

REMSEN CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
OCTOBER 13, 2015

MINUTES

MEMBERS PRESENT: James Reilly, Brian Parent, Timothy Skermont, Sonya Murray,  
Mark Williams

MEMBERS ABSENT: None

OTHERS PRESENT: Dr. William Crankshaw, Dale Turner, Lou D’Ambro, Thomas  
Waldron, Catherine Chandler, RTA faculty members and Remsen  
Community members

James Reilly, Board President, called the meeting to order at 7:00 p.m.

Pledge of Allegiance recited by all present.

Mr. James Tinker distributed Teacher Center Report to the Board. Teacher Center plans to send report every other month.

Motion by Brian Parent, second by Mark Williams:

“RESOLVED, that the Board of Education approve minutes from meeting held on September 8, 2015; approve agenda dated October 13, 2015 with the following additions: New Business-6.10-Budget Calendar for 2015-2016; 6.11-Facilities Committee; and Personnel-7.3-Addition of Sharon Hannon of Remsen, NY as substitute teacher.”  
Unanimous vote

Motion by Brian Parent, second by Mark Williams:

“RESOLVED, that the Board of Education approve warrants for payment; accept Budget Status Report and Treasurer’s Reports for the period ended August 31, 2015 and accept Revenue Budget Status Report and Appropriation Status Report through August 31, 2015.”  
Unanimous vote

Dale Dening, Athletic Director, reported on the following:

- Athletic schedules available on the district’s website
- Utica Scores.com – new OD website for high school sports only
- Combination with Poland CSD for wrestling
- Possible combination with Town of Webb in Old Forge for Nordic skiing
- Coaches Handbook created by Dale Dening for use in 2016-2017 school year

Dr. James Davis, School Counselor, gave brief presentation about development of a course catalogue and Pathways to diplomas.

Dr. William Crankshaw, Superintendent, reported on the following:

- Thank you to Dr. Davis for tonight's presentation
- Climate Survey to begin on October 16<sup>th</sup>
- Half day professional development for staff took place October 9<sup>th</sup>
- Budget Calendar for 2015-2016 handed out
- State Aid Planning Meeting
- Weather Bug

Motion by Timothy Skermont, second by Sonya Murray:

“Be it RESOLVED that the Board of Education of the Remsen Central School District hereby authorizes the transfer of funds from the general fund to the Capital Reserve Fund, the amount of \$700,000., effective year ending June 30, 2015.” (The source of these funds obtained from unappropriated fund balance made available at such time.)

Unanimous vote

Ethan Kenny, student trustee, reported on the following: Fundraisers, Spirit Week, Blood Drive on November 4<sup>th</sup>, and Rachel Murphy going to All State for flute.

High School Principal's Report given by Dale Turner included the following:

- Open House
- Progress Reports
- Recognized Dale Dening as Administrative Intern
- EPIC Teams – Genesis
- SABA Job Shadowing – December 11<sup>th</sup>
- SABA Breakfast – December 4<sup>th</sup>

Transportation Department Report given by Tom Waldron included the following:

- Bus Safety Drills
- DOT Inspections
- Bus Routes
- New wheelchair bus approximate delivery date-November 16<sup>th</sup>
- Visual Inspection Report received from IE Solutions- elementary building is structurally sound. Elementary School roof needs total replacement

Trish Lucas and Lauren Donovan from D'Arcangelo & Co., LLP presented district audit for year ended June 30, 2015 and Extra Classroom Activity Fund for year ended June 30, 2015.

Motion by Brian Parent, second by Sonya Murray:

“RESOLVED, that the Board of Education accept Audit and management response for year ended June 30, 2015 as prepared and submitted by D'Arcangelo & Co., LLP.”

Unanimous vote

Capital Outlay Project – This project to include replacement of sidewalk in the front of the high school building to first north door; front lobby doors-redo hardware; replace orange door by the gymnasium going to the courtyard. Bid Opening to take place on October 28<sup>th</sup> at 3:30 p.m.

Motion by Brian Parent, second by Mark Williams:

“RESOLVED, that the Board of Education approve recommendations of the Committee on Special Education from meetings held on August 20, August 26, September 14, September 15, September 16, and September 17, 2015.” Unanimous vote

Motion by Timothy Skermont, second by Sonya Murray:

“RESOLVED, that the Board of Education approve the combine with Poland Central School District for Boys Varsity Wrestling for the 2015-2016 season.” Unanimous vote

Anticipated Capital Project – Fall 2016 or Spring of 2017 vote on capital project with implementation the next year (2018)

Staffing Discussion – Dr. Crankshaw discussed the need for an additional fourth grade teacher (as of today – 32 students in one classroom) with an anticipated start date of November 1<sup>st</sup>. Mr. Skermont asked to discuss further in Executive Session.

Motion by Brian Parent, second by Mark Williams:

“RESOLVED, that the Board of Education approve the memorandum of Understanding for monitor pay rates.” Vote – 3 yes; Mr. Skermont - no Motion carried

Discussion of creation of additional sports teams

Tax Issue in the Town of Ohio, Herkimer County – there was a parcel duplication (NYS lands) in the amount of \$58,000.00. Legal opinion states there is no recourse. However, a letter will be sent to our legislators to seek help with this matter.

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that the Board of Education approve the Budget Calendar for 2015-2016.” Unanimous vote

Motion by Mark Williams, second by Sonya Murray:

“RESOLVED, that the Board of Education create a Facilities Committee.” Unanimous vote

Motion by Brian Parent, second by Sonya Murray:

“RESOLVED, that the Board of Education increase time of Amber Spatto from .5 FTE to 1.0 FTE effective September 1, 2015. This increase due to the PreK program becoming a full day program beginning with the 2015-2016 school year.” Unanimous vote

Motion by Sonya Murray, second by Mark Williams:

“RESOLVED, that the Board of Education increase Janice Dinitto from .6 FTE to 1.0 FTE effective September 1, 2015. Mrs. Dinitto will be teaching additional classes beginning with the 2015-2016 school year.” Unanimous vote

Motion by Brian Parent, second by Timothy Skermont:

“RESOLVED, that the Board of Education appoint the following individuals as substitute teachers pending fingerprint clearance: Donald Dewey of Holland Patent, NY; Linda Casler of Barneveld, NY; and Kimberly Graves of Remsen, NY.”

Unanimous vote

Motion by Timothy Skermont, second by Sonya Murray:

“RESOLVED, that the Board of Education appoint Catherine Kozak of Deerfield, NY as substitute Teaching Assistant, pending fingerprint clearance.”

Unanimous vote

Motion by Sonya Murray, second by Brian Parent:

“RESOLVED, that the Board of Education appoint Ernest (Pat) Darrow of Poland, NY as substitute cleaner, pending fingerprint clearance and Civil Service approval.”

Unanimous vote

Motion by Sonya Murray, second by Timothy Skermont:

“RESOLVED, that the Board of Education appoint Dr. William Crankshaw, as Secretary pro temp for the remainder of tonight’s meeting.”

Unanimous vote

Motion by Timothy Skermont, second by Sonya Murray:

“RESOLVED, that the Board of Education go into Executive Session at 10:00 p.m. for the sole purpose of discussion of the employment history of a particular person and/or matters leading to the appointment/employment of said person.”

Motion by Timothy Skermont, second by Brian Parent:

“RESOLVED, that the Board of Education return to Regular Session at 11:45 p.m.”

Motion by Brian Parent, second by Sonya Murray:

“RESOLVED, that the Board of Education create an additional fourth grade teaching position, contingent upon the elimination of one teaching assistant position at the time the teaching position is filled.”

Unanimous vote

Motion by Brian Parent, second by Timothy Skermont to adjourn the meeting at 11:55 p.m.