

REMSEN CENTRAL SCHOOLBOARD OF EDUCATION
RE-ORGANIZATIONAL MEETING & REGULAR MEETING
JULY 11, 2017

MINUTES

MEMBERS PRESENT: Brian Parent, James Reilly, Sonya Murray, Mark Williams
Mary Lou Allen

MEMBERS ABSENT: None

OTHERS PRESENT: Rebecca Dunckel-King, Dale Turner, Lou D'Ambro, Tom
Waldron, Catherine Chandler, Kelly Runninger, Fay Harper,
Debbie Roscup, representatives of King + King and Construction
Associates

6 p.m. – Bob Proulx of King + King Architects gave update on capital project. Discussion of track reconstruction, storage building, roof reconstruction, locker room renovations and 1958 wing addition/reconstruction.

Annual reorganizational meeting will be called to order by Catherine Chandler, District Clerk at 7:00 p.m.

Pledge of Allegiance to the flag recited by all present.

Oath of Faithful Performance in Office administered to newly elected board member, Mary Lou Allen by Mrs. Chandler, District Clerk. Mrs. Allen elected to five year term (July 1, 2017 – June 30, 2022).

Nominations for Board President:

Motion by Sonya Murray, second by Brian Parent, to nominate James Reilly
for President;

Motion by Mark Williams, second by Mary Lou Allen, to nominate Brian Parent for
President;

No other nominations

Vote: 3 for Brian Parent; 2 for Jim
Reilly

Brian Parent elected Board President

James Reilly elected Board Vice President

Oath of faithful performance in office administered to Brian Parent as President and James Reilly as Board Vice President.

No Disclosure of Interest in Matters before the Board of Education

Motion by Mark Williams, second by Sonya Murray:

“RESOLVED, that the following officers be appointed for the period
July 1, 2017 – June 30, 2018:

District Clerk, Catherine Chandler, with Lou D'Ambro to act in the absence thereof;
Assistant Superintendent for Business, Lou D'Ambro, with Superintendent to act in the absence thereof;
Tax Collector and Data Collection Clerk, Dede Gardner; and
Internal Claims Auditor, Mary Jane Chambers Unanimous vote

Motion by Sonya Murray, second by Mary Lou Allen:

“RESOLVED, that the Board of Education authorize and designate the following for the period July 1, 2017 – June 30, 2018:

Authorization for Assistant Superintendent for Business to Invest Money: “RESOLVED, that Assistant Superintendent for Business be authorized to invest school district funds, in accordance with Education Law and other pertinent regulations for the period July 1, 2017-June 30, 2018.”

“RESOLVED, that First Niagara Bank of Barneveld, NY issue two (2) district credit cards, each with a limit of \$1,500.00 for the Superintendent of Schools and Assistant Superintendent for Business.”

Bank Depositories: “RESOLVED, that the First Niagara of Barneveld and Adirondack Bank of Holland Patent be approved as district bank depositories for the period of July 1, 2017 – June 30, 2018.”

Establishment of Petty Cash Fund: “RESOLVED, that a petty cash fund up to the amount of \$100.00 be authorized. The Assistant Superintendent for Business is appointed to oversee these funds.”

Official Newspaper: “RESOLVED, that the Rome Sentinel be designated as the official district newspaper for the period of July 1, 2017– June 30, 2018.”

Meeting Dates and Times: “RESOLVED, that the regular business meeting of the Board of Education will be held on the second Tuesday of each month at 7:00 p.m. in the Elementary Media Center with special meetings called as necessary, for the period July 1, 2017 - June 30, 2018, with exceptions which must be published in advance according to the Open Meetings Law.”

Signatures: Extra-Curricular Account: “RESOLVED, that any two (2) of the following four persons be authorized to sign extra-curricular checks: Mary Jane Chambers, Extra-Curricular Treasurer, Lou D'Ambro, Assistant Superintendent for Business, Dale Turner, High School Principal or Rebecca Dunckel-King, Superintendent of Schools for the period of July 1, 2017 - June 30, 2018.”

Signatures: District Accounts: “RESOLVED, that the Board of Education authorizes the single signature of the Assistant Superintendent for Business, or

Superintendent of Schools on all district checks for the payment of all salaries, bills, expenses, obligations, and liabilities of the Remsen Central School District.”

Designation of Committee on Special Education: “RESOLVED, that the Board of Education appoint the following as the Remsen Central School Committee on Special Education for the period of July 1, 2017 - June 30, 2018: Fay Harper or designee of CSE Chairperson, as CSE Chairperson; Rebecca Duncel-King or Dale Turner, Administrator; Special Education Teacher; General Education Teacher when appropriate; Bette Thomas, as parent member; Dr. Christopher Alinea upon request, school physician; and Fay Harper or BOCES professional, school psychologist.”

Designation of Committee on Preschool Special Education: “RESOLVED, that the Board of Education appoint the following as the Remsen Central School Committee on Preschool Special Education for the period of July 1, 2017– June 30, 2018: Fay Harper or designee by CPSE Chairperson, as CPSE Chairperson; Representative from evaluating agency; child’s teacher (if child has one); Bette Thomas, as parent member; County Representative (invited); and Licensed or Certified professional from the Department of Health's Early Intervention Program if child is transitioning from the Early Intervention Program from County of Child’s Residence; and BOCES Pre-School Coordinator.”

Impartial Hearing Officers - “RESOLVED, that the Board of Education appoint New York State Education Department approved individuals as Impartial Hearing Officers for the period July 1, 2017 - June 30, 2018.”

Authorization for Superintendent to Make Budget Transfers:
“RESOLVED, that the Superintendent is authorized to make budget transfers and to certify payroll during the period of July 1, 2017– June 30, 2018.”

Authorization for the Superintendent to Approve Workshops and Conferences:
“RESOLVED, that the Superintendent is authorized to approve workshops, meetings, conferences and horizontal promotion credit hours for staff members during the period of July 1, 2017 – June 30, 2018.”

Authorization for the Superintendent to Apply for Federal Aid Programs:
“RESOLVED, that the Superintendent is authorized to make application to Federal Aided Programs during the period of July 1, 2017 – June 30, 2018.”

Employee Blanket Bond: “RESOLVED, that an employee blanket bond be provided in the amount of \$1,000,000.00 on employees responsible for handling school district funds with an additional \$1,000,000.00 for the Assistant Superintendent for Business and tax collector during the period of July 1, 2017 – June 30, 2018.”
Unanimous vote

Motion by Sonya Murray, second by Mary Lou Allen:

“RESOLVED, that the Board of Education appoint the following for the period July 1, 2017 – June 30, 2018:

Independent Auditors: D’Arcangelo & Co., LLP, Accountants

School Attorneys –Kohn & Moseman of Remsen, N.Y. and the firm of Ferrara Fiorenza PC, of Syracuse, N.Y

Bond Counsel - Timothy McGill, Esq.

Fiscal Advisor – Bernard P. Donegan, Inc.

School Architects –King & King

Extra-Curricular Treasurer: Mary Jane Chambers Extra-Curricular Treasurer, at a stipend per contract with Remsen Teachers Association

Attendance Officer: Rebecca Dunckel-King

Purchasing Agent: Lucinda Roberts, with the Superintendent, Rebecca Dunckel-King, to act in the absence thereof; and Superintendent and Assistant Superintendent for Business will be the authorized representatives designated to enter into contracts with vendors.

School Physician: Christopher Alinea, M.D.

Records Access Officer: Catherine Chandler, District Clerk

Records Management Officer: Superintendent of Schools, Rebecca Dunckel-King

Asbestos Designee: Thomas Waldron

Title IX Compliance Officer: Superintendent of Schools, Rebecca Dunckel-King
Unanimous vote

Motion by Mary Lou Allen, second by Sonya Murray:

“RESOLVED, that the Board of Education approve the following:

Mileage Rate: “RESOLVED, that the mileage rate for approved mileage during the period of July 1, 2017 – June 30, 2018 for district employees will be 50.5 cents per mile.”

Authorization for Cooperative Bidding: “Be it RESOLVED, that the Board of Cooperative Educational Services, Box 70, New Hartford, N.Y., will represent

Remsen Central School in the cooperative bidding process for the period July 1, 2016 - June 30, 2017 and be it further

RESOLVED, that the Remsen Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of certain commodities, and, be it further RESOLVED, that the Remsen Board of Education agrees to assume its equal share of the costs of the cooperative bidding and, be it further RESOLVED, that the Remsen Board of Education agrees:

- (1) to abide by the majority decision of the participating districts of quality standards;
- (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee;
- (3) that after the award of the contracts, it will conduct all negotiations directly with the successful bidders.

Re-Adoption of All Board of Education Policies: “RESOLVED, that the Board of Education re-adopt all policies in effect during the previous school year for the period July 1, 2017 - June 30, 2018.”

Substitute Teacher Rates - “RESOLVED, that rates for substitute teachers for the period July 1, 2017 - June 30, 2018 will be \$75.00/day for uncertified and \$85.00/day for certified.”

Substitute School Nurse Rates - “RESOLVED, that rates for substitute school nurses for the period July 1, 2017 - June 30, 2018 will be \$16.31/hr for RN and \$12.65/hr for LPN.”

Substitute Tutoring Rates - “RESOLVED, that the hourly rate for tutors for the period July 1, 2017 - June 30, 2018 will be \$16.00 per hour for non-certified teachers and \$24.00 per hour for certified teachers.”

Non-Instructional Substitute Rates - RESOLVED, that the Board of Education approve the following hourly rates for non-instructional positions for the period July 1, 2017 - June 30, 2018 as follows:

| | |
|--|---------|
| Field Trips and Extra- Curricular Bus Runs | \$19.24 |
| Substitute Bus Driver | 18.22 |
| Substitute Monitor | 10.40 |
| Substitute Cleaner | 10.40 |
| Substitute Teacher Aide | 10.40 |
| Substitute Teacher Assistant | 11.11 |
| Substitute Clerical Worker | 11.14 |
| Substitute Mechanic | 12.23 |
| Substitute Bus Attendant | 10.40 |
| Substitute Grounds Worker | 11.41 |

Student Breakfast and Lunch Prices - “RESOLVED, that the student breakfast and lunch prices are as follows for the period July 1, 2017 - June 30, 2018:

K-12 Lunch - \$2.50

K-12 Breakfast -\$1.25

Non-Resident Pupil Tuition - “WHEREAS, Part 174 of the Commissioner’s Regulations prescribes the methodology to be used by public school districts in determining the tuition rate to be charged for a non-resident pupil attending a public school district and the State Education Department produces a Non-Resident Tuition Output Report of tuition rates annually to be used for billing purposes. Therefore, BE IT RESOLVED, that the Board of Education of the Remsen Central School District adopt the tuition rates as stated on the State Education Department Non-Resident Tuition Output Report, to be used for billing purposes in accordance with Part 174 of the Commissioner’s Regulations.

Liaison Designation – RECOMMENDED ACTION – “RESOLVED, that the Board of Education appoint Rebecca Dunckel-King, Superintendent of Schools, as District Liaison for the Education of Homeless Children and Youth.

Unanimous vote

Motion by Mary Lou Allen, second by Sonya Murray:

“RESOLVED, that the Board of Education approve minutes from meeting held June 20, 2017 and approve warrants for payment.” Unanimous vote

Addition to agenda – Acceptable Use Policy for Grades 7-12

Superintendent’s Report to the Board of Education included the following items:

- All grants will be submitted on time
- Back to School Newsletter
- Facebook and Twitter School Accounts

High School Principal’s Report included the following:

- Scholarships and Awards
- Regents Exams
- Driver’s Education

Transportation and Buildings & Grounds Reports given by Thomas Waldron.

Motion by Mark Williams, second by Mary Lou Allen:

“RESOLVED, that the Board of Education award trash bid to Bliss Environmental Services, Inc., Camden, NY in the amount of \$15,984.00.” Unanimous vote

Acceptable Use Policy-Second Reading

Motion by Sonya Murray, second by James Reilly:
“RESOLVED, that the Board of Education purchase steamer for the high school Cafeteria from Central Restaurant Products for \$14,813.53.” Unanimous vote

Motion by Mary Lou Allen, second by Sonya Murray:
“RESOLVED, that the Board of Education approve BOCES contract for services for the 2017-2018 school year.” Vote – 3 yes; 2 no

Motion by Mary Lou Allen, second by Mark Williams:
“RESOLVED, that the Board of Education appoint Alicia Prunoske as Girls Modified Basketball Coach.” Vote – 4 yes; 1 no

Motion by Mary Lou Allen, second by James Reilly:
“RESOLVED, that the Board of Education appoint Dane Taylor as Girls Modified Soccer Coach.” Unanimous vote

Motion by Sonya Murray, second by Mary Lou Allen:
“RESOLVED, that the Board of Education approve the Memorandum of Understanding regarding Mentoring Assignment.” Unanimous vote

Motion by Sonya Murray, second by Mark Williams:
“RESOLVED, that the Board of Education appoint Carole Blystone and Dean Lachut as bus drivers for the 2017 summer programs.” Unanimous vote

Motion by Sonya Murray, second by James Reilly:
“RESOLVED, that the Board of education appoint Justine Johnson and Gus Johnson as bus attendants for the 2017 summer programs.” Unanimous vote

Mixed Competition Information given to Board of Education members.

Motion by Sonya Murray, second by Mary Lou Allen to go into Executive Session at 9:25 p.m. for discussion of a particular personnel related item.

Motion by Mary Lou Allen, second by Sonya Murray to return to Regular Session.

Motion by Sonya Murray, second by Mark Williams to adjourn the meeting.

