

REMSEN CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
NOVEMBER 14, 2017

MINUTES

MEMBERS PRESENT: Brian Parent, James Reilly, Sonya Murray, Mark Williams,  
Mary Lou Allen

MEMBERS ABSENT: None

OTHERS PRESENT: Rebecca Dunckel-King, Dale Turner, Lou D'Ambro, Thomas  
Waldron, Catherine Chandler, John Glass, Dan O'Bryan, Kelly  
Runniger, Kathleen Nebush, Linda Smith, Debbie Roscup, Jim  
Tinker, Carlleen Taylor, Jeffrey Klossner, William Loveric

Meeting called to order by Board President, Brian Parent, at 7:00 p.m.

Pledge of Allegiance recited by all present

Senior Class advisors, Daniel O'Bryan and John Glass, discussed proposed Senior Class trip to Cleveland, Ohio on May 25-May 27, 2018.

Visioning CTE presentation given by Rebecca Dunckel-King, Linda Smith and Kathleen Nebush. Linda Smith discussed NYS approved Business Program here at Remsen. All CTE students will do an internship between their Junior and Senior year. This program needs to be re-certified every five years.

Bill Loveric, community member, asked if there could be something done to the flagpole at the high school. He feels that since it is one of the first thing that visitors see, it should be in better condition. Mr. Loveric attended the Veterans Day Concert. There was an issue with both the piano and microphone. He asked about the security of the school buildings and door locks. Mr. Loveric also feels that there should be a full-time School Resource Officer.

Motion by James Reilly, second by Mary Lou Allen:

“RESOLVED, that the Board of Education approve minutes dated October 11, 2017, approve agenda dated November 14, 2017 with the following additions:  
6.8 New Copiers and 7.5 Tax Collector Resignation.” Unanimous vote

Motion by James Reilly, second by Mary Lou Allen:

“RESOLVED, that the Board of Education approve warrants for payment, accept Treasurer's Report, Budget Status Report, Revenue Budget Status Report, Appropriation Status Report for period ending September 30, 2017p; accept Capital Fund Appropriation Status Report for the period July 1, 2016-June 30, 2018; and approve budget transfers for quarter ending December 31, 2017.” Unanimous vote

Superintendent's report to the Board of Education included the following:

- NYSSBA Conference at Lake Placid
- Elementary Veterans Day Concert
- Go Home Early Drill on November 21<sup>st</sup>
- Professional Development Day on November 9<sup>th</sup>

High School Principal's report to the Board of Education included the following:

- Cross Country Sectionals
- Winter Sports
- Student Council Blood Drive
- Interim Assessments
- Genesis Award – Mary Jane Chambers and Dale Denning

Tom Waldron's report to the Board included the following:

- 66 passenger bus delivered October 31<sup>st</sup>
- Hot water tank at the high school had to be replaced

Board President's report included the following:

- NYSSBA
- SBI Legal Issues Workshop
- Congratulations to Steve Boucher on election as County Legislator

Motion by James Reilly, second by Mary Lou Allen:

“RESOLVED, that the Board of Education accept recommendations of the Committee on Special Education from meeting held on October 12, 2017.” Unanimous vote

Motion by Mary Lou Allen, second by James Reilly:

“RESOLVED, that the Board of Education approve the combining contract for Varsity Boys Bowling with Clinton CSD.” Unanimous vote

Motion by Sonya Murray, second by James Reilly:

“RESOLVED, that the Board of Education approve application of Regina Knopic wherein Basic Star exemption was removed by error.” Unanimous vote

Motion by Sonya Murray, second by James Reilly:

“RESOLVED, that the Board of Education approve application of Edward Grogan and Bonnie Grogan wherein parcel was taxed by the wrong school district.” Unanimous vote

Motion by Sonya Murray, second by James Reilly:

“RESOLVED, that the Board of Education approve application of Larry Fransman for correction of assessed value of real property from \$33,700 to \$30,700 and refund amount of \$118.56 to Larry Fransman of Hinckley, NY.” Unanimous vote

Motion by Sonya Murray, second by Mark Williams:

“RESOLVED, that the Board of Education approve budget calendar for 2017-2018.”  
Unanimous vote

First Reading of Board of Education policies #7000 - #7006.1

Motion by Mary Lou Allen, second by Sonya Murray:

WHEREAS, the Remsen Central School District in the County of Oneida, New York (hereinafter referred to as the “School District”), a body politic and corporate duly organized and existing as a political subdivision and municipal corporation of the State of New York, is authorized by the laws of the State of New York to purchase, acquire and lease certain personal property for the benefit of the School District and its inhabitants and to enter into contracts with respect thereto; and

WHEREAS, the School District desires to purchase, acquire and lease certain equipment, machinery or apparatus with a cost of approximately \$1,189,074 (not to exceed \$1,200,000) constituting personal property necessary for the School District to perform essential governmental functions (the “Equipment”); and

WHEREAS, in order to acquire such equipment, machinery or apparatus, the School District proposes to enter into a Master Tax-Exempt Lease/Purchase Agreement (the “Agreement”) with Key Government Finance, Inc. (the “Lessor”); and

WHEREAS, the board of education of the School District deems it for the benefit of the School District and for the efficient and effective administration thereof to enter into the Agreement and the documentation related to the financing of the Equipment for the purchase, acquisition and leasing of the Equipment to be therein described on the terms and conditions therein provided; and

WHEREAS, the School District proposes through an installment purchase contract or lease purchase agreement to finance the acquisition of certain equipment, machinery or apparatus, as described in the Agreement, by and between the Lessor and the School District and as set forth in the Project Descriptions and Application for Examination and Approval of Final Plans and Specifications submitted to the New York State Education Department and all as described, or to be described, in the Agreement, and it is in the public interest and for the public benefit that the School District authorize and award an installment purchase contract and/or lease purchase agreement on the terms set forth in a request for proposal process to solicit alternative financing quotations, and authorize and direct execution of an installment purchase contract or lease purchase agreement and certain other documents in connection therewith; and

WHEREAS, the Equipment is essential for the School District to perform its governmental functions; and

WHEREAS, the Board of Education of the School District has determined that it is in the School District’s best interest to acquire the Equipment described in the Agreement, and to finance such acquisition under the Agreement.

WHEREAS, the School District, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder (“SEQRA”) to the extent necessary, if any, has completed its environmental review and hereby duly finds the purpose to be a type II action under SEQRA consisting of routine activities of an educational institution, to include the acquisition of equipment, as well as including replacement, rehabilitation or reconstruction of a structure or facility in kind, on the same site, all of which has been determined by regulation not to have a significant impact on the environment and is not subject to any further environmental review under SEQRA; and

WHEREAS, in accordance with the Request for Bids for a Tax-Exempt Lease Purchase Agreement (the “Request for Proposals”) the School District received proposals for the lease purchase financing described in said Request for Proposals on October 20, 2017; and

WHEREAS, the funds made available under the Agreement will be deposited with Key Bank, National Association, or such other bank that may be selected by the School District (“Escrow Agent”) pursuant to an Escrow Agreement between the Lessor, the School District and Escrow Agent (the “Escrow Agreement”) and will be applied to the acquisition of the Equipment in accordance with said Escrow Agreement; and

WHEREAS, the School District has satisfied the legal requirements, including those relating to any applicable public bidding requirements, to arrange for the acquisition of the Equipment and the execution and delivery of the Agreement and the Escrow Agreement; and

WHEREAS, the School District proposes to enter into the Agreement with Key Government Finance, Inc. and the Escrow Agreement with Lessor and Escrow Agent.

NOW THEREFORE, BE IT RESOLVED BY THE SCHOOL DISTRICT as follows:

Section 1. The President of the Board of Education of said School District, the chief fiscal officer (the “Board President”), or the Vice President in the event of the absence or unavailability of the Board President, is hereby authorized and directed to execute, and the District Clerk is hereby authorized (but not required) to attest and countersign, the Agreement and any related Exhibits attached thereto and to deliver the Agreement (including such Exhibits) to the respective parties thereto pursuant to the requirements of Section 109-b of the General Municipal Law of the State of New York when the Agreement shall have been prepared for execution and the Board President or District Clerk is authorized (but not required) to attest the seal of the School District on the Agreement.

Section 2. The Agreement shall be for a term of approximately sixteen (16) years but not to exceed eighteen (18) years, beginning with the earlier of (x) the time of receipt of possession of the Equipment, and (y) the execution and delivery of the Agreement, or such lesser term permitted by law or by regulation of the State Education Department, the aggregate principal amount of the installment lease/purchase payments pursuant to the Agreement shall be approximately \$1,189,074 (not to exceed \$1,200,000) plus the interest portion accruing thereon, and the total amount of installment lease/purchase payments in any fiscal year shall not exceed an

amount necessary to comply with Section 109-b of the General Municipal Law of the State of New York and the Agreement shall otherwise comply with the requirements of said Section 109-b, to the extent applicable thereto, except for certain competitive bidding, and referendum requirements which, pursuant to the Energy Law shall not apply to the Agreement. It is hereby found and determined that the Agreement and the Escrow Agreement (collectively, the “Financing Documents”) are in the best interests of the School District for the acquisition of the Equipment. The Financing Documents shall be subsequently in the form approved by the Board President with all necessary and appropriate variations, omissions and insertions as approved, permitted or required by such Board President (or the Vice President in the event of the absence or unavailability of the Board President) and the execution and delivery thereof by such Board President or Vice President shall be conclusive evidence of such approval. Subject to the express limitations as set forth above the installment lease/purchase payments under the Agreement shall be a sum necessary to pay the sum required to lease and acquire the Equipment in accordance with the Agreement at the interest rate or rates applicable therein, such debt service reserve fund and/or lease/purchase payment fund as shall be necessary or desirable to be capitalized with respect to any financing in connection with the Agreement, and a sum sufficient to pay the costs and expenses allocable to any financing respecting the Agreement including the costs of credit enhancement, insurance, or municipal credit rating, if any.

Section 3. The Board of Education hereby determines and finds that execution and delivery of the Agreement is in the best financial interests of the School District based on due consideration of the other available acquisition and financing alternatives, other administrative and management considerations with respect to the location and utilization of the Equipment and the successful timely utilization of the Equipment and the successful timely utilization of such installment lease/purchase financing by other school districts with respect to other capital projects. An evaluation of financing alternatives pursuant to, and in accordance with, the regulations of the State Comptroller, is attached hereto. As set forth therein, the financing alternatives are: (1) borrowing pursuant to the Local Finance Law or borrowing through the Dormitory Authority of the State of New York; (2) lease/installment purchase financing pursuant to Section 109-b of the General Municipal Law and the Energy Law; (3) the creation and funding over time of a capital reserve fund or funds, and (4) current budgetary appropriations. Alternatives number 1, 3 and 4 are not presently authorized and would not meet the time and financial constraints for the energy project. Based on a review of the evaluation of financing alternatives, the Board of Education hereby determines that it is in the best interests of the School District to finance the Equipment pursuant to an installment purchase contract or lease purchase agreement.

Section 4. Nothing contained in this Resolution, the Agreement nor any other instrument shall be construed with respect to the School District as incurring a pecuniary liability or charge upon the general credit of the School District or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreement or any other instrument or document executed in connection therewith impose any pecuniary liability upon the School District or any charge upon its general credit or against its taxing power, except to the extent that the lease/purchase payments payable under the Agreement are subject to annual appropriation obligations of the School District as provided in the Agreement.

Section 5. The Board President (or the Vice President in the event of absence or unavailability of the Board President) is hereby authorized and directed to execute and deliver and may cause to be sealed and attested the seal of the School District for and on behalf of the School District on any and all instruments, affidavits, certificates, those portions of any offering materials referring particularly to the School District, financing statements, including specifically UCC- 1 financing statements and exhibits thereto to the extent, if any, deemed necessary or appropriate, Internal Revenue Service information returns, an arbitrage certificate and agreement, documents or other papers in connection therewith and to do and to perform or cause to be done any and all acts as such Board President or Vice President may deem necessary or appropriate or as School District counsel or special legal counsel shall require or deem necessary in order to implement and carry out this Resolution, the Financing Documents and the matters herein authorized including, without limitation, the power to cause certificates of participation to be sold pursuant to Section 39.6 or Section 39.7 of the State Comptroller Regulations and otherwise comply with such regulations and with the applicable provisions of General Municipal Law §109-b applicable thereto.

Section 6. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 7. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:           AYES-5                                   NAYS-0

Motion by James Reilly, second by Sonya Murray:

“RESOLVED, that Brian Parent, the President of the Board of Education of the Remsen Central School District, in the Towns of Russia and Ohio, County of Herkimer, NY, and in the Towns of Boonville, Forestport, Remsen, Steuben, and Trenton, Oneida County, NY, be and he hereby is authorized, empowered and directed to sign on behalf of said Board of Education of said District the Certificate of the Board of Education of said District attached to the “School Collector’s Return to County Treasurer” of unpaid taxes of said District, which return is for the unpaid taxes assessed upon the lands in said District in the tax list made out and delivered to the Collector on the 1st day of September, 2017 and which return is dated and made on the 15<sup>th</sup> day of November, 2017.”

Unanimous vote

Motion by Brian Parent, second by Mark Williams:

“WHEREAS, the Board of Education of the Remsen Central School District desires to enter into a four year contract with the Madison-Oneida BOCES in order for the Regional Information Center to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being: CoSer 602 Administrative Computer Services.

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the Remsen Central School District agrees to enter into a contract with the Madison-Oneida BOCES for the provision of said services to the

District not to exceed \$60,564.00 plus related borrowing fees, plus yearly Regional Information Center support during the term of this contract, finalized by the Superintendent, subject to the approval of the Commissioner of Education, for a period of four years: 2017-2018, 2018-2019, 2019-2020 and 2020-2021.”  
Unanimous vote

Motion by Sonya Murray, second by Mary Lou Allen:

“RESOLVED, that the Board of Education appoint Shelly VanDusen of Utica, NY as long-term substitute for the vacancy created by resignation of Alicia Prunoske.”

Unanimous vote

Motion by Sonya Murray, second by Mark Williams:

“RESOLVED, that the Board of Education appoint Shelly VanDusen as Girls Basketball Coach.”

Unanimous vote

Motion by Mark Williams, second by James Reilly:

“RESOLVED, that the Board of Education appoint Alexis Evans as Cheerleading Coach.”

Unanimous vote

Motion by Sonya Murray, second by James Reilly:

“RESOLVED, that the Board of Education hereby appoints Doretta Hapeman of Remsen, NY to the newly created position of School Bus Attendant/School Monitor, pending Civil Service approval.”

Unanimous vote

Motion by James Reilly, second by Mary Lou Allen:

“RESOLVED, that the Board of Education accept the resignation of School Tax Collector, Dede Gardner, effective June 30, 2018.”

Unanimous vote

Information given to the Board of Education included the following:

- Fiscal Planning for 2018-2019 & Advocacy Initiatives
- The Myth of the Culture of Poverty

Motion by Sonya Murray, second by Mary Lou Allen to go into Executive Session at 9:15 p.m. for the sole purpose of discussion of a personnel related matter.

Motion by Mary Lou Allen, second by Mark Williams to return to Regular Session at 10:15 p.m.

Motion by Mark Williams, second by Mary Lou Allen to adjourn the meeting at 10:15 p.m.