

NATOMAS UNIFIED SCHOOL DISTRICT

JOB DESCRIPTION

POSITION:	School Crossing Guard	FLSA:	Non-Exempt
DEPARTMENT/SITE:	School Site	SALARY GRADE:	Range 8
REPORTS TO:	Principal or Designee		

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

OVERALL OBJECTIVE AND SUMMARY

Under the direction of a site principal, perform a variety of duties to ensure the safety of students, parents and the public crossing streets while walking or riding bicycles to and from school.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Uses a provided STOP paddle, whistle, and high visibility vest to assist in escorting students across street after stopping traffic, as needed
- Model appropriate safety practices for children
- Maintain order among students during street crossing following District policies regarding student discipline
- Report unsafe conditions and unsafe drivers; file accident reports as necessary
- Directs movement of students in an orderly manner
- Assists students in observing acceptable rules of conduct
- Participates in inservice training programs, including California School Crossing Guard Training Program(CalTrans/CDPH)
- Perform other duties as assigned that support the overall objective of the position

QUALIFICATIONS

Knowledge of:

- NUSD Vision, Goals, and Core Values/Beliefs, and strategic directions
- Applicable laws, rules and regulations of the California Vehicle Code and Natomas Unified School District policy.
- Requirements and best practices as provided in the California School Crossing Guard Training Program (CalTrans/CDPH)

Ability to:

- Communicate effectively with families from diverse backgrounds and cultures
- Communicate effectively both verbally and in writing with all levels of district staff, students, parents, and the community
- Develop and maintain positive relationships with community resources, teachers, staff, parents, and students
- Establish and maintain cooperative working relations with internal and external personnel

- Interpret, apply, and explain school and District rules, regulations, policies and procedures
- Participate in District approved professional development to maintain current knowledge of the evolving needs of students and the District related to work scope
- Understand and follow oral and written directions
- Implement plans and evaluate their outcomes
- Meet District standards of professional conduct as outlined in Board Policy
- Complete all required trainings, including annual mandated trainings, as required for the position

PHYSICAL ABILITIES

This position requires:

- Maintain physical condition appropriate to the performance of assigned duties and responsibilities which may include the following:
 - Walking or standing for extended periods of time.
 - Retrieving work materials and moving to remote locations
- Maintain effective audio-visual discrimination and perception needed for:
 - Making observations.
 - Communicating with others.
 - Reading and writing.
 - Operating assigned equipment and materials.
- Maintain mental capacity which allows the capability of:
 - Making sound decisions.
 - Demonstrating intellectual capabilities.

EDUCATION AND EXPERIENCE

- The position requires a High School diploma or equivalent. Experience working with youth in structured or unstructured settings is desired

LICENSES AND CERTIFICATES

- None required