

TENTATIVE AGREEMENT

ARTICLE XII CLASS SIZE AND BALANCE

1. Class Size Objectives: Maximum class size objectives throughout the District are as follows:

a. Elementary (TK-5):

- i. TK - as prescribed by law
- ii. Grades K-1 - 23
- iii. Grades 2-3 - 24
- iv. Grades 4-5 - 28

b. Middle School (6-8):

- i. Maximum daily student contacts: one hundred eighty (180).
- ii. The District shall make every effort to limit class sizes in Core, Science, Foreign Language and Math to 30 students each.
- iii. The District shall make every effort to limit class sizes in PE classes to 33 students each.
- iv. "Every effort" as used in sections 1(b)(ii) and (iii) means that primary consideration shall be given to placing students appropriately to meet their educational needs within the constraints of the master schedule. Students shall be assigned to P.E. in an equitable and balanced manner subject to this primary consideration.
- v. Any disagreements regarding sections 1(b)(ii) or (iii) or (iv) above shall be referred to the Superintendent for final resolution following consultation with the STA President. This means such disagreements are not subject to Article VII (Grievance Procedures).

c. Maximum caseloads for Special Education shall be as follows:

- Special Day Class - 12 (As consistent with SELPA III Program Standards)
- Remedial Language and Speech - 55 (As prescribed by Law)
- Resource Specialist - 28 (As prescribed by Law)
- SDC/RSP combination - the formula (each student counts as 5% of 20 RSP/10% of 10 SDC for a total of 100%) shall be applied when caseloads are being formed.
 - Example: 4 SDC students = 40%, 10 RSP students = 50% TOTAL = 90/100%

In the event that the law changes or the District seeks a waiver, special education class size will be reopened for negotiations.

d. Students from elementary Special Day classes who are included into regular education classes for any part of the day shall be considered when classes are being constructed.

e. Middle school students with IEPs or 504 plans shall be equitably distributed among grade level and department unless prohibited by scheduling, enrollment date, IEP/504 qualification date, as well as student and programmatic needs.

2. Exceeding Class Size Objectives:

- a. The District shall establish class sizes in advance of the commencement of each school year in August. The determination shall be made based upon achievement of District educational objectives within available facilities, finances, and budget priorities and allocations.
- b. In grades TK-5 when class size exceeds objectives as stated in section 1.a above teachers will receive \$7.00 per student over the limit per day enrolled. If a teacher would prefer aide time (in the amount of one hour per week) to compensation, then said teacher may make a written request with his/her principal for an aide. If an aide is not available, then the teacher will receive the \$7.00 per student per day compensation.
- c. In grades 6-8 when the daily student contacts in Core, Science, Foreign Language, Math and Physical Education exceeds 180 as stated in section 1.b.i above teachers will receive \$3.00 per student per period per day over 180 student contacts. In lieu of compensation, at the teacher's option, the teacher and the administration may mutually agree on assistance such as: aide time, clerical assistance and /or release time.
- d. District will track days and monies and will be paid in paychecks in December and June.
- e. In the event a Special Day class exceeds twelve (12) students, or SDC/RSP combination caseload exceeds the agreed upon formula in section 1c, or a Resource caseload exceeds the maximum prescribed by law and the District is granted a variance waiver by the State, additional aide assistance shall be granted. In addition to aide time, any of the forms or combinations thereof, specified in 2b above will also be available. Increase in class size beyond the limits stated above and additional support services shall be mutually agreed upon by the unit member and the District.

3. Class Composition:

- a. The composition of individual classes shall be determined by the District in consultation with impacted staff members in accordance with Board Policy #5150 Class Composition.
- b. Saratoga Union School District complies with federal and State laws and educates all children in the least restrictive environment to meet their needs. Special considerations shall be given to the placement of special needs students, including those with 504 plans, designated EL students, and students with IEPs. Special needs students will be distributed equitably among teachers at each grade level. Placement will be determined by the site administrator in consultation with the affected team members. All teachers will be expected to teach special needs students.
- c. Once established, class sizes are subject to modification for such purposes as the District shall determine are in the best interests of the District or the furtherance of its educational programs, including but not limited to: changes in enrollment, maintenance of programs, introduction, modification, or discontinuance of innovative instruction or programs, avoidance of combination or low enrollment classes, changes in personnel or staffing patterns, or changes in educational programs or directions.

d. Should the need arise for major changes in class composition once the initial student assignments are determined, impacted staff members will be notified of the time and place and will be given the opportunity to participate in such revisions.

e. If an imbalance in class composition occurs, the classroom teacher may work with the site administrator to determine support as mutually agreeable. Examples of support include: instructional aide support, release time, materials, and training.

f. Special education teachers will be consulted for placement involving their students.

4. Combination Classes:

a. No combination classes shall be established without advance consultation with the unit members who may be affected by the establishment of such a class.

b. The same considerations as in 3b above shall be granted to teachers of combination classes.

c. Upon request the District will make every effort to provide integrated curriculum for combination classes.

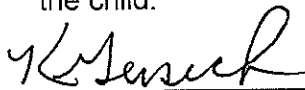
5. Kindergarten Class Composition:

To facilitate balanced class composition, kindergarten students may participate in an interview prior to fall entrance. District administration, in conjunction with kindergarten teachers, will establish the date, procedures, and compensation for student interviews.

6. Student Medical Procedures:

a. Qualified, trained personnel shall be the only people to provide and conduct necessary medical procedures (such as cleaning intermittent cauterization, injections, suction, gavage, feeding and drainage). Unit Members (other than the district nurse) shall not be required to perform any routine medical or hygiene procedure on a student. Unit Members (other than the district nurse) will not be solely responsible for overseeing ongoing student checked medications. (i.e. insulin check)

b. Unit Members (other than the district nurse) may be required to attend training on said procedures in order to be prepared to respond to an emergency situation. Such training shall be during the instructional day or the unit member shall receive compensation at the basic hourly rate. An emergency shall be defined as an unexpected occurrence that is potentially injurious to the child.



Ken Geisick, Superintendent
Saratoga Union School District

5/28/24

Date



Michele Clement
Saratoga Teachers' Association

05/30/24

Date