

**St. Helens School District #502  
Board of Directors Work Session Minutes  
September 11, 2024**

The St. Helens School District Board of School District #502 convened in a Work Session at 6:30 p.m. in-person in the District Office board Room of the District, County and State, and via Zoom, on September 11, 2024. This public meeting was open to the public as well as observable at:

[https://us02web.zoom.us/webinar/register/WN\\_u2SkNADLRVeflJUlq\\_86kg](https://us02web.zoom.us/webinar/register/WN_u2SkNADLRVeflJUlq_86kg).

Members of the community interested in commenting on agenda items were invited to so during the portions of the meeting designated for comments by visitors, or, if they wished to address the Board via Zoom, by emailing the Board of Directors prior to 5:00 on Wednesday, September 11, 2024 at: [sb502@sthelens.k12.or.us](mailto:sb502@sthelens.k12.or.us) with their topic of discussion.

**PRESENT**

Those present were:

Ryan Scholl, Board Chair  
Trinity Monahan Vice Chair  
Melody Killens, Board Member  
Bill Amos, Board Member  
Kellie Smith, Board Member  
Keely Scoville, Student Board Representative  
Scot Stockwell, Superintendent  
Christine Woodard, Chief Financial Officer  
Kristi Ward, Executive Assistant

Not Present:

**CALL TO ORDER**

Chair Scholl called the School Board Work Session to order at 6:30 p.m. followed by the flag salute.

**AGENDA APPROVAL**

Melody Killens entered a motion to approve the agenda. Bill Amos seconded; the motion to so amend the agenda carried unanimously with all those present. Trinity Monahan had not yet joined the meeting.

**VISITORS TO ADDRESS THE BOARD**

- No requests to address the board were received.

## **CONSENT AGENDA**

Melody Killens entered a motion to approve the consent agenda as amended. Bill Amos seconded; the motion to approve the consent agenda carried unanimously with all those present. Trinity Monahan had not yet joined the meeting.

## **NEW BUSINESS**

- The District Teaching and Learning Team provided members with an update about their work and progress. The team included:
  - Lisa Tyler, Director
  - Heidi Green
  - Kendra Griffin
  - Ginger Habel
  - Kirsten Humbird
  - Denise Reynolds
  - Brooke Vilante

The team reviewed their vision for the district, and the types of data they are collecting to improve student outcomes. They provided information about the ASCD work that will take place during this school year, and feedback received from staff to date. The team asked what topics members would like to hear from them about during the updates they'll provide throughout the year and members said:

- Staff morale
  - Data from formative assessments, (though as a Board, we should look more at data around summative assessments)
  - The way testing is valued by students and parents, and the ways that influences test results
  - Ways to better communicate to the community the many good things going on in the District, like the work the T&L team described today
- Chair Scholl led the board in a discussion about the Operating Agreement they would like in place for the 2024-25 school year. Members agreed to move forward with no changes to the agreement developed last year. A copy of that agreement will follow these meeting minutes.
- Chair Scholl noted that a vote is required by the Board for the NWRESA Zone 4 Board Member, as the seat was vacated with one year remaining of a four-year term. Michelle Graham was the single candidate for the position, and members reviewed her application materials in advance of the meeting. There were no comments or questions.
- Superintendent Stockwell presented the Board with four articles about the use of cell phones in schools. He intends for the Board to continue to research and share their ideas about developing a District policy, then to open the discussion to staff, students and families to gather input from all stakeholders. Members offered their ideas and suggestions. Superintendent Stockwell provided a draft copy of a survey about cell phone policies, and members made some editing suggestions. It was decided that the survey will go to students, staff, families and community partners.

### VISITORS TO ADDRESS THE BOARD

No requests to address the board were received.

### ACTION ITEMS

- Kellie Smith entered a motion to cast the District Board vote for Michelle Graham in the NWRES D Zone 4 Board position. Melody Killens seconded; the motion to approve carried unanimously.


Item#	Motion	Board Member	Yes	No	Notes
8.1		Bill Amos	X		
8.1	Seconded the motion	Melody Killens	X		
8.1		Ryan Scholl	X		
8.1		Trinity Monahan	X		
8.1	Entered a motion	Kellie Smith	X		

### UPCOMING MEETING INPUT

Regular Board Meeting, September 25, 6:30 p.m.

### ADJOURNMENT

Chair Scholl adjourned the Board Work Session Meeting at 8:11 p.m.

  
Ryan Scholl, Board Chair  
Scot Stockwell, Superintendent

# Board Operating Agreement 2024-25

1. Arrive on time to all meetings; notify the Executive Assistant if you're running late.
2. Read the packet prior to each meeting.
3. Communicate respectfully with one another.
4. The Board acknowledges they will operate according to policy KL when handling concerns raised by community members, and GBM when handling concerns raised by staff members.
5. The Board acknowledges they will follow the proper chain of command per policies KL and GBM.
6. The Board acknowledges they will operate according to policy BDDC when placing items on the agenda.
7. Members will respectfully ask questions and for information on issues prior to Board meetings, so that information can be prepared and make available to all board members.
8. The Board Chair (or designee) will restate the motion before it's time for members to vote, per policy BDD.
9. Once a Board decision is made, all Board members agree to support the decision regardless of how they voted.
10. Time will be allotted for discussion or additional questions the board may have in order for them to make an informed decision regarding future motions. Any further information needed will be provided to all board members by the Superintendent. Prior to a vote the board chair will confirm that all questions have been answered.

DATE: September 11, 2024