

REMSSEN CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
DECEMBER 8, 2020 – 7:00 PM

Via Video/Web Conferencing - District Website Link

MINUTES

MEMBERS PRESENT: Mary Lou Allen, Brian Parent, Mark Williams, Stephanie Karis, Patrick Nolan

MEMBERS ABSENT: None

OTHERS PRESENT: Timothy Jenny, Gary Winghart, John McKeown, Daniel O’Bryan, Catherine Chandler, Kevin Roberts, Adam DeGrace, Kelly Runniger, Dale Dening

Mrs. Mary Lou Allen, Board President, called the meeting to order at 7:00 p.m.

Pledge of Allegiance recited by all present.

No public participation

Motion by Brian Parent, second by Stephanie Karis:

‘RESOLVED that the Board of Education approve minutes from meeting held on November 10, 2020; approve agenda dated December 8, 2020 with the following addition: 7.6-Appointment of Substitute Teacher - Shelby Carrigan.’

Unanimous vote

Motion by Brian Parent, second by Stephanie Karis:

‘RESOLVED, that the Board of Education approve warrants for payment; accept Treasurer’s Report for period ended October 31, 2020; accept Budget Status Report for period ended October 31, 2020; accept Revenue Status Report, and accept Appropriation Status Report and approve budget transfers.’

Unanimous vote

Elementary Principal’s Report given by Gary Winghart included the following:

- Elementary school has completed first trimester. Report cards were sent home. Parent-teacher conferences were held remotely.
- Holiday Concert – a special holiday celebration video will be released to the community just before holiday break. Student musical performances, student readings and student art work will be featured in this video.
- Evening of Excellence – in order to celebrate our students’ first trimester accomplishments, we will be recording and putting together a special Evening of Excellence awards video. This video will be released to the public on December 14th.

- Upcoming Events – December 14 – Evening of Excellence video release
December 21 – Holiday concert video release and Holiday Break from December 23 – January 1, 2021.

High School Principal's Report given by Daniel O'Bryan included the following:

- Linda Smith has returned to work following her injury and surgery.
- Extra-Curricular Activities – National Honor Society has held officer elections. Induction services will be held in the coming week. These students will help decorate both schools by decorating for upcoming musical performances.
- Student Council held first meeting December 8th. Discussions, by e-mail, prior to the meeting have identified several events to brighten the holiday season – Ugly Sweater Day and delivering Candy-grams to make season a bit sweeter for everyone.
- John Bunker is planning to provide Zoom Athletic Conditioning. When implemented, students will be able to join scheduled workouts and individually participate from home to focus on physical fitness and positive mindset in a safe manner that adheres to all public health guidelines.
- Students did outstanding job during the first marking period. Over 100 students in the JSHS made either Honor Roll or High Honor Roll. Plans to award certificates and “Rams Tickets” prior to the holiday break are in progress.
- High School Incentive Program celebrated its First Quarter Winners. Prizes awarded included Amazon gift cards, an activity tracker, a fishing rod and reel and a Google Home Mini.

Facilities Report given by Kevin Roberts included the following:

- Capital Improvement Project – Phase II - Facilities committee has determined JSHS underground fuel oil storage tank replacement; JSHS stage sound improvements; elementary school storm water drainage issues along with ceiling tile/grid replacements in the intermediate wing corridors are top priority.
- 2021 Capital Outlay Project delayed due to financial concerns. SED has given approval. Scope of this project could include renovation of the old boys' locker room into a district records storage room and renovations to the basement floor back hallway.
- Previous Capital Outlay Projects – Special-Lite has replaced 6 of the 9 exterior doors that had warranty issues at the JSHS. We are currently working with King & King to get the three remaining doors with issues replaced.
- Maintenance and custodial crews have been extremely busy with the COVID-19 situation. Cleaning and disinfection taking place nightly.
- Summer grounds equipment prepped for winter storage and winter equipment prepped for winter season
- New Ford F550 dump/plow truck was delivered last month. Currently waiting for registration. Will be transferring sander unit from old truck and adding additional safety and work lighting to the exterior.
- Installation of the Varsity soccer field scoreboard and supporting I-Beam structure has been completed. Surrounding landscaping work will take place in spring by our staff. The scoreboard is totally solar powered.

Transportation Report given by Adam DeGrace included the following:

- Bus inspections that were scheduled for December 3rd have been rescheduled for December 17th.
- Bus Fleet Updates – all buses have been undercoated for winter. Necessary repairs made to bus 88
- Bus Driver News – all drivers are current on qualifications. Adam is planning to obtain his certification as instructor which will allow the district to train and refresh our drivers in the future as well as set the school up as a federal CDL instruction facility.

Dale Dening informed the board of the receipt of \$16,000.00 from the Wadas Foundation for the purchase of new fitness equipment. The Wadas Foundation also gave district a grant for scorer's table and for the new scoreboard for the soccer field.

Motion by Brian Parent, second by Patrick Nolan:

“RESOLVED that the Board of Education adopt the following policies:

SCHOOL BOARD OPERATIONS (2000)

Policy 2001 – Board of Education Authority;

Policy 2002 – Number of Board Members and Terms of Office;

Policy 2003 – Qualifications of a Board of Education Member;

Policy 2004 – Nomination and Election of Board of Education Members;

*Policy 2005 – New Board Member Orientation;

*(Please note additional changes)

Policy 2006 – Board Member Training;

Policy 2007- Oath of Office;

Policy 2008 – Resignation, Dismissal, Filling Vacancies;

Policy 2009 – Reimbursement of Expenses for Board Members

(Conference Attendance)

Unanimous vote

Motion by Mark Williams, second by Stephanie Karis:

“RESOLVED, that the Board of Education accept recommendations of the Committee on Special Education from meetings held on November 8 and November 23, 2020 and accept recommendations of the Committee on Preschool Special Education from meeting held on December 1, 2020.”

Unanimous vote

Motion by Brian Parent, second by Stephanie Karis:

“RESOLVED, that the Board of Education approve Corrective Action Plan for Year Ending June 30, 2020 as result of annual audit conducted by D’Arcangelo & Co., LLP.”

Unanimous vote

Motion by Stephanie Karis, second by Brian Parent:

“RESOLVED that Mary Lou Allen, the President of the Board of Education of the Remsen Central School District, in the Towns of Ohio and Russia, County of Herkimer, NY, be and she hereby is authorized, empowered and directed to sign on behalf of said Board of Education of said District the Certificate of the Board of Education of said District attached to the “School Collector’s Return to County Treasurer” of unpaid taxes

of said District, which return is for the unpaid taxes assessed upon the lands in said District in the tax list made out and delivered to the Collector on the 1st day of September, 2020, and which return is dated and made on the 15th day of November, 2020, and be it further RESOLVED, that the Board of Education approve and sign School Collector's Reports of the Town and Village of Remsen, Towns of Trenton, Steuben, Forestport, and Boonville, Oneida County, New York." Unanimous vote

Motion by Brian Parent, second by Mark Williams:

"RESOLVED, that the Board of Education adopt the Budget Development Calendar for 2021-2022." Unanimous vote

First reading of the following Board of Education policies:

- Policy 2100 – Powers and Duties of the Board
- Policy 2101 – Annual Organizational Meeting
- Policy 2102 – Duties of the District Clerk
- Policy 2103 – Duties of the District Treasurer
- Policy 2104 – Duties of the Tax Collector
- Policy 2105 – Duties of the Extra-Curricular Treasurer
- Policy 2106 – Duties of the School Attorney
- Policy 2200 – Legal Qualifications of Voters at School District Meetings
- Policy 2201 – Annual District Meeting and Election
- Policy 2203 – Voting Machines
- Policy 2300 – Rules of Order for Board Members
- Policy 2301 – Regular Board Meetings
- Regulation 2301.1 – Agenda Format
- Policy 2302 – Special Meetings of the Board of Education
- Policy 2303 – Quorum of the Board
- Policy 2304 – Minutes
- Policy 2305 – Executive Session
- Policy 2306 – Public Participation at Board Meetings
- Policy 2307 – Board of Education Committees
- Policy 2400 – Policy Development
- Policy 3001 – District Organization
- Regulation 3001.1 – District Organization Chart
- Policy 3002 – Legal Status of the Superintendency
- Policy 3100 – Administrative Action in Absence of Board Policy
- Policy 3200 – Administrative Evaluation

Motion by Brian Parent, second by Mark Williams:

"RESOLVED, that the Board of Education approve request of Eilleen Hamlin to use three days personal time for grandchild's arrival and approve the use of an additional two unpaid personal days if needed." Unanimous vote

Motion by Brian Parent, second by Patrick Nolan:

"RESOLVED, that the Board of Education appoint Morgan Sweeney of Remsen, NY as substitute teacher at a daily rate of \$90.00." Unanimous vote

Motion by Patrick Nolan, second by Stephanie Karis:

“RESOLVED, that the Board of Education appoint Denise Bulak of Utica, NY as substitute nurse at an hourly rate of \$18.20/hr.” Unanimous vote

Motion by Brian Parent, second by Patrick Nolan:

“RESOLVED, that the Board of Education appoint Derrick Harter of Remsen, NY as substitute teacher at a daily rate of \$90.00.” Unanimous vote

Motion by Brian Parent, second by Patrick Nolan:

“RESOLVED, that the Board of Education appoint Phillip Howard of Hinckley, NY as substitute teacher at a daily rate of \$100.00.” Unanimous vote

Motion by Mark Williams, second by Patrick Nolan:

“RESOLVED, that the Board of Education appoint Shelby Carrigan of Marcy, NY as substitute teacher at a daily rate of \$90.00.” Unanimous vote

Information & Correspondence – Mr. Jenny discussed NYS being divided into color zones. For example: schools in yellow zone can remain open if 20% of students and staff can be tested within two weeks. The tests are non-invasive and we have them here on site. Results of the test in 15 minutes. Update will be sent to parents with testing information and request to return consent forms to district if they have not already done so. Thank you to OHM BOCES for their assistance securing tests for Remsen. Nurses and administrators were trained to administer the tests. Administrators would only do tests if nurses not available. Parents will be kept in the loop at all times. Parents will be notified if their child has been picked to be tested. Parents will be given the results.

Board Forum – Thank you to everyone who is working to keep children safe. Thank you to Mr. Winghart for holiday video. Thank you to Wadas Foundation for the scoreboard. Thank you for keeping schools open.

Motion by Brian Parent, second by Patrick Nolan to adjourn the meeting at 8:03 p.m.