

MILL CREEK SCHOOL BOARD OF EDUCATION

REGULAR BOARD MEETING

Mill Creek Board of Education
April 15, 2024
4:00 p.m.
Superintendent's Office
Mill Creek High School
602 South Chickasaw Avenue
Mill Creek, Oklahoma 74856

CALL TO ORDER: Trent Maness, vice-president, called the meeting to order at 4:01 p.m.

ROLL CALL: Members present were: Kalob Albertson, Aaron Vestal and Trent Maness.
Kathy Castleberry arrived at 4:07 p.m.; Superintendent Lorinda Chancellor and board minute clerk Rhonda Aduddell. Craig Hughes was absent.

PRAYER: Kalob Albertson opened the meeting with prayer.

PROOF OF NOTICE POSTING: The board approved the posting of the agenda. Motion by Aaron Vestal and seconded by Kalob Albertson. Those in favor: Kalob Albertson, Aaron Vestal and Trent Maness.

APPROVAL OF AGENDA: The board approved the agenda. Motion by Aaron Vestal and seconded by Kalob Albertson. Those in favor: Kalob Albertson, Aaron Vestal and Trent Maness.

MINUTES: The board voted to approve the minutes from the March 13, 2024, meeting. Motion by Aaron Vestal and seconded by Kalob Albertson. Those in favor: Kalob Albertson, Aaron Vestal and Trent Maness.

FINANCIAL

ACTIVITY FUND: The board voted to approve the activity fund receipts and warrants for the month. Motion by Aaron Vestal and seconded by Kalob Albertson. Those in favor: Kalob Albertson, Aaron Vestal and Trent Maness.

ENCUMBRANCES: The board voted to approve the following encumbrances:

General Fund: #340 - #359

Building Fund: #326 - #328

Bond Fund: None

Sinking Fund: None

WARRANTS:

General Fund Payroll: #822 - #829, totaling \$1,425.13

General Fund Vendors: #830 - #871, totaling \$45,832.31

General Fund Payroll: #872 - #924, totaling \$136,388.73

Building Fund Vendors: #77 - #82, totaling \$21,669.91

Bond Fund Vendors: None

Sinking Fund Vendors: None

Motion by Aaron Vestal and seconded by Kalob Albertson. Those in favor: Kalob Albertson, Aaron Vestal and Trent Maness.

EXIT AUDIT: The board heard the exit audit through a conference call with Courtney Odom from the office of Kerry Patten, CPA. There were no material mis-statements in the financial audit and no internal control weaknesses. The board voted to approve the exit audit report. Motion by Aaron Vestal and seconded by

Kalob Albertson. Those in favor: Kalob Albertson, Aaron Vestal, Trent Maness and Kathy Castleberry.

RESIGNATION: The board received a letter of resignation from Ginger Britt. The board voted to accept the resignation. Motion by Aaron Vestal and seconded by Kalob Albertson. Those in favor: Kalob Albertson, Aaron Vestal, Trent Maness and Kathy Castleberry.

STAFF PAY: The board discussed and voted to approve a staff bonus of \$1,400 each employee for Teacher Appreciation Month. Motion by Trent Maness and seconded by Kalob Albertson. Those in favor: Kalob Albertson, Trent Maness, Aaron Vestal and Kathy Castleberry.

EXECUTIVE SESSION: The board voted to convene into executive session to discuss the employment of an elementary teacher {25 O.S. 307(B)(1)}. Motion by Kalob Albertson and seconded by Aaron Vestal. Those in favor: Kalob Albertson, Trent Maness, Aaron Vestal and Kathy Castleberry.

REGULAR SESSION: The board acknowledged the return to open session.

COMPLIANCE ANNOUNCEMENT: President Kathy Castleberry announced that the board entered into executive session at 4:19 p.m. to discuss the possible employment of an elementary teacher {25 O.S. 307(B)(1)}. Those present in executive session were board members Trent Maness, Aaron Vestal, Kalob Albertson and Kathy Castleberry and superintendent Lorinda Chancellor. The board discussed only these listed topics and no decisions were made nor votes taken during executive session. The board returned to open session at 4:36 p.m.

EMPLOYMENT: The board voted to approve the temporary contract for Emily Garcia Ford as an elementary teacher {25 O.S. 307(B)(1)}. Motion by Kalob Albertson and seconded by Aaron Vestal. Those in favor: Kalob Albertson, Trent Maness, Aaron Vestal and Kathy Castleberry.

E-RATE RESOLUTION: Be it resolved that the governing board for Mill Creek

Independent School District #2 authorizes the filing of FCC Form 471, Schools and Libraries Universal Service Program Services ordered for the fiscal year July 1, 2024 - June 30, 2025. And also authorizes payment of the applicant's share subject to the following conditions: (1) approval of funding of the discounted portion by the Schedule and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) and (2) receipt of services during the fiscal year July 1, 2024 - June 30, 2025. Motion by Aaron Vestal and seconded by Kalob Albertson. Those in favor: Kalob Albertson, Trent Maness, Aaron Vestal and Kathy Castleberry.

INDIAN ED: A public hearing was held to ensure there were no stake holders wishing to have input or discuss Indian Policies and Procedures. There were no participants present.

DEREGULATION LIBRARY: The board voted to approve the deregulation, therefore allowing Mill Creek High School and Mill Creek Elementary School to run their libraries without a certified library specialist. This deregulation would help ensure that Mill Creek School District does not receive a citation on their Accreditation Review. Motion by Aaron Vestal and seconded by Kalob Albertson. Those in favor: Aaron Vestal, Kalob Albertson, Trent Maness and Kathy Castleberry.

FUNDRAISERS: The board reviewed on fundraiser approval form for Sonic carhopping for the senior class. The board voted to not approve the form. Motion by Kalob Albertson and seconded by Aaron Vestal. Those in favor of not approving: Kalob Albertson, Aaron Vestal, Trent Maness and Kathy Castleberry.

NEW BUSINESS: The board received and reviewed a letter from Justin Reed, ag teacher, concerning a co-op with Rock Creek Public School for use of our Carl Perkins money. The board voted to approve the co-op. Motion by Kalob Albertson and seconded by Aaron Vestal. Those in favor: Kalob Albertson, Aaron Vestal, Trent Maness and Kathy Castleberry.

REPORT: Superintendent Lorinda Chancellor reported our junior class will be taking the ACT on our campus this week; FFA State Convention is coming up; Epic Charter School is pulling some of our teachers from us; all classes will be taking their field trips in the coming weeks.

ADJOURNMENT: The board adjourned at 4:44 p.m. Motion by Kalob Albertson and seconded by Aaron Vestal. Those in favor: Kalob Albertson, Trent Maness, Aaron Vestal and Kathy Castleberry.

Kathy Castleberry, President

Kalob Albertson, Clerk