

**2022-2023**  
**SOUTHERN KERN UNIFIED SCHOOL DISTRICT**  
2601 Rosamond Blvd., Rosamond, CA 93560 (661) 256-5000

The YouTube access link to the live meeting broadcast will be available under “Announcements” at [www.skusd.k12.ca.us](http://www.skusd.k12.ca.us) prior to 7:00 p.m.

**Wednesday,**  
**January 18, 2023**

**Meeting Location: Westpark Elementary School Cafeteria**  
**3600 Imperial Ave. Rosamond, CA**  
**Closed Session 6:00 P.M., Open Session 7:00 P.M.**

**Board of Trustees**

Robert Vincelette, President  
Sunni Hepburn, Vice President  
Mario Gutierrez, Clerk  
Dewine Moore, Member  
Adrienne Rendon, Member  
Alexy Finch, Student Board Member

**Superintendent**

Barbara Gaines

SOUTHERN KERN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES

Wednesday, January 18, 2023

Closed Session: 6:00 p.m., Open Session 7:00 p.m.

Location: 2601 Rosamond Blvd.,  
Conference Room, Rosamond, CA

I. Call to Order – (time)

1. Comments from the public pertaining to closed session items:

II. Closed Session

ACTION

MOTION: Vincelette, Hepburn, Gutierrez, Moore, Rendon

SECOND: Vincelette, Hepburn, Gutierrez, Moore, Rendon

VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ TIME: \_\_\_\_\_

A. Conference with Labor Negotiator; District Negotiator: Barbara Gaines, Robert Irving

Employee Organization: California School Employee Association / Rosamond Teacher Association

B. Discussion of Student Matters: Education Code sections 35146 and 48918(c)

C. Public Employment: Certain Personnel Matters: Government Code § 54957.1(a)(5)

Discipline/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

III. Reconvene into Open Session at: \_\_\_\_\_

TIME

MOTION: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch

SECOND: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch

VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_

STUDENT \_\_\_ TIME: \_\_\_\_\_

IV. Action determined in closed session:

V. Procedural Issues: A recording of this meeting is being made and shall be kept for 30 days as a public record (as applicable).

A. Pledge of Allegiance led by: \_\_\_\_\_

B. Roll Call - Members Present:

\_\_\_ Robert Vincelette, President     \_\_\_ Mario Gutierrez, Clerk,     \_\_\_ Adrienne Rendon, Member

\_\_\_ Sunni Hepburn, Vice President     \_\_\_ Dewine Moore, Member     \_\_\_ Alexy Finch, Student Member

C. Approve Agenda

ACTION

MOTION: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch

SECOND: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch

VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ STUDENT \_\_\_

VI. Reports and Communications

INFORMATIONAL

A. Music Presentation: *Mark Clason*

B. Reclassification Awards: *Noemy Herrera*

C. RTA report:                      CSEA report:

D. Student Board Member: *Finch*

E. CBO Report: *Irving*

F. Assistant Superintendent, Instruction and Curriculum: *Lacey*

G. Associate Superintendent, Human Resources: *Hargus*

H. Superintendent Report: *Gaines*

I. Board Member Communications:

**Comments from the Public:** Members of the public may address the Board on any item within the jurisdiction of the Board by submitting presentation requests to the secretary or an email. Members of the public are strongly urged not to mention personnel by name and are reminded that they do not have immunity from legal action if personnel is named. The Board may limit each speaker to 3 minutes with a total of 20 minutes per topic.

**VII. Consent Items A-L**

ACTION

- A. Ratify Payroll MIDA \$261,666.15
- B. Approve Purchase Orders 230670-230688, Pay Vouchers 230397-230444
- C. Approve RHECC Cadet Corps Major Awards – Training Competition for RHECC and TMS January 27-29, 2023
- D. Approve ProCare Therapy Terms of Teleservices Assignment Psych Services 1/18/2023-6/2/2023
- E. Approve Secure E-Waste Management Bid Award (Previously Approved 12/7/2022)
- F. Approve Certifix, Inc. Live Scan Sales and License Agreement 1/9/2023-1/8/2028
- G. Approve Earth Systems Work Order #SWO-23-100 for New Marquee for Westpark Elementary
- H. Approve Kay-Twelve LLC Quote: MP-10115 Paragon & Formcore for Rosamond Elementary Library
- I. Approve ProCare Therapy Terms of Teleservices Assignment Psych Services 1/23/2023-6/9/2023
- J. Approve Tel-Tec Security Systems, Inc. Proposal for Burglary Alarm Systems throughout RHECC
- K. Approve A-Z Bus Sales Quote #SAC81
- L. Approve new job description for Grant Coordinator, California Community Schools Partnership Program

MOTION: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch	SECOND: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ STUDENT ___	

**VIII. General**

- A. Second Reading and Review of September 2022 Board Policies (See Support) – *Gaines*

INFORMATIONAL

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 3515.3	District Police/Security Department	<b>OPTION 1:</b> <input checked="" type="checkbox"/> <b>OPTION 2:</b> <input type="checkbox"/> AND <b>OPTION 1:</b> <input type="checkbox"/> <b>OPTION 2:</b> <input checked="" type="checkbox"/>	
AR 3515.3	District Police/Security Department		
BP 4118	Dismissal/Suspension/Disciplinary Action		
AR 4118	Dismissal/Suspension/Disciplinary Action	<b>OPTION 1:</b> <input checked="" type="checkbox"/> <b>OPTION 2:</b> <input type="checkbox"/>	
BP 4119.1	Civil and Legal Rights		

**VIII. General (Item A Continued)**

<b>POLICY</b>	<b>TITLE</b>	<b>OPTIONS/BLANKS</b>	<b>ADOPT DATE</b>
BP 4219.1	Civil and Legal Rights		
BP 4319.1	Civil and Legal Rights		
BP 4140	Bargaining Units		
BP 4240	Bargaining Units		
BP 4340	Bargaining Units		
AR 4161.2	Personal Leaves		
AR 4261.2	Personal Leaves		
AR 4361.2	Personal Leaves		
AR 4161.5	Military Leave		
AR 4261.5	Military Leave		
AR 4361.5	Military Leave		
BP 4216	Probationary/Permanent Status		

<b>POLICY</b>	<b>TITLE</b>	<b>OPTIONS/BLANKS</b>	<b>ADOPT DATE</b>
BP 4218	Dismissal/Suspension/Disciplinary Action		
AR 4218	Dismissal/Suspension/Disciplinary Action		
BP 4218.1	Dismissal/Suspension/Disciplinary Action (Merit System)		
BP 6146.1	High School Graduation Requirements	<b>Fill in Blanks</b> _____ _____ _____	
AR 6146.1	High School Graduation Requirements	<b>Delete AR</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
BP 6158	Independent Study		

**VIII. General (Item A Continued)**

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
AR 6158	Independent Study		
BP 6164.2	Guidance/Counseling Services	<b>OPTION 1:</b> <input checked="" type="checkbox"/> <b>OPTION 2:</b> <input type="checkbox"/>	
BP 6178	Career Technical Education		
AR 6178	Career Technical Education		
BP 6200	Adult Education		
AR 6200	Adult Education		
BP 7110	Facilities Master Plan		
BP 7150	Site Selection and Development		
AR 7150	Site Selection and Development		

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BB 9100	Organization	<b>OPTION 1:</b> <input type="checkbox"/> <b>OPTION 2:</b> <input checked="" type="checkbox"/> <b>Fill in Blanks</b> <hr/>	

**B.** Approve Resolution No. 22-23-11 OF THE BOARD OF TRUSTEES OF THE SOUTHERN KERN UNIFIED SCHOOL DISTRICT SUPPORTING PRESCHOOL, TRANSITIONAL KINDERGARTEN AND FULL-DAY KINDERGARTEN FACILITIES GRANT PROGRAM (Transitional Kindergarten) – *Irving*  
 ACTION

MOTION: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch	SECOND: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ STUDENT ___	

**VIII. General (Continued)**

C. Approve Resolution No. 22-23-12 OF THE BOARD OF TRUSTEES OF THE SOUTHERN KERN UNIFIED SCHOOL DISTRICT SUPPORTING PRESCHOOL, TRAN TRANSITIONAL KINDERGARTEN AND FULL-DAY KINDERGARTEN FACILITIES GRANT PROGRAM (Full-Day Kindergarten) – *Irving*  
ACTION

MOTION: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch SECOND: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch  
VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ STUDENT \_\_\_

D. Approve Resolution No. 22-23-13 OF THE BOARD OF TRUSTEES OF THE SOUTHERN KERN UNIFIED SCHOOL DISTRICT SUPPORTING PRESCHOOL, TRAN TRANSITIONAL KINDERGARTEN AND FULL-DAY KINDERGARTEN FACILITIES GRANT PROGRAM (Full-Day Preschool) – *Irving*  
ACTION

MOTION: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch SECOND: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch  
VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ STUDENT \_\_\_

**IX. Curriculum and Instruction**

A. Accept Quarterly Report (October, November, December 2022) on the Williams Uniform Complaints under Education Code § 35186 – *Lacey*  
ACTION

This information is to be reported publicly to the Board of Trustees. Claims may be filed for reasons such as: insufficient instructional materials, teacher vacancies, and including facility conditions. Filing information is posted in the classrooms.

MOTION: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch SECOND: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch  
VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ STUDENT \_\_\_

B. Approve 2021-2022 School Accountability Report Card (SARC) – *Lacey*  
ACTION

Tropico Middle School, Rare Earth High School, Rosamond High Early College Campus, Abraha, Lincoln Alt. School, Rosamond Elementary School, Westpark Elementary School; The CDE populated data is information that the public schools/local educational agencies (LEAs) provided to the CDE during the school year. SARCs are easily available for parents, guardians, and community members.

MOTION: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch SECOND: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch  
VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ STUDENT \_\_\_

**X. Business and Operations**

A. First content review and reading only of the 2022-2023 Comprehensive School Safety Plan (CSSP) – *Irving*  
INFORMATIONAL

The Comprehensive School Safety Plan (CSSP) developed in accordance to CA Education Code 32286 which requires Rosamond Elementary School, Westpark Elementary School, Tropico Middle School, Rosamond High Early College Campus, Rare Earth High School, and Abraham Lincoln Independent Study School to review and update its school safety plan annually.

B. Approve Southern Kern Unified School District Voice Over IP Phone System Installation RFP No. 2022-02 (RFP Approved on December 7, 2022) Bid Award to Cavallo Electrical Contractors, Inc. – *Wexler*  
ACTION

MOTION: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch SECOND: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch  
VOTE: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_ ABSTAIN \_\_\_ STUDENT \_\_\_

**XI. Personnel Items**

A. Approve the following listed personnel items – *Hargus*

**ACTION**

The following personnel items, which may include hiring, resignations, contract adjustments, and retirements for certificated and classified employees are presented for Board approval. All personnel meet the necessary credentialing and/or certification requirements as required by the State or notification timelines, as appropriate.

<b><u>CLASSIFIED/CONFIDENTIAL EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
McNeeley, Randi	1/10/2023	S1 \$17.09	Paraeducator, SPED	TMS	Hire
Rubio, Judy-Yazleen	1/10/2023	S1 \$17.09	Paraeducator, SPED	TMS	Hire
Casillas, Briana	1/13/2023	---	ASES Instructor	RES	Resign

<b><u>CLASSIFIED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Lahti, Jonathan	01/09/2023	2% \$1,063.54	Assistant Coach – Boys Basketball	TMS	Hire

<b><u>CERTIFICATED/ADMINISTRATIVE EMPLOYMENT/RESIGNATIONS</u></b>					
<b><u>EMPLOYEE</u></b>	<b><u>DATE</u></b>	<b><u>SALARY</u></b>	<b><u>POSITION</u></b>	<b><u>SITE</u></b>	<b><u>STATUS</u></b>
Izzo, Michele	08/31/2022	C6/S24 \$92,052.77 (Prorated)	SDC Teacher	RES	Step Increase
Kennard, Kelsey	01/17/2023	C4S10 \$40,056.06 (Prorated)	4 <sup>th</sup> Grade Teacher	WES	Hire

<b><u>VOLUNTEERS FOR THE 2022-2023 SCHOOL YEAR</u></b>			
Jeanette Landolt	Christopher Coupland	Ma Erendira Gutierrez Barcnas	Jennifer Posadas Railsback
Jazzmin Dickey	Donald Bashor	Monica Valderrama Sermeno	Kayla Starkey
Eva Adorador	Jordan Hutchinson	Shirella Gee	

MOTION: Vincelette, Hepburn, Gutierrez, Moore, Rendon	SECOND: Vincelette, Hepburn, Gutierrez, Moore, Rendon
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___	

**XII. Adjournment**

**ACTION**

MOTION: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch	SECOND: Vincelette, Hepburn, Gutierrez, Moore, Rendon, Finch
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___	
STUDENT TIME: _____	