include contain contingency plans should we not receive an allocation from the State Legislature.

Finally, the timing of this change for the 2013-14 year has required extensive communications with our public, and will continue to require personalized and significant communications. We have attached two this agenda item key information from the School District web page, plus a copy of the survey given to parents, and press release.

Attachments:

1. Preliminary PowerPoint Presentation on Results of the Parent Survey
2. Copy of Kindergarten Update Website
3. Copy of Press Release of 2/27/13

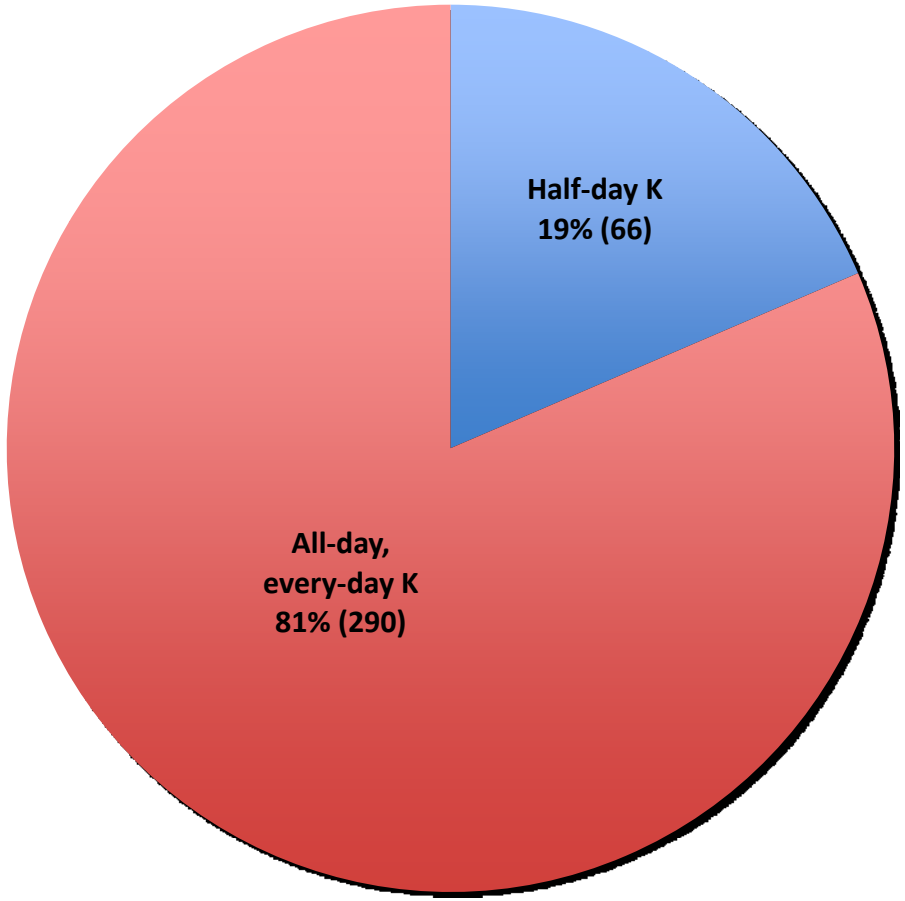
All-Day Kindergarten Parent Survey



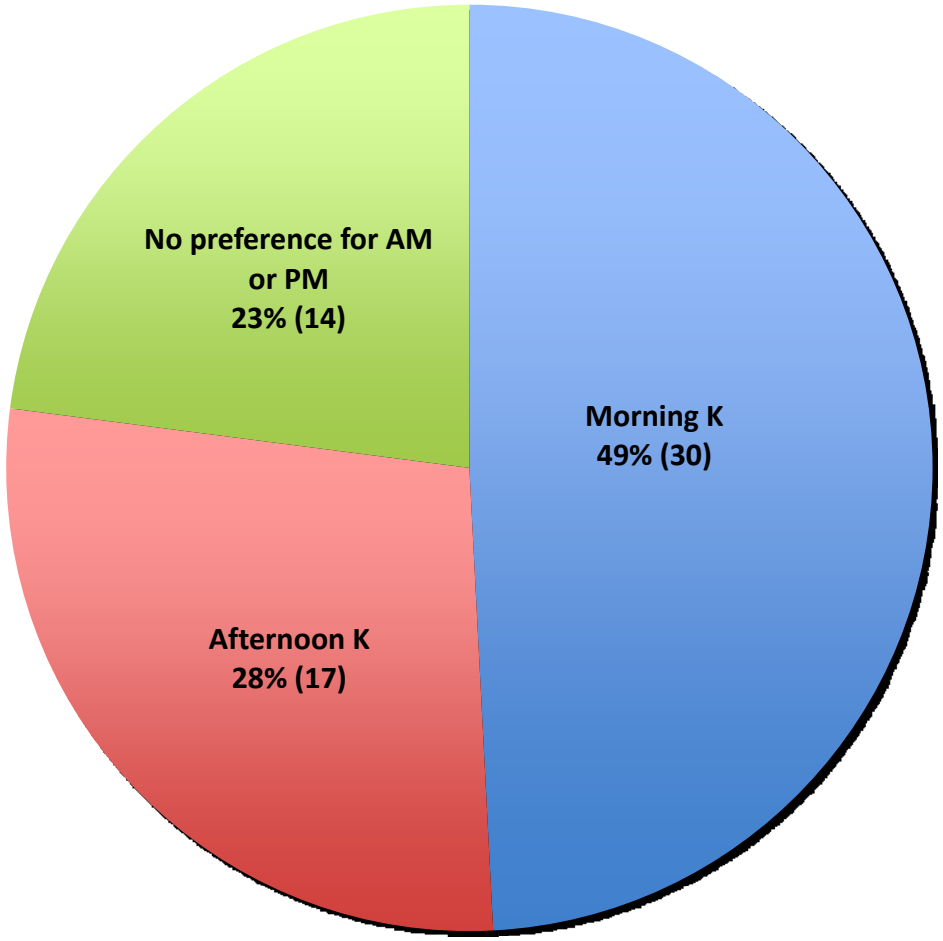
Process

- Online *Survey Monkey*, Feb 26-March 6, 2013
- Announced via:
  - Letter mailed to 700 potential incoming K families
  - Community and staff E-newsletters
  - Website link
  - Early childhood and elementary leadership
  - Special outreach by cultural liaisons
- Results
  - 356 respondents (equal to nearly 60% of anticipated incoming kindergarten class)

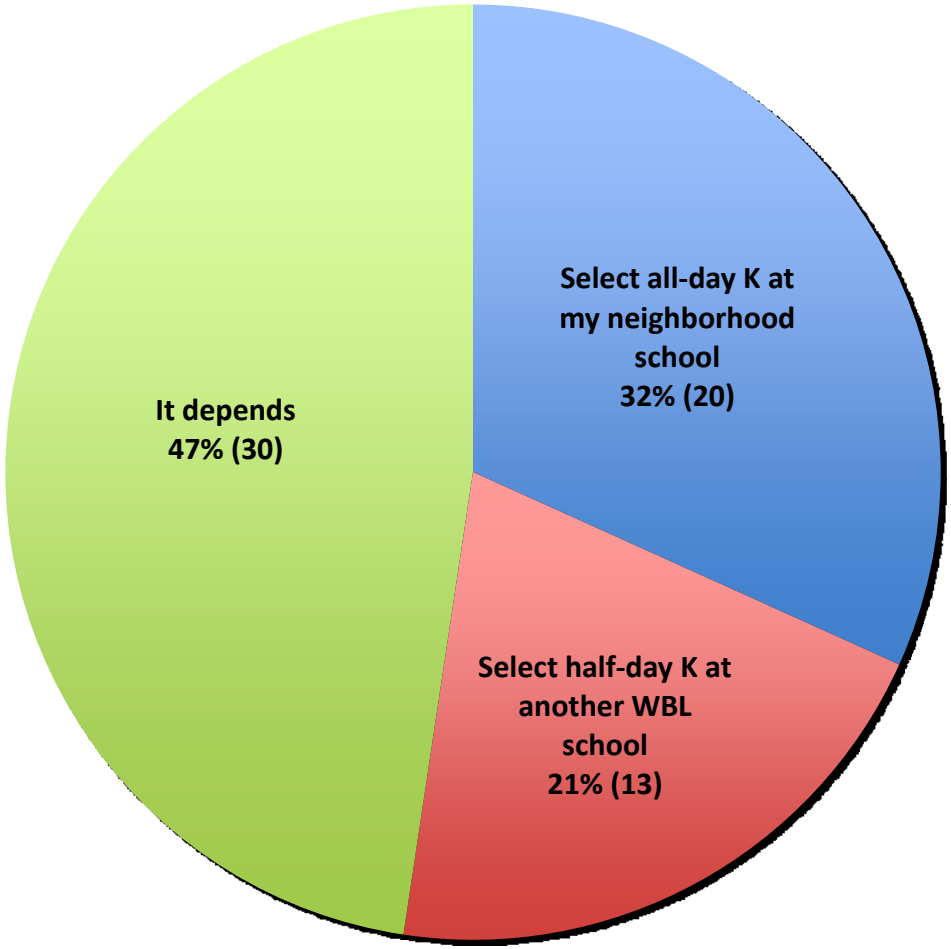
Q: If both half-day K and all-day K were free at all sites for fall 2013, which would you choose?



Q: If you selected half-day K in Q1, please indicate your preference for when it is offered.



Q: If you selected half-day K in Q1 and half-day was not offered at your neighborhood school, but busing was provided to another WBLA elementary school that offered half-day K, would you:



Themes from parent comments

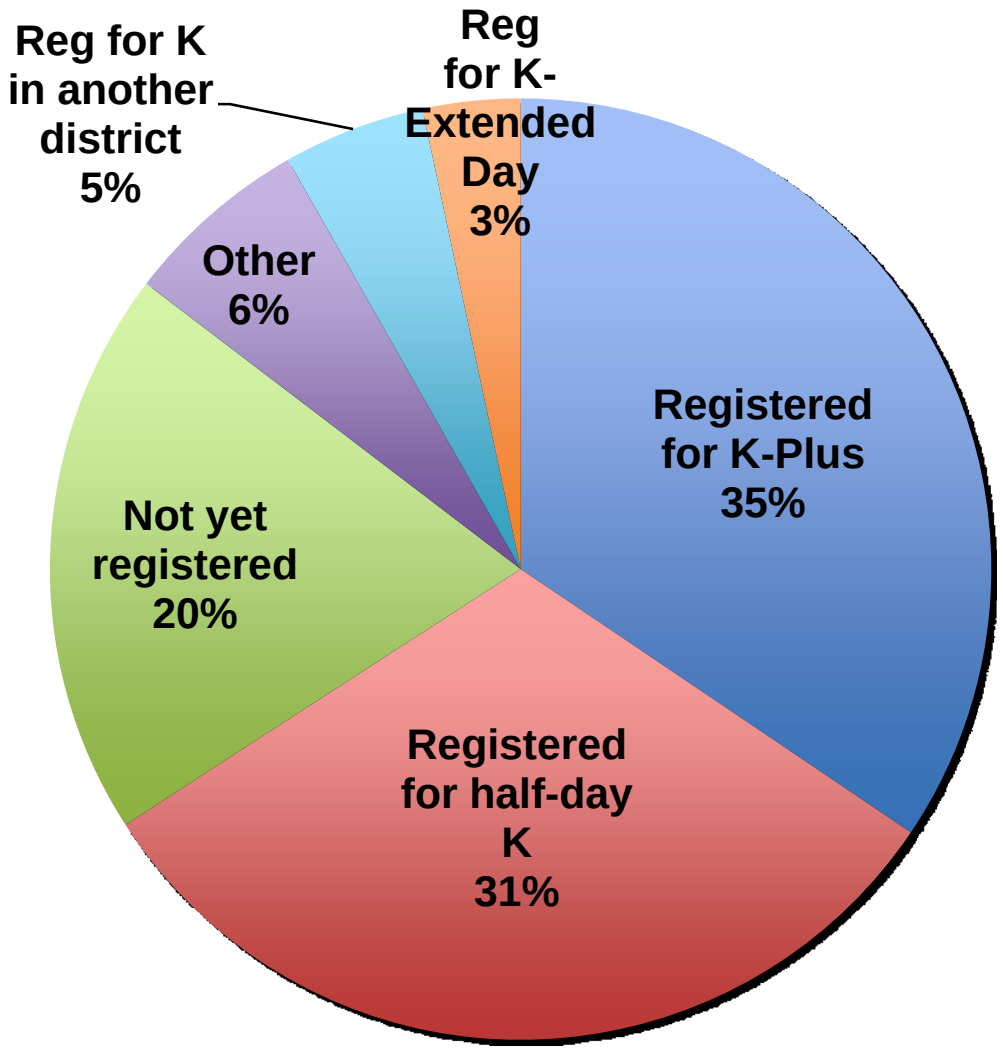
- Additional comments (157) were collected through the survey. Themes:
  - Vast majority of comments were supportive. Fully support all-day K for financial, emotional, academic, equality reasons; recognize the need for all-day K to compete.
  - Parents who wanted to stay with half-day K expressed that children need a transition, are not ready for full day schooling; expressed the importance of offering both options.

Commonly Asked Questions

(to be answered at the School Board meeting)

- **Funding**
  - How will All-Day K be funded?
- **Options**
  - How will the District accommodate both parents who want the full-day option and the half-day option?
- **Content and Structure**
  - How will half-day and all-day options differ?
- **Logistics**
  - How many sites will have the half-day option, and how will students be transported to and from school?

Respondent Demographics





www.isd624.org

Enroll

- Early Childhood
- Elementary
- Middle School
- High School
- School Attendance Maps
- Tour A School
- Transportation

Kindergarten Update

WBLAS considers adding free all-day kindergarten beginning fall 2013

Survey - Rationale - Next Steps - Parent Resources - Supporting Research - FAQs - Elementary Enrollment

The White Bear Lake Area School Board is considering a proposal to offer families free all-day, every-day kindergarten, beginning in fall 2013. The District currently offers free half-day kindergarten and two fee-based all-day options, Kindergarten Plus and Kindergarten Extended Day. We anticipate a final decision about free all-day kindergarten will be made on March 11, 2013.

We Need Your Input!



Please click here to take the survey in **English**.
Haga clic aqui para tomar la encuesta en **Espanol**.

Top

Rationale for Proposal

For nearly a decade, our District has considered offering free all-day kindergarten to our families as one strategy to help all students thrive from the beginning of their time with us. Four years ago, we dramatically improved our primary grade class sizes, moving from among the highest class sizes in the Twin Cities to among the lowest. This was accomplished with community support and by reallocating money internally, reducing the District's costs on administration and support staff.

We believe there are compelling reasons to provide all students with the opportunity for a full day kindergarten experience. First, this strategy aligns with the White Bear Lake Area Schools Strategic Plan goal for all children to reach proficiency in reading and math by grade four. Further key points include:

- Years of research indicate that additional time in the classroom can boost young children's achievement levels, as well as have positive effects on social skills and behaviors.
- Making all-day kindergarten free for all families assures it is equally available, regardless of ability to pay.
- Families are increasingly interested in all-day kindergarten; this year more than half of our families selected all-day kindergarten.
- The Governor has proposed funding for all-day kindergarten, and his initiative appears to have strong support in the Legislature.

Top

Decision-making Process

We want to design a program that meets our families' needs, so will engage families in our decision-making process as we work with staff to ensure we are able to offer a quality, sustainable program. We anticipate continuing to offer families a choice of both half or all-day kindergarten, although half-day may not be available at all sites. We anticipate a final decision will be made by the School Board on March 11, 2013.

Top

Parent Resources

- All-day Kindergarten Exploration Fact Sheet
- All-day Kindergarten Exploration Press Release
- All-day Kindergarten Parent Letter *(Mailed to all incoming Kindergarten families on February 27, 2013)*

Supporting Research

Additional research to support all-day kindergarten is available below:

- Children's Defense Fund
- WCCO News
- National Education Association

Top

Frequently Asked Questions

Please select a question below to see the answer:

- Why would I choose to have my child attend all day - what will be the advantage?
- Why is this being instituted now, in the middle of the enrollment period for fall 2013?
- Will there be half-day K at any or all schools?
- What will happen to Kindergarten Extended Day families?
- What percentage of incoming half day K families would choose all-day K if it was free?
- If I have a special education student, will they receive the same IEP services if they are in all-day K or half-day K?
- How will my special education child be supported in all day K?
- If my child goes to a Cluster (setting III) special education program and half day K is not available in my child's school, what will inclusion look like?

Additional questions can be directed to our enrollment center at 651-407-7674.

- **Why would I choose to have my child attend all day - what will be the advantage?**

  Years of research indicate that additional time in the classroom can boost young children's achievement levels, as well as have positive effects on social skills and behavior. Some links to more information are on our website at www.isd624.org/kindergarten.

- **Why is this being instituted now, in the middle of the enrollment period for fall 2013?**

  For nearly a decade, our District has considered offering free all-day kindergarten to our families as one strategy to help all students thrive from the beginning of their time with us. Four years ago, we dramatically reduced our primary grades class sizes, thanks to community support and smart financial management. We believe there are compelling reasons to provide all students with an all-day kindergarten experience, including its alignment with our Strategic Plan goals. We are investigating the possibility and will keep families informed leading up to the School Board decision on March 11, 2013.

- **Will there be half-day K at any or all schools?**

  We are currently assessing families' interest in half-day and all-day K. We won't know if we are able to offer half-day K at all sites until we have more information.

- **What will happen to Kindergarten Extended Day families?**

  They would need to choose either half-day kindergarten without extended care or all-day kindergarten. In either case, any deposit would be refunded.

- **What percentage of incoming half day K families would choose all-day K if it was free?**

  We are trying to determine this information by surveying our families.

- **If I have a special education student, will they receive the same IEP services if they are in all-day K or half-day K?**

  The services on the IEP are determined by the team, according to the educational needs of each individual student. They are not based on the length of time the student attends school. The services will initially stay the same.

- **How will my special education child be supported in all day K?**

  Some students may require additional support if they are participating in all day K. The IEP case manager and program coordinator will work with the IEP team to determine any additional support needed.

- **If my child goes to a Cluster (setting III) special education program and half day K is not available in my child's school, what will inclusion look like?**

  If you choose a half day program for your child and it is not offered in the school where your child has been placed in a cluster program, your child will have the same opportunities for mainstream experiences for a half day in the full day program at the cluster site.

Return to FAQs

White Bear Lake
Area Public Schools

Independent School District 624

Bor Xiong
Communications Intern

4855 Bloom Avenue
White Bear Lake, MN 55110
651-407-7578
bor.xiong@isd624.org

For Immediate Release: February 27, 2013

Contact: Bor Xiong, Communications Intern
White Bear Lake Area Public Schools
651-407-7578 (Office)
bor.xiong@isd624.org

WBLAS considers adding free all-day kindergarten beginning fall 2013

WHITE BEAR LAKE, Minn. –The White Bear Lake Area School Board is considering a proposal to offer families free all-day, every-day kindergarten, beginning in fall 2013. The District currently offers free half-day kindergarten and two fee-based all-day options, *Kindergarten Plus* and *Kindergarten Extended Day*. The School Board discussed the proposal at its February 25 work-study session and anticipates making a final decision about free all-day kindergarten at its March 11 regular school board meeting.

For nearly a decade, the White Bear Lake Area School District has considered offering free all-day kindergarten to its families as one strategy to help all students start strong. Four years ago, the District dramatically improved its primary grade class sizes, moving from among the highest class sizes in the Twin Cities to among the lowest. This was accomplished with community support and by reallocating money internally, reducing the District's costs on administration and support staff.

Reasons to provide all students with the opportunity for a full day kindergarten experience include:

- This strategy aligns with the White Bear Lake Area Schools Strategic Plan goal for all children to reach proficiency in reading and math by grade four.
- Years of research indicate that additional time in the classroom can boost young children's achievement levels, as well as have positive effects on social skills and behaviors.
- Making all-day kindergarten free for all families assures it is equally available, regardless of ability to pay.
- Families are increasingly interested in all-day kindergarten; this year more than half of District families selected all-day kindergarten.
- The Governor has proposed funding for all-day kindergarten, and his initiative appears to have strong support in the Legislature.

A letter is being sent to all incoming kindergarten families describing the potential options. Information and updates will be posted regularly at www.isd624.org/kindergarten. Parent questions can be directed to the WBLAS enrollment center at 651-407-7674.

###

E. OPERATIONAL ITEMS

Agenda Item E-1
March 11, 2013
School Board Meeting

AGENDA ITEM:	**Action on All Day Kindergarten At No Cost to Families Starting in 2013-14**
MEETING DATE:	**March 11, 2013**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Dr. Michael Lovett, Superintendent**

BACKGROUND:

This evenings Item D-1 provided extensive information for the rationale for action on all day kindergarten at no cost to families starting in 2013-14. The action below would authorize the administration to proceed consistent with the plan outlined in Item D-1.

RECOMMENDATION:

That the School Board act to authorize the administration to offer all day every day kindergarten to all families beginning in the 2013-14 school year.

Agenda Item E-2
March 11, 2013
School Board Meeting

AGENDA ITEM:	**9-12 Physical Education Framework**
MEETING DATE:	**March 11, 2013**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Michelle Shelp, Physical Education Curriculum Leader** **Lisa Switzer, Curriculum & Program Development Coordinator** **David Law, Assistant Superintendent** **Dr. Michael Lovett, Superintendent**

BACKGROUND:

A K-12 curriculum review process for Physical Education was started in November 2007. During the first phase the K-8 Physical Education program was finished and formal adoption occurred on December 14, 2009.

The 9-12 Physical Education program went through a longer process to determine the needed changes. In spring 2011, the department completed a site visit and received training from Paul Zientarski, a national consultant prominent in linking exercise and school achievement. In addition, they received training in *Spark* Curriculum and built on the District partnership with the YMCA. By fall 2011, 9-12 Physical Education adopted heart rate monitors, iPads, and online physical education into their curriculum.

The 9-12 Physical Education Framework was presented to Community Curriculum Advisory Committee on February 7, 2013 and to the School Board at the February 25, 2013 Work Study Session.

Recommendation:

That the School Board adopt the 9-12 Physical Education framework as the basis for program design and improvements.

A Framework for 9-12 Physical Education

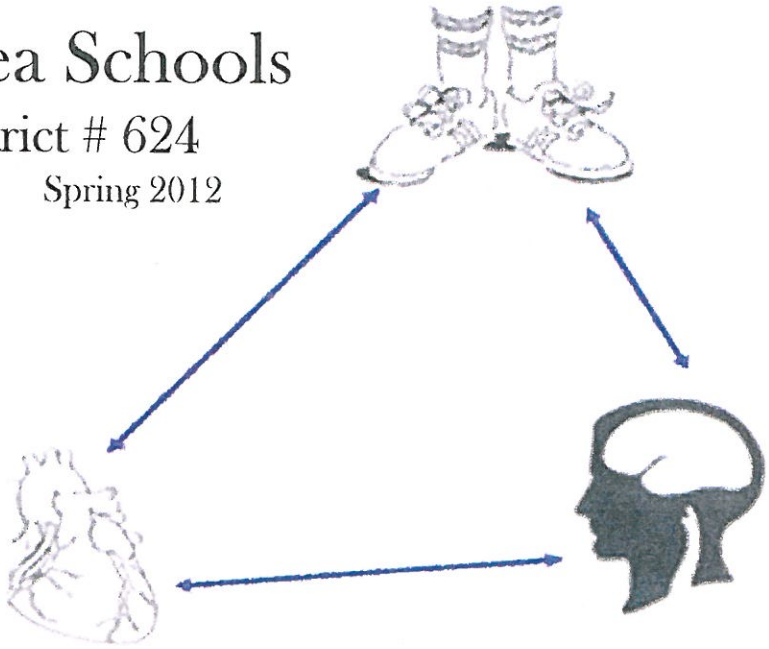


White Bear Lake Area Schools

Independent School District # 624

Spring 2012





A Framework for 9-12 Physical Education

White Bear Lake Area Schools
Teaching and Learning
2012

Table of Contents

I. Preface
II. Introduction
III. Participants
IV. Review Process
- Timeline for Curriculum Review Process
- Curriculum Change Process

V. Program Components
- Mission Statement
- Rationale Statement
- Components of a Quality Physical Education Program
- Essential Questions
- Program Overview

VI. References



PARTICIPANTS

9-12 Curriculum Writing Committee

Michelle Shelp.....physical education, 6-12 Curriculum Leader, South Campus/Sunrise
David Meuwissen.....physical education, 9-10 Department Head, North Campus
Carla Nordenstrom.....physical education, North Campus

9-12 Review Committee

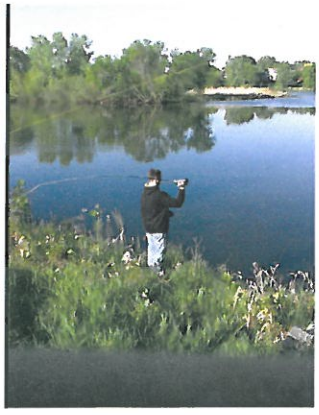
Michelle Shelp.....physical education, 6-12 Curriculum Leader, South Campus
David Meuwissen.....physical education, 9-10 Department Head, North Campus
Carla Nordenstrom.....physical education, North Campus
Craig Nasvik.....physical education, North/ South Campus
Jon Hurt.....physical education, North Campus/ Central Middle School
Mark Braeger.....physical education, South Campus/ Sunrise
Dan Kovacich.....physical education, Area Learning Center/ South Campus
Ryan Bartlett.....phyiscial education, South Campus
Lyle Helke.....Student Safety, Health and School Success, District Center
Ann Malwitz.....Professional Learning and Development Coordinator, District Center
Paul Zientarski.....Learning Readiness PE (LRPE) Coordinator, Naperville, IL Community School
Gretchen Harriman.....Former Curriculum Coordinator, Principal, Area Learning Center
Dion Harriman.....Physical Education Department Administrative Liasion, North Campus
Lisa Switzer.....Curriculum and Program Development Coordinator, District Center

Timeline for Curriculum Review Process

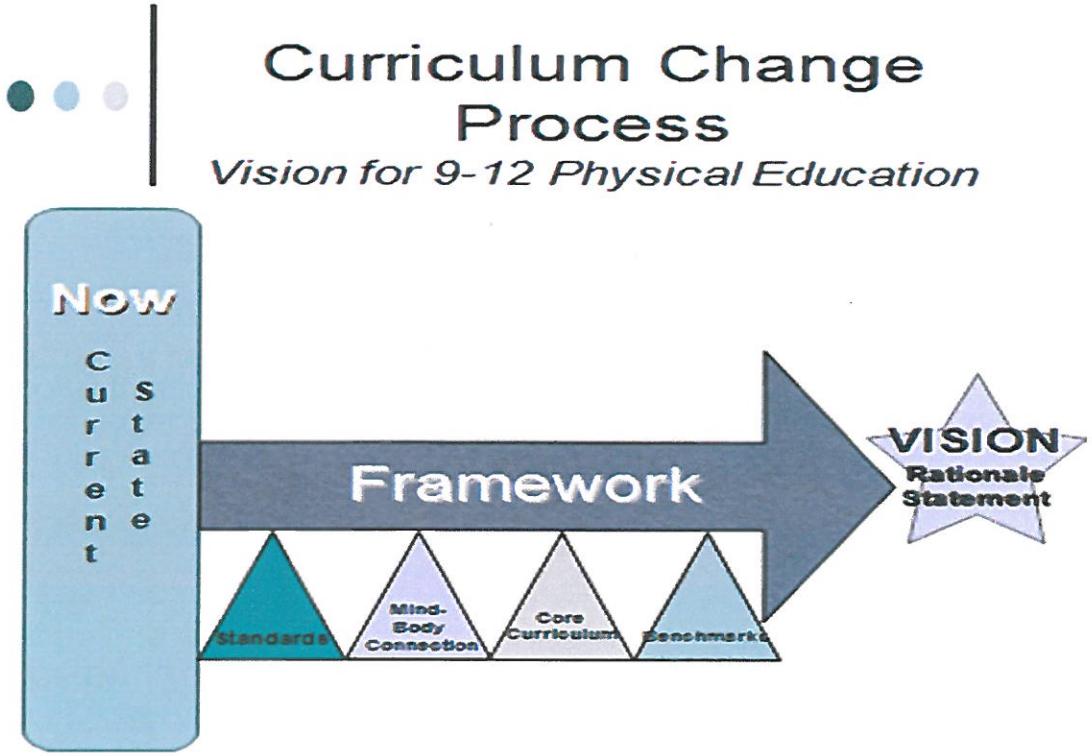
November 2007	Overview of MN Academic Standards Review of National PE Standards	K-12 Staff Administrative Liaisons Prof. Dev. Coordinator Curriculum Coordinator Mary Thiessen-Millner, MDE
January 2008	Curriculum Mapping Review of NASPE Standards	6-12 Staff Administrative Liaison Secondary Curriculum Leader
Fall 2008	Restructure to 6 period day	9-12 PE Staff Curriculum Leader Administration
Spring 2009	PE/Health Curriculum Writing Elective PE Curriculum Writing Site Visits of PE programs Junior Senior PE Requirement for 2012	9-12 PE Staff Curriculum Leader
June 2009	Curriculum Writing/Development of 9th grade PE program	9-12 PE Staff
Fall 2010	Elective Course Review New Leaf program introduction	9-12 PE Staff MN Dept. Health Contact White Bear Lake Administration Prof. Dev. Coordinator

RATIONALE

December 2010	Book Study: Spark by John Rately	6-12 Staff
February 2011	Naperville Conference and Site Visit	6-12 Staff
March 2011	Paul Zientarski School Site Visit and Needs assessment Professional Development Training for Mission Statement Revision	6-12 PE Staff Pro. Dev. Coordinator Physical Education Staff
April 2011	Spark Curriculum Training 6-8 Curriculum Writing for 11-12 Physical Education Development of a partnership with YMCA PE test readiness for MCA prep	6-12 PE Staff 9-12 PE staff Administration
June 2011	Spark Curriculum Training 9-12, Christine Davis	6-12 PE staff
Summer 2011	Implementation of on-line Phys. Ed. class Incorporation of Heart Rate Monitors Incorporation of New Leaf Program Incorporation of Schoology	South Campus PE Staff ALC PE Staff South Campus PE Staff South Campus PE Staff Pro. Dev. Coordinator 6-12 PE staff
Fall 2011	Incorporate Ipad technology in phys. Ed. FitnessGram implementation K-12 Jr/Sr Required Phys. Ed. Implementation Elective Course Review Implementation of AIW training. PE Study as it relates to academics	Technology Coordinators Lyle Helke K-12 PE staff South Campus PE Staff 9-12 PE staff Mary McGrane 9-12 PE staff
January 2012	Pilot partnership with the YMCA 11-12	South Campus PE staff
March 2012 April 11,2012 April 24, 2012 May 2, 2012	Initial Framework meeting Writing for Framework	David Meuwissen Michelle Shelp Carla Nordenstrom

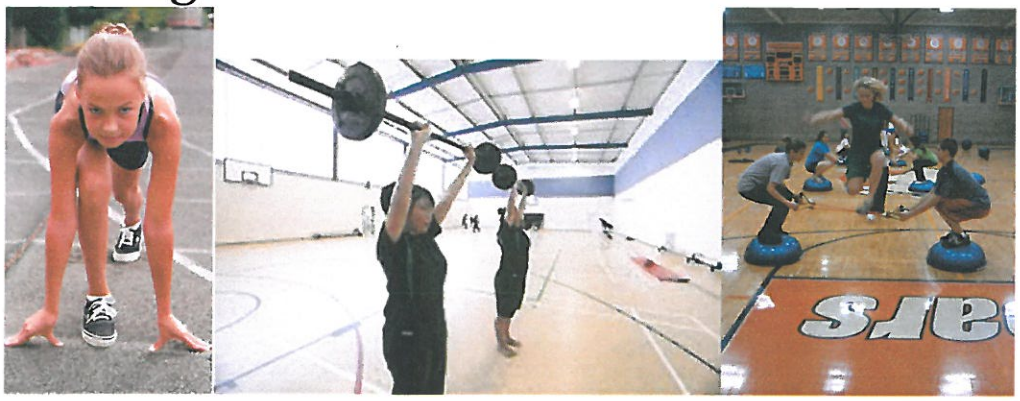


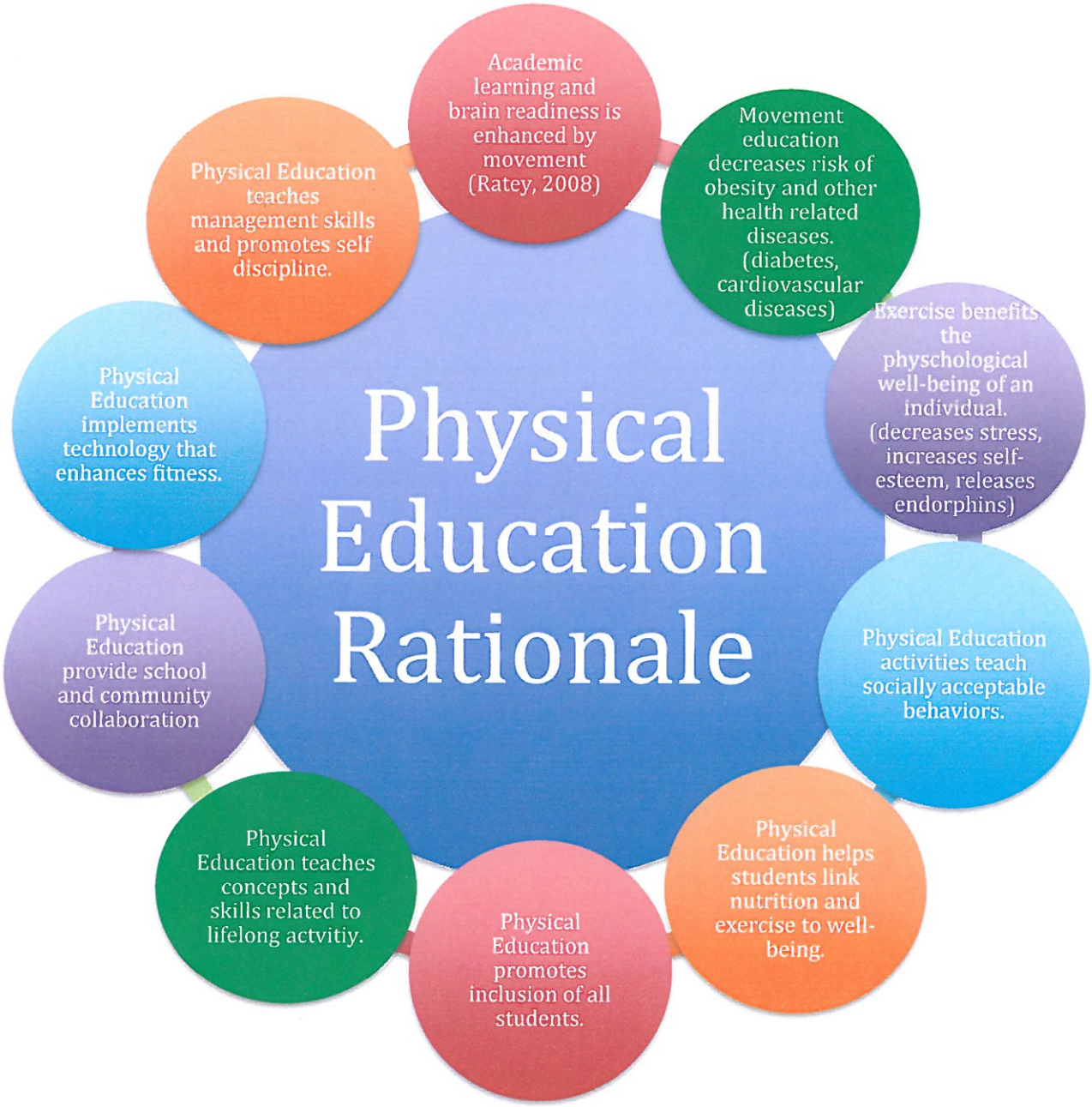




Mission Statement

To provide an educational process that focuses on increasing knowledge and influencing attitudes and behaviors relative to life long health and wellness.




Physical Education Rationale
Academic learning and brain readiness is enhanced by movement (Ratey, 2008)
Movement education decreases risk of obesity and other health related diseases. (diabetes, cardiovascular diseases)
Exercise benefits the physchological well-being of an individual. (decreases stress, increases self-esteem, releases endorphins)
Physical Education activities teach socially acceptable behaviors.
Physical Education helps students link nutrition and exercise to well-being.
Physical Education promotes inclusion of all students.
Physical Education teaches concepts and skills related to lifelong actvitiy.
Physical Education provide school and community collaboration
Physical Education implements technology that enhances fitness.
Physical Education teaches management skills and promotes self discipline.

2011 Needs Assessment

This needs assessment is based on the recommendations from Paul Zientarski a consulting professional for Physical Education Curriculum. This needs assessment was a key component for driving our framework for our department. Some of the areas of need have already been addressed and met.

1. Create a K-12 assessment fitness tool. The FitnessGram (SEE APPENDIX A) because it was developed by the Cooper Clinic. The leading fitness research organization in the country. One of the fitness test suggested by A.A.H.P.E.R.D.
2. Look at facilities at South H.S. Too much emphasis on athletics. Example: 3 places used by gymnastics program. The existing climbing wall cannot be used at a critical time of the year as a result.
3. Consider adding more cardio equipment at South Campus in the 2nd weight room.
4. Consider adding selectorized equipment at South campus
5. Consider using the facilities at the Y for group exercise classes.
6. Create an outdoor education storage space at the South Campus.
7. Add more technology to all district PE facilities, like sound systems and video capabilities possibly Smart Boards.
8. Consider using heart rate monitors as an assessment tool. Requires staff development on their use.
9. Take the wall down between climbing room and "wallyball room" at the North H.S. campus making a better adventure ed. facility by increasing the climbing wall and adding a high ropes course. Consider the cadet program as an assist for financial help.
10. Turn the older weight room at North H.S. into a cardio room therefore increasing the space available in the new weight room and creating an additional teaming space.
11. Bus students to the Y to ensure students learn to swim as part of the PE program.
12. Possibly enhance the aquatic program at Y to include canoes and Kayaks.

13. Consider including gymnastics in PE program since the equipment is available.
14. Cover the wrestling mat with a tarp to help preserve the life of the mat and to allow students to wear shoes while exercising.
15. In the hiring process put an emphasis on teaching as well as coaching.
16. Consider using Tanita Scales as a measure for body composition.
17. Come up with a plan to include teambuilding in all PE classes to fulfill the social component that cannot be met by on-line PE.

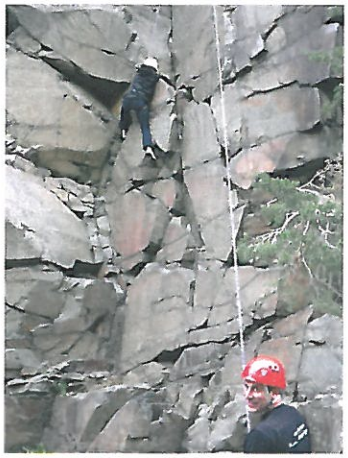
This chart is a brainstorming activity which answered the question:
"What do we want WBL students to know or be able to do as a result of their Physical Education experience?"
These statements were prioritized by 6-12 physical education teachers to reflect which statements were most critical and required immediate implementation for an excellent physical education experience for all students.
1) immediate focus 2) address in the near future 3) work toward

Statement	Value
Appreciation of an activity	1
Post Graduate Feedback with what activities they are doing!	3
Know science behind it!	1
Work socially, emotionally, physically –"program based on Mind, Body, Soul"	2
Schedule built around PE	3
Community access and collaboration, adult/family fitness centers, early childhood and senior access to centers, + technology to interface with outside world.	3
Want them to know how to have fun participating in a lifetime of fitness and activity and why it is essential.	1
We need a centrally located field house, additional gyms at all buildings, two pools, technology	3
Lifetime Active participant in Life	2
Progression of knowledge 6-12	1
HR monitors	2

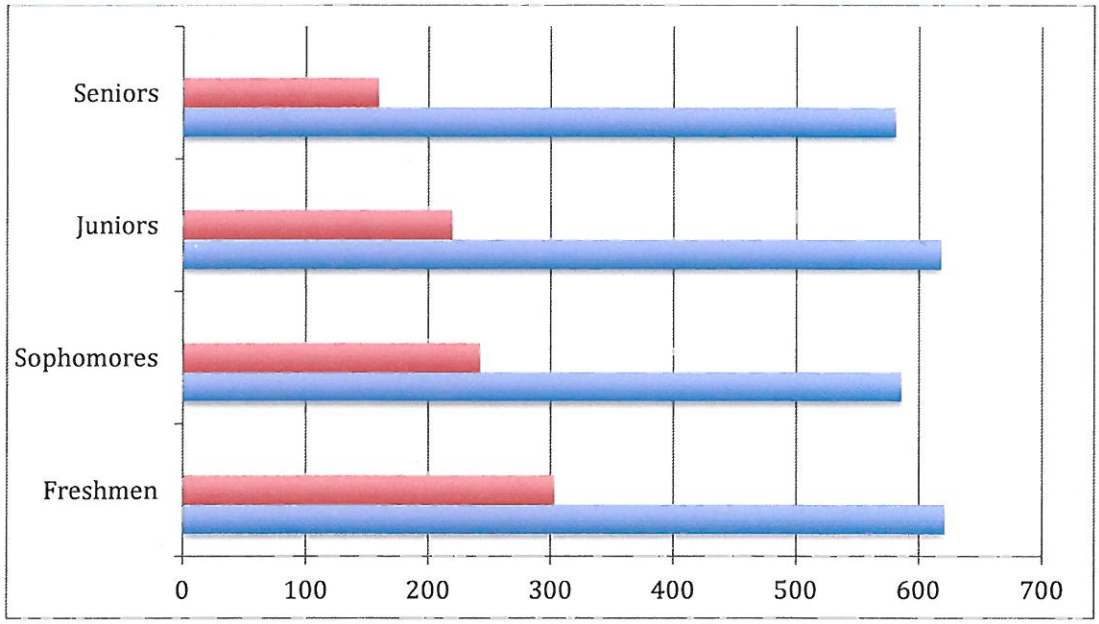
RATIONALE



The United States Department of Health recommends 60 minutes of exercise a day. (letsmove.gov)	18% of high school students get 60 minutes of physical activity a day. (letsmove.gov)
30 years ago students walked to school, played pick up games outside, had recess, had daily physical education. (letsmove.gov)	Today, students spend time playing video games, getting rides to school, and physical education programs had been decreased or cut. (CDC)
One out of every 3 teenagers in America is overweight or obese.(Livestrong.com)	Students ages 8-18 spend 7.5 hours a day using entertainment media. Only a third get the recommended amount of activity needed. (CDC)
65% of our nation's adults are overweight or obese (Ratey)	3% of adults over the age of 24 stay in shape through playing team sports. (Ratey)
Physical Activity improves cognitive function. (Ratey)	2009 Students who do well on fitness tests do well on standardized English and Math tests. (Science Daily)
Physical activity reduces incidences of depression and anxiety.	It is estimated that 20 percent of teenagers will suffer from depression. (www.twloha.com)



White Bear Athletic Data



- The blue line designates # of students in the class. Red line designates #of students who participate in athletics.
- Of the 21% of the junior class who continue to participate in fall sport 22% are girls 19% are boys.
- Of the 17 % of the senior class that continue to participate in fall sport only 15% are girls and 20% percent are boys

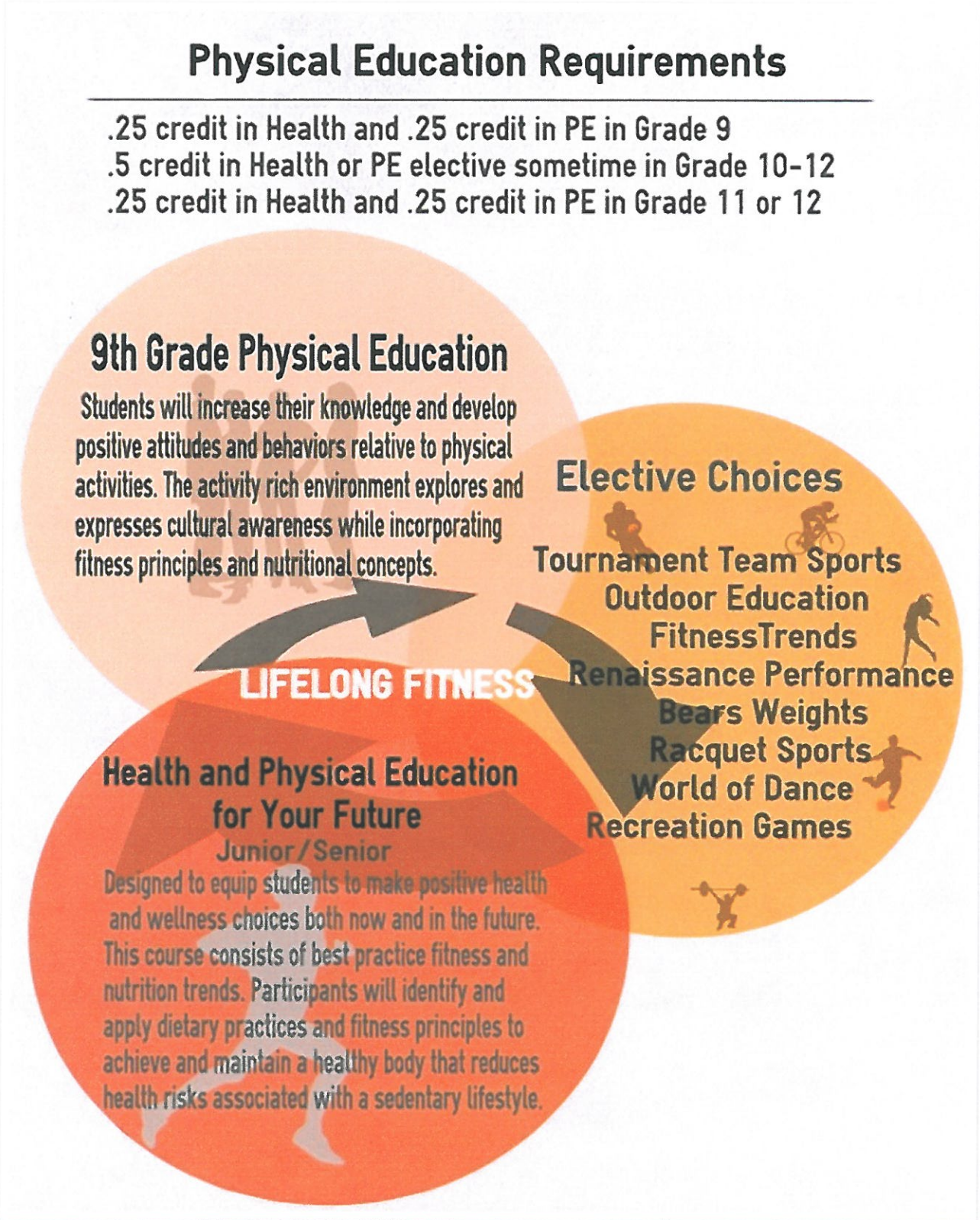
- Conclusions: the data shows only a small percentage of White Bear Lake students participate in a fall athletics program. In addition, there is a decrease in the percentage of students participating in athletics at White Bear Lake High School from freshman year to senior year.

Why Teach Physical Education

Based on the above rationale, physical education plays a significant role in our students' lives as it relates to their fitness and wellness. Physical Education is a necessity in the White Bear Lake Schools K-12. A high quality physical education program is one that provides every student regardless of gender, ethnicity, or social-economics status the opportunity to develop skills and to create the tools necessary to lead an active lifestyle. According to data compiled by our activities department and physical education staff it was found that students in grades 9-12 show a decrease in physical activity with every year in high school, making general physical education at the high school level that much more important in order to increase activity levels.

Many national associations such as; The Center for Disease Control, National Association for Sport and Physical Education, American Heart Association, and the American Academy of Pediatrics recommend daily physical education for the entire student body. (Healthy People 2010)

Core Curriculum of Lifetime Fitness and Wellness



Instruction and Opportunity

Instruction:

AIW

The AIW framework sets standards for teaching academic subjects that maximize expectations of intellectual rigor for all students, increase student interest in academic work, support teachers' taking time to teach for in-depth understanding rather than superficial coverage of material, provide a common conception of student intellectual work that promotes professional community among teachers of different grade levels and subjects, and most important, equip students to address the complex intellectual challenges of work, civic participation, and managing personal affairs in the contemporary world.

School Specialty
Physical Education & Wellness
SPARK™

SPARK Curriculum

Spark PE was designed to be more inclusive, active, and fun than traditional PE classes. SPARK was proven to work with both physical education specialists and classroom teachers. Today, after lessons learned from more than 20 years of ongoing research and field testing nationwide, SPARK PE is one of the best physical education programs in the world – a true solution to our growing problem of overweight and obese children.



Heart Rate Monitors

Garmin FR60/70 heart rate monitors track all of your workout data, including time, heart rate, and calories burned FR60/70 connects wirelessly to a heart rate monitor, providing instant feedback about how hard you're working. FR60/70 continuously tracks heart beats per minute and displays your heart rate zone, to monitor and improve your fitness level.

schoology
learn. together.

With Schoology, educators can do things as simple as posting assignments, quizzes and links to additional resources or as sophisticated as conducting online courses, providing one-on-one remediation, or hosting discussions. Schoology connects students and parents to educators and learning resources anytime, anywhere in a safe, secure online environment.

Assessing Tools

Exercise Assessments:

FitnessGram:

FitnessGram is a fitness assessment and reporting program for youth, first developed in 1982 by The Cooper Institute in response to the need for a comprehensive set of assessment procedures in physical education programs. The assessment includes a variety of health-related physical fitness tests that assess aerobic capacity; muscular strength, muscular endurance, and flexibility; and body composition. Scores from these assessments are compared to Healthy Fitness Zone® standards to determine students' overall physical fitness and suggest areas for improvement when appropriate. SEE APPENDIX A

Presidential Physical Fitness:

In 1956 President Eisenhower identified the importance of physical activity for a person's health. In 1966 President Johnson began the Presidential Physical Fitness Program. This program became the President's Challenge in 1986. Since then American youth between the ages of 6 and 17 have been participating in a program that rewards all kids for being active, fit and healthy, including those with special needs.

One of the primary goals of the President's Challenge is to encourage and promote healthy and active lifestyles among young people.

Biometric Health Indicator Screenings:

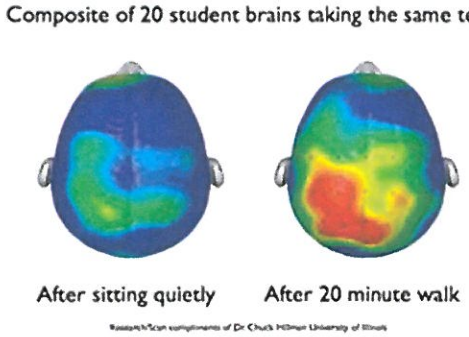
Biometric Screening provides an immediate assessment of a participant's basic health and wellness indicators, including: blood pressure and body mass index.

Resting Metabolic Rate and Metabolic Testing:

New Leaf offers two assessments. The first measures your resting metabolic rate (RMR). The second assessment measures your metabolic rate during exercise. This is where you'll learn how many calories your body burns while exercising; whether those calories come mainly from fat, carbs, or a combination of both; and at what intensity level you burn calories most efficiently.

With this assessment, you get a training program that is based specifically on the

data that is YOU. Your resting metabolic rate. Your required calories. Your calories burned. Your fuel composition. Your base heart rate. Your threshold heart rate. Your fat-burning efficiency.



MCA Readiness Work Outs - Sprint 8

Morning work outs for MCA Testing

The morning of MCA testing, students in PE have the opportunity to participate in a morning work out session consisting of high intensity cardiovascular fitness in conjunction with strength training. After the work out students are given a healthy breakfast and water to help prepare for testing.

Academic Assessments:

Personal Physical Education Workbook
Curriculum Finals
Nutrition Projects
Construction of Personal Fitness Plans
Personal Reflections

Opportunities:

YMCA Partnership:

PROGRAM DESCRIPTION

Students will have one quarter of Physical Education with two days per week at the YMCA. The YMCA offering is intended to give all students an opportunity to experience a fitness setting that is available in our community. The curriculum is designed to teach students proper etiquette in a health club setting, along with providing the opportunity to explore many life long fitness modalities.

New Leaf

New Leaf Partnership:
WBL PE has partnered with a division of Medical Graphics, New Leaf Active Metabolic Training, located in Vadnais Heights. The New Leaf's Active Metabolic Training System is the one true way to objectively assess your clients resting and exercise metabolic needs. With personalized, true-to-life information in hand, you can design personalized training plans based on your client's actual metabolism. No more formulas or ballpark figures—just accurate, personalized measurements that you can use to create fitness plans that help clients reach their goals safely and efficiently. SEE APPENDIX B and C

Recreational Activities in the Community (Field Trip Opportunities)
Bowling, golf, disc golf, fly and ice fishing, cycling, GeoCaching, etc.

Key Resources

- Ratey, J. (2008). Spark. New York: Little, Brown and Company
- SPARK Curriculum- sparkpe.org
- PE Central- website
- SPARK Training
- SPARK Family.org
- Naperville Conference, Feb 2011
- NASPE Standards - website
- APHERD.org
- CDC.gov
- Letsmove.gov
- MAPHERD.org
- White Bear Lake Technology Department – Mark and Pete Jr.
- Paul Zientarski – Learning Readiness Physical Education Coordinator
- Shane Hoefer – Director of YMCA White Bear Lake
- Mary Mcgrane – Data Coordinator
- Lyle Helke
- AIW Training – Dana Carmichael
- Perpich Center Training for Dance Education – Diana Aldis
- PE for Life.org
- White Bear Athletic Department/ activities department
- http://fitness.mercola.com/sites/fitness/archive/2012/01/20/physically-active-children-perform-better-academically.aspx
- New Leaf – Phil Gropel

FITNESSGRAM®

IN PARTNERSHIP WITH play60 THE NFL MOVEMENT FOR AN ACTIVE GENERATION

Joe Jogger
Grade: 6 Age: 12
Central School
Instructor(s): Joanna Watson

	Date	Height	Weight
Current:	7/22/2010	5'4"	130 lbs

Report for Parents

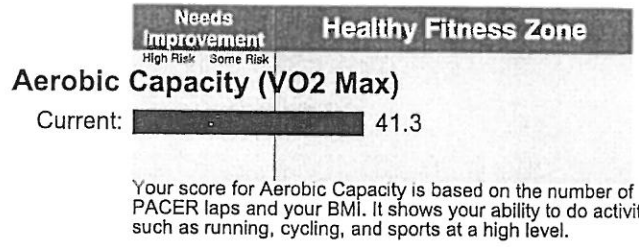
People come in all shapes and sizes, but everyone can benefit from regular physical activity and a healthy level of physical fitness. The FITNESSGRAM fitness test battery evaluates five different parts of health-related fitness, including aerobic capacity, muscular strength, muscular endurance, flexibility, and body composition. Parents play an important role in shaping children's physical activity and dietary habits. This report will help you evaluate your child's current level of health-related fitness and help you identify ways to promote healthy lifestyles in your family.

AEROBIC CAPACITY

Aerobic capacity is a measure of the ability of the heart, lungs, and muscles to perform sustained physical activity. In general, the more your child exercises, the higher his or her aerobic capacity level will be. Aerobic capacity is measured with the PACER test, the one-mile run, or the walk test.

Importance: Good aerobic capacity can reduce risks of heart disease, stroke, and diabetes. Although generally not present in children, these diseases can begin during childhood and adolescence.

Healthy Fitness Zone for 12 year-old boys
Aerobic Capacity: >= 40.3 ml/kg/min



Your score for Aerobic Capacity is based on the number of PACER laps and your BMI. It shows your ability to do activities such as running, cycling, and sports at a high level.

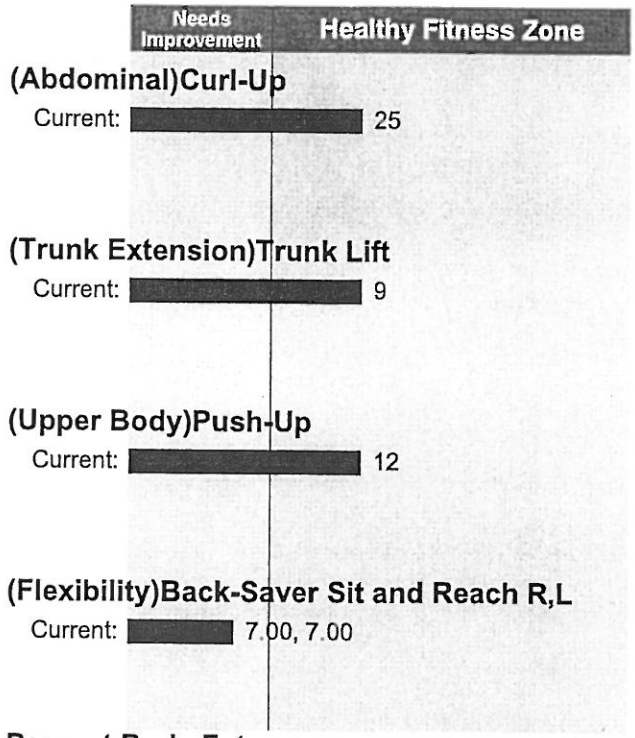
	PACER Laps	BMI
Current:	20	22.3

MUSCLE STRENGTH, ENDURANCE, & FLEXIBILITY

These components of health-related fitness measure the overall fitness of the musculoskeletal system. A variety of tests are used to assess these different components.

Importance: The fitness level of muscles is important for injury prevention and overall body function. Strength, endurance, and flexibility are important for maintaining good posture, low back health, and total body function.

Healthy Fitness Zone for 12 year-old boys
Curl-Up: >= 18 repetitions
Trunk Lift: 9-12 inches
Push Up: >= 10 repetitions
Back-Saver Sit and Reach: At least 10 inches on R & L



BODY COMPOSITION

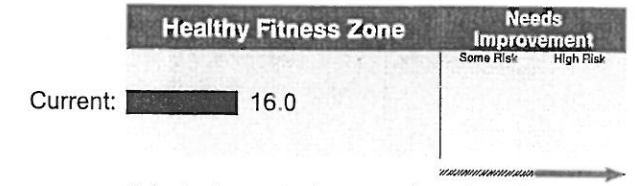
The body composition measure refers to the relative proportion of fat and lean tissue in the body. Body fat percentage can be estimated by skinfold caliper or other measuring devices.

Importance: Overweight youth are at high risk for being overweight adults. Adult obesity is associated with a number of health problems. Many of these problems can begin early in life.

Congratulations! Joe's body composition is in the Healthy Fitness Zone. To promote good health and maintain this healthy level, encourage your child to do the following:

- Be active every day (60 minutes is the goal but some is better than none).
- Limit time watching TV or playing video games.
- Adopt a healthy diet containing fresh fruits and vegetables.
- Eat limited amounts of foods with solid fats and added sugars. P01

Percent Body Fat



Being too lean or too heavy may be a sign of (or lead to) health problems. However, not all people who are outside the Healthy Fitness Zone are at risk for health problems. For example, a person with a lot of muscle may have a high BMI without excess fat.

Healthy Fitness Zone for 12 year-old boys
Percent Body Fat: 8.3% - 23.7%

With regular physical activity most children will be able to score in the Healthy Fitness Zone for most tests. Children in the Needs Improvement area should have additional opportunities to be active. See back of page for more information.

© 2010 The Cooper Institute

APPENDIX B

EXERCISE METABOLIC RATE (EMR) REPORT

example from eNewLeaf

eNewLeaf





my data | assessment

summary • profile • details • calorie management

log out

exercise metabolic rate

MY RESULTS

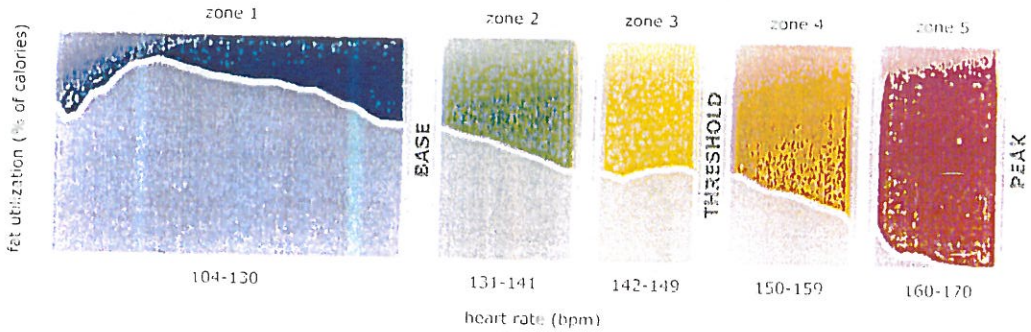
ZONES · DATA

Your unique metabolic measurements create a personalized framework for your exercise program. Each heart rate zone is defined by beats per minutes, and is created according to your body's current fitness ability. Your zones will change as your fitness progressess.

Two measured points matter most within your heart rate zone framework: "base," where you burn the most fat, and "threshold," where you burn less fat but improve your fitness ability. Pushing above and below base and threshold enables you to do more work with less effort.

next step 1: get heart rate monitor and start workout
step 2: finish program
step 3: get reassessed: July 16, 2010

fuel source: FAT · CARBOHYDRATE



fat Fat is energy-dense at 9 calories of energy per gram, makeing it the most efficient source of fuel. Fat is also a long-term fuel reserve that guard against starvation.

zone 1 promote fat burning capacity, increase oxygen consumption
I can exercise for a long, long time. It's easy to carry on a conversation.

zone 2 teach body to burn fat efficiently and improve endurance
I am working comfortably. I can talk if I pause every so often.

zone 3 increase tolerance for anaerobic training, feel the burn
This is more difficult. My muscles burn. I can't finish my sentences.

zone 4 improve anaerobic threshold, no longer burning calories from fat
I'm uncomfortable. This is hard. I can only speak in single words.

zone 5 increase VO_2 peak, athlete-level training
It's impossible to speak while I'm doing this.

about eNewLeaf | contact us | privacy policy | FAQs

APPENDIX C

New Leaf powered by eNewLeaf ©





Jessica Christiansen

log out

home | calendar | assessments | email | group challenge | contacts

month | 2 weeks | week

Sun Oct 24 2010 - Sat Oct 30 2010

GARMIN.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
24	25	26	27	28	29	30
total body	Threshold 3 45 minutes	Active Recovery 60 minutes	Base Builder 3 45 minutes	total body	unscheduled 0 minutes	

about New Leaf | contact us | privacy policy | user guide | transfer

Agenda Item E-3
March 11, 2013
School Board Meeting

AGENDA ITEM: **Action on Fund Transfer to Community Service Fund**

MEETING DATE: **March 11, 2013**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON: **Pete Willcoxon Sr.**
Executive Director of Business Services

Background:

Because of legislative action several years ago and the related impact on "old referenda", it is necessary each year to provide a transfer of funds from our General Fund to the Community Service Fund. For 2012-2013 that transfer should be $388,000.

In 1984 voters of the School District passed a referendum that allowed the School District to levy up to one mill for the Community Services and Recreation Department. However, when the results were sent to the State to be certified the State said that the funds could not go directly to the Community Services Department. The wording on the ballot was changed to have the levy go into the General Fund. The vote was taken and the community again passed the referendum.

This levy is what we have come to call the "Rec." or "Community Services" levy. It is similar to our current operating levies. In order for the Community Services Department to access these funds, each year the School Board must vote to transfer the funds to the Community Services Department. This levy was passed as an "ongoing" levy. However, legislation was created since that time required this levy along with all others to sunset and be periodically renewed by the community.

This transfer is required to be approved on an annual basis.

Recommendation:

It is recommended by administration that the Board approve the fund transfer.

Agenda Item E-4
March 11, 2013
School Board Meeting

AGENDA ITEM: **Equity and Integration Budget for 2013-14**

MEETING DATE: **March 11, 2013**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON: **David Law, Assistant Superintendent**
Dr. Michael Lovett, Superintendent

Background:

White Bear Lake has been a part of the East Metro Integration District 6067 (EMID) since 2002. Districts within this partnership receive additional funding to support integration initiatives. Each year the District must submit their Equity and Integration Revenue Plan, based on projected integration revenue to the Minnesota Department of Education. MDE provides participating Districts with guidance for the development of their integration revenue plans. Equity and Integration goal areas must be in alignment with the EMID Equity and Integration Revenue Plan. Even though the Integration funding continues to be under scrutiny at the state level, our district is required to submit a proposal this spring.

White Bear Lake Area Schools will receive approximately $560,000 for the 2013-2014 school year. The White Bear Lake Equity and Integration Plan includes the following areas:

- Student Programming
- Staff Development
- Administrative Costs

The attached document includes a visual presentation of these allocations and a written explanation. White Bear Lake values the opportunity to be in contact with other districts and provide enhanced programming for our students and support for our staff.

Recommendation:

Authorize administration to submit the proposed Equity and Integration budget to the Minnesota Department of Education consistent with the attached parameters.

White Bear Lake
School Board Work Study
February 25, 2013

Integration Budget Update
David Law

Background

As a voluntary member of East Metro Integration District, White Bear Lake Area Schools receives additional funding to support inter-district partnerships and staff development activities intended to reduce the racial disparity between our schools and the schools in St. Paul. This funding has been available for more than a decade.

As a member of EMID, a portion of our allocation has gone directly to EMID to support the two schools, Harambe and Crosswinds, and other EMID administrative and member district support. A small number of White Bear Lake students have typically attended these two schools each year. Our district has benefitted from other EMID services like cultural education, staff development, and inter-district enrichment programming for our students.

The remaining funds, an amount that has been between $550,000 and $750,000 is allocated directly to White Bear Lake. These funds are intended to provide student programming, staff development, and the administration of these activities. During the past decade, White Bear Lake has used the majority of these funds to provide cultural liaisons for our students. These liaisons have worked to help students and families connect in our system and have also coordinated activities to connect White Bear Lake students to cultural activities within and outside our district. These funds have also provided building level programming for students, after school, weekend, and summer enrichment opportunities. White Bear Lake has also used these funds to implement a comprehensive professional development initiative to increase the cultural awareness of every staff member in the district.

Change and Uncertainty

During the 2011 legislative session, integration funding was reviewed extensively. One of the key concerns was that this funding has done little to reduce the achievement gap. Another area for scrutiny was the limited interaction between students across district boundary lines. The result of this review was a potential shift in financial support for integration. While the money set aside for integration has not been reallocated, there is no financial support for integration programming for the 2013-2014 school year.

In a very unusual process, school districts are still expected to submit an integration budget by March 15th of 2013 for the next school year. There has been a recent trend to reject integration plans to do include inter-district student contact and direct student programming as the majority of the plan.

While White Bear Lake has never been denied integration funding, our cultural liaisons have come under scrutiny because they do not provide enough programming for students across district lines. This will be an area of focus for the next plan, according to information provided by the Minnesota Department of Education.

Two other factors play a role in our next integration plan and budget. Willow Lane Elementary school has recently been identified as racially isolated, a classification that means there are at least twenty percent more students of color than the district average. Also, Roseville ISD 623 has been identified as racially isolated from White Bear Lake using the same twenty percent difference in the percentage of students of color at the district level. Both of these identifications allow White Bear Lake some flexibility in programming.

The Two-Fold Plan

Due to the uncertainty of integration funding for the next school year, White Bear Lake needs to submit a plan that minimizes the impact on the general fund if integration funding is not allocated. The guidelines that districts are encouraged to use are as follows: sixty percent of the budget or more should be allocated to student programming, thirty percent or less can be used for staff development, and ten percent or less can be spent on administrative costs. The following integration plan allows enough flexibility to meet these requirements.

Programming with Integration Funding

Student Programming

Cultural and Language Liaisons:
White Bear Lake will continue to provide liaisons. These staff members will act as a resource for students and families that do not speak English, but will also focus on our strategic goal of providing every student with cultural awareness programming. Depending on the funding, these liaisons might also provide inter-district programming with Roseville Area Schools.

Partnerships:
Similar to years past, White Bear Lake students will have the opportunity to connect with students from other districts for enrichment activities. The partner district will likely switch from St. Paul to Roseville for 2013-2014.

AVID:
White Bear Lake will continue to provide Advancement Via Individual Determination classes and tutoring support for students. There will be an increasing focus on connecting these students with other AVID students around the East Metro. This initiative is also funded partially by EMID.

Staff Development

Coaches:
White Bear Lake will continue to provide equity coaches. The current model allows for one stipend funded coach at every building. The proposed model will use this model but also add a teacher licensed coach to work directly with staff to support the learning of all students in the classroom.

AVID:
White Bear Lake will continue to provide AVID coordination and staff development. Some of this staff development is provided directly from the AVID organization for our teachers. The bulk of this staff development is provided by our teachers for other staff in our buildings.

Administrative Costs

Supplies and Travel Expenses:
A small portion of our budget is allocated for supplies related to the student programming and staff development. Travel costs are also included in the budget for staff attending staff development or moving between districts.

Clerical Support:
Approximately five percent of the assistant superintendent's administrative assistant is dedicated to coordinating integration projects.

Programming without Integration Funding

Student Programming

Cultural and Language Liaisons:
Theses staff members will be funded from the general fund. The focus will continue to be on helping our families connect within our system and to build cultural awareness for our students.

AVID:
The AVID classes will continue to be offered. These FTE are allocated at the building level from the general fund. The tutoring and coordination of this program will be significantly reduced or eliminated.

Staff Development

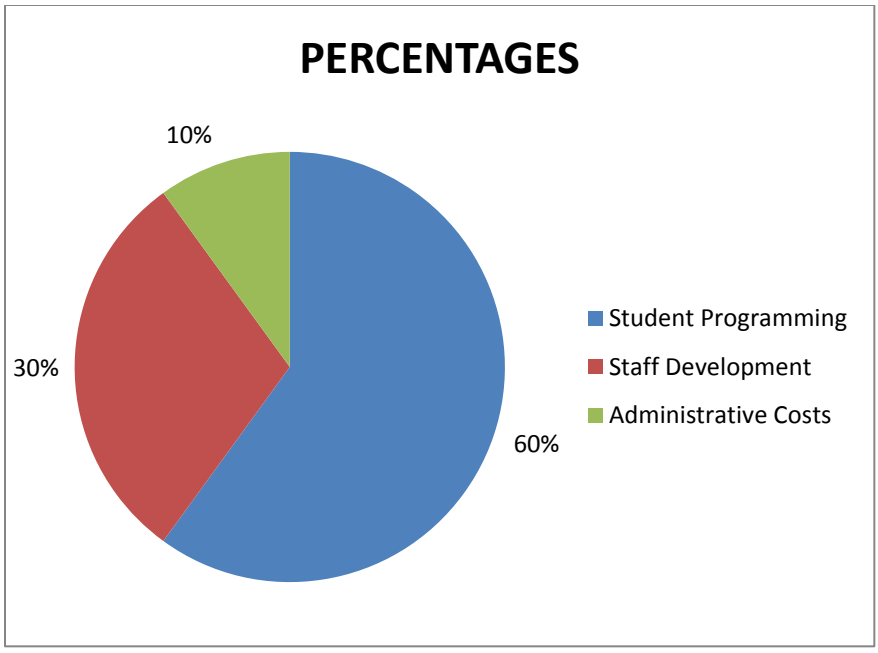
A scaled down version of the integration staff development plan will be implemented using existing staff development funds.

Timeline

In order to submit this application by March 15th, the following timeline will be used.

February 25, 2013	School Board Work-Study, Presentation
March 11, 2013	School Board Meeting, Presentation and Action as an Operational Item
March 15, 2013	Integration Plan Submission
May, 2013	MDE approval (original time frame)

2013-2014 INTEGRATION REVENUE
White Bear Lake Area Schools



Student Programming
- AVID costs, including tutors
- Cultural/language liaisons
- Family and community educator
- Partnership activities
- Student culture educators

Staff Development
- AVID professional development
- AVID coordinator
- Equity coaches
- Instructional coaching

Administrative Costs
- Equity supplies
- Equity clerical support

Agenda Item E-5
March 11, 2013
School Board Meeting

AGENDA ITEM: Policy 504, Student Dress and Appearance

MEETING DATE: March 11, 2013

SUGGESTED DISPOSITION: Discussion Item

CONTACT PERSON(S): David Law, Assistant Superintendent

BACKGROUND:

School Board Policy 504, Student Dress and Appearance, has been through a lengthy review process during the past five months. Since the majority of dress code compliance issues occur at our secondary sites, middle school and high school students had an opportunity to provide input as well as parent advisory groups from both levels.

School administrators from all levels reviewed this policy to make sure any current trends in student apparel are covered in policy. School administration also gathered input from legal counsel on current trends in student dress litigation. With all of this review, there have been very few changes to this policy. The final policy was reviewed by the School Board Policy Committee, had a first reading in February, and is recommended for a second reading. Any minor changes recommended are consistent with those recommended by MSBA. Following the adoption of this policy, student handbooks at all levels will be reviewed to ensure consistency in enforcement, as recommended by both students and parents.

Recommendation:

To approve Policy 504, Student Dress and Appearance, as recommended by the administration.

Adopted: July 22, 1996 *White Bear Lake Area*
Revised: June 11, 2001 *School Board Policy 504*
Revised: August 25, 2003
Revised: November 8, 2007
Revised: January 11, 2010

504 STUDENT DRESS AND APPEARANCE

I. PURPOSE

The purpose of this policy is to enhance the education of students by establishing expectations of dress and grooming that are related to educational goals and community standards.

II. GENERAL STATEMENT OF POLICY

A. It is the policy of this school district to encourage students to be dressed appropriately for school activities and in keeping with community standards. This is a joint responsibility of the student and the student's parent(s) or guardian(s).

B. Appropriate clothing includes, but is not limited to, the following:

1. Clothing appropriate for the weather.

2. Clothing that does not create a health or safety hazard.

3. Clothing appropriate for the activity (i.e., physical education or the classroom).

C. Inappropriate clothing includes, but is not limited to, the following:

1. Clothing that is too revealing, distracting, or disruptive to the educational process, ~~i.e.~~e.g., "~~S~~short shorts", skimpy tank tops, tops that expose the midriff, exposed undergarments, and other clothing that is not in keeping with community standards.

2. Clothing bearing a message which is lewd, vulgar, or obscene.

3. Apparel promoting products or activities that are illegal for use by minors.

4. Objectionable emblems, signs, words, objects or pictures on clothing or jewelry communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership or affiliation, or approves, advances or provokes any form of religious, racial or sexual harassment and/or violence against other individuals as defined in School Board Policy 413.

5. Any apparel or footwear that would damage school property.

6. Hats/caps are not allowed to be worn in the building except with the approval of the building principal (i.e., student undergoing chemotherapy; medical situations or items worn on the head as a recognized religious practice by the student).

7. Attire that indicates or suggests gang association. "Gang," as defined in this policy, means any ongoing organization, association or group of three or more persons, whether formal or informal, having as one of its primary activities the commission of one or more criminal acts, which has an identifiable name or identifying sign or symbol, and whose members individually or collectively engage in or whose members engaged in a pattern of criminal gang activity. "Pattern of gang activity" means the commission, attempt to commit, conspiring to commit, or solicitation of two or more criminal acts, provided the criminal acts were committed on separate dates or by two or more persons who are members of or belong to the same criminal street gang.

D. It is not the intention of this policy to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing apparel on which such messages are stated. Such messages are acceptable as long as they are not racist, sexist, lewd, vulgar, obscene, defamatory or profane, or do not advocate violence or harassment against others.

III. PROCEDURES

A. When, in the judgment of the administration, a student's appearance, grooming, or mode of dress interferes with or disrupts the educational process or school activities, or poses a threat to the health or safety of the student or others, the student will be directed to make modifications or will be sent home for the day. Parents/guardians will be notified.

B. The administration may recommend a form of dress considered appropriate for a specific event and communicate the recommendation to students and parents/guardians.

C. Likewise, an organized student group may recommend a form of dress for students considered appropriate for a specific event and make such recommendation to the administration for approval.

Legal References: U. S. Const., amend. I
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
Stephenson v. Davenport Cmty. Sch. Dist., 110 F.3d 1303 (8th Cir. 1997)
D.B. ex rel. Brogdon v. ~~Lafen~~ Lafon, 217 Fed.Appx. 518 (6th Cir. 2007)
B.W.A. v. Farmington R-7 Sch. Dist., 554 F.3d 734 (8th Cir. 2009)
Madrid v. Anthony, 510 F.Supp.2d 425 (S.D. Tex. 2007)
Lowry v. Watson Chapel Sch. Dist., 540 F.3d 752 (8th Cir. 2008)
Hicks v. Halifax County Bd. of Educ., 93 F.Supp.2d 649 (E.D. N.C. 1999)

McIntire v. Bethel School, Indep. Sch. Dist. No. 3, 804 F.Supp. 1415 (W.D. Okla. 1992)
Olesen v. Bd. of Educ. of Sch. Dist. No. 228, 676 F.Supp. 820~~, 44 Educ. L.Rep. 205~~ (N.D. Ill. 1987)

Cross References: WBLASB Policy 413 (Harassment and Violence)
WBLASB Policy 506 (Student Discipline)
WBLASB Policy 525 (Violence Prevention)

Agenda Item E-6
March 11, 2013
School Board Meeting

AGENDA ITEM: Policy 603, Curriculum Development

MEETING DATE: March 11, 2013

SUGGESTED DISPOSITION: Discussion Item

CONTACT PERSON(S): David Law, Assistant Superintendent

BACKGROUND:

School Board Policy 603, Curriculum Development, was reviewed by the School Board Policy Committee, had a first reading in February, and is recommended for a second reading. The changes recommended are consistent with those recommended by MSBA.

Recommendation:

To approve Policy 603, Curriculum Development, as recommended by the administration.

Adopted: October 27, 1997 *White Bear Lake Area*
Revised: June 11, 2001 *School District #624 Policy 603*
Revised: December 14, 2009
Revised: January 10, 2011
Revised: February 13, 2012

603 CURRICULUM DEVELOPMENT

I. PURPOSE

The purpose of this policy is to provide direction for continuous review and improvement of the school curriculum.

II. GENERAL STATEMENT OF POLICY

Curriculum development shall be directed toward the fulfillment of the goals and objectives of the education program of the school district.

III. RESPONSIBILITY

A. The superintendent shall be responsible for curriculum development and for deter- mining the most effective way of conducting research on the school district's curriculum needs and establishing a long-range curriculum development program. Timelines shall be determined by the superintendent that will provide for periodic reviews of each curriculum area.

B. A district advisory committee shall provide assistance at the request of the superintendent. The advisory committee membership shall be a reflection of the community and, to the extent possible, shall reflect the diversity of the district and its learning sites, and shall have parent, teacher, support staff, student, community residents, and administration representation.

C. Within the ongoing process of curriculum development, the following needs shall be addressed:

1. Provide for articulation of programs of study.

2. Identify goals for each course and at each elementary grade level.

3. Provide for continuing evaluation of programs for the purpose of attaining the school district mission.

4. Provide a program for ongoing monitoring of student achievement and progress.

5. Provide for special needs of all members of the student community.

6. Integrate required and elective standards in the scope and sequence of the district curriculum.

7. Meet all requirements of the Minnesota Department of Education and the No Child Left Behind Act.

D. ~~It shall be the responsibility of the~~ The superintendent shall be responsible for keeping ~~to keep~~ the school board informed of all state-mandated curriculum changes, as well as recommended discretionary changes and for ~~to~~ periodically presenting ~~present~~ recommended modifications for school board review and approval.

E. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to curriculum development.

Legal References:

Minn. Stat. § 120B.10 (Findings; Improving Instruction and Curriculum)
Minn. Stat. § 120B.11 (School District Process)
Minn. Rule 3500.0550 (Inclusive Educational Program)
Minn. Rule 3501.0010 – 3501.0180 (Graduation Standards – Reading and Mathematics)
Minn. Rule 3501.0200 – 3501.0290 (Graduation Standards – Written Composition)
Minn. Rules Parts 3501.0505-3501.~~0550~~ 0655 (Graduation Standards – Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Graduation Standards – Mathematics)
Minn. Rules Parts 3501.0800-3501.0815 (Graduation Standards – Arts)
Minn. Rules Parts 3501.1000-3501.1190 (Graduation-Required Assessment for Diploma)
20 U.S.C. § 6301, *et seq.* (No Child Left Behind Act)

Cross References:

WBLASB Policy 604 (Instructional Curriculum)
WBLASB Policy 605 (Alternative Programs)
WBLASB Policy 613 (Graduation Requirements)
WBLASB Policy 614 (School District Testing Plan and Procedure)
WBLASB Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plan, and LEP Students)
WBLASB Policy 616 (School District System Accountability)
WBLASB Policy 617 (School District Ensurance of Preparatory and High School Standards)
WBLASB Policy 618 (Assessment of Student Achievement)
WBLASB Policy 619 (Staff Development for Standards)
WBLASB Policy 620 (Credit for Learning)

Agenda Item E-7
March 11, 2013
School Board Meeting

AGENDA ITEM: Policy 604, Instructional Curriculum

MEETING DATE: March 11, 2013

SUGGESTED DISPOSITION: Discussion Item

CONTACT PERSON(S): David Law, Assistant Superintendent

BACKGROUND:

School Board Policy 604, Instructional Curriculum, was reviewed by the School Board Policy Committee, received a first reading in February, and is recommended for a second reading. Our instructional curriculum is consistent with guidelines set by statute and the Minnesota Department of Education. There are no substantive changes to this policy for 2013. Any minor changes recommended are consistent with those recommended by MSBA.

Recommendation:

To approve Policy 604, Instructional Curriculum, as recommended by the administration.

Adopted: September 8, 1997
Revised: January 10, 2011

White Bear Lake Area
School District #624 Policy 604

604 INSTRUCTIONAL CURRICULUM

I. PURPOSE

The purpose of this policy is to provide for the development of course offerings for students.

II. CURRICULUM GUIDELINES

A. Instruction must be provided in at least the following subject areas:

1. Language arts and basic communication skills including reading and writing, and literature;

2. Mathematics and science;

3. Social studies, including history, geography, economics, government, and citizenship;

4. Health and physical education;

5. The arts;

6. ~~Vocational~~ Career and technical education; and

7. World languages.

B. The basic instructional program shall include all courses required for each grade level by the Minnesota Department of Education and all courses required in all elective subject areas. The instructional approach will be gender neutral and multicultural.

C. The curriculum must include opportunities for all students to learn the Graduation-Required Assessments for Diploma (GRAD) requirements and subject matter. The school district must develop a plan for remediation for a student who, after two retests, has not passed a specific GRAD.

D. Elementary and middle schools shall offer at least three, and require at least two, of the following four art areas: dance, music, theater, and visual arts. High schools shall offer at least three, and require at least one, of the following five art areas: media arts, dance, music, theater, and visual arts.

E. The school board, at its discretion, may offer additional courses in the instructional program at any grade level.

F. Each instructional program shall be planned for optimal benefit taking into consideration the financial condition of the school district and other relevant factors. Each program plan should contain goals and objectives, materials, minimum student competency levels, and methods for student evaluation.

G. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to instructional curriculum.

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.022 (Elective Standards)
Minn. Stat. § 120B.236 (Cardiopulmonary Resuscitation and Automatic External Defibrillator Instruction)
Minn. Rules Part 3501.1110 (Opportunities to Learn and Remediation)

Cross References: WBLASB Policy 603 (Curriculum Development)
WBLASB Policy 605 (Alternative Programs)

Agenda Item E-8
March 11, 2013
School Board Meeting

AGENDA ITEM: Policy 613, Graduation Requirements

MEETING DATE: March 11, 2013

SUGGESTED DISPOSITION: Discussion Item

CONTACT PERSON(S): David Law, Assistant Superintendent

BACKGROUND:

School Board Policy 613, Graduation Requirements, was reviewed by the School Board Policy Committee, had a first reading in February, and is recommended for a second reading. The policy describes those district and state standards required for students to graduate from high school and addresses other conditions and requirements consistent with state law.

This policy last went through a thorough revision in February of 2012. There are no substantive revisions for this annual review. Any minor changes are consistent with those recommended by MSBA.

Recommendation:

To approve Policy 613, Graduation Requirements, as recommended by the administration.

Adopted: September 8, 1997
Revised: June 11, 2002
Revised: July 18, 2005
Revised: November 8, 2007
Revised: December 14, 2009
Revised: April 11, 2011
Revised: February 13, 2012

White Bear Lake Area
School District #624 Policy 613

613 GRADUATION REQUIREMENTS

I. PURPOSE

The purpose of this policy is to set forth requirements for graduation from the school district.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is that all students must satisfactorily complete, as determined by the school district, all course credit requirements, all state academic standards, or local standards where state standards do not apply, and successfully pass graduation examinations**,** as required, in order to graduate.

III. DEFINITIONS

A. "Course credit" is equivalent to a student's successful completion of an academic year of study or a student's mastery of the applicable subject matter, as determined by the school district.

B. "English Language Learners" or "EL~~L~~" students means individuals whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency.

C. "GRAD" means the graduation-required assessment for diploma that measures the reading, writing, and mathematics proficiency of high school students.

D. "Individualized Education Plan," or "IEP," means a written statement developed for a student eligible by law for special education and services.

E. "Section 504 Accommodation" means the defined appropriate accommodations or modifications that must be made in the school environment to address the needs of an individual student with disabilities.

IV. TEST ADMINISTRATOR

Superintendent or designee shall be named the school district test administrator.

V. GRADUATION REQUIREMENTS

A. All students must pass the Minnesota State assessments in reading, mathematics, and written composition as per Minnesota State requirements in order to graduate. Students who have not successfully passed a basic skills test by the end of the 2011-2012 school year must pass the GRAD as set forth in Section V.B. and V.C.

B. For students enrolled in grade 8 in the 2005-2006 school year and later, only the following options shall fulfill students' state graduation test requirements:

1. for reading and mathematics:

a. obtaining an achievement level equivalent to or greater than proficient as determined through a standard setting process on the Minnesota comprehensive assessments in grade 10 for reading and grade 11 for mathematics or achieving a passing score as determined through a standard setting process on the GRAD in grade 10 for reading and grade 11 for mathematics or subsequent retests;

b. achieving a passing score as determined through a standard setting process on the state-identified language proficiency test in reading and the mathematics test for English language learners or the GRAD equivalent of those assessments for students designated as English language learners;

c. achieving an individual passing score on the GRAD as determined by appropriate state guidelines for students with an IEP or 504 plan;

d. obtaining an achievement level equivalent to or greater than proficient as determined through a standard setting process on the state-identified alternate assessment or assessments in grade 10 for reading and grade 11 for mathematics for students with an IEP; or

e. achieving an individual passing score on the state-identified alternate assessment or assessments as determined by appropriate state guidelines for students with an IEP; and

2. for writing:

a. achieving a passing score on the GRAD;

b. achieving a passing score as determined through a standard setting process on the state-identified language proficiency test in writing for students designated as English language learners;

c. achieving an individual passing score on the GRAD as determined by appropriate state guidelines for students with an IEP or 504 plan; or

d. achieving an individual passing score on the state-identified alternate assessment or assessments as determined by appropriate state guidelines for students with an IEP.

C. Students enrolled in grade 8 in any school year from the 2005-2006 school year to the 2009-2010 school year who do not pass the mathematics GRAD under Section V.B.1., above, are eligible to receive a high school diploma with a passing state notation if they:

1. complete with a passing score or grade all state and local coursework and credits required for graduation by the school board granting the students their diploma;

2. participate in district-prescribed academic remediation in mathematics; and

3. fully participate in at least two retests of the mathematics GRAD test or until they pass the mathematics GRAD test, whichever comes first.

[Note: Section V.C. applies to the 2009-2010 through 2013-2014 school years only.]

D. All students must satisfactorily complete an appropriate number of credits as approved by the School Board and identified in the White Bear Lake Area Schools Registration Guide or have met the requirements of an IEP or 504 plan.

VI. STUDENTS IN UNIQUE SITUATIONS

In order to graduate from the school district, all students must fulfill the graduation test requirements in reading, mathematics, and writing established by Minn. Stat. §§ 120B.02 and 120B.30 as set forth in Sections V.A., V.B., and V.C., above, with the following exceptions:

A. ELL students are required to pass the GRAD only if they have been enrolled in any Minnesota school for at least four consecutive years. An ELL student who first enrolls in a Minnesota school in grade 9 or above and who completes the coursework and any other state and district requirements to graduate within a four-year period is not required to pass the GRAD;

B. Shared-time students are not required to pass the GRAD unless they intend to graduate from the school district.

C. Students who have transferred from another state will not be required to pass the GRAD if they passed graduation examinations in other states with examinations acceptable to MDE.

D. Students with IEPs or 504 accommodation plans will be tested and required to pass the GRAD as specified in the students' IEPs or 504 accommodation plans.

VII. EARLY GRADUATION

Students may be considered for early graduation, as provided for within Minnesota Statutes, Section 120B.07 upon meeting the following conditions:

A. All course, standards**,** and credit requirements must be met;

B. The principal or designee shall conduct an interview with the student and parent or guardian, familiarize the parties with opportunities available in post-secondary education, and arrive at a timely decision; and

C. The principal's decision shall be in writing and may be subject to review by the superintendent and school board.

VIII. NOTICE

Within 30 working days of a student's entry into grade 9 or transfer into the district during or after grade 9, the school district will notify students and their parents of the school district's graduation requirements and the grade in which the student will have the first opportunity to take a GRAD. The school district also will provide written notice of the GRAD results to parents and the student no later than 60 days after the school district receives the results and will provide written notice of the basic requirements test results no later than 90 days after the school district receives the results. The school district also will provide notice of remediation and/or additional testing opportunities and/or accommodations.

Legal References:
Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.023 (Benchmarks)
Minn. Stat. § 120B.024 (Graduation Requirements; Course Credits)
Minn. Stat. § 120B.07 (Early Graduation)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Rule Parts 3501.0010–3501.0180 (Graduation Standards – Mathematics and Reading)
Minn. Rule Parts 3501.0200–3501.0290 (Graduation Standards–Written Composition)
Minn. Rules Parts 3501.0505-3501.~~0550~~ 0655 (Graduation Standards – Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Graduation Standards – Mathematics)

Minn. Rules Parts 3501.0800-3501.0815 (Graduation Standards – Arts)
Minn. Rules Parts 3501.1000-3501.1190 (Graduation-Required Assessment for Diploma)
20 U.S.C. § 6301, *et seq*. (No Child Left Behind Act)

Cross References: WBLASB Policy 104 (School District Mission Statement)
WBLASB Policy 601 (School District Curriculum and Instruction Goals)
WBLASB Policy 614 (School District Testing Plan and Procedure)
WBLASB Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
WBLASB Policy 616 (School District System Accountability)
White Bear Lake Area High School Registration Guide

Agenda Item E-9
March 11, 2013
School Board Meeting

AGENDA ITEM: **Rejection of Bids – Lincoln Elementary HVAC Project**

MEETING DATE: **March 11, 2013**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON: **Pete Willcoxon Sr.**
Executive Director of Business Services

Bids were opened for the Lincoln Elementary HVAC Project on February 28, 2013. Although there were seven bids submitted they were all substantially in excess of the projected budget.

Based on the recommendation of our engineering firm, administration is recommending rejection of all bids.

The project can be rebid in the fall with the hope that a more reasonable result will occur.

Recommendation:

It is recommended that the Board reject all bids related to this project, as recommended by Hallberg Engineering.

WHITE BEAR LAKE AREA PUBLIC SCHOOLS
624
Independent School District No. 624

PHIL FISHER
Manager of Building Operations

4855 Bloom Avenue
White Bear Lake, MN 55110-2731
(651) 407-7534 • Fax (651) 407-7539
pefish@wbl.whitebear.k12.mn.us

To: Pete Willcoxon

From: Phil Fisher

Subject: Phase Four Lincoln HVAC Project

Date: March 6, 2013

Bids were opened for the Phase Four Lincoln HVAC Project on February 28, 2013.

There were seven bidders for this work, with the apparent low bidder being CMBR Construction with a bid of $199,999.00. Bids were reviewed by the engineer and staff and the contractor was asked for a breakdown of costs because they were significantly lower than the next lowest bidder. It appears that CMBR Construction failed to include the glazing portion of the project and has asked for their bid to be withdrawn. Please see attached

After review of all bids and available budget, the engineer and staff are recommending that the board reject all bids and rebid at a future date to be determined.

Recommendations: *That the White Bear Lake Area Public School Board rejects all bids for the Phase Four Lincoln HVAC Project.*

Attachments

HALLBERG
ENGINEERING

February 28, 2013

Mr. Phil Fisher
White Bear Lake Area Public Schools
4855 Bloom Avenue, Suite 300
White Bear Lake, MN 55110

Re: 2013 White Bear Lake Area Public Schools
Lincoln Elementary School Replacement HVACA systems Phase 4
Project No. R12-1432.000

Dear Phil,

As you are aware, on Thursday, February 28, 2013 bids were opened for the above referenced project. Enclosed is copy of the Bid Tab. We received seven (7) bids, however all bids exceeded our budget.

We, as your Engineer, recommend that you reject all bids and consider re-bidding this project in the fall.

Sincerely,

HALLBERG ENGINEERING, INC.

Tim Rabbitts
President

Enclosures: (1) Bid Tabulation

HALLBERG
ENGINEERING

BID TABULATION

Lincoln Elementary School
Replacement HVAC Systems, Phase 4
Project No. R12-1432.000

Date: February 28, 2013
Time: 2:00 pm

COMPANY	Base Bid	Alternate Bid	Bid Bond	Add 1, 2, 3 Received
Morcon Construction	$318,800	$6,500	Yes	Yes
Parkos Construction	$319,400	$6,900	Yes	Yes
CMBR Construction	$199,999	$6,250	Cashiers Check	Add 1 and 2
Cobra Construction	$303,880	$6,860	Yes	Yes
A&L Construction	$304,000	$7,000	Yes	Yes
JPMI Construction	$290,500	$6,300	Yes	Yes
Derau Construction	$305,400	$6,500	Yes	Yes

Mechanical/Electrical/Commissioning/Energy
1750 Commerce Court ♦ White Bear Lake, MN 55110 ♦ Phone (651) 748-1100 ♦ Fax (651) 748-9370

CMBR

Construction Management – Building Resources

March 6, 2013

Mr. Phil Fisher
White Bear Lake Area Public Schools
4855 Bloom Avenue
White Bear Lake, MN 55110

Re: Request to Withdraw Bid - 2013 White Bear Lake Public Schools Lincoln Elementary School HVAC Replacement – Phase 4 – White Bear Lake, MN

Dear Mr. Fisher:

CMBR, LLC. formally requests to withdraw its bid for 2013 White Bear Lake Public Schools – Lincoln Elementary School Replacement HVAC Systems – Phase 4 that was bid on Thursday, February 28, 2013 at 2:00 PM. The purpose of this request to withdraw is due to our lack of acknowledgement of Addendum No. 3 as it wasn't indicated on page 2 of our proposal form.

In addition to not acknowledging Addendum No. 3 CMBR, LLC., also failed to include pricing for the aluminum windows portion of work. The Specifications being what they were having Wausau Window and Wall Systems as the sole acceptable manufacturer indicated made it incredibly difficult to obtain competitive bids from multiple contractors. CMBR, LLC. requested proposals from multiple contractors for this portion of work. However, Wausau Window and Wall Systems would not provide these contractors with pricing for the aluminum windows as they were only going to provide a sole contractor with a price. CMBR, LLC. did contact the sole contractor via phone four times to obtain a proposal. Despite our best efforts they did not provide us with a proposal for the work.

We appreciate your attention to this matter and your consideration to allow us to withdraw our bid for this project. If you have any questions please do not hesitate to contact us.

Sincerely,

Mike Motley
Project Manager

7040 132nd Street North, Hugo, MN 55038 • Phone (651) 247-4919 • Fax (651) 429-0585
AA/EEO