

MOORPARK UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
Tuesday, August 13, 2024  
4:30 PM Closed Session  
5:30 PM Regular Meeting  
District Office Board Room  
5297 Maureen Lane  
Moorpark, California 93021  
Adopted 9/10/2024

1. CALL TO ORDER & ROLL CALL

Board President Perez called the closed session to order at 4:34 PM and the regular meeting to order at 5:37 PM

PRESENT: Board President Nathan Sweet and Board Members Amy Adams, Scott Dettorre, Robert Perez and Ute Van Dam

OTHERS PRESENT: Dr. Kelli Hays, District Superintendent; Dr. Cathy Lasure, Assistant Superintendent for Personnel Services; Lynn David, Assistant Superintendent for Business Services; and Dr. Jane Wagmeister, Assistant Superintendent for Instructional Services

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Board President Perez called for comments from the public regarding the closed session items. There were no comments.

3. CLOSED SESSION

- a) *Conference with Labor Negotiator – Government Code Section 54957.6*  
District Negotiator: Dr. Kelli Hays  
Employee Organizations: Moorpark Educators Association (MEA); and California School Employees Association (CSEA) Chapter No. 498
- b) *Public Employee Evaluation/Goal Setting: District Superintendent*  
*Government Code section 54957*
- c) *Conference with Legal Counsel – Anticipated Litigation- Government Code Section 54956.9(b) - Number of cases = 2*

4. RECONVENE TO OPEN SESSION: PUBLIC ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION AND RECOGNITION OF A QUORUM

Board President Perez reconvened the meeting to open session at 5:37 PM, recognized the presence of a Board quorum and indicated that no reportable action was taken in closed session.

5. PLEDGE OF ALLEGIANCE

Board President Perez led the Pledge of Allegiance.

6. REORDERING AND APPROVAL OF THE AGENDA – MOTION NO. 1

On a motion by Scott Dettorre and second by Nathan Sweet, the Board unanimously approved the agenda as presented.

7. APPROVAL OF MINUTES – MOTION NO. 2

On a motion by Ute Van Dam and second by Amy Adams, the Board unanimously approved the minutes of the June 18, 2024 and June 20, 2024 regular meetings.

8. PUBLIC COMMENT

Board President Perez called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District. There were no comments.

9. REPORT FROM SUPERINTENDENT

a) Back to School Update

Superintendent Hays reported on the following: Summer programs for students at MHS, SPED and ELOP; CNS summer meal program that provided over 40,000 meals; thanked all staff members for providing educational and wellness services to the students this summer; new cell phone policy; new electronic hall pass program for the secondary sites; dual language immersion program at Flory; middle school targeted after school support (ELOP) focusing on literacy and math skills; implementation of Alert Us program, confidential reporting platform, for students and families; staffing update; solar update; first day of school for THS@MC was August 5<sup>th</sup>; teacher inservice on August 15<sup>th</sup>; and active assailant training for all staff on August 19<sup>th</sup>.

b) Public Information Officer Report

Daniel Wolowicz and David Roberts presented a report of activities and communications generated for the District, including upcoming projects.

10. REPORT FROM DISTRICT BOARD MEMBERS

(Resolutions/Commendations, Correspondence, Committee Reports)

Scott Dettorre reported on the following: attended facilities subcommittee meeting in July; Chamber of Commerce Mixer on August 6 and is looking forward to a great new school year.

Amy Adams reported on the following: summer vacation activities; very impressed with MHS schedule pickup day; thanked the community for allowing her to serve the students, staff and community for 4 more years as a board member.

Nathan Sweet reported on the following: attended the facilities subcommittee meeting in July and is looking forward to a great new school year.

Robert Perez reported on the following: attended the Find My Genius VIP Day at Campus Canyon School last month; he congratulated Amy and Ute for 4 more years as board members; and Moorpark City Council recognition of the MHS baseball team.

Ute Van Dam reported on the following: she is excited to serve the students, staff and families another 4 more years; summer vacation activities; and the Chamber of Commerce Mixer on August 6.

11. BOARD ITEMS FOR ACTION/DISCUSSION

No items.

12. CONSENT-ACTION – MOTION NO. 3

On a motion by Scott Dettorre and second by Ute Van Dam, the Board unanimously approved the following consent action items by a roll call vote:

- a) Classified Employment Report No. 08-13-24-01
- b) Certificated Employment Report No. 08-13-24-01
- c) MOU with MEA: stipends for new teacher induction coaches, speech & language supervisor & intern support provider
- d) Payment of stipends
- e) Resolution No. 2024-2025-01, Workers' Compensation insurance coverage
- f) Middle School Plans for Student Achievement
- g) Purchase of projector and screen for MHS gymnasium
- h) Woolpert Strategic Consulting Services-RDA Audit for 2023-2024 & 2024-2025
- i) Woolpert Strategic Consulting Services-RDA Annual and 5-year Reports
- j) Agreements for Services – 2024-2025
  1. Fagen, Friedman & Fulfroft, LLP, Agreement for Legal Services 2024-2025
  2. Simi Valley Unified School District - 2024-25 total cost \$53,184
  3. Ventura County Office of Education - 2024-25 total cost \$64,400
  4. VCOE - SELPA Adapted PE Specialists Services Agreement - total cost \$41,000
  5. VCOE - SELPA Orientation & Mobility Specialists Services Agreement - total cost \$32,000
  6. VCOE - SELPA Physical Therapy Specialists Services Agreement - total cost \$36,500
  7. VCOE - Transportation - total cost \$320,920
  8. Strategos International - total cost \$37,440
  9. Autism Center for Treatment - 2024-25 total cost \$84,643.42
  10. ACTUM Dove Psychological and Behavioral Services- 2024-25 - total cost \$63,500
  11. Insight Neuropsychology: 2023-24 - total cost \$3,500
  12. Adventist Health Simi Valley Child Development Center 2024-25 - total cost \$5,551.64
  13. VCOE - SELPA Deaf/Hard of Hearing Specialists Services Agreement - total cost \$35,500

14. The Academy of Advancement of Children with Autism - 2023-24 - total cost \$152,207.80
15. Amergis Healthcare Staffing - 2024-25 - total cost \$275,286.96
16. Star of CA, LLC - 2023-24, 2024-25 total cost \$12,272.80
17. Lauren Walsh, Read Inspire Learn - total cost - \$1,500
18. Keeth Matheny - 2024-25 - total cost - \$56,000
19. School Services of California Inc. 2024-25
20. ABA Network, Inc. - 2024-25 - \$688,512.51
21. Dr. Cynthi Norall, Inc. - 2024-25 - \$975.00
- k) Student Overnight Trips: MHS ASB & Renaissance Leadership Camp, UCSB, July 7-10, 2024
- l) VCSSFA: Juan Pablo Herrera, District Representative & Cathie Roberts, District Alternate Representative
- m) Acceptance of donations:
  - Campus Canyon PTSA:  
\$500.00 Campus Canyon – 3<sup>rd</sup> Grade Field Trips
  - Kroger:  
\$59.90 – Flory Falcon Account
  - The Blackbaud Giving Fund:  
\$46.00 – Flory Falcon Account
- n) Warrants issued through July 31, 2024
- o) Ratification of purchase orders in the total amount of \$6,383,733.25:  
**2023-2024:** B Series: B24-00262; CO Series: CO24-00388 - CO24-00436; F Series: F24-00054 - F24-00058; FB24-00001 - FB24-00004; P Series: P24-01652 - P24-001673; TP: Series: TP24-00098 - TP24-00099.  
**2024-2025:** B Series: B25-00009 - B25-00124; CO Series: CO25-00001 - CO25-00015; F Series: F25-00003 - F25-00004; FB25-00005 - FB25-00006; P Series: P25-00003 - P25-00120; TB Series: 25-00001; TP: Series: TP25-00004 - TP25-00037.

## BUILDING PROGRAM

### PERSONNEL

#### 13. NEW JOB DESCRIPTIONS – MOTION NO. 4

A First Reading was held on the following proposed new and/or revised job descriptions:

1. Assistant Director – Musical Theater
2. Certified Occupational Therapist Assistant
3. Technology User Support

Following the First Reading and on a motion by Amy Adams and second by Ute Van Dam, the Board unanimously waived the Second Reading and approved the job descriptions as presented.

#### 14. REVISION TO CLASSIFIED SALARY SCHEDULE – MOTION NO. 5

On a motion by Ute Van Dam and second by Nathan Sweet, the Board unanimously

approved the following proposed revision on the Classified Salary Schedule to include the addition of the new Certified Occupational Therapist Assistant:

44	Educational Interpreter	Monthly	5297.0	5568.0	5825.0	6115.0	6430.0	6755.0	7096.0
		Hourly	30.56	32.12	33.61	35.28	37.10	38.97	40.94
47	Certified Occupational Therapist Assistant	Monthly	5695	5986	6262	6574	6913	7262	7629
		Hourly	32.86	34.54	36.13	37.93	39.88	41.90	44.01

15. REVISIONS TO CERTIFICATED AND CLASSIFIED MANAGEMENT SALARY SCHEDULES – MOTION NO. 6

On a motion by Nathan Sweet and second by Scott Dettorre, the Board unanimously approved the proposed revisions to the Certificated and Classified Management Salary Schedules, which include:

- Corrected number of days for Program Coordinator and Occupational Therapist calculated at 11 months; and
- Adjustment to Director of Fiscal Services position Range 38

INSTRUCTION

16. WILLIAMS QUARTERLY REPORT DISCLOSURE

In accordance with Education Code Section 35186, school districts must provide quarterly reports to disclose any Williams Uniform Complaints filed for the period of April 2023 through June 2024. Attached is the Moorpark Unified School District's July 2024 Quarterly Report on Williams Uniform Complaints, indicating that no complaints were filed with any school in the District during this quarter. This information is for public reporting purposes only; no Board action is required.

BUSINESS

17. ALERT US – SAFETY REPORTING SYSTEM

The Moorpark Unified School District has determined to implement the Alert Us program, which is a school safety and confidential reporting system. Similar to WeTip, the Alert Us platform allows for students, staff and community members to safely and securely report concerns, including bullying, vandalism, harassment, threats to safety, etc. Alert Us will launch and be operational at the start of the school year. This is an informational item; no Board action is required.

DISTRICT POLICIES

18. REVISIONS TO BOARD POLICY SERIES 4000, 5000 AND 6000 – MOTION NO. 7

District staff continues to review recommendations from CSBA regarding updates and minor changes to the Board Policies and Administrative Regulations. The referenced staff reports summarize the proposed changes and updates regarding the 4000, 5000 and 6000 series. On a motion by Nathan Sweet and second by Scott Dettorre, the Board unanimously approved the updates and changes referenced in the staff reports as they apply to the 4000, 5000 and 6000 series of the District's Board Policies.

PENDING AGENDA ITEMS

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, September 10, 2024 at 5:30 PM at the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

ADJOURNMENT - MOTION NO. 8

On a motion by Ute Van Dam and second by Nathan Sweet, the Board adjourned the regular meeting at 6:39 PM.

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ROBERT PEREZ  
BOARD PRESIDENT

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SCOTT DETTORRE  
CLERK OF THE BOARD

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DR. KELLI HAYS  
SECRETARY TO THE BOARD

8/13/24