

Kadoka Area School District McKinney-Vento Complaint Procedure

Disputes filed with the district are to be investigated and attempted to be resolved according to the locally developed and adopted procedures provided such procedures ensure timely resolution and provide for the items listed below. In the case where the district procedure does not meet these timelines, the procedures below will be used.

- District McKinney-Vento Liaison takes an action pertaining to the eligibility, enrollment, or school placement.
- Parent, guardian, or unaccompanied youth should file a dispute within 10 district business days of written notice of the eligibility, enrollment, or school placement decision by the district.
- The district may have two levels of hearings: one through the superintendent and one to the school board. Because of the district's liaison for homeless students has the role of assisting and supporting the parent, guardian, or unaccompanied youth during the dispute process, he or she should not be named as the superintendent's designee for this purpose.
- Disseminating procedures to the district school board.
- Notifying the SD DOE within 5 business days of receipt of written disputes concerning McKinney-Vento complaints is considered a necessary information sharing mechanism.
- The district must conduct timely investigation and processing of disputes within 10 district business days, with an additional 5 district business days if exceptional conditions exist.
- Disseminating written dispute findings and resolutions to all parties to the dispute and the district school board. Privacy is priority.
- Appealing to the SD DOE within 15 district business days is a right of the parent, guardian, or unaccompanied youth.

Go to <http://doe.sd.gov/title/McKinneyVento.aspx> for more information.