

REMSEN CENTRAL SCHOOLBOARD OF EDUCATION  
RE-ORGANIZATIONAL MEETING & REGULAR MEETING  
JULY 7, 2015

MINUTES

MEMBERS PRESENT: James Reilly, Brian Parent, Timothy Skermont, Sonya Murray

MEMBERS ABSENT: Mark Williams

OTHERS PRESENT: Dr. William Crankshaw, Dale Turner, Lou D'Ambro,  
Catherine Chandler, Mary Jane Chambers, Kelly Runniger,  
Jim Tinker, Jim Joslin

Annual reorganizational meeting called to order by James Reilly at 7:00 p.m.

Pledge of Allegiance to the flag recited by all present

The Oath of Faithful Performance in Office administered to newly elected board member, James Reilly, by Catherine Chandler, District Clerk.

Motion by Brian Parent, second by Sonya Murray, to nominate James Reilly for Board President.  
No other nominations for Board President Vote - 4 yes, 0 no

Motion by Sonya Murray to nominate Brian Parent for Board Vice President.

Motion by Timothy Skermont to nominate Sonya Murray for Board Vice President.  
Mrs. Murray declined the nomination

Vote for Brian Parent for Board Vice President Vote – 3 yes, 1 no

Oath of Faithful Performance in Office administered to both James Reilly as Board President and Bria Parent as Vice President

Disclosure of Interest in Matters Before the Board – No board members had interests to declare

Mary Jane Chambers, as Internal Claims Auditor, gave Year End Report.

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that the following officers be appointed for the period July 1, 2015 – June 30, 2016:

District Clerk, Catherine Chandler, with Lou D'Ambro to act in the absence thereof;

School Business Administrator, Lou D'Ambro, with Superintendent to act in the absence thereof;

Tax Collector and Data Collection Clerk, Dede Gardner

Internal Claims Auditor, Mary Jane Chambers Vote – 4 yes, 0 no

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that School Business Administrator be authorized to invest school district funds, in accordance with Education Law and other pertinent regulations for the period July 1, 2015-June 30, 2016.”

“RESOLVED, that First Niagara Bank of Barneveld, NY issue two (2) district credit cards, each with a limit of \$1,500.00 for the Superintendent and School Business Administrator for district use.”

“RESOLVED, that the First Niagara of Barneveld and Adirondack Bank of Holland Patent be approved as district bank depositories for the period of July 1, 2015 – June 30, 2016.”

“RESOLVED, that a petty cash fund up to the amount of \$100.00 be authorized. The School Business Administrator is appointed to oversee these funds.”

“RESOLVED, that the Rome Sentinel be designated as the official district newspaper for the period of July 1, 2015– June 30, 2016.”

“RESOLVED, that the regular business meeting of the Board of Education will be held on the second Tuesday of each month at 7:00 p.m. in the Elementary Media Center with special meetings called as necessary, for the period July 1, 2015 - June 30, 2016.”

“RESOLVED, that any two (2) of the following four persons be authorized to sign extra-curricular checks: Mary Jane Chambers, Extra-Curricular Treasurer, Lou D’Ambro, School Business Administrator, Dale Turner, High School Principal or William T. Crankshaw, Superintendent for the period of July 1, 2015 - June 30, 2016.”

“RESOLVED, that the Board of Education authorizes the single signature of the School Business Administrator, or Superintendent William Crankshaw on all district checks for the payment of all salaries, bills, expenses, obligations, and liabilities of the Remsen Central School District.

“RESOLVED, that the Board of Education appoint the following as the Remsen Central School Committee on Special Education for the period of July 1, 2015 - June 30, 2016: Fay Harper, Chairperson; William Crankshaw, Administrator; Special Education Teacher; Bette Thomas, as parent member; Dr. Christopher Alinea, school physician; and school psychologist.”

“RESOLVED, that the Board of Education appoint the following as the Remsen Central School Committee on Preschool Special Education for the period of July 1, 2015– June 30, 2016: Fay Harper, Chairperson; William Crankshaw, Administrator; Bette Thomas as parent member; Representative from evaluating agency; child’s teacher (if child has one); and Department of Health professional if preschool child is in transition from early intervention from County of Child’s Residence; and Pre-School Coordinator.”

“RESOLVED, that the Board of Education appoint New York State Education Department approved individuals as Impartial Hearing Officers for the period July 1, 2015 - June 30, 2016.”

“RESOLVED, that the Superintendent is authorized to make budget transfers and to certify payroll during the period of July 1, 2016 – June 30, 2016.”

“RESOLVED, that the Superintendent is authorized to approve workshops, meetings and conferences for staff members during the period of July 1, 2015 – June 30, 2016.”

“RESOLVED, that the Superintendent is authorized to make application to Federal Aided Programs during the period of July 1, 2015 – June 30, 2016.”

“RESOLVED, that an employee blanket bond be provided in the amount of \$1,000,000.00 on employees responsible for handling school district funds with an additional \$1,000,000.00 each on the Treasurer, Internal Auditor and Tax Collector during the period of July 1, 2015 – June 30, 2016.”

Vote – 4 yes, 0 no

Motion by Brian Parent, second by Sonya Murray:

“RESOLVED, that D’Arcangelo & Co., LLP, Accountants be appointed as independent auditors for the period of July 1, 2015 – June 30, 2016.”

“RESOLVED, that Kohn & Moseman of Remsen, N.Y. and the firm of Ferrara, Fiorenza, PC of Syracuse, N.Y. as school attorneys for the period of July 1, 2015 – June 30, 2016.”

“RESOLVED, that Timothy McGill, Esq. be appointed as bond counsel for the period July 1, 2015 - June 30, 2016.”

“RESOLVED, that Bernard P. Donegan, Inc., be appointed as fiscal advisor for the period July 1, 2015 – June 30, 2016.”

“RESOLVED, that King & King be appointed as school architects for the period July 1, 2015 – June 30, 2016.”

“RESOLVED, that Mary Jane Chambers be appointed as Extra-Curricular Treasurer for the period July 1, 2015 – June 30, 2016 at a stipend per contract with Remsen Teachers Association.”

“RESOLVED, that William T. Crankshaw be appointed attendance officer for the period of July 1, 2015 – June 30, 2016.”

“RESOLVED, that Lucinda Roberts be appointed to the position of Purchasing Agent , with the Superintendent, William Crankshaw, to act in the absence thereof, for the period of July 1, 2015 – June 30, 2016.” The Superintendent and School Business

Administrator will be the authorized representatives designated to enter into contracts with vendors.”

“RESOLVED, that Christopher Alinea, M.D., be appointed school physician for the period of July 1, 2015 – June 30, 2016.”

“RESOLVED, that the Catherine Chandler, District Clerk, be appointed Records Access Officer for the period of July 1, 2015– June 30, 2016.”

“RESOLVED, that the Superintendent of Schools, William Crankshaw, be appointed Records Management Officer for the period of July 1, 2015– June 30, 2016.”

“RESOLVED, that Kevin Roberts be appointed Asbestos Designee for the period of July 1, 2015 – June 30, 2016.”

“RESOLVED, that the Superintendent of Schools, William Crankshaw, be appointed Title IX Compliance Officer for the period July 1, 2015 - June 30, 2016.”

Vote – 4 yes, 0 no

Motion by Brian Parent, second by Sonya Murray:

“RESOLVED, that the mileage rate for approved mileage during the period of July 1, 2015 – June 30, 2016 for district employees will be 50.5 cents per mile.”

“Be it RESOLVED, that the Board of Cooperative Educational Services, Box 70, New Hartford, N.Y., will represent Remsen Central School in the cooperative bidding process for the period July 1, 2015 - June 30, 2016 and be it further

RESOLVED, that the Remsen Board of Education authorizes the above mentioned organization to represent it in all matters leading up to the entering into a contract for the purchase of certain commodities, and, be it further RESOLVED, that the Remsen Board of Education agrees to assume its equal share of the costs of the cooperative bidding and, be it further RESOLVED, that the Remsen Board of Education agrees:

- (1) to abide by the majority decision of the participating districts of quality standards;
- (2) that unless all bids are rejected, it will award contracts according to the recommendations of the organization;
- (3) that after the award of the contracts, it will conduct all negotiations directly with the successful bidders.

“RESOLVED, that the Board of Education re-adopt all policies in effect during the previous school year for the period July 1, 2015-June 30, 2016.”

“RESOLVED, that rates for substitute teachers for the period July 1, 2015 - June 30, 2016 will be \$75.00/day for uncertified and \$85.00/day for certified.”

“RESOLVED, that rates for substitute school nurses for the period July 1, 2015 - June 30, 2016 will be \$16.31/hr for RN and \$12.65/hr for LPN.”

“RESOLVED, that the hourly rate for tutors for the period July 1, 2015 - June 30, 2016 will be \$12.00 per hour for non-certified teachers and \$24.00 per hour for certified teachers.”

“RESOLVED, that the Board of Education approve the following hourly rates for non-instructional positions for the period July 1, 2015 - June 30, 2016 as follows:

Field Trips and Extra-	
Curricular Bus Runs	\$ 18.31
Substitute Bus Driver	18.22
Substitute Monitor	9.00
Substitute Cleaner	9.84
Substitute Teacher Aide	9.11
Substitute Teacher Assistant	11.11
Substitute Clerical Worker	11.14
Substitute Mechanic	12.23
Substitute Bus Attendant	9.37
Substitute Grounds Worker	11.41

“RESOLVED, that the student breakfast and lunch prices are as follows for the period July 1, 2015 - June 30, 2016:

K-12 Lunch - \$2.25	K-12 Breakfast - \$1.00
K-12 Reduced Breakfast and Reduced Lunch - \$.25	

“WHEREAS, Part 174 of the Commissioner’s Regulations prescribes the methodology to be used by public school districts in determining the tuition rate to be charged for a non-resident pupil attending a public school district and the State Education Department produces a Non-Resident Tuition Output Report of tuition rates annually to be used for billing purposes. Therefore, BE IT RESOLVED, that the Board of Education of the Remsen Central School District adopt the tuition rates as stated on the State Education Department Non-Resident Tuition Output Report, to be used for billing purposes in accordance with Part 174 of the Commissioner’s Regulations.”

“RESOLVED, that the Board of Education appoint William Crankshaw, Superintendent of Schools, as District Liaison for the Education of Homeless Children and Youth.”

“RESOLVED, that the Board of Education appoint Oneida County BOCES to represent Remsen Central School for Career Technical Education.”

Vote- 4 yes; 0 no

Transportation questions asked by district resident, James Joslin

Motion by Timothy Skermont, second by Sonya Murray:

“RESOLVED, that the Board of Education appoint William Crankshaw as Secretary Pro Temp for the remainder of the meeting.” Vote- 4 yes; 0 no

Motion by Brian Parent, second by Sonya Murray:

“RESOLVED, that the Board of Education go into Executive Session at 7:50 p.m. for the sole purpose of discussion of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.” Vote- 4 yes; 0 no

Motion by Sonya Murray, second by Brian Parent to return to Regular Session at 9:00 p.m.

Motion by Brian Parent, second by Timothy Skermont to adjourn the meeting at 9:01 p.m.