

REMSEN CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
AUGUST 9, 2022

MINUTES

MEMBERS PRESENT: Mary Lou Allen, Brian Parent, Patrick Nolan, Jeannie Scouten, Stephanie Karis

MEMBERS ABSENT: None

OTHERS PRESENT: Timothy Jenny, John McKeown, Sanya Pelrah, Gary Winghart, Olivia Woolheater, Kevin Roberts, Adam DeGrace, Kathleen Maguire, Kelly Runninger, Carleen Taylor, Abby Barton, Sam Nichols, Mark Harlander, Mrs. Harlander, Emily Inman, Dalila Hasanagic, Brittany Austin, Miranda Dornburgh, Melissa Polidori, Alissa Lawson, Robert Batson

Meeting called to order by Mary Lou Allen, Board President, at 6:00 p.m.

Pledge of Allegiance recited by all present.

Mrs. Allen read the following statement: Public Participation - We are about to convene into the public comment period of our meeting. Any district resident wishing to speak during public session is required to sign in, stating your full name, address, contact information and the topic that you wish to discuss. If you have not signed in and you wish to speak, the District Clerk will bring the sign-in sheet over to you at this time. We will insist that all speakers and members of the audience maintain civility and respect. The board will now entertain public comments for up to a maximum of 30 minutes. Each individual speaker will be allotted three minutes. Please be reminded that written comments or concerns to be shared with the Board may also be submitted or emailed District Clerk, Ms. Olivia Woolheater or to the Superintendent, Mr. Timothy Jenny at any time.

Motion by Stephanie Karis, second by Brian Parent:

“RESOLVED, that the Board of Education approved the minutes from the meeting held on July 12, 2022; and it be further resolved that the Board of Education approve Warrants for Payment; Treasurer’s Report; accept Revenue Status Report; and Appropriation Status Report.”

Unanimous vote

Elementary Principal’s report given by Gary Winghart included the following items:

ENC 4.1 A

- **Upcoming Events** – Rams Academy Week (August 8th-11th), Band Camp (August 15th-18th), New staff Orientation (August 24th-25th), Superintendent’s Conference Days (August 31st- September 1st), Back to School Night (September 1st), and First Day of School (September 6th).
- **Summer Enrichment** – Throughout the summer there has been plenty of Summer Enrichment programs for all of the students to participate in. Some of these programs include, Mr. Bunker’s Motivation and Physical Fitness, Crafty Campers and Myth buster’s programs, Rams Maker Camp, Kindergarten Kick start, and Band Camp. A huge thank you to the cafeteria crew and custodians for making this possible.
- **New Staff Orientation** – New staff orientation is approaching soon. This gives a chance for all of the new staff members to meet up with their mentors, learn about the school, take tours of the building and district, and enjoy time learning and working together.
- **Back to School Night** – Back to School Night will be held on Thursday September 1st in the Elementary School. This gives students and parents the opportunity to meeting their teachers, see their classrooms, drop off school supplies, visit with friends, and enjoy a special treat!

High School Principal’s report given by Sanya Pelrah included the following items:

- **Preparation for the New School Year** – The custodial staff has done an amazing job preparing for the new school year. Throughout the summer the custodians have been reconfiguring the main office and classrooms, painting and cleaning classrooms.
- **Instructional Focus** – Student schedules are being mailed the second week of August. During the school year there was a survey conducted for students to help identify the classes that align with students’ interests. The guidance office has been working to ensure that students get their choice classes and the classes necessary to graduate.
- **Graduation, Assessment Data** – High School Principal, Sayna Pelrah included a detailed list of bar graphs that show graduation and assessment data from the previous school year. She included data from the regents’ exams in Algebra I, Algebra II, Geometry, ELA, Global History, Earth Science, Chemistry, Physics, AP Literature and Composition, AP Biology, and AP U.S History.
- **NYSED Special Appeal** – The purpose off the appeal is to provide flexibility to students taking Regents in the 2021-2022 and 2022-2023 school years in meeting assessment requirements for a diploma. In order to be eligible, students must have taken the Regents during the allotted timeframe of June 2022 – August 2023, have scored a 50-64, and attained a passing grade in the course.

Facilities Report given by Kevin Roberts included the following items:

- **2022 Capital Outlay Project** – Renovation of the old High School Boy’s locker room into a storage room and SED approved vault. The general contractor’s work is complete. Trane still has HVAC controls to install which will include temperature and humidity control. The plan is to be onsite August 11 with an electrical contractor to complete their work.

- **2023 Capital Outlay Project** – The plan is to replace the Elementary Intermediate Wing student lockers along with \$10,000 of classroom floor/wall painting work to make this project aid able.
- **NYSSED Building Condition Surveys** – Required by SED for 2022. There have been extensive walk-throughs of all buildings and grounds. Inspections have been completed and we are awaiting a finished draft document.
- **NYS Fire and Safety Inspections** – NYS Fire and Safety Inspections were conducted on July 22nd. Buildings are in good condition.
- **Day to Day Operations** – Full swing into summer cleaning, repairs, and renovations. There have been five student workers this summer who have helped move furniture, clean desks, etc. The remaining cleaner position has been filled. The workload is high this summer due to post Covid cleaning, labor shortages, and prepping rooms for new staff while preparing for the summer camp activities taking place.

Transportation report given by Adam DeGrace included the following items:

- **Bus Fleet Updates** – the buses are in good condition. Currently completing the summer maintenance plan and preparing for the new school year.
- **Bus Driver News** – All drivers are current on their qualifications. The driver trainee passed her road test.

Motion by Jeannie Scouten, second by Stephanie Karis:

“RESOLVED, that the Board of Education accept the recommendations of the Committee on Special Education from the meeting held on July 29th, 2022. Please be reminded that discussion of a specific IEP should be referred to Executive Session.”

Unanimous vote

Motion by Stephanie Karis, second by Patrick Nolan:

“RESOLVED, that the Board of Education approve the tax levy of \$5,589,914 for the 2022-2023 school year.”

Unanimous vote

Motion by Brian Parent, second by Patrick Nolan:

“RESOLVED that the Board of Education declares Technology Equipment and Smart Board items as noted on the attached list to be excess.”

Unanimous vote

New Jr./Sr. High School Grading Policy – First Read

Motion by Brian Parent, second by Patrick Nolan:

“RESOLVED, that the Board of Education appoint the following New Teacher mentors per the RTA contract for the 2022-2023 school year:

Mentor for new HS Technology Teacher – Rayne Ives

Mentor for new HS English Teacher – Julia Cooper
Mentor for new Pre-K Teacher – Kathleen Maguire
Mentor for new Third Grade Teacher and Third Grade Long Term Substitute Teacher –
Kelly Runninger
Mentor for new Elementary Music Teacher – Anthony Dangler.”

Unanimous vote

Motion by Brian Parent, second by Patrick Nolan:

“RESOLVED, that the Board of Education of the Remsen Central School District, appoint Melissa Polidori, Registered Nurse, of Middleville, NY to the position of school nurse. BE IT FURTHER RESOLVED that Melissa Polidori, during her first year of this appointment be paid at the annual salary as outlined in the 2018-2026 agreement between the Remsen Teachers’ Association and the Board of Education at 70% of Step 17, Column R.”

Unanimous vote

Motion by Brian Parent, second by Jeannie Scouten:

“RESOLVED, that the Board of Education of the Remsen Central School District, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Timothy Jenny, Superintendent of Schools does hereby appoint Mark Harlander, of Utica, NY who holds valid NYS Certification in Technology Education, permitting him to teach subjects in the Industrial Arts-General area in the public schools of New York State, to the position of teacher in said tenure area for a probationary period of three years, to commence on August 31, 2022 and to expire on June 30, 2025; and BE IT FURTHER RESOLVED that Mark Harlander, during his first year of this appointment be paid at the annual salary as outlined in the 2018-2026 agreement between Remsen Teachers’ Association and the Board of Education at Step 11, Column M plus \$650 for 13 additional approved graduate credits above his master’s degree.”

Unanimous vote

Motion by Brian Parent, second by Stephanie Karis:

“RESOLVED, that the Board of Education of the Remsen Central School District, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Timothy Jenny, Superintendent of Schools does hereby appoint Emily Inman, of Whitesboro, NY who holds valid NYS Certification in ELA 7-12, permitting her to teach subjects in the English 7-12 area in the public schools of New York State, to the position of teacher in said tenure area for a probationary period of four years, to commence on August 31, 2022 and to expire on June 30, 2026; and BE IT FURTHER RESOLVED that Emily Inman, during her first year of this appointment be paid at the annual salary as outlined in the 2018-2026 agreement between Remsen Teachers’ Association and the Board of Education at Step 1, Column A.”

Unanimous vote

Motion by Jeannie Scouten, second by Patrick Nolan:

“RESOLVED, that the Board of Education of the Remsen Central School District, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Timothy Jenny, Superintendent of Schools, does hereby appoint Dalila Hasanagic of Utica, NY who holds valid NYS Certification in Early Childhood and Childhood Education, permitting her to teach subjects in the Elementary Education area in the public schools of New York State, to the position of teacher in said tenure area for a probationary period of four years, to commence on August 31, 2022 and to expire on June 30, 2026; and BE IT FURTHER RESOLVED that Dalila Hasanagic, during her first year of this appointment be paid at the annual salary as outlined in the 2018-2026 agreement between Remsen Teachers’ Association and the Board of Education at Step 1, Column R.”

Unanimous vote

Motion by Brian Parent, second by Patrick Nolan:

“RESOLVED, that the Board of Education of the Remsen Central School District, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Timothy Jenny, Superintendent of Schools, does hereby appoint Brittany Austin of Boonville, NY who holds valid NYS Certification in Early Childhood Education, permitting her to teach subjects in the Elementary Education area in the public schools of New York State, to the position of teacher in said tenure area for a probationary period of four years, to commence on August 31, 2022 and to expire on June 30, 2026; and BE IT FURTHER RESOLVED that Brittany Austin, during her first year of this appointment be paid at the annual salary as outlined in the 2018-2026 agreement between Remsen Teachers’ Association and the Board of Education at Step 1, Column A.”

Unanimous vote

Motion by Jeannie Scouten, second by Patrick Nolan:

“RESOLVED, that the Board of Education of the Remsen Central School District, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Timothy Jenny, Superintendent of Schools, does hereby appoint Miranda Dornburgh of Old Forge, NY who holds valid NYS Certification in Music, permitting her to teach subjects in the Music tenure area in the public schools of New York State, to the position of teacher in said tenure area for a probationary period of four years, to commence on August 31, 2022 and to expire on June 30, 2026; and BE IT FURTHER RESOLVED that Miranda Dornburgh, during her first year of this appointment be paid at the annual salary as outlined in the 2018-2026 agreement between Remsen Teachers’ Association and the Board of Education at Step 2, Column R.”

Unanimous vote

Motion by Patrick Nolan, second by Stephanie Karis:

“RESOLVED, that the Board of Education of the Remsen Central School District, pursuant to Section 2509 of the Education Law, upon the recommendation of Timothy Jenny, Superintendent of Schools, does hereby appoint Caryn Johnson of Remsen, NY to the position of Teaching Assistant in said tenure area for a probationary period of four years, to commence on August 31, 2022 and to expire on June 30, 2026; and BE IT FURTHER RESOLVED that Caryn Johnson, during her first year of this appointment be paid at the annual salary as outlined in the 2018-2026 agreement between Remsen Teachers’ Association and the Board of Education at 40% of Step 4, Column R.”

Unanimous vote

Motioned by Brian Parent, second by Patrick Nolan:

“RESOLVED, that the Board of Education of the Remsen Central School District, appoint Alyssa Lawson of Cold Brook, NY to the position of elementary long-term substitute teacher for Carina Mettelman, for the 2022-2023 school year. BE IT FURTHER RESOLVED that Alyssa Lawson, will be paid a salary as outlined in the 2018-2026 agreement between the Remsen Teachers’ Association and the Board of Education for a certified long-term teacher substitute, at Step 1, Column R.”

Unanimous vote

Motion by Stephanie Karis, second by Patrick Nolan:

“RESOLVED, that the Board of Education appoint Joshua Burkett to the position of Cleaner at the hourly rate of \$14.50 effective August 10, 2022.”

Unanimous vote

Motion by Jeannie Scouten, second by Brian Parent:

“RESOLVED, that the Board of Education appoint Miranda Dornburgh as the Elementary Drama Club Advisor for the 2022-2023 school year.”

Unanimous vote

Motion by Brian Parent, second by Patrick Nolan:

“RESOLVED, that the Board of Education appoint the following Remsen Central School District Student Workers for the Summer 2022 season,
Dylan Gutowski, retroactive start date to July 11, 2022 at a rate of \$13.20
Ean Piaschyk, retroactive start date to July 18, 2022 at a rate of \$13.20
Brian Secor, retroactive start date to July 18, 2022 at a rate of \$13.20
Ellie Secor, retroactive start date to July 18, 2022 at a rate of \$13.20
James Roberts, retroactive start date to July 18, 2022 at a rate of \$13.20.”

Unanimous vote

Motion by Stephanie Karis, second by Brian Parent:

“RESOLVED, that the Board of Education appoint Michael Scott to the position of Bus driver at the hourly rate of \$19.71 effective August 10, 2022, pending fingerprint clearance.”

Unanimous vote

Motion by Brian Parent, second by Jeannie Scouten:

“RESOLVED, that the Remsen Central School District Tax Collector stipend be set at a fixed stipend of \$3,000 annually.”

Unanimous vote

Motion by Brian Parent, second by Jeannie Scouten:

“RESOLVED, that the District Clerk stipend be set at \$3,000 for the 2022-2023 school year, subject to the same percentage increase applied to non-instructional clerical salaries each school year thereafter.”

Unanimous vote

Motion by Jeannie Scouten, second by Patrick Nolan:

“RESOLVED, that the Board of Education appoint retired certified Remsen teacher, Mary Lou Allen, as a classroom teacher volunteer.”

Information and Correspondence given to the Board included the following:

Building use requests:

Remsen Barn Fota Committee – Visitor Shuttles - 9/24/22 and 9/25/22 from 9:00 a.m. to 6:00 p.m. (Will pay for driver/bus costs)

Remsen Barn Fota Committee – Power for Exhibitors - 9/23/22, 9/24/22 and 9/25/22 from 9:00 a.m. to 6:00 p.m. (Will pay for costs)

Dan Hurlburt - Use of High School Kitchen for Barn Fota dough making - 9/14/22 from 8 a.m. to 3 p.m. (Will pay for cost of custodian’s time)

Snow Country Quilt Guild – Meetings – in the Elementary Media Center - 11/16/22, 1/25/23, 2/15/23, 3/22/23, and 4/26/23 from 6:00 p.m. to 8:00 p.m.

Leatherstocking Council BSA, Powderhorn District – Club Scout Recruitments – in the Elementary Library - 9/20/22 from 6:00 p.m. to 8:00 p.m.

Soaring to Success – Board of Education Roundtable Remarks

Each Board member reflected on and shared their thoughts about activities and events that occurred over the past month:

Patrick Nolan: Congratulated the new staff

Jeannie Scouten: Welcomed the new staff to the district

Brian Parent: Appreciated the summer enrichment program and gave a thanks to everyone who made it possible

Stephanie Karis: Gave a welcome to the new staff. Also gave thanks to all staff for helping with the summer enrichment programs

Mrs. Allen: Welcomed the new staff and brought a treat to share with everyone

Executive Session: Discuss Superintendent’s Evaluation tool and goals for the 2022-2023 school year.

	Matters that will imperil the public safety if disclosed
	Any matter that ma disclose the identity of a law enforcement agent or informer
	Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
	Proposed, pending , or current litigation
	Collective negotiations pertaining to the Union pursuant to article 14 of the Civil Service Law
x	The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
	The preparation, grading , or administration of exams
	The Proposed acquisition. sale- or lease of real property or the proposed acquisition sale or exchange of securities, but only when publicity would substantially affect the value of these things.
	Discussing student records made confidential by federal law (FERPA or IDEA
	Hearing an appeal of a student suspension
	Hearing an appeal of an employee grievance
	Seeking legal advice from our attorney , which is made privileged b law

Motion by Brian Parent, second by Patrick Nolan to enter executive session at 7:01 p.m. for the discussion of the Superintendent’s Evaluation tool and goals for the 2022-2023 school year.

Motion by Brian Parent, second by Jeannie Scouten to return to regular session at 7:33 p.m.

Motion by Brian Parent, second by Jeannie Scouten to adjourn regular session at 7:34 p.m.

Board workshop to work on Mission and Vision Statements.