

**MINUTES OF THE REGULAR MEETING AND EXECUTIVE SESSION  
OF THE GOVERNING BOARD  
SCOTTSDALE UNIFIED SCHOOL DISTRICT NO. 48**

August 6, 2024

A Regular Meeting of the Governing Board of the Scottsdale Unified School District, #48, Maricopa County, was called to order at 6:00 PM, at the Scottsdale Unified School District Coronado High School, 7501 E. Virginia Avenue, Scottsdale Arizona. Pursuant to A.R.S. 38-431.02, notice was hereby given to the members of the Scottsdale Governing Board and to the general public that the Governing Board would hold a public meeting open to the public on August 6, 2024. Members of the Governing Board and non-Board member participants participated in the meeting in-person.

Board Members in attendance were Dr. Libby Hart-Wells, President; Zach Linsday, Vice President; Julie Cieniawski; Amy Carney; and Carine Werner. Superintendent Dr. Scott A. Menzel was also present. A quorum was present. Dr. Hart-Wells called upon Mr. Linsday to lead the audience in the Pledge of Allegiance.

Requests were made to pull the following Agenda Items:

- Consent Agenda Item 7.H. Approve the Purchase of Multiple Commodities and Services using the Mohave Educational Services Arizona Cooperative Contract for further discussion.
- Consent Agenda Item 7.I. Approve the Sole and/or Single Source Procurements for 2024-2025 Fiscal Year for further discussion.
- Consent Agenda Item 7.Q. Approve the Purchase of Technology Products, Solutions and Related Services using the Omnia Partners Cooperative Contracts for further discussion.
- Mrs. Werner requested to pull Consent Agenda Item 7. T. Personnel Action Items, 06/11/2024 to 08/06/2024, only with respect to the one administrative new hire. The rest of the Personnel Action Items will stay inside the Consent Agenda.
- Request to table, until a future Governing Board meeting, Action Item 8.G. Second Read and Approval – Governing Board Policy KJA re Relations with Booster Organizations

Dr. Hart-Wells moved to approve the Agenda as amended. Mrs. Werner seconded the motion. The motion was approved with a vote of 5 – 0.

**STUDENTS AND STAFF RECOGNITIONS AND CELEBRATIONS**

Acknowledgement of some outstanding celebrations:

- Kristine Harrington, Director of Communications, celebrated the Chaparral, Saguaro and Mohave student who volunteered for the McDowell Sonoran Conservancy 2nd annual Children's Learning & Play Festival. All students received a challenge coin.
- Dr. Kim Dodds Keran, Director of Teaching and Learning, celebrated Ashley Crose (Saguaro High School) who received the Gilder Lehrman Institute of American History, 2024 Arizona History Teacher of the Year. Congratulations! Mr. Crose received a challenge coin.
- Dr. Milissa Sackos, Assistant Superintendent of Secondary Education, celebrated Echo Canyon School who became the first Blue Zones approved school in the state of Arizona. Congratulations! Principal Hughes and team members each received a challenge coin.
- Congratulations to Shannon Crosier, Chief Financial Officer, and the SUSD Finance Department for receiving the Certificate of Excellence in Financial Reporting by the Association of School Business Officials International.
- Recent retiree, Dave Hochstrasser, recognized two employees who made significant contributions to his life while he was an employee. Thank you, Laura Bailey, Benefits Technician (Benefits Department) and Roni Scholz, Title 1 Instructional Specialist at Ingleside Middle School, for going above and beyond. Ms. Bailey and Ms. Scholz both received challenge coins.
- Dennis Roehler, Director of Facilities and Bond Management thanked Dave Hochstrasser for his many years of service to SUSD and congratulated Dave on his recent retirement. Mr. Hochstrasser received a challenge coin.

**SUPERINTENDENT'S COMMENTS**

Dr. Menzel highlighted the following:

- SUSD is again a finalist for the Scottsdale Chamber of Commerce Sterling Award in the Big Business category.
- It was a good start to the school year, and we are so excited to see students back on our campuses again.
- Thank you to everyone who helped make our Back-to-School Rally a success.

Motion  
Approval of  
Agenda as  
Amended

Students and  
Staff  
Recognitions and  
Celebrations

Superintendent's  
Comments



PUBLIC COMMENTS – Agenda, Non-Agenda, Information/Discussion, and Consent Agenda Items  
Six (6) Digital Public Comment forms were submitted:

- Jeff Rattay – Personal comment.
- Mike Bengert – Commented on Dr. Menzel.
- Melinda Morrison Gulick – Commented on support for District issuing TANS.
- Wally Graham – Commented on what he enjoys about SUSD and how far the District has come.
- Lucinda Newberry – Commented on TVI contract approval.
- Jill Dunican – Commented on Governing Board Policy KEB.

6. INFORMATION/DISCUSSION ITEMS

*No Items*

7. CONSENT AGENDA

- A. Acceptance of Gifts \$343,632.43
- B. Accounts Payable Vouchers (630 Bond Fund) Processed from June 5, through July 17, 2024, FY24
- C. Accounts Payable Vouchers (630 Bond Fund) Processed from July 15, 2024, FY25
- D. Accounts Payable Vouchers Processed from May 30, through July 17, 2024, FY24
- E. Accounts Payable Vouchers Processed from July 8, through July 15, 2024, FY25
- F. Payroll Vouchers Processed from May 21 through July 16, 2024, FY24
- G. Payroll Vouchers Processed from July 12 through July 16, 2024, FY25
- H. Approve the Purchase of Multiple Commodities and Services using the Mohave Educational Services Arizona Cooperative Contract
- I. Approve the Sole and/or Single Source Procurements for 2024-2025 Fiscal Year
- J. Authorization of Expenditure – Delivery Trucks w/ Lift Gates for Oak Kitchen
- K. Student Activities Fundraising Efforts Authorization
- L. Tax Credit Fee and Waiver Authorization
- M. Appointment of Student Activities Treasurer and Assistant Treasurer
- N. Authorization of Check Signers
- O. Authorization for Execution of Agreements and/or Contracts for the 2024/2025 School Year
- P. Approve the award of Request for Proposal (RFP) 25006, Teacher of the Visually Impaired (TVI) Orientation & Mobility (O&M) Services
- Q. Approve the Purchase of Technology Products, Solutions and Related Services using the Omnia Partners Cooperative Contracts
- R. Approval of Minutes of June 11, 2024 Regular Governing Board Meeting
- S. Approval of Minutes of June 25, 2024 Special Governing Board Meeting and Public Hearing and Executive Session
- T. Personnel Action Items, 06/11/2024 to 08/06/2024
- U. Approval of 2024-2025 Qualified Evaluators
- V. Approval of Authorization of Expenditure – Scottsdale Police Department SRO FY25
- W. Approval of Rental Agreement - Radios FY25
- X. Approval of Amended and Restated Easements for Cell Towers located at Echo Canyon, Anasazi Elementary, Pima Elementary & Tavan Elementary Schools
- Y. Approval of Renewal of Intergovernmental Agreement ("IGA") – Joint Technical Education District ("Pima County JTED")
- Z. Approval of Amendment 3 to Intergovernmental Agreement ("IGA") with Arizona Department of Economic Security ("ADES") for Transition from School to Work Services

Dr. Hart-Wells moved to approve the Consent Agenda as amended. Mr. Lindsay seconded the motion. The motion was approved with a vote of 5 – 0.

Mrs. Carney requested to pull Consent Agenda Item 7.H. Approve the Purchase of Multiple Commodities and Services using the Mohave Educational Services Arizona Cooperative Contract for further discussion.

Dr. Hart-Wells moved to approve Consent Agenda Item 7.H. Approve the Purchase of Multiple Commodities and Services using the Mohave Educational Services Arizona Cooperative Contract. Mrs. Cieniawski seconded the motion. Mrs. Carney voted No. The motion was approved with a vote of 4 – 1.

Mrs. Carney requested to pull Consent Agenda Item 7.I. Approve the Sole and/or Single Source Procurements for 2024-2025 Fiscal Year for further discussion.

Public Comments

Information/  
Discussion

Consent Agenda

Motion

Approval of  
Consent Agenda  
as Amended

Motion

Approval of  
Consent Agenda  
Item 7.H.  
Approve the  
Purchase of  
Multiple  
Commodities and  
Services using  
the Mohave  
Educational  
Services Arizona



Dr. Hart-Wells moved to approve Consent Agenda Item 7.I. Approve the Sole and/or Single Source Procurements for 2024-2025 Fiscal Year. Mrs. Cieniawski seconded the motion. Mrs. Carney voted No. The motion was approved with a vote of 4 – 1.

Mrs. Carney requested to pull Consent Agenda Item 7.Q. Approve the Purchase of Technology Products, Solutions and Related Services using the Omnia Partners Cooperative Contracts for further discussion.

Dr. Hart-Wells moved to approve Consent Agenda Item 7.Q. Approve the Purchase of Technology Products, Solutions and Related Services using the Omnia Partners Cooperative Contracts. Mrs. Cieniawski seconded the motion. Mrs. Carney voted No. The motion was approved with a vote of 4 – 1.

Mrs. Werner requested to pull Consent Agenda Item 7. T. Personnel Action Items, 06/11/2024 to 08/06/2024 with respect to the proposed new administrator hire.

Mrs. Werner proposed splitting the proposal Dr. Menzel sent to the Board, approving Dr. Benson to move forward with the Sex Ed/HGD Course of Study through July and voting on the other scope of work on a different motion.

Mrs. Werner moved to approve the Administrator on Assignment to complete the Sex Ed/HGD Course of Study advisory committee work. Mrs. Carney seconded the motion. The motion was approved with a vote of 5 – 0.

Dr. Hart-Wells moved to approve the Administrator on Assignment for Dr. Benson for the StAT work which was the remainder of the scope of work. Mrs. Cieniawski seconded the motion. Mrs. Carney and Mrs. Werner voted No. The motion was approved with a vote of 3 - 2.

#### 8. ACTION ITEMS – BOARD ACTION REQUIRED

##### *8. A. Adoption of Resolution Authorizing Issuance and Sale of Tax Anticipation Notes*

It was recommended that the Governing Board adopt the Resolution authorizing the issuance and Sale of Tax Anticipation Notes (TANS) by the district. Shannon Crosier, Chief Financial Officer, was available to answer questions.

Dr. Hart-Wells moved to approve the Adoption of Resolution Authorizing Issuance and Sale of Tax Anticipation Notes as proposed. Mrs. Cieniawski seconded the motion. The motion was approved with a vote of 5 – 0.

##### *8. B. Approve the Purchase of Multiple Commodities and Services using the Omnia Partners Cooperative Contracts*

It was recommended the Scottsdale Unified School District Governing Board approve the purchase of multiple commodities using Omnia Partners contracts, as listed below for the fiscal year 2024-2025. Shannon Crosier, Chief Financial Officer, was available to answer questions.

Dr. Hart-Wells moved to approve the Purchase of Multiple Commodities and Services using the Omnia Partners Cooperative Contracts. No second to the motion. The motion was approved with a vote of 5 – 0.

##### *8. C. Approve the Purchase of Supplemental Educational Resources using the Strategic Alliance of Volume Expenditures (SAVE) Contracts*

It is recommended the Scottsdale Unified School District Governing Board approve the purchase of supplemental educational resources using the Strategic Alliance of Volume Expenditure (SAVE) contract, as listed below for the fiscal year 2024-2025. Shannon Crosier, Chief Financial Officer, was available to answer questions.

Dr. Hart-Wells moved to approve the Approve the Purchase of Supplemental Educational Resources using the Strategic Alliance of Volume Expenditures (SAVE) Contracts. Mrs. Cieniawski seconded the motion. Mrs. Carney and Mrs. Werner voted No. The motion was approved with a vote of 3 – 2.

##### *8. D. Second Read and Approval – Governing Board Policy CBI re Evaluation of Superintendent*

Cooperative Contract

Motion  
Approval of Consent Agenda Item 7.I. Approve the Sole and/or Single Source Procurements for 2024-2025 Fiscal Year

Motion  
Approval of Consent Agenda Item 7.Q. Approve the Purchase of Technology Products, Solutions and Related Services using the Omnia Partners Cooperative Contracts

Motion  
Approval of the Administrator on Assignment to complete the Sex Ed/HGD Course of Study advisory committee work

Motion  
Approval of the Administrator on Assignment for Dr. Benson for the StAT work which was the remainder of the scope of work

Motion  
Table Action Item 8.G. Second Read and Approval – Governing Board Policy KJA re Relations with Booster Organizations

#### Action Items

Motion  
Approval of the Adoption of Resolution Authorizing Issuance and Sale of Tax Anticipation Notes

Motion  
Approval of the Purchase of



It was recommended that the Governing Board approve the proposed amendment to Governing Board Policy CBI re Evaluation of Superintendent. Nicholas Buzan, General Counsel, was available to answer questions.

Dr. Hart-Wells moved to approve the Second Read and Approval – Governing Board Policy CBI re Evaluation of Superintendent. Mrs. Cieniawski seconded the motion. The motion was approved with a vote of 5 - 0.

**8. E. Second Read and Approval – Governing Board Policy DIE re Audits / Financial Monitoring**

It was recommended that the Governing Board approve the proposed amendment to Governing Board Policy DIE re Audits / Financial Monitoring. Nicholas Buzan, General Counsel, was available to answer questions.

Dr. Hart-Wells moved to approve the Second Read and Approval – Governing Board Policy DIE re Audits / Financial Monitoring. Mrs. Cieniawski seconded the motion. The motion was approved with a vote of 5 - 0.

**8. F. Second Read and Approval – Governing Board Policy IGA re Curriculum Development**

It was recommended that the Governing Board approve the proposed amendment to Governing Board Policy IGA re Curriculum Development. Nicholas Buzan, General Counsel, was available to answer questions.

Mrs. Cieniawski moved to approve the Second Read and Approval – Governing Board Policy IGA re Curriculum Development with the amendment of adding ", where applicable" after the word "standards" in the line that has been proposed as being added. Dr. Hart-Wells seconded the motion. Mrs. Carney and Mrs. Werner voted No. The motion was approved with a vote of 3 - 2.

**8. G. Second Read and Approval – Governing Board Policy KJA re Relations with Booster Organizations**

It is recommended that the Governing Board adopt Policy KJA and direct the Superintendent to create regulations consistent with Policy KJA, Governing Board Policy, and District goals. Nicholas Buzan, General Counsel, was available to answer questions.

Mrs. Werner requested to table Action Item 8.G. Second Read and Approval – Governing Board Policy KJA re Relations with Booster Organizations until a future Governing Board meeting.

**8. H. Decision Whether to Conduct a Hearing regarding a May 2024 KEB Complaint**

It is recommended that the Governing Board apply Regulation KEB-R and determine whether to hear a KEB complaint brought in May 2024. Nicholas Buzan, General Counsel, was available to answer questions.

Mrs. Werner moved to proceed with conducting a hearing regarding the May 20, 2024 KEB complaint. Mrs. Carney seconded the motion. Mrs. Cieniawski and Dr. Hart-Wells voted No. The motion was approved with a vote of 3 – 2.

**9. EXECUTIVE SESSION – BOARD ACTION REQUIRED**

At 7:55 PM Dr. Hart-Wells moved to convene in Executive Session for:

**9. A. Discussion or consultation for legal advice regarding Item 12. A., below with the attorney or attorneys of the public body, pursuant to A.R.S. §38-431.03(A)(3).**

Mrs. Cieniawski seconded the motion. The motion was approved with a vote of 5 - 0.

Dr. Hart-Wells moved to adjourn the Executive Session. Mrs. Cieniawski seconded the motion. The motion was approved with a vote of 5 – 0.

The Regular Meeting was reconvened

**12. ACTION ITEM – BOARD ACTION REQUIRED**

Multiple  
Commodities and  
Services using  
the Omnia  
Partners  
Cooperative  
Contracts

**Motion**

Approve of the  
Purchase of  
Supplemental  
Educational  
Resources using  
the Strategic  
Alliance of  
Volume  
Expenditures  
(SAVE)  
Contracts

**Motion**

Approval of  
Second Read  
and Approval –  
Governing Board  
Policy CBI re  
Evaluation of  
Superintendent

**Motion**

Approval of  
Second Read  
and Approval –  
Governing Board  
Policy DIE re  
Audits / Financial  
Monitoring

**Motion**

Approval of the  
Second Read  
and Approval –  
Governing Board  
Policy IGA re  
Curriculum  
Development  
with the  
amendment of  
adding ", where  
applicable" after  
the word  
"standards" in the  
line that has  
been proposed  
as being added.

**Motion**

Tabled - Second  
Read and  
Approval –  
Governing Board  
Policy KJA re  
Relations with  
Booster  
Organizations

**Motion**

Approval to  
proceed with  
conducting a  
hearing regarding

**12. A. Approval of the Superintendent Performance-Based Pay (2023-2024) in Accordance with A.R.S.15-341(A)(39) and the Board Approved Performance-Based Pay Plan**

It was recommended that the Governing Board award the Superintendent performance-based pay in accordance with A.R.S.15-341(A)(39) and the Superintendent contract. Nicholas Buzan, General Counsel, was available to answer questions.

Mrs. Cieniawski moved to split the partially met areas of Dr. Menzel's pay for performance coming up with an ending total of 36.5% of the qualifying pay for performance amount and award \$15,768 in performance pay to Dr. Menzel. Dr. Hart-Wells seconded the motion. Mrs. Carney voted No. Mrs. Werner abstained. The motion was approved with a vote of 3 - 1.

**GOVERNING BOARD REPORTS**

Mrs. Cieniawski

- Thank you to everyone who played a role in the Back-to-School Rally.

**FUTURE ITEMS**

Mrs. Carney

- Requested a Board discussion regarding thoughts on removing best practices of the "not to exceed" language on all contracts

Mrs. Werner

- Requested to bring back Governing Board Policy KJA – was tabled
- Requested a policy review and possible amendment to Governing Board Policy DJE

**DATES OF UPCOMING MEETINGS**

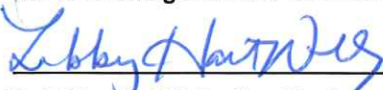
- Next Meeting: Tuesday, August 20, 2024 - 6:00 PM - Special Governing Board Meeting - MDA

At 8:34 PM, Dr. Hart-Wells moved to adjourn the meeting. Mrs. Cieniawski seconded the motion. The motion was approved with a vote of 5 – 0.

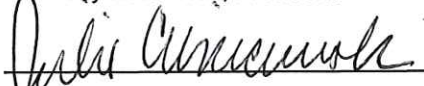
Dated this 6<sup>th</sup> day of August 2024


\* Comment/Statement Made

**The Governing Board of the Scottsdale Unified School District #48**

  
\_\_\_\_\_  
Dr. Libby Hart-Wells, President

  
\_\_\_\_\_  
Zach Lindsay, Vice President

  
\_\_\_\_\_  
Julie Cieniawski

  
\_\_\_\_\_  
Amy Carney

the May 20, 2024  
KEB complaint

Executive  
Session

Motion  
Convene in  
Executive  
Session

Motion  
Adjourn  
Executive  
Session

Reconvene  
Regular Meeting

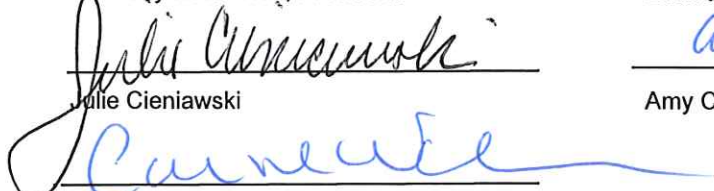
Motion  
Approval to split  
the partially met  
areas of Dr.  
Menzel's pay for  
performance to  
come up with an  
ending total of  
36.5% of the  
qualifying pay for  
performance  
amount and  
award \$15,768 in  
performance pay  
to Dr. Menzel

Governing Board  
Reports

Future Items

Dates of  
Upcoming  
Meetings

Motion  
Adjournment

  
\_\_\_\_\_  
Carine Werner