

**MILL CREEK SCHOOL BOARD OF EDUCATION**

**REGULAR BOARD MEETING**

Mill Creek Board of Education  
May 20, 2024  
4:00 p.m.  
Superintendent's Office  
Mill Creek High School  
602 South Chickasaw Avenue  
Mill Creek, Oklahoma 74856

**CALL TO ORDER:** Kathy Castleberry, president, called the meeting to order at 4:01 p.m.

**ROLL CALL:** Members present were: Kathy Castleberry, Aaron Vestal, Craig Hughes and Kalob Albertson; Superintendent Lorinda Chancellor and board minute clerk Rhonda Aduddell; visitors Katie Blackshear and Serenity Mott. Trent Maness was absent.

**PRAYER:** Kalob Albertson opened the meeting with prayer.

**PROOF OF NOTICE POSTING:** The board approved the posting of the agenda. Motion by Kalob Albertson and seconded by Craig Hughes. Those in favor: Kalob Albertson, Craig Hughes, Aaron Vestal and Kathy Castleberry.

**APPROVAL OF AGENDA:** The board approved the agenda. Motion by Kalob Albertson and seconded by Craig Hughes. Those in favor: Kalob Albertson, Craig Hughes, Aaron Vestal and Kathy Castleberry.

**MINUTES:** The board voted to approve the minutes from the April 15, 2024, meeting. Motion by Kalob Albertson and seconded by Craig Hughes. Those in favor: Kalob Albertson, Craig Hughes, Aaron Vestal and Kathy Castleberry.

**BOUNDLESS BOOKWORMS:** Serenity Mott and Katie Blackshear, senior students, presented a proposal to start a book club in the upcoming school year they have named the "Boundless Bookworms". The program will be overseen by Ms. Beratto. The board voted to approve the new program. Motion by Craig Hughes and seconded by Aaron Vestal. Those in favor: Kalob Albertson, Craig Hughes, Aaron Vestal and Kathy Castleberry.

## **FINANCIAL**

**ACTIVITY FUND:** The board voted to approve the activity fund receipts and warrants for the month. Motion by Craig Hughes and seconded by Aaron Vestal. Those in favor: Kalob Albertson, Craig Hughes, Aaron Vestal and Kathy Castleberry.

**ENCUMBRANCES:** The board voted to approve the following encumbrances:

**General Fund:** #360 - #385, #70121

**Building Fund:** #329

**Bond Fund:** None

**Sinking Fund:** None

**WARRANTS:**

**General Fund Payroll:** #925 - \$959, totaling \$41,165.49

**General Fund Payroll:** #960 - #1011, totaling \$137,156.13

**General Fund Vendors:** #1012 - #1041, totaling \$36,415.07

**Building Fund Vendors:** #83 - #89, totaling \$20,449.34

**Bond Fund Vendors:** None

**Sinking Fund Vendors:** #2, totaling \$8,085.00

Motion by Craig Hughes and seconded by Aaron Vestal. Those in favor: Kalob Albertson, Craig Hughes, Aaron Vestal and Kathy Castleberry.

**OSSBA POLICY SUBSCRIPTION:** The board reviewed and voted to approve the OSSBA policy subscription for the 2024 - 2025 school year. Motion by Aaron Vestal and seconded by Craig Hughes. Those in favor: Kalob Albertson, Aaron Vestal, Craig Hughes and Kathy Castleberry.

**OSSBA MEMBERSHIP:** The board reviewed and voted to accept the OSSBA membership renewal for the 2024 - 2025 school year. Motion by Kalob Albertson and seconded by Aaron Vestal. Those in favor: Kalob Albertson, Aaron Vestal, Craig Hughes and Kathy Castleberry.

**SUMMER STIPENDS:** The board voted to approve the summer stipend for coaches Laura Hamilton, Nolan Henry and Jacob Ford. Motion by Aaron Vestal and seconded by Kalob Albertson. Those in favor: Kalob Albertson, Craig Hughes, Aaron Vestal and Kathy Castleberry.

**ONE-MONTH CONTRACT:** The board voted to approve a one-month contract for Teresa Maxwell to serve summer breakfasts and lunches during the month of June. Motion by Aaron Vestal and seconded by Craig Hughes. Those in favor: Kalob Albertson, Craig Hughes, Aaron Vestal and Kathy Castleberry.

**SUMMER STIPENDS:** The board approved stipends for the summer workers. Some will do summer school and others will do maintenance work. The workers will be Julie Hefley, Penny Morrow, Jeanette Naugle, Julie King, Cindy Cannon and Sarah Beratto. Motion by Craig Hughes and seconded by Kalob Albertson. Those in favor: Kalob Albertson, Craig Hughes, Aaron Vestal and Kathy Castleberry.

**CALENDAR:** The board reviewed and voted to approve the 2024 - 2025 School Calendar. Motion by Kalob Albertson and seconded by Aaron Vestal. Those in favor: Kalob Albertson, Craig Hughes, Aaron Vestal and Kathy Castleberry.

**AI POLICY:** The board reviewed and voted to approve Policy EFEA concerning Artificial Intelligence. Motion by Aaron Vestal and seconded by Craig Hughes. Those in favor: Kalob Albertson, Craig Hughes, Aaron Vestal and Kathy Castleberry.

**AGREEMENT:** The board voted to approve the Depository Collateral Security Agreement with Simmons Bank for the 2024 - 2025 school year. Motion by Kalob Albertson and seconded by Craig Hughes. Those in favor: Kalob Albertson, Craig Hughes, Aaron Vestal and Kathy Castleberry.

**SPEECH CONTRACT:** The board voted to approve the contract with Camren Hughes, our speech pathologist from 2023 - 2024 school year, who has now established her own service, Blooming Speech. Motion by Aaron Vestal and seconded by Craig Hughes. Those in favor: Kalob Albertson, Craig Hughes, Aaron Vestal and Kathy Castleberry.

**EXECUTIVE SESSION:** The board voted to convene into executive session to discuss the possible employment of elementary teachers {25 O.S. 307(B)(1)}; contracts and schedules of support personnel: Rhonda Aduddell, Teressa Maxwell, Linda Sims, Nolan Henry, June Hair, Lynze Martin and April Blalock {25 O.S. 307(B)(1)}; review contracts of teachers: Penny Morrow, Julie Hefley, Julie King, Sharon Nicole Duck, Jodi Marie Bryan, Linda Stinson, Joy Robinson, Jeanette Naugle, William Kiddie, Justin Reed, Julie Kirkpatrick, Cindy Cannon, Willie Kirkpatrick, Sarah Beratto and Jacob Ford {25 O.S. Section 307(B)(1)}. Motion by Kalob Albertson and seconded by Aaron Vestal. Those in favor: Kalob Albertson, Aaron Vestal, Craig Hughes and Kathy Castleberry.

**REGULAR SESSION:** The board acknowledged the return to open session.

**COMPLIANCE ANNOUNCEMENT:** President Kathy Castleberry announced that the board entered into executive session at 4:21 p.m. to discuss the possible employment

of elementary teachers {25 O.S. 307(B)(1)}; contracts and schedules of support personnel: Rhonda Aduddell, Teresa Maxwell, Linda Sims, Nolan Henry, June Hair, Lynze Martin and April Blalock {25 O.S. 307(B)(1)}; review contracts of teachers: Penny Morrow, Julie Hefley, Julie King, Sharon Nicole Duck, Jodi Marie Bryan, Linda Stinson, Joy Robinson, Jeanette Naugle, William Kiddie, Justin Reed, Julie Kirkpatrick, Cindy Cannon, Willie Kirkpatrick, Sarah Beratto and Jacob Ford {25 O.S. Section 307(B)(1)}. Those present in executive session were board members Aaron Vestal, Kalob Albertson, Craig Hughes and Kathy Castleberry and superintendent Lorinda Chancellor. The board discussed only these listed topics and no decisions were made nor votes taken during executive session. The board returned to open session at 4:36 p.m.

**EMPLOYMENT:** The board voted to approve the temporary contracts for Erik Horton and Sharon Boydston as elementary teachers. Motion by Kalob Albertson and seconded by Craig Hughes. Those in favor: Kalob Albertson, Aaron Vestal, Craig Hughes and Kathy Castleberry.

**SUPPORT PERSONNEL:** The board voted to approve the contracts and schedules of support personnel: Rhonda Aduddell, Teresa Maxwell, Linda Sims, Nolan Henry, June Hair, Lynze Martin and April Blalock {25 O.S. 307(B)(1)}. Motion by Craig Hughes and seconded by Kalob Albertson. Those in favor: Kalob Albertson, Aaron Vestal, Craig Hughes and Kathy Castleberry.

**TEACHER CONTRACTS:** The board voted to approve the contracts of teachers: Penny Morrow, Julie Hefley, Julie King, Sharon Nicole Duck, Jodi Marie Bryan, Linda Stinson, Joy Robinson, Jeanette Naugle, William Kiddie, Justin Reed, Julie Kirkpatrick, Cindy Cannon, Willie Kirkpatrick, Sarah Beratto and Jacob Ford {25 O.S. Section 307(B)(1)}. Motion by Craig Hughes and seconded by Kalob Albertson. Those in favor: Kalob Albertson, Craig Hughes, Aaron Vestal and Kathy Castleberry.

**RESIGNATION:** The board voted to table the resignation of boys' basketball coach Les Kirby until the June meeting. Motion by Kalob Albertson and seconded by Craig Hughes. Those in favor: Kalob Albertson, Craig Hughes, Aaron Vestal and Kathy Castleberry.

**INCA CONTRACT:** The board reviewed and voted to approve the INCA Contract for the 2024 - 2025 school year. Motion by Craig Hughes and seconded by Aaron Vestal. Those in favor: Kalob Albertson, Trent Maness, Aaron Vestal and Kathy Castleberry.

**FUNDRAISERS:** The board reviewed one fundraiser approval forms for Sonic carhopping and a movie night for Stu-Co and the sale of benches for the Ag program. The board voted to approve all the forms. Motion by Kalob Albertson and seconded by Aaron Vestal. Those in favor: Kalob Albertson, Aaron Vestal, Craig Hughes and Kathy Castleberry.

**NEW BUSINESS:** The board reviewed a letter of resignation from school treasurer, Paula Crawford. The board voted to accept the resignation. Motion by Kalob Albertson and seconded by Aaron Vestal. Those in favor: Kalob Albertson, Aaron Vestal, Craig Hughes and Kathy Castleberry.

**REPORT:** Superintendent Lorinda Chancellor reported the senior trip went well; basketball camps are going good; we will have four Chickasaw student workers and two Oklahoma Rehab student workers this summer; Gary McCarter will begin work on the elementary floors this week.

**ADJOURNMENT:** The board adjourned at 5:01 p.m. Motion by Aaron Vestal and seconded by Kalob Albertson. Those in favor: Kalob Albertson, Craig Hughes, Aaron Vestal and Kathy Castleberry.

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Kathy Castleberry, President

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Kalob Albertson, Clerk