

# Grand Prairie Collegiate Institute

## T-STEM/Admin Leadership Meeting 09.06.2022

**Good Things**—Busy morning, covering staff. Everyone enjoyed the three day weekend.

Communications- Exploring more about Bb Comms in Blackboard. Trying to ensure parents are receiving communication.

### Free & Reduced Lunch-Layne

- Layne inquiring about an updated roster.
- Will call once the list narrows.

### Raptor Emer Management-Layne

- Raptor System-Admin and all staff needs to be training-training video available
- Run a “fake” drill during staff meeting. Staff only, not students. You will just initiate a drill thru Raptor to make sure everyone receives the alert and accounts for themselves.

Meet the Teacher-Layne- Talk about expectations for staff next Monday. Dr. Layne to finish flyer

Goal Setting-Layne- Calendar invite, due September 16th

### Calibration Walks-Layne

- One schedule next week, Sala has 504 back to back
- Use the walkthrough form from T-TESS Training

### Personnel-Layne

- Looking to hire Counselor, Comp Sci and Engineering teachers

### Interventions-Layne

- Cordova- to spearhead RTI; sending letter for 45/45 to parents needing interventions
- Need an updated roster

### Back to School Dance-CONCESSIONS-Layne

- Dance successful. Scholars seemingly had a blast; note separate middle school

- Separate 6-7 & 8-12 dance distribution

### Discipline Update & Lunch Detention and Dress Code-Sala

- Finally have list of scholars still waiting on uniforms—will start calling system on Dress Code infractions—Stone will take over
- Starting with parent notifications 9/6

### Dean Updates-Heine

- Balanced Classes
- Working with Dual Credit
- Focus on PLC's
- PSAT order-8, 9, 10th and Superintendent Scholars (11th)—October 25th—8th and 9th online, calculators embedded. Only need calculators for 10th and 11th.

### AP Updates-Sala

- Picture Schedule Sent out to Instructors. Communication sent to parents. **Need to move Lockdown Drill. Also campus behavior meeting.**
- LPAC -Stone on board, setting up LPAC committee now with parent -committee is working on training and certification
- 504's Three a week,
- ARDS scheduled
- Need to balance Friday schedule with schedule changes.
- CIP Due Sept 15
- Need to discuss Girl's Inc
- Accommodations-instructors to put name and subject in notes section
- Need to schedule drug dog and metal detector. Twice a month

### STEM/CTE Updates

- Girls Inc. Letter/Flyer and Aug 22nd start date.
- Edugence- Need plan for training 6th grade; staff oaths, will share with appropriate staff.
- Assessment Calendar- Midpoints GPCI Plan September 16th, reached out to Toby for alternate midpoint dates
- Family Engagement Plan/Meeting- Meet the Teacher Title I.
- All Pro Dads
- Process/application to transition from T-STEM to P-TECH
- Aviation Career Day: Will work with YWLA to identify students
  - **AVIATION CAREERS DAY AT THE CR SMITH MUSEUM**
  - Location: CR Smith Museum
  - Date: November 4<sup>th</sup>, 2022
  - Time: 10:00 am – 12:00 pm or 12:00 pm – 2 pm
  - Audience: 7<sup>th</sup> – 12<sup>th</sup> grade students

