



# Media and Directory Refusal Form

Please understand that by checking and signing the form below you are instructing the school **NOT** to use your child's name or photograph in any way. This includes recognition on bulletin boards, in school memory books, in yearbooks, in athletic programs, PCSD print or electronic publications or local media of a positive nature. Regrettably, it is not possible to legally give partial permission. Therefore, **signing the form restricts the district completely** from using your child's name or image in any public display, publication or media.

In addition, Board of Education policy and the Family Education Rights and Privacy Act (FERPA), the Parma Board of Education has authorized the release of directory information to non-profit organizations in compliance with ORC Sec.3319.321(B)(2)(a) which states: "Directory information" may not be withheld from military recruiters, businesses, industry, charitable institutions, colleges, or universities unless such restrictions are imposed uniformly on each of these groups." The Parma Board of Education has uniformly declined all such requests except to the military due to ORC Sec. 3319.321(B)(2)(b) which states: "Names and addresses must be given to military recruiters unless the student or the student's parent, guardian, or custodian requests otherwise in writing."

The Parma Board of Education policy defines "directory information" as including:

- student's name
- address
- telephone number (unlisted numbers shall remain confidential)
- date and place of birth
- major field of study or participation in officially recognized activities and sports
- height and weight, if a member of an athletic team
- dates of attendance
- date of graduation
- awards received
- honor rolls and scholarships

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## Media and Directory Information Refusal Form

As the parent /guardian of a student enrolled in the Parma City School District (check all that apply):

- I hereby direct the district to take all reasonable steps to ensure my child is **NOT** photographed and/or interviewed for school or District print or electronic publications including positive recognition displays posted on the walls of the school, bulletin boards, photos published in the yearbook or athletic programs, or for use by the media.
- I hereby direct the Parma City School District **NOT** to release directory information for my child.

Child's name: \_\_\_\_\_

School Building: \_\_\_\_\_ Grade: \_\_\_\_\_

This designation will remain in effect until modified by the written direction of the student's parent or the eligible student.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness Signature: \_\_\_\_\_ Date: \_\_\_\_\_