

DASA Incident Report

Date: _____ Name of person reporting incident: _____

Reporters contact info: _____

Role of person reporting incident(s): (check one)

Student-Target Student-Witness Parent/Guardian Staff Member Other

Name of target: (Student being bullied, harassed, or discriminated against)

Name(s) of alleged offender(s): _____

Date and time of incident: _____

What was reporter's involvement in the incident?: (check one)

Directly involved Observed the incident Heard about the incident

Where did the incident take place: (check all that apply)

School property Cafeteria School bus Classroom Gym

Locker room Hallway Bathroom School function Off school property

Electronic communication: (texts, social media, etc.) _____

Other: _____

Type of incident: (check all that apply)

Physical contact (kicking, punching, spitting, tripping, pushing, taking belongings)

Verbal threats (gossip, name-calling, put-downs, teasing, taunting, making threats)

Psychological (non-verbal actions, spreading rumors, social exclusion, intimidation)

Abuse (actions or statements that put an individual in fear of bodily harm)

Cyberbullying (misusing technology/social media to harass, tease, threaten, post pictures)

Other (describe): _____

Who was involved in the incident?:

Student(s) Employee Both student and employee

