

2016/17 IVY TECH DUAL CREDIT

INFORMATION AND PROCEDURES



WHAT IS DUAL CREDIT?

- **SOME COURSES AT LHS PROVIDE STUDENTS THE OPPORTUNITY TO EARN BOTH HIGH SCHOOL CREDIT AND COLLEGE CREDIT THROUGH IVY TECH.**
- **SUCH COURSES ARE INDICATED WITH A (DC) IN THE LHS COURSE GUIDE AND ON GRADE LEVEL SELECTION SHEETS.**
- **THIS IS A COMPONENT OF THE ACADEMIC AND TECHNICAL HONORS DIPLOMAS.**
- **JUST BECAUSE A STUDENT TAKES A CLASS AT LHS THAT QUALIFIES FOR DUAL CREDIT, IT DOES NOT MEAN THAT THEY ARE GUARANTEED THE COLLEGE CREDIT. CERTAIN CRITERIA MUST BE MET.**

DUAL CREDIT COURSES AT LHS

- HEALTH SCIENCE EDUCATION I
- MEDICAL TERMINOLOGY
- BUSINESS LAW & ETHICS
- PRINCIPLES OF MARKETING
- ENTREPRENEURSHIP
- PLTW: INTRO TO ENGINEERING DESIGN
- PLTW: PRINCIPLES OF ENGINEERING
- PLTW: CIVIL ENGINEERING & ARCHITECTURE
- SPANISH III
- FRENCH III
- HONORS PRE-CALCULUS / TRIG
- ANIMAL SCIENCE
- HORTICULTURE
- FOOD SCIENCE
- LANDSCAPE MANAGEMENT
- AGRIBUSINESS MANAGEMENT
- AG POWER & TECH (WELDING)

HOW DOES THIS HELP ME?

- 1. IT IS FREE COLLEGE CREDIT!
- 2. IT WILL MEET ONE OF THE REQUIREMENTS OF THE AHD OR THD!
- 3. COLLEGE CREDITS NEVER EXPIRE OR GO AWAY! THEY ARE YOURS TO KEEP FOREVER!

I'M IN THE CLASS...HOW DO I QUALIFY?

- **REGISTER WITH IVY TECH AND COMPLETE PARENT PERMISSION FORM**
- **MEET TESTING REQUIREMENTS, IF THERE ARE ANY**
- **REMAIN IN THE COURSE FOR THE FULL SCHOOL YEAR**
- **RECEIVE A GRADE OF C- OR HIGHER FOR EACH SEMESTER**

WHAT NEXT?

- **YOU WILL NEED TO COMPLETE THE ONLINE REGISTRATION BY GOING TO [HTTP://IVYTECH.EDU/DUALCREDITAPPLICATION](http://ivytech.edu/dualcreditapplication).**
 - **YOU WILL NEED AN EMAIL ADDRESS, AND YOUR SOCIAL SECURITY NUMBER.**
 - **FOLLOW THE PROMPTS AND COMPLETE ACCORDINGLY**
 - **YOU WILL THEN RECEIVE AN EMAIL CONFIRMATION THAT YOU ARE REGISTERED.**
 - **YOU WILL GET A LETTER IN THE MAIL (AND POSSIBLY AN EMAIL AS WELL) WITH YOUR “C” NUMBER. THIS IS YOUR IVY TECH ID. KEEP THIS SAFE AS YOU WILL NEED IT LATER!**
 - **IF YOU TOOK A DUAL CREDIT CLASS LAST YEAR AND REGISTERED, YOU WILL USE THE SAME C NUMBER AND DO NOT NEED TO REGISTER AGAIN.**

FREQUENTLY ASKED QUESTIONS:

- **1. I'VE EARNED CREDIT AT IVY TECH, BUT I PLAN TO ATTEND COLLEGE SOMEPLACE ELSE. WHAT DO I DO?**
 - **YOU WILL NEED TO REQUEST YOUR TRANSCRIPT FROM IVY TECH AND HAVE IT SENT TO THE COLLEGE THAT YOU WILL BE ATTENDING. YOUR COLLEGE WILL APPLY THE IVY TECH CREDIT HOW THEY SEE FIT.**

FREQUENTLY ASKED QUESTIONS:

- **2. I TOOK A DUAL CREDIT CLASS LAST YEAR, DO I NEED TO REGISTER AGAIN?**
 - **NO! IF YOU DID THE ONLINE REGISTRATION LAST YEAR, YOU DO NOT NEED TO RE-REGISTER. IF IT WAS PRIOR TO THE 2015/16 SCHOOL YEAR, YOU DO NEED TO COMPLETE THE ONLINE REGISTRATION.**

FREQUENTLY ASKED QUESTIONS:

- **3. SHOULD I MARK ALL OF MY DUAL CREDIT CLASSES THAT I HAVE EVER TAKEN ON THE PARENT PERMISSION FORM?**
- **NO! THE PARENT PERMISSION FORM IS ONLY FOR THE 2016/2017 SCHOOL YEAR COURSES. IF YOU TOOK A DUAL CREDIT CLASS LAST YEAR, THAT CREDIT IS OVER AND DONE WITH. YOU CANNOT CHANGE YOUR MIND AT THIS POINT.**

FREQUENTLY ASKED QUESTIONS:

- **4. WHY THE PARENT PERMISSION FORM?**
 - **WE WANT TO MAKE SURE EVERYONE IS ON BOARD WITH YOU RECEIVING COLLEGE CREDIT. WHILE WE WILL REMOVE YOU IF YOU HAVE A GRADE LOWER THAN A C-, YOUR PARENTS (OR YOU) MAY NOT WANT TO START A COLLEGE TRANSCRIPT AS A FRESHMAN OR SOPHOMORE IN HIGH SCHOOL. THIS IS A GREAT OPPORTUNITY BUT SOME PEOPLE PREFER TO OPT OUT.**

TIMELINE FOR 2016/17

- **AUGUST/ SEPTEMBER**
 - **PARENT PERMISSION FORMS SIGNED & RETURNED, ONLINE REGISTRATION COMPLETED, ROSTERS TO IVY TECH**
- **SEPTEMBER / OCTOBER**
 - **REVIEW TEST SCORES, GIVE ACCUPLACER TO ANYONE NEEDING TESTING TO QUALIFY**
- **NOVEMBER 1 – TESTING DEADLINE TO QUALIFY FOR DUAL CREDIT**
- **APRIL 2017**
 - **NOTIFY IVY TECH OF ANY STUDENTS NEEDING TO WITHDRAW FROM DUAL CREDIT DUE TO GRADES**