

MILL CREEK SCHOOL BOARD OF EDUCATION

REGULAR BOARD MEETING

Mill Creek Board of Education
June 28, 2024
9:00 a.m.
Superintendent's Office
Mill Creek High School
602 South Chickasaw Avenue
Mill Creek, Oklahoma 74856

CALL TO ORDER: Kathy Castleberry, president, called the meeting to order at 9:00 a.m.

ROLL CALL: Members present were: Aaron Vestal, Kalob Albertson and Kathy Castleberry; Superintendent Lorinda Chancellor and board minute clerk Rhonda Aduddell; visitors Nancy Hurd and Devin Lanier. Trent Maness was absent. Craig Hughes arrived at 9:10 a.m.

PRAYER: Kalob Albertson opened the meeting with prayer.

PROOF OF NOTICE POSTING: The board approved the posting of the agenda. Motion by Kalob Albertson and seconded by Aaron Vestal. Those in favor: Kalob Albertson, Aaron Vestal and Kathy Castleberry.

APPROVAL OF AGENDA: The board approved the agenda. Motion by Kalob Albertson and seconded by Aaron Vestal. Those in favor: Kalob Albertson, Aaron Vestal and Kathy Castleberry.

MINUTES: The board voted to approve the minutes from the May 20, 2024, meeting. Motion by Kalob Albertson and seconded by Aaron Vestal. Those in favor: Kalob Albertson, Aaron Vestal and Kathy Castleberry.

FINANCIAL

ACTIVITY FUND: The board voted to approve the activity fund receipts and warrants for the month. Motion by Kalob Albertson and seconded by Aaron Vestal. Those in favor: Kalob Albertson, Aaron Vestal and Kathy Castleberry.

ENCUMBRANCES: The board voted to approve the following encumbrances:

General Fund: #386 - #408, #70148 - #70154

Building Fund: #330 - #331

Bond Fund: None

Sinking Fund: None

WARRANTS:

General Fund Vendors: #1042 - #1043, totaling \$120,815.50

General Fund Payroll: #1044 - #1092, totaling \$132,938.22

General Fund Payroll: #1093 - #1131, totaling \$105,713.90

General Fund Payroll: #1132 - #1151, totaling \$30,913.04

General Fund Vendors: #1152 - #1195, totaling \$256,520.79

Building Fund Vendors: #90 - #96, totaling \$13,505.43

Bond Fund Vendors: None

Sinking Fund Vendors: None

Motion by Kalob Albertson and seconded by Aaron Vestal. Those in favor: Kalob Albertson, Aaron Vestal and Kathy Castleberry.

OSIG PROPOSAL: The board reviewed and voted to approve the Oklahoma School Insurance Group policy for the 2024 - 2025 school year. The premium has an increase of \$16,000. Motion by Aaron Vestal and seconded by Kalob Albertson. Those in favor: Kalob Albertson, Aaron Vestal and Kathy Castleberry.

OSAG: The board voted to approve the Oklahoma School Assurance Group proposal for worker's compensation for the 2024 - 2025 school year. Motion by Kalob Albertson and seconded by Aaron Vestal. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

RESIGNATION: The board read and voted to accept the resignation of Les Kirby. Motion by Aaron Vestal and seconded by Craig Hughes. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

BURNSIDE CONTRACT: The board voted to approve the contract with Sandy Burnside to manage our federal programs. Motion by Aaron Vestal and seconded by Kalob Albertson. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

FUEL BIDS: The board reviewed the only fuel bid submitted, Pitmon Oil and Gas. They voted to approve their bid for the 2024 - 2025 school year. Motion by Craig Hughes and seconded by Kalob Albertson. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

SUB-ACCOUNTS: The board reviewed and voted to accept the Activity Fund sub-accounts and their purposes (see attached list) for the 2024-2025 school year. They shall include: Interest, Juniors, Seniors, Athletics, Elementary, Yearbook, Cheerleading, Miscellaneous, Sophomores, Freshmen, 8th Grade, 7th Grade, 6th Grade, 5th Grade, Shop & Welding, Art, 4-H, Stu-Co, Ag and Class of 2025. They voted to approve "Miscellaneous" as a holding account for fundraising sales of combined classes (i.e., Blue & Gold) to be transferred to the appropriate sub-

accounts upon the completion of the fundraiser. Motion by Aaron Vestal and seconded by Kalob Albertson. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

CCOSA: The board voted to increase the superintendent's salary to compensate for the CCOSA member registration (\$425). Motion by Kalob Albertson and seconded by Aaron Vestal. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

COMMITTEE: The board voted to approve the following teachers to serve on the Attendance Review Committee for the 2024-2025 school year including: William Kiddie, Joy Robinson, Justin Reed, Jeanette Naugle and Julie Kirkpatrick. Motion by Kalob Albertson and seconded by Aaron Vestal. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

COUNTY TREASURER RESOLUTION: The board voted to approve the County Treasurer Resolution for Investment (see attached). Motion by Aaron Vestal and seconded by Craig Hughes. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

INVESTMENT POLICY: The board voted to approve the Investment of School Funds Policy (see attached). Motion by Craig Hughes and seconded by Kalob Albertson. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

SUPER NOW: The board voted to approve the Regular SUPER NOW interest (see attached). Motion by Aaron Vetsal and seconded by Kalob Albertson. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

MUNICIPAL ORDER: The board voted to approve the Certificate and Municipal Order to the County Clerk and County Treasurer. Motion by Aaron Vestal and seconded by Kalob Albertson. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

BANK DEPOSITORY RESOLUTION: The board voted to approve the Bank Depository Resolution, naming AmeriState Bank as the authorized depository. Motion by Craig Hughes and seconded by Aaron Vestal. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

MILK BIDS: The board reviewed the milk bids submitted by Heartland, LLC, the only vendor to submit a bid. They voted to approve the Heartland, LLC, bid for the 2024-2025 school year. Motion by Craig Hughes and seconded by Kalob Albertson. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

EXECUTIVE SESSION: The board voted to convene into executive session to discuss the extra-duty contracts for Donna Reed, Cindy Cannon, Willie Kirkpatrick, William Kiddie, Penny Morrow, Jeanette Naugle, Justin Reed, Shirley Patrick, Rhonda Aduddell, Laura Hamilton, Nolan Henry, Erik Horton, Jacob Ford, Julie Kirkpatrick, Sarah Beratto and Shauni Kimbro {25 O.S. 307(B)(1)}

REGULAR SESSION: The board acknowledged the return to open session.

COMPLIANCE ANNOUNCEMENT: The board entered executive session at 9:22 to discuss extra-duty contracts for Donna Reed, Cindy Cannon, Willie Kirkpatrick, William Kiddie, Penny Morrow, Jeanette Naugle, Justin Reed, Shirley Patrick, Rhonda Aduddell, Laura Hamilton, Nolan Henry, Erik Horton, Jacob Ford, Julie Kirkpatrick, Sarah Beratto and Shauni Kimbro {25 O.S. 307(B)(1)}. Motion by Kalob Albertson and seconded by Craig Hughes. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry. Those present in executive session were board members Kathy Castleberry, Aaron Vestal, Craig Hughes and Kalob Albertson. The board discussed only these listed topics and no decisions were made nor votes taken during executive session. The board returned to open session at 9:35 a.m.

EXTRA-DUTY: The board voted to approved the extra-duty contracts for Donna Reed, Cindy Cannon, Willie Kirkpatrick, William Kiddie, Penny Morrow, Jeanette Naugle, Justin Reed, Shirley Patrick, Rhonda Aduddell, Laura Hamilton, Nolan Henry, Erik Horton, Jacob Ford, Julie Kirkpatrick, Sarah Beratto and Shauni Kimbro {25 O.S. 307(B)(1)}. Motion by Craig Hughes and seconded by Aaron Vestal.

Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

SALARY SCHEDULE: The board reviewed and voted to approve the new salary schedule for the Mill Creek School employees. Certified staff schedule is attached. Motion by Aaron Vestal and seconded by Craig Hughes. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

ADJUNCT TEACHERS: The board voted to approve the process to adjunct the following teachers: Lorinda Chancellor - High School Music; Julie Kirkpatrick - E-Sports; Nolan Henry - Elementary and High School PE; Cindy Cannon - World History, Geography and 7th Grade Math; Sarah Beratto - Family Consumer Sciences; Jacob Ford - Algebra I & II, Plane Geometry, 8th Grade Math; Erik Horton - Elementary and High School PE, Astronomy, Health and Life Skills. Motion by Aaron Vestal and seconded by Kalob Albertson. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

TREASURER: The board voted to employ Angie French as the treasurer for the 2024 - 2025 school year. She will have authorization and access to all funds at AmeriState Bank and Simmons Bank. Motion by Aaron Vestal and seconded by Kalob Albertson. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

ALT ED MUA: The board reviewed and voted to approve the Alternative Education Memorandum of Understanding Agreement. Motion by Craig Hughes and seconded by Aaron Vestal. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

FTK: The board reviewed and voted to approve the contract with Feed the Kids for an extra meal for all students during the 2024 - 2025 school year. Motion by Aaron Vestal and seconded by Kalob Albertson. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

SURPLUS ITEMS: The board reviewed and voted to approve the list of items to be surplussed (see attached). Motion by Craig Hughes and seconded by Aaron Vestal. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

POLICY: The board reviewed and voted to adopt the Staff Members and Electronic or Digital Communications Policy. (see attached) Motion by Kalob Albertson and seconded by Aaron Vestal. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

FUNDRAISERS: The board voted to approve the fundraiser approval form to sell personalized bricks for the senior class. Motion by Aaron Vestal and seconded by Craig Hughes. Those in favor: Aaron Vestal, Craig Hughes, Kalob Albertson and Kathy Castleberry.

NEW BUSINESS: The superintendent informed the board we will have to choose which platform to use for student/parent communications; Nancy Hurd and Devin Lanier offered to sell four lots to the school. Superintendent offered \$3,000 per lot, Nancy Hurd countered with \$7,500 per lot. The board voted to table the vote until a later date.

REPORT: Superintendent Lorinda Chancellor reported Summer Pride is underway for the boys and girls; we are getting renovations on our playground; DropTyne is behind on the gym floors because of equipment failure; the baseball field is receiving improvements; we had 13 transfers through the portal so far; superintendent will be asking JC Lenard for our bonding capacity value to possibly build a multi-purpose building, softball field, tech-ed building, bathroom upgrades, new windows for the gym and other renovations.

ADJOURNMENT: The board adjourned at 10:06 a.m. Motion by Craig Hughes and seconded by Aaron Vestal. Those in favor: Kalob Albertson, Craig Hughes, Aaron Vestal and Kathy Castleberry.

Kathy Castleberry, President

Kalob Albertson, Clerk