



REMSEN CENTRAL SCHOOL DISTRICT
REORGANIZATIONAL MEETING & REGULAR MEETING
TUESDAY JULY 9, 2024 – 6:00 P.M.
“All Remsen students will Soar to Success”

MINUTES

MEMBERS PRESENT: Mary Lou Allen, Tara Kennerknecht, Patrick Nolan,
Jeannie Scouten, Stephanie Karis

MEMBERS ABSENT: NONE

OTHERS PRESENT: Timothy Jenny, John McKeown, Sanya Pelrah, Gary
Winghart, Olivia Woolheater, Kevin Roberts, Kelly
Runniger, Dale Denning, Jody Lamphere, Carlleen
Taylor, Kelly Countryman, Victoria Rebeor,
Southwick Family

Annual reorganizational meeting called to order by Timothy Jenny, Superintendent of Schools, at 6:00 p.m. Pledge of Allegiance recited by all.

The Oath of Faithful Performance in Office was administered to District Clerk, Olivia Woolheater by Mr. Timothy Jenny, Superintendent.

The Oath of Faithful Performance in Office was administered to the Superintendent of Schools, Timothy Jenny, by Ms. Woolheater, District Clerk.

The Oath of Faithful Performance in Office was administered to newly reelected board member, Stephanie Karis (5 years) by Ms. Woolheater, District Clerk.

Nominations for the position of Remsen CSD Board of Education President for the 2024-2025 School Year.

Motion by Patrick Nolan second by Stephanie Karis Motion to approve the appointment of Mary Lou Allen to the position of President of the Remsen CSD Board of Education for the 2024-2025 school year.

Unanimous vote

Oath of Faithful Performance in Office was administered to elected Remsen Board of Education President, Mrs. Mary Lou Allen by Ms. Olivia Woolheater

Nominations for the position of Remsen CSD Board of Education Vice President for the 2024-2025 School Year.

Motion by Mary Lou Allen, second by Jeannie Scouten to approve the appointment of Patrick Nolan to the position of Vice President of the Remsen CSD Board of Education for the 2024-2025 school year.

Unanimous vote

Oath of Faithful Performance in Office was administered to elected Remsen Board of Education Vice President, Mr. Patrick Nolan by Ms. Olivia Woolheater

Discussion to appoint Executive Committee Member and Alternate for the Oneida-Madison-Herkimer School Board Institute.

Motion by Jeannie Scouten, second by Stephanie Karis to approve the appointment of Mary Lou Allen, executive committee member, and Patrick Nolan alternate, to the Oneida-Madison-Herkimer School Board Institute.

Unanimous vote

Motion by Jeannie Scouten, second by Tara Kennerknecht approve the following committee appointments for the 2024-2025 school year:

Policy Review Committee: Stephanie Karis and Mary Lou Allen

Facilities Committee: Mary Lou Allen and Patrick Nolan

Audit Committee: All BOE members

Unanimous vote

Disclosure of Interest in Matters Before the Board. A member of the Board of Education and any officer or employee of the district, whether paid or unpaid, must publicly disclose the nature and extent of any interest they or their spouse have, will have or later acquire in any actual or proposed contract, purchase agreement, lease agreement or other agreement involving the school district (including oral agreements), to the governing body and his/her immediate supervisor (where applicable) even if it is not a prohibited interest under applicable law. Such disclosure must be in writing and made part of the official record of the school district. Disclosure is not required in the case of an interest that is exempted under Section 803(2) of the General Municipal Law. The term "interest" means a pecuniary or material benefit accruing to an officer or employee.

There were no disclosures of interest in matters before the Board declared by any member.

Motion by Tara Kennerknecht, second by Stephanie Kairs:

"RESOLVED, that the Board of Education appoint the following officers for the period July 1, 2024— June 30, 2025: District Clerk, Olivia Woolheater, with John McKeown to

act in the absence thereof; School Business Administrator, John McKeown, with Superintendent to act in the absence thereof; Tax Collector — Olivia Woolheater for the 2024-2025 school year at the annual stipend of \$3,000 and Internal Claims Auditor, Mary Jane Keener."

Unanimous vote

A Single motion by Tara Kennerknecht, second by Stephanie Karis:

"RESOLVED, that School Business Administrator be authorized to invest school district funds, in accordance with Education Law and other pertinent regulations for the period July 1, 2024 - June 30, 2025."

"RESOLVED, that Adirondack Bank issue one (1) district credit card, with a limit of \$1,500.00 for the Superintendent of Schools and School Business Administrator."

"RESOLVED, that Adirondack be approved as district bank depository for the period of July 1, 2024 - June 30, 2025."

"RESOLVED, that a petty cash fund up to the amount of \$100.00 be authorized. The School Business Administrator is appointed to oversee these funds."

"RESOLVED, that the Rome Sentinel be designated as the official district newspaper for the period of July 1, 2024 - June 30, 2025."

"RESOLVED, that the regular business meeting of the Board of Education will be held on the second Tuesday of each month at 6:00 p.m. in the Elementary Media Center (July, August, September, and June meetings in the JSHS Media Center) with special meetings called as necessary, for the period July 1, 2024 - June 30, 2025, with exceptions which must be published in advance according to the Open Meetings Law. The Board of Education meeting schedule for 2024-2025 was approved at the March 12, 2024 meeting."

"RESOLVED, that any two (2) of the following four persons be authorized to sign extra-curricular checks: Mary Jane Keener, Extra-Curricular Treasurer, John McKeown, School Business Administrator, Sayna Pelrah, Jr/Sr. Principal or Timothy Jenny, Superintendent of Schools, for the period of July 1, 2024 - June 30, 2025."

"RESOLVED, that the Board of Education authorizes the single signature of the School Business Administrator, or Superintendent of Schools on all district checks for the payment of all salaries, bills, expenses, obligations, and liabilities of the Remsen Central School District."

"RESOLVED, that the Board of Education appoint the following as the Remsen Central School Committee on Special Education for the period of July 1, 2024 - June 30, 2025:

Fay Harper or designee of CSE Chairperson, as CSE Chairperson; Sayna Pelrah or Jody Lamphere, Administrator; Special Education Teacher; General Education Teacher when appropriate; parent member upon request; Dr. Christopher Alinea, school physician, upon request, and Fay Harper, School Psychologist."

"RESOLVED, that the Board of Education appoint the following as the Remsen Central School Committee on Preschool Special Education for the period of July 1, 2024 - June 30, 2025: Fay Harper or designee by CPSE Chairperson, as CPSE Chairperson; Representative from evaluating agency; child's teacher (if child has one); parent member upon request; County Representative (invited); and Licensed or Certified professional from the Department of Health's Early Intervention Program if child is transitioning from the Early Intervention Program from County of Child' s Residence; and BOCES Pre-School Coordinator."

"RESOLVED, that the Board of Education appoint New York State Education Department approved individuals as Impartial Hearing Officers for the period July 1, 2024 - June 30, 2025."

"RESOLVED, that the Superintendent is authorized to certify payroll during the period of July 1, 2024 - June 30, 2025."

"RESOLVED, that the Superintendent is authorized to approve workshops and conferences and horizontal promotion credit hours for staff members during the period of July 1, 2024 - June 30, 2025."

"RESOLVED, that the Superintendent is authorized to make application to Federal Aided Programs during the period of July 1, 2024 — June 30, 2025."

"RESOLVED, that an employee blanket bond be provided in the amount of \$1,000,000.00 on employees responsible for handling school district funds with an additional \$1,000,000.00 for the School Business Administrator and tax collector during the period of July 1, 2024 — June 30, 2025."

Unanimous vote

A Single motion by Stephanie Karis, second by Jeannie Scouten:

"RESOLVED, that West & Co., Accountants, be appointed as independent auditors for the period of July 1, 2024 — June 30, 2025."

"RESOLVED, that the firm of Ferrara Fiorenza PC, of Syracuse, N.Y., and the Firm of Girvin and Ferlazo, PC. of Albany, N.Y. as school attorneys for the period of July 1, 2024 - June 30, 2025

"RESOLVED, that Timothy McGill, Esq. be appointed as bond counsel for the period July 1, 2024 - June 30, 2025."

"RESOLVED, that R.G. Timbs, Inc., be appointed as fiscal advisor for the period July 1, 2024 - June 30, 2025."

"RESOLVED, that King & King be appointed as school architects for the period July 1, 2024 - June 30, 2025."

"RESOLVED, that Mary Jane Keener be appointed as Extra-Curricular Treasurer for the period July 1, 2024 - June 30, 2025 at a stipend per contract with Remsen Teachers Association.'"

"RESOLVED, that Timothy Jenny be appointed attendance officer for the period of July 1, 2024 - June 30, 2025."

"RESOLVED, that Deborah Geci be appointed to the position of Purchasing Agent, with the Superintendent, Timothy Jenny, to act in the absence thereof, for the period of July 1, 2024 — June 30, 2025." The Superintendent and School Business Administrator will be the authorized representatives designated to enter into contracts with vendors.

"RESOLVED, that Christopher Alinea, M.D., be appointed school physician for the period of July 1, 2024 — June 30, 2025."

"RESOLVED, that Olivia Woolheater, District Clerk, be appointed Records Access Officer for the period of July 1, 2024 - June 30, 2025."

"RESOLVED, that the Superintendent of Schools, Timothy Jenny, be appointed Records Management Officer for the period of July 1, 2024 - June 30, 2025."

"RESOLVED, that Kevin Roberts be appointed Asbestos Designee for the period of July 1, 2024 - June 30, 2025."

"RESOLVED, that Jody Lamphere and Sayna Pelrah be appointed Title IX Compliance Officers/Coordinators for the period July 1, 2024 - June 30, 2025."

"RESOLVED, that the Board of Education appoint Emily Laurey (Elementary) and the Jr./Sr. High School Counselor as DASA Coordinators for the 2024 - 2025 school year."

"RESOLVED, that the Board of Education appoint Gary Winghart, as Technology Integration Leader for the period of July 1, 2024 – August 4, 2024 prorated at an annual stipend in the amount of \$3,000."

“RESOLVED, that the Board of Education appoint Amanda Kerr as substitute caller for the period of July 1, 2024 – October 1, 2024 prorated at an annual stipend in the amount of \$4,000.00.”

"RESOLVED, that the Board of Education appoint Sanya Pelrah as District Data Leader and Data Security and Privacy Officer for the period July 1, 2024 – August 4, 2024 prorated at an annual stipend in the amount of \$3,000."

“RESOLVED, that the Board of Education compensate Olivia Woolheater with an annual stipend of \$3,000 for assuming additional CSE secretarial responsibilities.”

Unanimous vote

A Single motion by Stephanie Karis, second by Jeannie Scouten:

"RESOLVED, that the rate for approved mileage during the period of July 1, 2024 — June 30, 2025 for district employees will be the IRS standard mileage rate."

"Be it RESOLVED, that the Board of Cooperative Educational Services, Box 70, New Hartford, N.Y., will represent Remsen Central School in the cooperative bidding process for the period July 1, 2024 - June 30, 2025 and be it further

RESOLVED, that the Remsen Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of certain commodities, and, be it further RESOLVED, that the Remsen Board of Education agrees to assume its equal share of the costs of the cooperative bidding and, be it further

RESOLVED, that the Remsen Board of Education agrees:

- (1) to abide by the majority decision of the participating districts of quality standards;
- (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee;
- (3) that after the award of the contracts, it will conduct all negotiations directly with the successful bidders."

"RESOLVED, that the Board of Education re-adopt all policies in effect during the previous school year for the period July 1, 2024 - June 30, 2025."

"RESOLVED, that rates for substitute teachers for the period July 1, 2024 - June 30, 2025 will be as follows: \$110.00/day for uncertified substitute with a 2-year degree; \$120.00/day for uncertified substitute with a 4-year degree; \$150.00/day for certified substitute; and \$160.00/day for a retired Remsen teacher."

"RESOLVED, that rates for substitute school nurses for the period July 1, 2024 - June 30, 2025 will be \$20.00 per hour for Registered Nurse and \$22.00 per hour for Retired Remsen Certified RN Nurse Substitutes. Please note that these rates represent the minimum starting rate for each listed sub position."

"RESOLVED, that the hourly rate for tutors for the period July 1, 2024 - June 30, 2025 will be \$16.00 per hour for non-certified teachers and \$32.00 per hour for certified teachers."

"RESOLVED, that the Board of Education approve the following hourly rates for non-instructional positions for the period July 1, 2024 - June 30, 2025 as follows:

Substitute Bus Driver	\$19.52
Substitute Monitor	\$15.50
Substitute Cleaner	\$15.50
Substitute Teacher Aid	\$15.50
Substitute Clerical Worker	\$15.50
Substitute Mechanic	\$15.50
Substitute Bus Mechanic	\$15.50
Substitute Bus Attendant	\$15.50
Substitute Grounds Worker	\$15.50
Retired Remsen Bus Driver Substitute	\$21.30
Retired Remsen Custodian Substitute	\$17.80

Please note that these rates represent the minimum starting rate for each listed sub position.

"RESOLVED, that the student breakfast and lunch will be free for all students' Pre-K through 12th Grade for the 2024-2025 School year, under the Community Eligibility Provision."

"WHEREAS, Part 174 of the Commissioner's Regulations prescribes the methodology to be used by public school districts in determining the tuition rate to be charged for a non-resident pupil attending a public school district and the State Education Department produces a Nonresident Tuition Output Report of tuition rates annually to be used for billing purposes. Therefore, BE IT RESOLVED, that the Board of Education of the Remsen Central School District adopt the tuition rates as stated on the State Education Department Non-Resident Tuition Output Report, to be used for billing purposes in accordance with Part 174 of the Commissioner's Regulations.

"RESOLVED, that the Board of Education appoint the Jr./Sr. High School Guidance Counselor, as District Liaison for the Education of Homeless Children and Youth."

Unanimous vote

Motion by Patrick Nolan, second by Tara Kennerknecht:

“RESOLVED, that the Board of Education of the Remsen Central School District, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Timothy Jenny, Superintendent of Schools, does hereby appoint Victoria Rebeor of Remsen, NY who holds valid NYS Certification in Early Childhood Education, permitting her to teach subjects in the Elementary Education area in the public schools of New York State, to the position of teacher in said tenure area for a probationary period of four years, to commence on August 29, 2024 and to expire on June 30, 2028; and BE IT FURTHER RESOLVED that Victoria Rebeor, during her first year of this appointment be paid at the annual salary of \$44,476.00 as outlined in the 2018-2026 agreement between Remsen Teachers’ Association and the Board of Education at Step 4, Column R.”

Unanimous vote

Motion by Jeannie Scouten, second by Patrick Nolan:

“RESOLVED, that the Board of Education approved the minutes from the meetings held on June 11, 2024 and it be further resolved that the Board of Education approve Warrants for Payment; Treasurer’s Report; accept Revenue Status Report; and Appropriation Status Report.”

Unanimous vote

Elementary Principal’s report given by Gary Winghart: See attached

High School Principal’s Report given by Sanya Pelrah: See attached

Athletic Director’s Report given by Dale Denning: See attached

Facilities Report: See attached

Transportation Report: See attached

Motion by Jeannie Scouten, second by Patrick Nolan:

WHEREAS, Section 30-2.9 of the rules of the NYS Board of Regents requires certification of Lead Evaluators for the purpose of conducting evaluations of teachers and principals in accordance with the requirements of Section 3012-d of the NYS Education Law, which governs annual professional performance reviews; and

WHEREAS, the individuals identified below have successfully completed the training requirements prescribed under Section 30-2.9(b) of the Rules of the NYS Board of Regents; now, therefore:

BE IT RESOLVED, that the Board of Education does hereby certify that the following individuals have successfully met the requirements prescribed by the NYS Board of Regents as qualified lead evaluators:

1. Timothy Jenny
2. Gary Winghart
3. Sanya Pelrah

Unanimous vote

Motion by Stephanie Karis, second by Jeannie Scouten:

"RESOLVED, that the Board of Education accept recommendations of the Committee on Special Education from meetings held on June 10 and June 11, 2024. Please be reminded that discussion of a specific IEP should be referred to Executive Session."

Unanimous vote

Motion by Jeannie Scouten, second by Patrick Nolan:

"RESOLVED, that the Board of Education award bid for trash removal to Bliss Environmental Services, Inc. in the amount of \$31,200.00 for the period July 1, 2024 – June 30, 2025."

Unanimous vote

Motion by Tara Kennerknecht, second by Jeannie Scouten:

"RESOLVED, that the Board of Education – approve the sports combine with Holland Patent Central School District for the 2024-2025 Football Season at the modified and varsity levels."

Unanimous vote

Mr. Jenny thanked Holland Patent for their generosity in allowing our Remsen students this opportunity.

Motion by Tara Kennerknecht, second by Jeannie Scouten:

"RESOLVED, that the Board of Education accept the donation of \$51.93 from the Remsen Alumni Association."

Unanimous vote

Motion by Stephanie Karis, second by Jeannie Scouten:

"RESOLVED, that the Board of Education appoint extra-curricular coaches and advisors and extra-duty appointments for the 2024-2025 school year:

Extra-Curricular Coaches

Cross Country	Fay Harper
Boys' Modified Soccer	Scott Jones
Girls' Modified Soccer	Erin Muzio
Varsity Volleyball	Amy Piaschyk
Indoor Track	John Bunker
Modified Volleyball	Erika Kistowski
Girls' Varsity Track	Dan O'Bryan
Boys' Varsity Track	John Bunker

Varsity Golf

Katey Secor

Extra-Curricular Advisors

12th Grade Advisor

Emily Laurey

11th Grade Advisor

John Glass

10th Grade Advisor

Carlleen Taylor

FFA

Rayne Ives

HS Drama Club

Anthony Dangler and Emily Inman
(Split Stipend)

HS Student Council

Lauren Carpenter

Mathletics

Lauren Carpenter

National Honor Society

Melissa Obernesser

Diversity Club

Carlleen Taylor

International Club

Laura Boyd

Mock Trial

Nicole Nehme

Journalism/School News Team Club

Carlleen Taylor

CTE/Work Based Learning Coordinator

Rayne Ives

Ski Club Grades 5-12

Rick Gallo

Elementary STEAM Club

Amy Piaschyk

Elementary Drama Club

Miranda Dornburgh

Elementary Student Council

Jennifer McEvoy-Stack

School Store Advisor

Erin Muzio

Extra-Duty Positions

Athletic Director

Dale Denning

Extra-Curricular Treasurer

Mary Jane Keener

Internal Claims Auditor

Mary Jane Keener

Unanimous vote

Motion by Tara Kennerknecht, second by Patrick Nolan:

“RESOLVED, that the Board of Education appoint the following New Mentors for the 2024 – 2025 school year:

Mentor for new Pre-K Teacher – Jennifer Martin

Mentor for new School Library Media Specialist – Amy Piaschyk and Sheila Martin (Split Stipend)

Mentor for new School Guidance Counselor – Erika Kistowski

Unanimous vote

Motion by Jeannie Scouten, second by Tara Kennerknecht:

“RESOLVED, that the Board of Education approve the request of Christine Farber for a half unpaid leave day on June 18, 2024.”

Unanimous vote

Motion by Tara Kennerknecht, second by Jeannie Scouten:

“RESOLVED, that the Board of Education approve the request of Anna Wilcox for a quarter unpaid leave day on June 13, 2024.”

Unanimous vote

Motion by Stephanie Karis, second by Jeannie Scouten:

“RESOLVED, that the Board of Education approve the request of Lacey Carino for full unpaid leave days on December 20, 2023 and January 29, 2024.”

Unanimous vote

Motion by Jeannie Scouten, second by Patrick Nolan:

“RESOLVED, that the Board of Education approve the request of Danielle Kinsley for a half unpaid leave day on May 28, 2024 and full unpaid days on May 29, May 30, and May 31, 2024.”

Unanimous vote

Motion by Tara Kenneknecht, second by Jeannie Scouten:

“RESOLVED, that the Board of Education appoint Mark Oot of Cold Brook, NY to the position Bus Driver at the hourly rate of \$20.25 retroactive to July 1, 2024. Pending fingerprint clearance.”

Unanimous vote

Motion by Jeannie Scouten, second by Stephanie Karis:

“RESOLVED, that the Board of Education appoint Robert Smith of Boonville, NY to the position Substitute Grounds Worker at the hourly rate of \$15.50 retroactive to July 2, 2024. Pending fingerprint clearance.”

Unanimous vote

Motion by Jeannie Scouten, second by Tara Kennerknecht:

“RESOLVED, that the Board of Education accept the resignation of Kathleen Nebush effective July 12, 2024.”

Unanimous vote

Mr. Jenny thanked Mrs. Nebush for her time at Remsen and wished her all the best.

Motion by Tara Kennerknecht, second by Patrick Nolan:

“RESOLVED, that the Board of Education appoint Sarah Helmer as the JV Volleyball Coach for the 2024-2025 year.”

Unanimous vote

Motion by Jeannie Scouten, second by Patrick Nolan:

“RESOLVED, that the Board of Education appoint Sarah Helmer as the Modified Softball Coach for the 2024-2025 year.”

Unanimous vote

Motion by Tara Kennerknecht, second by Jeannie Scouten:

“RESOLVED, that the Board of Education appoint James Wilder as the Girls’ Varsity Soccer Coach for the 2024-2025 school year.”

Unanimous vote

Motion by Jeannie Scouten, second by Tara Kennerknecht:

“RESOLVED, that the Board of Education appoint James Wilder as the Varsity Basketball Coach for the 2024-2025 school year.”

Unanimous vote

Motion by Stephanie Karis, second by Jeannie Scouten:

“BE IT RESOLVED that, upon recommendation of the Superintendent of Schools, the Remsen Central School District Board of Education hereby terminates the employment of Craig Gallant effective retroactive to June 18, 2024.”

Unanimous vote

Information and Correspondence:

11.1 Class of 2024 Commencement Review

Mr. Timothy Jenny commented that graduation went well. Our seniors did a great job and we are all proud of them. It is a great feeling to see the students walk across the stage and earn what they have been working so hard for the last 13 or 14 years.

11.2 New York Association of Agricultural Educators Letter

11.3 Thank you to all of the businesses and families that made donations for the senior fireworks celebration

Soaring to Success — Board of Education Roundtable Remarks

Stephanie Karis: Mrs. Karis thanked all of the staff members for everything that they do throughout the school year. Mrs. Karis congratulated the seniors for graduating.

Tara Kennerknecht: Mrs. Kennerknecht commented on how she has enjoyed her first full year as a Board of Education member. She commented on how the principals have provided wonderful opportunities for the students. Mrs. Kennerknecht said that the students did a great job at their graduation. She then welcomed the new Elementary Principal, Mrs. Jody Lamphere and thanked Mr. Gary Winghart for all that he has done.

Jeannie Scouten: Mrs. Scouten thanked Mr. Winghart for everything he has done as the elementary principal. Mrs. Scouten commented on how beautiful the graduation ceremony was. She also commented on how lovely it was to see how many teachers attended to support the seniors.

Mary Lou Allen: Mrs. Allen thanked all of the Board members for all of their hard work and dedication over the last year. Mrs. Allen welcomed the new Pre-K teacher, Ms. Victoria Rebeor and welcomed the new Elementary Principal, Mrs. Jody Lamphere.

Mrs. Jody Lamphere added that she is happy to be here and commented that everyone has been so helpful.

Mr. Tim Jenny: Mr. Jenny congratulated the class of 2024 seniors. Mr. Jenny commented on how people noticed how many teachers show up to graduation to support the students and thanked all teachers and staff that came to graduation. Lastly, Mr. Jenny congratulated Mr. Winghart and Mrs. Jody lamphere in their new roles.

Motion by Jeannie Scouten, second by Tara Kennerknecht to enter executive session at 7:03 PM for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Motion by Tara Kennerknecht, second by Jeannie Scouten to return to regular session at 7:19 PM

Motion by Stephanie Karis, second by Patrick Nolan to adjourn regular session at 7:20 PM