

REMSEN CENTRAL SCHOOLBOARD OF EDUCATION
RE-ORGANIZATIONAL MEETING & REGULAR MEETING
July 3, 2018

MINUTES

MEMBERS PRESENT: James Reilly, Sonya Murray Mark Williams, Mary Lou Allen,
Brian Parent

MEMBERS ABSENT: None

OTHERS PRESENT: Rebecca Dunckel-King, Dale Turner, Lou D'Ambro, Thomas
Waldron, Catherine Chandler, Kelly Runninger, Debbie Roscup,
Carleen Taylor

Annual reorganizational meeting called to order by Catherine Chandler, District Clerk at 6:15
p.m.

Pledge of Allegiance recited by all present.

The Oath of Faithful Performance in Office administered to newly elected board member, Brian
Parent (5 years) by Mrs. Chandler, District Clerk.

Motion by James Reilly, second by Sonya Murray to nominate Mary Lou Allen for Board
President. Motion by Mark Williams, second by Brian Parent to nominate Brian Parent for
Board President. Vote: 3 for Mary Lou Allen, 2 for Brian Parent

Motion by Sonya Murray, second by Mark Williams to nominate James Reilly for Board
Vice President. Unanimous vote

Oath of Faithful Performance in Office administered to Mary Lou Allen, President and James
Reilly, Vice President.

No disclosure of interest in matters before the Board of Education.

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that the Board of Education appoint the following officers
for the period July 1, 2018 – June 30, 2019: District Clerk, Catherine Chandler,
(stipend-\$5,648.00)with Lou D'Ambro to act in the absence thereof; Assistant
Superintendent for Business, Lou D'Ambro, with Superintendent to act in the absence
thereof; Tax Collector – Wendy Gaspa (stipend-\$2,500.00); Data Collection Clerk - Dede
Gardner (stipend-\$5,104.00) and Internal Claims Auditor, Mary Jane Keener (stipend-
\$2,500.00).” Unanimous vote

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that Assistant Superintendent for Business be authorized to invest school district funds, in accordance with Education Law and other pertinent regulations for the period July 1, 2018 - June 30, 2019.” Unanimous vote

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that Adirondack Bank issue two (2) district credit cards, each with a limit Of \$1,500.00 for the Superintendent of Schools and Assistant Superintendent for Business.” Unanimous vote

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that Adirondack Bank and Key Bank be approved as district bank Depositories for the period of July 1, 2018 – June 30, 2019.” Unanimous vote

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that a petty cash fund up to the amount of \$100.00 be authorized and the Assistant Superintendent for Business is appointed to oversee these funds.” Unanimous vote

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that the Rome Sentinel be designated as the official district newspaper for The period of July 1, 2018– June 30, 2019.” Unanimous vote

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that the regular business meeting of the Board of Education will be held on the second Tuesday of each month at 7:00 p.m. (6:00 pm for July and August) in the Elementary Media Center with special meetings called as necessary, for the period July 1, 2018 - June 30, 2019, with exceptions which must be published in advance according to the Open Meetings Law.” Unanimous vote

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that any two (2) of the following four persons be authorized to sign extra-Curricular checks: Mary Jane Keener, Extra-Curricular Treasurer, Lou D’Ambro, Assistant Superintendent for Business, Dale Turner, High School Principal or Rebecca Dunckel-King, Superintendent of Schools for the period of July 1, 2018 - June 30, 2019.” Unanimous vote

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that the Board of Education authorizes the single signature of the Assistant Superintendent for Business, or Superintendent of Schools on all district checks for the payment of all salaries, bills, expenses, obligations, and liabilities of the Remsen Central School District.” Unanimous vote

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that the Board of Education appoint the following as the Remsen Central School Committee on Special Education for the period of July 1, 2018 - June 30,

2019: Fay Harper or designee of CSE Chairperson, as CSE Chairperson; Rebecca Dunckel-King or Dale Turner, Administrator; Special Education Teacher; General Education Teacher when appropriate; parent member upon request; Dr. Christopher Alina, school physician, upon request, and Fay Harper or BOCES professional school psychologist.”
Unanimous vote

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that the Board of Education appoint the following as the Remsen Central School Committee on Preschool Special Education for the period of July 1, 2018– June 30, 2019: Fay Harper or designee by CPSE Chairperson, as CPSE Chairperson; Representative from evaluating agency; child’s teacher (if child has one); parent member Upon request; County Representative (invited); and Licensed or Certified professional From the Department of Health's Early Intervention Program if child is transitioning from The Early Intervention Program from County of Child’s Residence; and BOCES Pre-School Coordinator.”
Unanimous vote

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that the Board of Education appoint New York State Education Department approved individuals as Impartial Hearing Officers for the period July 1, 2018 - June 30, 2019.”
Unanimous vote

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that the Superintendent is authorized to certify payroll during the period Of July 1, 2018– June 30, 2019.”
Unanimous vote

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that the Superintendent is authorized to approve workshops, meetings, Conferences and horizontal promotion credit hours for staff members during the period of July 1, 2018– June 30, 2019.”
Unanimous vote

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that the Superintendent is authorized to make application to Federal Aided Programs during the period of July 1, 2018 – June 30, 2019.”
Unanimous vote

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that an employee blanket bond be provided in the amount of \$1,000,000.00 on employees responsible for handling school district funds with an additional \$1,000,000.00 for the Assistant Superintendent for Business and tax collector during the period of July 1, 2018 – June 30, 2019.”
Unanimous vote
(Mr. D’Ambro asked to check with insurance company on the above amounts.)

Motion by Brian Parent, second by James Reilly:

“RESOLVED, that D’Arcangelo & Co., LLP, Accountants be appointed as Independent auditors for the period of July 1, 2018 – June 30, 2019.”
Unanimous vote

Motion by Brian Parent, second by James Reilly:
“RESOLVED, that Timothy McGill, Esq. be appointed as bond counsel for the period July 1, 2018 - June 30, 2019.” Unanimous vote

Motion by Brian Parent, second by James Reilly:
“RESOLVED, that Bernard P. Donegal, Inc., be appointed as fiscal advisor for the period July 1, 2018 – June 30, 2019.” Unanimous vote

Motion by Brian Parent, second by James Reilly:
“RESOLVED, that Mary Jane Keener be appointed as Extra-Curricular Treasurer for the period July 1, 2018 – June 30, 2019 at a stipend per contract with Remsen Teachers Association.” Unanimous vote

Motion by Brian Parent, second by James Reilly:
“RESOLVED, that Rebecca Dunckel-King be appointed attendance officer for the period of July 1, 2018 – June 30, 2019.” Unanimous vote

Motion by Brian Parent, second by James Reilly:
“RESOLVED, that Lucinda Roberts be appointed to the position of Purchasing Agent, with the Superintendent, Rebecca Dunckel-King, to act in the absence thereof, for the period of July 1, 2018 – June 30, 2019.” The Superintendent and Assistant Superintendent for Business will be the authorized representatives designated to enter into contracts with vendors.” Unanimous vote

Motion by Brian Parent, second by James Reilly:
“RESOLVED, that Christopher Alina, M.D., be appointed school physician for the period of July 1, 2018 – June 30, 2019.” Unanimous vote

Motion by Brian Parent, second by James Reilly:
“RESOLVED, that the Catherine Chandler, District Clerk, be appointed Records Access Officer for the period of July 1, 2018– June 30, 2019.” Unanimous vote

Motion by Brian Parent, second by James Reilly:
“RESOLVED, that the Superintendent of Schools, Rebecca Dunckel-King, be appointed Records Management Officer for the period of July 1, 2018– June 30, 2019.” Unanimous vote

Motion by Brian Parent, second by James Reilly:
“RESOLVED, that Thomas Waldron be appointed Asbestos Designee for the period of July 1, 2018 – June 30, 2019, pending certification renewal.” Unanimous vote

Motion by Brian Parent, second by James Reilly:
“RESOLVED, that the Superintendent of Schools, Rebecca Dunckel-King, be appointed Title IX Compliance Officer for the period July 1, 2018 - June 30, 2019.” Unanimous vote

Motion by Brian Parent, second by James Reilly:

“RESOLVED, that the Board of Education appoint Emily Laurey (Elementary) and Kathleen Nebush (High School) as DASA Coordinators for the 2018-2019 school year.”

Unanimous vote

Motion by James Reilly, second by Brian Parent:

“RESOLVED, that the Kohn & Moseman of Remsen, N.Y. be appointed school attorneys for the period of July 1, 2018 – June 30, 2019.”

Unanimous vote

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that the firm of Ferrara Fiorenza PC of Syracuse, N.Y. be appointed school attorneys for the period of July 1, 2018 – June 30, 2019.”

Vote – 4 yes; 1 no (J. Reilly)

Motion by Brian Parent, second by Mark Williams:

“RESOLVED, that King & King be appointed as school architects for the period July 1, 2018 - June 30, 2019.”

Vote – 3 yes; 1 no (B. Parent)

Jim Reilly – abstention due to performance

Motion by Brian Parent, second by Sonya Murray:

“RESOLVED, that the rate for approved mileage during the period of July 1, 2018 – June 30, 2019 for district employees will be 54.5 cents per mile, which is the IRS standard mileage rate.”

Unanimous vote

Motion by Brian Parent, second by Sonya Murray:

“Be it RESOLVED, that the Board of Cooperative Educational Services, Box 70, New Hartford, N.Y., will represent Remsen Central School in the cooperative bidding process for the period July 1, 2016 - June 30, 2017 and be it further

RESOLVED, that the Remsen Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of certain commodities, and, be it further

RESOLVED, that the Remsen Board of Education agrees to assume its equal share of the costs of the cooperative bidding and, be it further RESOLVED, that the Remsen Board of Education agrees:

- (1) to abide by the majority decision of the participating districts of quality standards;
- (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee;
- (3) that after the award of the contracts, it will conduct all negotiations directly with the successful bidders.”

Unanimous vote

Motion by Brian Parent, second by Sonya Murray:

“RESOLVED, that the Board of Education re-adopt all policies in effect during the previous school year for the period July 1, 2018 - June 30, 2019.”

Unanimous vote

Motion by Brian Parent, second by Sonya Murray:

“RESOLVED, that rates for substitute teachers for the period July 1, 2018 - June 30, 2019 will be \$90.00/day for uncertified and \$100.00/day for certified.”

Unanimous vote

Motion by Brian Parent, second by Sonya Murray:

“RESOLVED, that rates for substitute school nurses for the period July 1, 2018 – June 30, 2019 will be \$18.20/hr. for Registered Nurse.”

Unanimous vote

Motion by Brian Parent, second by Sonya Murray:

“RESOLVED, that the hourly rate for tutors for the period July 1, 2018 - June 30, 2019 will be \$16.00 per hour for non-certified teachers and \$24.00 per hour for certified teachers.”

Unanimous vote

Motion by Brian Parent, second by Sonya Murray:

“RESOLVED, that the Board of Education approve the following hourly rates for non-instructional positions for the period July 1, 2018 - June 30, 2019 as follows:

Field Trips and Extra- Curricular Bus Runs	\$19.24
Substitute Bus Driver	18.22
Substitute Monitor	11.10
Substitute Cleaner	11.10
Substitute Teacher Aide	11.10
Substitute Teacher Assistant	11.11
Substitute Clerical Worker	11.14
Substitute Mechanic	12.23
Substitute Bus Attendant	11.10
Substitute Grounds Worker	11.41”

Unanimous vote

Motion by Brian Parent, second by Sonya Murray:

“RESOLVED, that the student breakfast and lunch prices are as follows for the period July 1, 2018 - June 30, 2019: K-12 Lunch - \$2.50 and K-12 Breakfast -\$1.25.”

Unanimous vote

Motion by Brian Parent, second by Sonya Murray:

“WHEREAS, Part 174 of the Commissioner’s Regulations prescribes the methodology to be used by public school districts in determining the tuition rate to be charged for a non-resident pupil attending a public school district and the State Education Department produces a Non-Resident Tuition Output Report of tuition rates annually to be used for billing purposes. Therefore, BE IT RESOLVED, that the Board of Education of the Remsen Central School District adopt the tuition rates as stated on the State Education Department Non-Resident Tuition Output Report, to be used for billing purposes in accordance with Part 174 of the Commissioner’s Regulations.”

Unanimous vote

Motion by Brian Parent, second by Sonya Murray:

“RESOLVED, that the Board of Education appoint Rebecca Dunckel-King, Superintendent of Schools, as District Liaison for the Education of Homeless Children and Youth.” Unanimous vote

Motion by Brian Parent, second by Sonya Murray:

“RESOLVED that, Rebecca Dunckel-King, the Superintendent of Schools, be appointed as the representative to serve on the Oneida County Shared Services Panel for 2018-2019.” Unanimous vote

Motion by Brian Parent, second by James Reilly:

“RESOLVED, that the Board of Education approve minutes from meeting held June 12, 2018 with the following corrections: add “due to loss of state aid” after 3rd and 4th bullets of the Board of Education report; approve agenda dated July 3, 2018 with the following additions: 10.1 – change probationary appointment of Carina DeSimone from 4 years to 3 years as she was previously tenured and 10.7 – appoint Gary M. Winghart Jr. as building principal; and approve warrants for payment.” Unanimous vote

Public Participation – Mrs. Carlleen Taylor addressed Board of Education with concerns about School Lunch accounts of students. She feels that the money placed on students’ accounts must be tracked better.

Superintendent’s Report to the Board of Education included the following items:

- School Communications – award of merit for district’s website
- PreBid walk through held on June 26th with many contractors in attendance
- Bid Opening – July 24th at noon with award to be made at special BOE meeting to be held on July 31st at 4:30 p.m.
- BOE Retreat on July 11th from 4:30 – 7:30 in the Elementary School Media Center
- Kindergarten Immunization Report
- Regents Results
- Leadership Research Institute Conference for Superintendents – July 26 & July 27

High School Principal’s Report to the Board of Education included the following items:

- Graduation/Baccalaureate
- End of School Teacher close-outs
- Classrooms moved out of ’59 wing for construction
- Drivers Education to begin July 5th
- Credit Recovery to begin July 6th

Mary Lou Allen mentioned the delay in music played at graduation and name pronunciations should be correct.

Transportation/Facilities Report given by Thomas Waldron included the following:

- District buses going through 10,000 mile check-up
- Five buses to be inspected July 17th with another inspection in mid-August
- Two summer bus routes – New Hartford and Verona BOCES

- Facilities – '58 wing movement of classrooms
- Four new doors installed in high school – 3 in gymnasium and 1 kitchen storage

Mrs. Allen stated that the grounds look great.

Mr. Reilly questioned the district's current Student Accident policy. He received bill for student injury. The student's insurance paid a portion and the school's student accident policy paid 85% of the balance due leaving amount owed. Mr. D'Ambro will look into the matter.

Motion by James Reilly, second by Brian Parent:

“RESOLVED, that the Board of Education approve/adopt the following Board of Education Policies as follows:

- Reporting Possible Child Abuse or Maltreatment #7200
 - Child Abuse in an Educational Setting #7201
 - Notice of Parental Rights – Child Abuse in an Educational Setting #7201.1
 - Notification of Teacher's Duty to Report Child Abuse in an Educational Setting and Immunity from Liability #7201.2
 - Child Abuse in an Educational Setting Statement of Personal Delivery #7201.3
 - Child Abuse in an Educational Setting Confidential Report Of Allegation #7201.4
 - Educational Neglect #7202
 - Drug and Alcohol Testing Appendix A #6050
 - Drug and Alcohol Testing for School Bus Drivers #6050.1
 - Pre-Duty Acknowledgment Authorization and Consent Form for Drug and Alcohol Testing #6050.2
 - Student Accident Insurance #7103
- Renumber #7058
Unanimous vote

Motion by Sonya Murray, second by Brian Parent:

“WHEREAS, Section 30-2.9 of the rules of the NYS Board of Regents requires certification of Lead Evaluators for the purpose of conducting evaluations of teachers and principals in accordance with the requirements of Section 3012-c of the NYS Education Law, which governs annual professional performance reviews; and

WHEREAS, the individuals identified below have successfully completed the training requirements prescribed under Section 30-2.9(b) of the Rules of the NYS Board of Regents; now, therefore:

BE IT RESOLVED, that the Board of Education does hereby certify that the following individuals have successfully met the requirements prescribed by the NYS Board of Regents as qualified lead evaluators:

1. Rebecca Dunckel-King
2. Dale Turner pending successful completion of requirements”

Unanimous vote

Motion by Brian Parent, second by James Reilly:

“RESOLVED, that the Board of Education accept recommendations of the Committee on Special Education from meetings held on June 8, 2018.” Unanimous vote

Motion by Brian Parent, second by James Reilly:

“RESOLVED, that the Board of Education of the Remsen Central School District, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Rebecca Dunckel-King, Superintendent of Schools does hereby appoint Carina DeSimone of Deerfield, NY, who holds valid NYS Certificate permitting her to teach subjects in the Early Childhood area in the public schools of New York State, to the position of Elementary teacher in said tenure area for a probationary period of three years, to commence on September 1, 2018 and to expire on June 30, 2021; and BE IT FURTHER RESOLVED that Carina DeSimone, during her first year of this appointment be paid at the annual salary as outlined in the agreement between Remsen Teachers Association and the Board of Education at Step 1, Column D.” Unanimous vote

Motion by Sonya Murray, second by James Reilly:

“RESOLVED, that the Board of Education of the Remsen Central School District, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Rebecca Dunckel-King, Superintendent of Schools does hereby appoint Chelsea Blovat of Utica, NY, who holds valid NYS Certificate permitting her to teach subjects in the Special Education area in the public schools of New York State, to the position of Special Education teacher in said tenure area for a probationary period of four years, to commence on September 1, 2018 and to expire on June 30, 2022; and BE IT FURTHER RESOLVED that Chelsea Blovat, during her first year of this appointment be paid at the annual salary as outlined in the agreement between Remsen Teachers Association and the Board of Education at Step 1, Column C.” Unanimous vote

Motion by Sonya Murray, second by James Reilly:

“RESOLVED, that the Board of Education of the Remsen Central School District, pursuant to Section 2509 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Rebecca Dunckel-King, Superintendent of Schools does hereby appoint Laura Holmes of Norwich, NY who holds valid NYS Certificate permitting her to teach subjects in the French 7-12 area in the public schools of New York State, to the position of French 7-12 teacher in said tenure area for a probationary period of four years, to commence on September 1, 2018 and to expire on June 30, 2022; and BE IT FURTHER RESOLVED that Laura Holmes, during her first year of this appointment be paid at the annual salary as outlined in the agreement between Remsen Teachers Association and the Board of Education at Step 1, Column D. Unanimous vote

Motion by Sonya Murray, second by James Reilly:

“RESOLVED, that the Board of Education appoint the following extra-curricular

coaches and advisors for the 2018-2019 as follows:

Boys Varsity Soccer	Nick Byrne
Girls Varsity Soccer	Jim Wilder
Girls Modified Soccer	Shelly VanDusen
Girls Modified Basketball	Shelly VanDusen
Boys JV Basketball	Jim Wilder
Varsity Baseball	Jim Wilder
Modified Volleyball	Lauren Haley-Platt
Varsity Golf	Katey Secor
STEAM Club	Dan O'Bryan
Student Council	Lauren Hazen
International Club	Michele Izzo
Journalism Club	Lauren Haley-Platt
Grade 11 Advisor	Lauren Hazen
Boys Varsity Track	John Bunker

Unanimous vote

Motion by Brian Parent, second by Mark Williams:

“RESOLVED, that the Board of Education appoint mentors as follows for the 2018-2019 school year: Kelly Runniger and Susan Becker – Elementary; Jamie Dening-Special Education; Jodi Ehart-Secondary Music; Sheila Martin-Social Studies and Michele Izzo-Foreign Language.”

Unanimous vote

Motion by Brian Parent, second by Mark Williams:

“RESOLVED, that the Board of Education appoint Rachel Head of Whitesboro, NY as substitute teacher.”

Unanimous vote

Motion by Brian Parent, second by Sonya Murray:

“RESOLVED, that the Board of Education of the Remsen Central School District, upon the recommendation of the Superintendent, does hereby appoint Gary M. Winghart Jr. of Walton, New York, to the 11 month administrative position of Building Principal and will be paid the sum of \$80,000.00 for his first year of employment beginning on or about September 1, 2018.”

Unanimous vote

Motion by Brian Parent, second by James Reilly to go into Executive Session at 8:00 p.m. for the sole purpose of discussion of a personnel related matter.

Motion by James Reilly, second by Brian Parent to return to Regular Session at _____p.m.

Motion by Mark Williams, second by Brian Parent to adjourn the meeting at _____p.m.