



Winona Area Public Schools
Board Operations Committee Meeting
Meeting Minutes: September 25, 2024

Meeting Location:	District Office Conference Rooms 903 Gilmore Ave, Winona, MN 55987
Meeting Start:	4:15 pm
Meeting End:	4:41 pm
Members Present:	Dawn Lueck Brad Berzinski Michael Hanratty Kacie Lovas
Other Attendees:	Jeremy Graves
Members Absent:	Stephanie Smith

I. Review Upcoming Policies

- A. **209 Code of Ethics:** Mr. Berzinski presented this policy with no proposed changes. Mr. Hanratty recommended that the policy be added to the October 15, 2024 School Board agenda for review by the School Board.
- B. **306 Administrator Code of Ethics:** Mr. Berzinski presented this policy with no proposed changes. Mr. Hanratty recommended that the policy be added to the October 15, 2024 School Board agenda for review by the School Board.
- C. **610 Field Trips:** Mr. Berzinski presented this policy with no proposed changes. The committee suggested replacing the language *Field Trip Oversight Committee* with *superintendent designee* in sections C.2. and the second paragraph of section D of the policy, and on the third page of the Field Trip Request Form. Mr. Hanratty recommended that the policy be added to the October 15, 2024 School Board agenda for first reading by the School Board.

II. Follow Up from July 18, 2024 School Board Meeting:

- A. **606 Instructional and Library Media Resources, 606.5 MSBA Model Policy Library Materials, 606 Reconsideration of Instructional and Library Media Resources Request Form, and MSBA 606.5 Sample Form: Formal Request for Reconsideration of Specific Library Collection Material:** Mr. Berzinski brought these policies and forms back for further discussion. The committee was in agreement to make the recommendation to the board to have both 606 and 606.5 in the district policy manual, along with one form for both instructional and library resources. The committee will further review current language in 606 Instructional and Library Media Resources, and MSBA Model Policy 606 Textbooks and Instructional Materials, along with 606.5 MSBA Model Policy Library Materials, and the Reconsideration of Instructional and Library Media Resources Request Form with minor language updates at the October 24, 2024 Board Operations Committee Meeting.