



DUCKS
KINDERGARTEN & INFANTS' SCHOOL



DUCKS Accessibility Information

Visitors' Factsheet

Introduction

DUCKS strives to provide a warm welcome to everyone and an equally positive experience to all visitors.

The levels of accessibility vary around DUCKS, depending on the age and nature of the building.

Some external and internal access is via steps. This leaflet is to identify the level access entrances to visitors to our school and to communicate key information. We are more than happy to provide tailored information and would always encourage visitors with access needs to contact us in advance.

Getting to DUCKS

There are two marked disabled parking bays at DUCKS. One in the car park and the other outside the Kindergarten. The closest train station to DUCKS is Sydenham Hill which is not suitable for a wheelchair user. When planning your journey, it may be helpful if you contact Transport for All on www.transportforall.org.uk.



Entrance and Reception



All visitors to DUCKS are required to report to Reception for security reasons during working hours. Wheelchair access to the Kindergarten is via the Baby Room door, to the right of the building. The Infants' School entrance has 2 large steps. Wheelchair users should access the building through the door just past the main entrance which has ramp access. The Reception area in the Infants' School has a seating area with ample space for a wheelchair user.

All rooms in the Kindergarten are on the ground floor, access for a wheelchair is via the Baby Room. All rooms have furniture which can be moved as well as the possibility of toys on the floor where children have moved them around, this may hinder easy access.

Garden - Kindergarten

The garden is accessible from all rooms, but a ramp would be needed for wheelchair users.



Head of Kindergarten's office



All Kindergarten offices and the Parents' Room are on the first floor and there is no wheelchair access to this floor. A meeting area could be created in the Kindergarten hall and any confidential or personal discussions could be conducted in the Head of DUCKS Office, in the Infants' School building.

Lavatories - Kindergarten

The Kindergarten has one lavatory on the ground floor that would be accessible for a wheelchair user, this also has a pull cord in the event of help being required.

The Head teacher's office

The Head teacher's office is a short distance from the Infants' School main Reception area.

Infants' School Hall

This space is used for assemblies, class plays, training, coffee mornings, PE lessons, parent events etc in addition to being used daily for lunch. Access to the hall would be best gained from either the KS1 playground or through the door just past the main Infants' School entrance, which has ramp access. Once in the building, a wheelchair user can move around the Infants' School without encountering steps. It is possible that the corridor ramp along from Early Years to the hall may be quite steep for a wheelchair user.



Library and Music Room - Infants' School

This space is also used for music lessons, meetings with parents and children's after school clubs.

EY playground - Infants' School

It is possible to access this area as a wheelchair user through the wooden gate for drop off and collection to the EY classrooms. The playground consists of a stepped area, grassy verge leading to a pond and Forest School. These areas would all be inaccessible to a wheelchair user. The main playground is on one level and contains some large, fixed play equipment. With a ramp, the EY playground would be accessible from the EY classrooms although this would require a risk assessment as it would present a trip hazard.

Classrooms - Infants' School

All classrooms are on one level and a ramp connects the EY and KS1 classrooms. All classrooms are accessed via a step from the playgrounds, Lapwing class can be accessed via the Early Years corridor.

Lavatories - Infants' School

There is an accessible lavatory close to the Infants' School entrance with an emergency pull cord and an additional accessible lavatory in the Key Stage 1 corridor. The toilet contains handrails and a baby changing area.