

UNION COUNTY EDUCATIONAL SERVICES COMMISSION  
BOARD OF DIRECTORS MEETING  
October 2, 2024

AGENDA

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.

1. Attendance Roll Call
2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only

EXECUTIVE SESSION:

4. Motion to move into executive session for the purpose of discussing a legal matter. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

END OF EXECUTIVE SESSION

MINUTES:

5. Motion to approve the minutes of the Board of Directors Meeting of September 4, 2024  
(Att. 1)

SUPERINTENDENT REPORT:

6. Motion to approve the report of the Superintendent for October 2024  
(Att. 2)

FINANCE:

7. Motion to approve the Secretary's Financial Reports:
  - Board Secretary Reports dated July 2024  
(Att. 3)
  - Budget Report dated September 30, 2024  
(Att. 4)
  - Check Registers for the month ended September 2024 totaling \$6,588,053.66  
(Att. 5 & 5A)
  - Budget transfers for September 2024  
(Att. 6)

FINANCE: (Cont'd)

8. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of September 2024

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

9. Motion to approve a stipend of \$45 per month for a cell phone for the Head Bus Driver for the 2024-2025 SY

10. Lunch report for September 2024

**(Att. 7)**

11. Motion to continue to provide a suitable specialized alternative education program with Elizabeth Board of Education for Hillcrest Academy South and Hillcrest Academy North for the 2024-2025 school year for a tuition per student of \$24,183 for 204 students totaling \$4,933,332. This is the fifth year of a five-year contract.

12. Motion to approve the sale of 2011 Blu BBC Bus Vin. #: 1BAKF5CPH5BF275653 to Jersey One Auto in total amount of \$5255.00 on September 10, 2024

13. Motion to approve the sale of 2010 Chevy Impala Vin. #: 2G1WA5EK5A1193999 to Jersey One Auto in total amount of \$1031.00 on September 27, 2024

14. Motion to approve a five year lease of 103 LBP Printers from Canon financed at an annual cost of \$15,795.96 through OMNIA Contract 2020002755, and per page maintenance on the printers at a cost of \$.008 cents for black & white and \$.05623 cents for color as per:

**(Att. 7A)**

PROGRAMS:

14. Motion to approve the 2023-2024 NJSLA, DLM and NJGPA Score Summary Report

**(Att. 8)**

15. Motion to approve the submission of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2023-2024 school year to the New Jersey Department of Education

**(Att. 9)**

16. Motion to approve a contract for Patrick Cerria of Tumble Jam, Inc. to provide music enrichment at Westlake School for 7 hours per week, Crossroads School for 7 hours per week and Lamberts Mill Academy for 1 hour per week at the rate of \$125 per hour from October 2, 2024 to June 30, 2025.

PROGRAMS (Cont'd):

17. Motion to enter into an agreement with the Cranford Movie Theater to lease their premises in Cranford at rate of \$150 to \$200 per hour not to exceed 6 hours per week for the 2024-2025 school year for a community-based instruction program for students at Crossroads and Westlake schools  
**(Att. 10)**
18. Motion to approve the use of The Interlocal Purchasing System, better known as TIPS Purchasing Cooperative to improve procurement process efficiencies and assist in achieving best value for the participating public entities through cooperative purchasing for the 2024-2025 school year.

TRANSPORTATION:

19. Motion to approve the Emergency Contract payments for the month of September to the listed contractors at the costs indicated  
**(Att. 11)**
20. Motion to approve the attached Emergency/Negotiated Contracts  
**(Att. 12)**
21. Motion to approve Amendments to Existing Transportation Contracts dated October 2, 2024, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles  
**(Att. 13)**
22. Motion to approve the attached penalty deductions  
**(Att. 14)**

POLICIES AND REGULATIONS:

23. Motion to approve the following new and/or revised policy and regulations for a second reading and adoption:  
P 4433 Vacation Policy for 12-Month Support Staff
24. Motion to approve the following new and/or revised policy and regulations for a first reading:  
R 5530 SUBSTANCE ABUSE

TRAVEL AND RELATED EXPENSES:

25. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form  
**(Att. 15)**

PERSONNEL:

26. Motion to approve the Personnel Agenda dated October 2, 2024 as recommended by the Superintendent **(Att. 16)**

SUSPENSION/HIB REPORT:

27. Motion to approve the Suspension/HIB Report for September 2024

**(Att. 17)**

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be November 6, 2024, at 7:00 pm.in the second-floor conference room at 45 Cardinal Drive, Westfield, NJ

ADJOURNMENT: