

**INDEPENDENT SCHOOL
DISTRICT #624**



**SCHOOL BOARD
AGENDA**

April 12, 2010

Independent School District No. 624

MISSION STATEMENT

**THE MISSION OF THE WHITE BEAR LAKE
AREA SCHOOL DISTRICT IS TO
PROVIDE A HIGH-QUALITY EDUCATIONAL
EXPERIENCE FOR ALL LEARNERS.**

To accomplish our mission we believe that a high-quality educational Experience must:

- be in partnership with the community;
- take place in a safe, supportive, and challenging environment;
- develop lifelong learners;
- allow each learner to reach full potential;
- encourage each learner to be a contributing member of a global society.

Approved by White Bear Lake Area School Board on July 7, 1994

*The White Bear Lake Area School District leading...
minds to learning,
hearts to compassion,
lives to community service.*

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Dr. Michael J. Lovett
Superintendent of Schools

Date: April 7, 2010

A Student Recognition will be held on Monday, April 12, 2010 at 6:30 p.m. in the Community Room 112 at the District Center.

A meeting of the White Bear Lake Area School Board will be held on **Monday, April 12, 2010** at 7:00 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Consent Agenda - page 1
 - a) Approval of Minutes – pages 2 - 7
 - b) Payment of Invoices – pages 8 - 43
 - c) Correspondence
 - d) Acceptance of Gifts – pages 44 - 45
 - e) Approve Field Trip
 - f) Terminations – Retirements - Resignations – pages 46 - 48
 - g) Leaves of Absence – pages 48 - 51
 - h) New Personnel – pages 51 - 52

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open for 30 minutes (4 minutes per speaker, 10 minutes per topic, and no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of other public comments should be avoided.
3. Those wishing to address the Board should fill out a card to be turned into the Clerk.
4. Questions may be asked on any topic, excluding those on the agenda.
5. An attempt will be made to answer questions. In those cases where an answer is not available or is not possible to give that evening, a phone call from someone in the administration will be made as a follow-up.
6. A handout on the purpose of School Board meetings and the meeting process is available.
7. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
8. The Chair will attempt to reasonably honor requests to speak, but shall also exercise discretion to recognize time restraints and may limit the number of such presentations accordingly.

C. INFORMATION ITEMS

1. 2010 School Finance Award – pages 53 - 54
2. Local Government Innovation Award – pages 55 - 56
3. French Partnership and School Visit – page 57
4. Report on Hangzhou Partnership Delegation – page 58
5. Superintendent's Report – page 59

D. DISCUSSION ITEMS

1. Superintendent Evaluation - page 60

E. OPERATIONAL ITEMS

1. Second Reading of Policy 420, Students and Employees with Communicable or Infectious Diseases - pages 61 - 68
2. Second Reading of Policy 531, The Pledge of Allegiance – pages 69 - 70
3. Second Reading of Policy 533, Wellness – pages 71 - 75
4. Second Reading of Policy 615, Minnesota Academic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation and LEP Students - pages 76 -78
5. Action on Middle School Math Framework Proposal and Recommendation – pages 79 - 95
6. Action on Lead the Way Framework Proposal – pages 96 - 133
7. Action on Personnel Actions Related to 2010-11 Staffing Needs – pages 134 - 135
8. Action on Strategic Communications Plan – pages 136 - 142
9. Action on Collective Bargaining Agreement with the Administrator Association – page 143
10. Action on Collective Bargaining Agreement with the Confidential Employee Members – page 144
11. Community Services Fund Transfer – page 145
12. Action on White Bear High School North Campus Restroom Renovation – pages 146 - 150

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

AGENDA ITEM: **Consent Agenda**
MEETING DATE: **April 12, 2010**
SUGGESTED DISPOSITION: **Procedural Items**
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

Consent Agenda

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Terminations – Retirements – Resignations
- g) Leaves of Absence
- h) New Personnel

RECOMMENDATION:

Approve the items listed on the Consent Agenda.

AGENDA ITEM: School Board Minutes
MEETING DATE: April 12, 2010
SUGGESTED DISPOSITION: Consent Agenda
CONTACT PERSON(S): Cathy Storey, School Board Clerk

Background:

The School Board minutes from last month's meeting are being presented for approval by the School Board.

Recommendation: Approve the minutes.

Unapproved
INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A meeting of the White Bear Lake Area School Board was held on Monday, March 8, 2010 at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEM

- 1 Chair Swanson called the meeting to order at 7:05p.m.
2. Roll Call- Present: Newberg, Shevik, Storey, Swanson, Chapman, Hiniker
Absent: Kimball
Ex-Officio: Lovett
Cabinet: Present – Daniels, Guenther, Moore, Thelen, Willcoxon
3. Pledge of Allegiance
4. Newberg moved, Hiniker seconded to approve the agenda as presented. *Voice vote: all ayes. Motion carried.*
5. Storey moved, Chapman seconded to approve the consent agenda consisting of:
 - approval of minutes of regular meeting and negotiation session on February 8, 2010 and work-study minutes of February 22, 2010;
 - payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - approve field trip request as listed below:
 - a) ALC–Insight, March 22–23, 2010, Eagle Bluff Environmental Center, Lanesboro, MN
 - b) White Bear Area High School South Campus Art Department, April 16-17, 210, Chicago, IL
 - c) Mechanical Engineering 1 and 2, May 17-18, 2010, Brainerd International Raceway, Brainerd, MN
 - passage of resolution to approve personnel issues to include:
 - Resignations – Classified Staff
Erick Peterson, Bus Driver, Effective Date: 3/26/2010
 - Retirements – Classified Staff
Collette Chaput, Pupil Support Assistant, effective 6/11/10
Anita Haider, Pupil Support Assistant, effective 6/11/10
Candyce McGraw, Part-Time Cook, effective 3/26/10
 - Resignation – Extra Curricular Only
Derek Otto – Head Boys Tennis Coach, effective 2/12/10
 - Resignations – Certified Staff
Tara Klatt, Bridges Teacher, on leave, effective 2/15/10
Michelle Reich, Mathematics Teacher, on leave, effective 2/15/10
 - Unpaid Maternity Leave – Certified Staff
Cha Vang, Grade 5 Teacher, unpaid from 12/01/2009 through 3/05/2010
 - New Personnel – Extra Curricular Only
James Lemere – Head DAPE Floor Hockey

Roll call vote: ayes: Newberg, Shevik, Storey, Swanson, Chapman, Hiniker; nays – none. Motion carried.

B. PUBLIC FORUM – No one spoke at the Public Forum.

C. INFORMATION ITEMS

1. Superintendent's Report – Dr. Lovett reported on the following:
 - Students and their coaches/advisors who represented White Bear Lake Area Schools in state competitions were recognized before tonight's meeting. They include: First place winners in the 2009 Minnesota Stock Market Competition, All-State Band and Choir members and team members from gymnastics, alpine ski, Nordic ski and wrestling state competitions. Mr. Craig Nasvik was selected as Section Coach of the Year and junior Donny Longendyke is our first State wrestling champion since 1961. Congratulations to all!
 - Our South Campus Symphonic Band was invited to perform at the Minnesota Music Educators Association state convention. This honor was bestowed on only three bands in the state.
 - Recent Legislative activities included a Legislative Breakfast attended by five area legislators representing both the House and Senate; Pete Willcoxon, Lori Swanson and Dr. Lovett recently testified on legislation at the Capitol; and our Parent Leadership Forum members and all interested parents are invited to visit the Capitol in support of education on April 22. Contact Marisa Vette, Lori Swanson or Cathy Storey for more information on this trip.
 - An update on our athletic team play-offs was reported along with the opportunity to enjoy many musical concerts throughout the District during March. More information is available on our District Web site.
 - Acknowledgement of School Board Appreciation Week.

D. DISCUSSION ITEMS

1. First Reading of Policy 420, Students and Employees with Communicable or Infectious Diseases – Policy has been reviewed by the School Board Policy Committee. Changes recommended are consistent with those recommended by the Minnesota School Boards Association (MSBA).
2. First Reading of Policy 531, The Pledge of Allegiance – Policy has been reviewed by the School Board Policy Committee. Changes recommended are consistent with those recommended by MSBA. It has been verified that each of our schools is publicly reciting the Pledge of Allegiance in accordance with State law and policy.
3. First Reading of Policy 533, Wellness – Policy has been reviewed by the School Board Policy Committee. Changes recommended are consistent with those recommended by MSBA.
4. First Reading of Policy 615, Minnesota Academic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation and LEP Students – Policy has been reviewed by the School Board Policy Committee. Changes recommended are consistent with those recommended by MSBA.

E. OPERATIONAL ITEMS

1. Chapman motioned and Shevik seconded to approve School Board Policy 409, Employee Publications, Instructional Materials, Inventions, and Creations. *Roll call vote: ayes: Newberg,*

Shevik, Storey, Swanson, Chapman, Hiniker; nays – none. Motion carried.

2. Hiniker motioned and Newberg seconded to approve School Board Policy 506, Student Discipline. *Roll call vote: ayes: Newberg, Shevik, Storey, Swanson, Chapman, Hiniker; nays – none. Motion carried.*
3. Storey motioned and Chapman seconded Reading of Policy 515, Protection of Privacy of Pupil Records. *Roll call vote: ayes: Newberg, Shevik, Storey, Swanson, Chapman, Hiniker; nays – none. Motion carried.*
4. Hiniker motioned and Shevik seconded to approve the EMID Plan for 2010-11. *Roll call vote: ayes: Newberg, Shevik, Storey, Swanson, Chapman, Hiniker; nays – none. Motion carried.*
5. Newberg motioned and Storey seconded to approve White Bear Lake Area Public Schools participating in a Chinese teacher partnership through the Minnesota Department of Education. *Roll call vote: ayes: Newberg, Shevik, Storey, Swanson, Chapman, Hiniker; nays – none. Motion carried.*
6. Hiniker motioned and Shevik seconded to approve the administrative restructuring at Matoska International. *Roll call vote: ayes: Newberg, Shevik, Storey, Swanson, Chapman, Hiniker; nays – none. Motion carried.*
7. Newberg motioned and Shevik seconded to approve the contract extension with the White Bear Center for the Arts for 2010-11. *Roll call vote: ayes: Newberg, Shevik, Storey, Swanson, Chapman, Hiniker; nays – none. Motion carried.*
8. Chapman motioned and Hiniker seconded to approve the Student Activities Administrative Restructuring. *Roll call vote: ayes: Newberg, Shevik, Storey, Swanson, Chapman, Hiniker; nays – none. Motion carried.*
9. Storey motioned and Newberg seconded to approve the Enhance Contract. *Roll call vote: ayes: Newberg, Shevik, Storey, Swanson, Chapman, Hiniker; nays – none. Motion carried.*
10. Newberg motioned and Hiniker seconded to approve the swim meet equipment loan to the White Bear Swim and Dive Booster Club. *Roll call vote: ayes: Newberg, Shevik, Storey, Swanson, Chapman, Hiniker; nays – none. Motion carried.*
11. Chapman motioned and Shevik seconded to approve the authority to enter into an agreement with the Vadnais Heights Sports Complex. *Roll call vote: ayes: Newberg, Shevik, Storey, Swanson, Chapman, Hiniker; nays – none. Motion carried.*
12. Shevik motioned and Newberg seconded to approve the resolution to approve short term borrowing due to State postponement of aid payments. *Roll call vote: ayes: Newberg, Shevik, Storey, Swanson, Chapman, Hiniker; nays – none. Motion carried.*
13. Hiniker motioned and Chapman seconded to approve the Early Childhood Mental Health Collaborative. *Roll call vote: ayes: Newberg, Shevik, Storey, Swanson, Chapman, Hiniker; nays – none. Motion carried.*

14. Storey motioned and Newberg seconded to approve the 2009-11 Contract for the Extended Day Association. ***Roll call vote: ayes: Newberg, Shevik, Storey, Swanson, Chapman, Hiniker; nays – none. Motion carried.***
 15. Chapman motioned and Hiniker seconded to approve the student teacher agreement with Concordia University-St. Paul. ***Roll call vote: ayes: Newberg, Shevik, Storey, Swanson, Chapman, Hiniker; nays – none. Motion carried.***
- F. BOARD FORUM** – Swanson announced the White Bear Lake Area Educational Foundation’s annual golf tournament registration brochure is now available. The tournament will be held on Tuesday, June 29 at Dellwood Hills Golf Club. More information is available on the Foundation Web site.
- G. ADJOURNMENT** - Newberg moved, Chapman seconded to adjourn the meeting at 8:02 p.m.

Submitted by: Cathy Storey

Unapproved
INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A work-study session of the White Bear Lake Area School Board was held on Monday, March 22 at 5:30 p.m. in Room 201 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

Call To Order - Swanson called the meeting to order at 5:30 p.m.

Roll Call – Present: Newberg, Shevik, Storey, Swanson, Chapman, Hiniker, Kimball

Ex-Officio - Lovett

Cabinet – Daniels, Guenther, Moore, Thelen, Willcoxon

Communications - Vette

B. DISCUSSION ITEM

1. Middle School Math – Cindy Moore, Director of Curriculum and Assessment, led the discussion on the recommended Middle School mathematics framework. Ann Malwitz, Professional Development Coordinator, David Law, principal Sunrise Park Middle School, and Nancy Brown, math teacher at Sunrise Park provided additional details on the process and recommendation to move forward with Connected Mathematics 2. This item will appear as an action item on the April 12 Board agenda.
2. Project Lead the Way Framework – Cindy Moore provided an introduction of our Project Lead the Way (PLTW) initiatives. Additional information was presented by Carrie Barth, associate principal at Sunrise Park Middle School, Paul Meuwissen and Dan Rossiter, PLTW teachers in the District. Our program has received high acclaim from PLTW staff as a model for other Districts.
3. Update on School Board/Superintendent Goals
 - Goal 4 – Strategic Communications and Marketing Plan for District – Marisa Vette, Communications Coordinator, reviewed progress to date on our Communications and Marketing Plan. Continued development of the plan will include moving forward with a District Marketing Advisory Committee.
4. Vadnais Heights Project Update – Pete Willcoxon, Executive Director of Business Services, updated the Board on the progress to-date of the Vadnais Heights Sports Complex. Additional decisions are forthcoming.
5. Negotiations Study Session – Pete Willcoxon provided an update on tentative agreements.
6. Superintendent Evaluation – Board members provided feedback on Dr. Lovett's evaluation.

- C. ADJOURNMENT** - Newberg moved; Swanson seconded to adjourn the meeting at 9:07 p.m. Voice vote: *All ayes. Motion carried.*

Submitted by: Cathy Storey, Clerk

Consent Agenda Item A-5(b)
April 12, 2010
School Board Meeting

AGENDA ITEM: Monthly Check Registers
MEETING DATE: April 12, 2010
SUGGESTED DISPOSITION: Consent Agenda
CONTACT PERSON(S): Pete Willcoxon Sr., Executive Director of Business Services
Mary Vaske, Accountant

Background:

Enclosed in this packet are the monthly check registers for the previous period.

Recommendation:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools Electronic Transfers - March

	<u>3/15/2010</u>	<u>3/31/2010</u>
Direct Deposit 262943-264305	1,565,111.46	
U.S. Treasury (FICA, Medicare, withholding)	533,624.47	
MN State Income Tax	87,666.51	
PERA	101,332.86	
TRA	176,559.04	
ING	2,016.92	
White Bear Lake Teacher's Association	26,623.04	
Direct Deposit 264306-265662		1,478,985.62
U.S. Treasury (FICA, Medicare, withholding)		513,684.08
MN State Income Tax		84,438.72
PERA		91,129.53
TRA		176,148.20
ING		2,016.92
White Bear Lake Teacher's Association		26,623.04

Check Nbr	Vendor Name	Check Date	Check Amount
360282	MOORE, CYNTHIA	03/26/2010	773.58
1	Computer	Check(s) For a Total of	773.58

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	773.58
Total For	1	Manual, Wire Tran, ACH &	Computer Checks	773.58
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	773.58

Check Nbr	Vendor Name	Check Date	Check Amount
360090	1ST LINE/LEEWES VENTURES LLC	03/26/2010	231.75
360091	AARP DRIVER SAFETY PROGRAM	03/26/2010	452.00
360092	ABRAKADOODLE	03/26/2010	3,000.00
360093	ACCESS COMMUNICATIONS INC	03/26/2010	275.00
360094	AMAZON	03/26/2010	39.57
360095	AMAZON	03/26/2010	382.40
360096	AMAZON	03/26/2010	393.00
360097	AMAZON	03/26/2010	105.64
360098	AMERICAN DIETETIC ASSOCIATION	03/26/2010	216.00
360099	AMERICAN RED CROSS	03/26/2010	928.14
360100	AMPCO SYSTEM PARKING	03/26/2010	20.00
360101	APPLEMAN Ph D, DEBORAH	03/26/2010	650.00
360102	APPLIED ENVIRONMENTAL SCI INC	03/26/2010	876.00
360103	AUTISM SOCIETY OF MINNESOTA	03/26/2010	300.00
360104	AVON BUSINESS FORMS & PROMOTIO	03/26/2010	330.38
360105	BALDWIN COOKE	03/26/2010	408.89
360106	BARNES & NOBLE	03/26/2010	849.53
360107	BENCHMARK EDUCATION COMPANY	03/26/2010	939.40
360108	BERGERON, STEVEN	03/26/2010	19,550.00
360109	BERRYHILL, JANET	03/26/2010	200.00
360110	BMI EDUCATIONAL SERVICES	03/26/2010	210.60
360111	BOLAND, TERESE	03/26/2010	28.96
360112	BRUSKI, JERRILYN	03/26/2010	67.52
360113	BUCHTA, JESSICA S	03/26/2010	25.00
360114	THE BUG COMPANY	03/26/2010	16.00
360115	BUREAU OF EDUCATION & RESEARCH	03/26/2010	398.00
360116	CAMBIUM LEARNING INC	03/26/2010	28.84
360117	CAMPBELL, GREGORY M	03/26/2010	45.00
360118	Vendor Continued Check	03/26/2010	0.00
360119	CHILDREN'S HEALTH MARKET INC	03/26/2010	12,006.72
360120	CITI-CARGO & STORAGE CO INC	03/26/2010	210.00
360121	CMI EDUCATION INSTITUTE INC	03/26/2010	158.00
360122	CODY, SHANE T	03/26/2010	82.42
360123	COHEN, SARAH ML	03/26/2010	100.00
360124	THE COLLEGE BOARD	03/26/2010	31.00
360125	COMCAST	03/26/2010	16.78
360126	CONTINENTAL CLAY CO	03/26/2010	1,122.00
360127	COPY IMAGES INC	03/26/2010	4,436.55
360128	COPY IMAGES INC	03/26/2010	624.90
360129	CUB FOODS OF WHITE BEAR TWSHP	03/26/2010	77.50
360130	CUB FOODS OF WOODBURY	03/26/2010	248.38
360131	CUMMINS NPOWER LLC	03/26/2010	368.08
360132	CUSTOM EDUCATION SOLUTIONS INC	03/26/2010	124.96
360133	Vendor Continued Check	03/26/2010	0.00
360134	Vendor Continued Check	03/26/2010	0.00
360135	DALCO CORPORATION	03/26/2010	6,617.30
360136	DAROSA, ERIN	03/26/2010	300.00
360137	DARTS VMS INC	03/26/2010	266.78
360138	DELOUGHERTY, ELMER	03/26/2010	12.00
360139	DELTA EDUCATION	03/26/2010	3,335.40

Check Nbr	Vendor Name	Check Date	Check Amount
360140	DELTA DENTAL PLAN OF MN	03/26/2010	63,096.65
360141	DIMEGLIO, JOE	03/26/2010	186.12
360142	DIVERSIFIED SNACK DISTRIBUTION	03/26/2010	7,522.00
360143	DOMINOS PIZZA	03/26/2010	101.22
360144	DYMIT, MARIE	03/26/2010	63.00
360145	EBSCO SUBSCRIPTION SERVICES	03/26/2010	2.20
360146	ECKROTH MUSIC	03/26/2010	66.26
360147	ECOLAB	03/26/2010	945.35
360148	ELECTRONIC LEARNING PRODUCTS	03/26/2010	299.70
360149	ENCOMPASS CHURCH	03/26/2010	465.00
360150	ERICKSON, CAMILLE	03/26/2010	140.45
360151	ESKOW, LYNN	03/26/2010	147.60
360152	ETA/CUISENAIRE	03/26/2010	19.69
360153	FEDEX	03/26/2010	71.30
360154	FIELD OF DREAMS BASEBALL	03/26/2010	2,000.00
360155	FIRST STUDENT INC	03/26/2010	2,518.89
360156	FOLLETT LIBRARY RESOURCES	03/26/2010	60.04
360157	FUTURE HORIZONS INC	03/26/2010	211.95
360158	GALLAGHERS NORTHWESTERN TIRE C	03/26/2010	429.95
360159	GENERAL PARTS LLC	03/26/2010	110.92
360160	GERTEN, AMY	03/26/2010	123.90
360161	GOPHER	03/26/2010	1,664.18
360162	GRAFFIC TRAFFIC LLC	03/26/2010	160.00
360163	Vendor Continued Check	03/26/2010	0.00
360164	GRAINGER	03/26/2010	823.55
360165	GREAT RIVER OFFICE PRODUCTS	03/26/2010	58.70
360166	GREEN, BARBARA J	03/26/2010	232.95
360167	GROTH MUSIC CO	03/26/2010	207.27
360168	HANDY HITCH & WELDING CO INC	03/26/2010	51.80
360169	HAWLEY, ELIZABETH	03/26/2010	100.00
360170	HAWTHORNE EDUCATIONAL SERVICES	03/26/2010	35.09
360171	HEALTHPARTNERS	03/26/2010	1,127,982.08
360172	HEDTKE, KAMME	03/26/2010	79.00
360173	HICKS, SUSAN L	03/26/2010	54.03
360174	HIGGINS, SHEILA	03/26/2010	213.90
360175	HOGLUND BUS AND TRUCK CO	03/26/2010	1,813.37
360176	HOGLUND BODY & EQUIPMENT INC	03/26/2010	6,323.32
360177	HOUCHEN BINDERY LTD	03/26/2010	308.00
360178	JENSEN, KATHLEEN A	03/26/2010	106.14
360179	JIGSAW VENTURES LLC	03/26/2010	800.00
360180	JOHN HENRY FOSTER MINNESOTA	03/26/2010	279.71
360181	JOHNSON, SADIE R	03/26/2010	80.65
360182	JOHNSON, SCOTT	03/26/2010	166.00
360183	JW PEPPER & SON INC	03/26/2010	115.97
360184	KATH COMPANIES	03/26/2010	20,249.88
360185	KIDWIND PROJECT INC	03/26/2010	118.38
360186	KIMBALL MIDWEST	03/26/2010	622.66
360187	LAFONTAINE-LARSON, SHANTELE M	03/26/2010	25.00
360188	LAGERQUIST ELEVATOR INC	03/26/2010	583.50
360189	LEIGH, ANNETTA K	03/26/2010	158.96

Check Nbr	Vendor Name	Check Date	Check Amount
360190	LIZ SPEAKS	03/26/2010	99.00
360191	LOFFLER COMPANIES INC	03/26/2010	310.00
360192	LOVETT, MICHAEL J	03/26/2010	65.00
360193	L T G POWER EQUIPMENT	03/26/2010	217.85
360194	MACKIN EDUCATIONAL RESOURCES	03/26/2010	373.65
360195	MADISON NATIONAL LIFE INS CO I	03/26/2010	55,499.37
360196	MARUYAMA, ELLEN	03/26/2010	19.00
360197	MC DONOUGH'S WATERJETTING AND	03/26/2010	3,323.84
360198	MERSCH, NICOLE A	03/26/2010	65.85
360199	MESH - TRAINING	03/26/2010	40.00
360200	MICHEL, ROCHELLE N	03/26/2010	239.61
360201	MIDWEST BUS PARTS INC	03/26/2010	497.75
360202	MN HISTORICAL SOCIETY	03/26/2010	504.00
360203	MN MOBILE TELEPHONE CO INC	03/26/2010	99.00
360204	MN PCS USERS' GROUP	03/26/2010	70.00
360205	MN PREVENTION RESOURCE CTR	03/26/2010	30.00
360206	MN REC & PARK ASSN (MRPA)	03/26/2010	183.00
360207	MN TWINS	03/26/2010	389.00
360208	MONTANARI, ROMINA	03/26/2010	500.00
360209	MUNDELL, GERALD	03/26/2010	130.00
360210	MUSIC IS ELEMENTARY	03/26/2010	447.71
360211	NASVIK, JULIE	03/26/2010	88.84
360212	NATL COUNCIL OF TEACHERS OF MA	03/26/2010	564.25
360213	NATL SCIENCE TEACHERS ASSOC	03/26/2010	74.00
360214	NEW PIG CORP	03/26/2010	236.42
360215	NEXTEL COMMUNICATIONS	03/26/2010	1,075.39
360216	NORTH CAMPUS STUDENT ACTIVITY	03/26/2010	750.00
360217	Vendor Continued Check	03/26/2010	0.00
360218	NORTH CENTRAL TRUCK EQUIPMENT	03/26/2010	698.50
360219	NORTHERN FOREST PRODUCTS LLC	03/26/2010	1,247.82
360220	OFFICE DEPOT	03/26/2010	219.49
360221	OLSON, KATHY	03/26/2010	75.00
360222	OLSONS SEWER SERVICE INC	03/26/2010	1,509.50
360223	ORANGE TREE EMPLOYMENT SCREENI	03/26/2010	1,027.85
360224	ORPHEUM THEATRE	03/26/2010	622.35
360225	PCI EDUCATIONAL PUBLISHING	03/26/2010	172.45
360226	PEARSON EDUCATION INC	03/26/2010	549.89
360227	PESI	03/26/2010	389.98
360228	PETERSON, BETSY J	03/26/2010	149.95
360229	PETERSON REBECCA	03/26/2010	100.00
360230	PETTY CASH	03/26/2010	273.91
360231	PITNEY BOWES INC	03/26/2010	271.00
360232	PITNEY BOWES INC	03/26/2010	100.52
360233	PLASTER, MARK A	03/26/2010	105.50
360234	PROGRESSIVE METHODS INC	03/26/2010	187.00
360235	PROJECTUS	03/26/2010	1,266.20
360236	PRUFROCK PRESS INC	03/26/2010	109.65
360237	PUBLIC EMP RETIREMENT ASSOC	03/26/2010	21.78
360238	QUALITY PRODUCTS INC	03/26/2010	23.43
360239	R & R SPECIALTIES INC	03/26/2010	31.50

Check Nbr	Vendor Name	Check Date	Check Amount
360240	RANDALL, JODY M	03/26/2010	88.59
360241	RENAISSANCE LEARNING INC	03/26/2010	143.52
360242	RIEBAU, PATRICIA ANN	03/26/2010	514.36
360243	ROSENTHAL BROS INC	03/26/2010	51.00
360244	ROSEVILLE HIGH SCHOOL	03/26/2010	125.00
360245	RULLI, CYNTHIA JO	03/26/2010	38.00
360246	RUTTIGERS BAY LAKE LODGE	03/26/2010	250.00
360247	SADDLEBACK EDUC PUBLISHING	03/26/2010	56.95
360248	SAFEGWAY DRIVING SCHOOL	03/26/2010	7,935.00
360249	SAVE	03/26/2010	315.00
360250	SCANTRON SERVICE GROUP	03/26/2010	100.57
360251	SCHOOL SPECIALTY	03/26/2010	140.43
360252	SCHWEN, ANDY	03/26/2010	190.00
360253	SCHWIETZ, LAUREN	03/26/2010	401.60
360254	SCIENCE MUSEUM OF MINNESOTA	03/26/2010	159.00
360255	SELECTACCOUNT	03/26/2010	1,365.00
360256	SIGNSMITHS INC	03/26/2010	100.00
360257	SIMSHAUSER, KIMBERLY P	03/26/2010	177.50
360258	SNAP ON TOOLS	03/26/2010	70.20
360259	SOMORA, LORI	03/26/2010	180.00
360260	ST ANDREWS LUTHERAN CHURCH	03/26/2010	455.00
360261	STATE SUPPLY CO	03/26/2010	151.10
360262	STONEHOUSE, JULIA L	03/26/2010	199.00
360263	TDS METROCOM - MN	03/26/2010	7,119.46
360264	TELIN TRANSPORTATION GROUP LLC	03/26/2010	19.58
360265	TRADE PRESS INC	03/26/2010	883.00
360266	TWIN CITIES TRANSPORT & RECOVE	03/26/2010	150.00
360267	US BANK	03/26/2010	150.00
360268	VALLEY FAIR GROUP SALES	03/26/2010	5,330.00
360269	VENBURG TIRE CO	03/26/2010	13.58
360270	VIKING INDUSTRIAL CENTER	03/26/2010	187.00
360271	WALTERS REBUILDERS	03/26/2010	369.90
360272	WATCH ME DRAW! LLC	03/26/2010	1,595.00
360273	WHITE BEAR LAKE (CITY OF)	03/26/2010	4,965.72
360274	WHITE BEAR LAKE CITY	03/26/2010	25.00
360275	WHITE BEAR LAKE CITY	03/26/2010	50.00
360276	WILD MOUNTAIN	03/26/2010	3,248.00
360277	WILDMAN HILAL, ANDREA L	03/26/2010	74.50
360278	WILLIAMS, MARY	03/26/2010	19.00
360279	WORDMASTERS	03/26/2010	93.80
360280	XCEL ENERGY	03/26/2010	68,566.32
360281	ZIROMEDIA	03/26/2010	3,672.50

192 Computer Check(s) For a Total of 1,487,887.65

Check Nbr	Vendor Name	Check Date	Check Amount
359283	DOMINOS PIZZA	03/25/2010	717.75
1	Void	Check(s) For a Total of	717.75

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	192	Computer	Checks For a Total of	1,487,887.65
Total For	192	Manual, Wire Tran, ACH & Computer	Checks	1,487,887.65
Less	1	Voided	Checks For a Total of	717.75
		Net Amount		1,487,169.90



Check Nbr	Vendor Name	Check Date	Check Amount
360069	AIG	03/25/2010	6,206.03
360070	AMERICAN FUNDS	03/25/2010	67,340.03
360071	AMERICAN UNITED LIFE	03/25/2010	42,585.15
360072	AMERICAN UNITED LIFE	03/25/2010	2,250.00
360073	AMERIPRISE	03/25/2010	11,022.93
360074	AXA EQUITABLE	03/25/2010	13,341.94
360075	ECMC	03/25/2010	183.88
360076	EDUCATION MN ESI BILLING TRUST	03/25/2010	20,456.20
360077	GREATER TWIN CITIES UNITED WAY	03/25/2010	444.50
360078	IUOE #70	03/25/2010	2,106.82
360079	METROPOLITAN LIFE	03/25/2010	4,160.53
360080	MN CHILD SUPPORT	03/25/2010	1,888.00
360081	MN DEPT OF REVENUE	03/25/2010	957.53
360082	MN ENVIRONMENTAL FUND	03/25/2010	96.50
360083	MOORE, CYNTHIA	03/25/2010	773.58
360084	THE ROSE LAW FIRM, PLLC	03/25/2010	122.59
360085	SCHOOL SERVICE EMPLOYEES	03/25/2010	5,785.00
360086	US DEPT OF EDUCATION	03/25/2010	314.68
360087	VANGUARD SMALL BUSINESS SERVIC	03/25/2010	17,609.86
360088	WHITE BEAR LAKE FOOD SERV	03/25/2010	20.00
360089	WBLA EDUCATIONAL FOUNDATION	03/25/2010	417.29
21	Computer	Check(s) For a Total of	198,083.04

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	21	Computer	Checks For a Total of	198,083.04
Total For	21	Manual, Wire Tran, ACH & Computer	Checks	198,083.04
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	198,083.04

Check Nbr	Vendor Name	Check Date	Check Amount
359647	AARP DRIVER SAFETY PROGRAM	03/18/2010	288.00
359648	ABDO SPOTLIGHT MAGIC WAGON	03/18/2010	64.80
359649	ACADEMIC THERAPY PUBLICATIONS	03/18/2010	42.90
359650	ACP DIRECT	03/18/2010	87.30
359651	ACT	03/18/2010	250.00
359652	ACTIVE.COM	03/18/2010	720.00
359653	ADAMS, LINDA	03/18/2010	253.17
359654	ADVANCED WIRELESS COMMUNICATIO	03/18/2010	457.82
359655	ADVANCED GRAPHIC SYSTEMS INC	03/18/2010	69.00
359656	AFFORDABLE THERAPY SOLUTIONS	03/18/2010	158.88
359657	AMAZON	03/18/2010	114.30
359658	AMERICAN HEART ASSOCIATION	03/18/2010	340.00
359659	AMERICAN RED CROSS	03/18/2010	328.23
359660	ANDERSON, JOEL	03/18/2010	30.00
359661	ANDERSON, JOEL	03/18/2010	30.00
359662	APPLE COMPUTER INC	03/18/2010	913.40
359663	Vendor Continued Check	03/18/2010	0.00
359664	APPLIED ENVIRONMENTAL SCI INC	03/18/2010	8,763.00
359665	AUTISM SOCIETY OF MINNESOTA	03/18/2010	100.00
359666	BABIASH, JENNIFER MAE	03/18/2010	30.43
359667	BADEN, TIMOTHY A	03/18/2010	30.00
359668	BAILEY, LUANN	03/18/2010	66.00
359669	BANERDT, BARBARA A	03/18/2010	194.45
359670	BARNES & NOBLE	03/18/2010	165.76
359671	BARTHOLD	03/18/2010	963.00
359672	BATTERIES PLUS	03/18/2010	74.97
359673	BEHAVIORAL INST FOR CHILDREN &	03/18/2010	1,000.00
359674	BLEYMEYER, DEBORAH ANN	03/18/2010	34.64
359675	BLICK ART MATERIALS	03/18/2010	410.28
359676	BOYER TRUCKS	03/18/2010	122.54
359677	BRADLEY, LYDIA	03/18/2010	72.00
359678	BRADLEY, ROLAND	03/18/2010	250.00
359679	BROMS, DAVID	03/18/2010	125.00
359680	BROWN, ANDRE	03/18/2010	125.00
359681	BROWN, NANCY M	03/18/2010	199.98
359682	BRUNNER, JAY	03/18/2010	30.00
359683	BUREAU OF CRIMINAL APPREHENSIO	03/18/2010	15.00
359684	BUREAU OF EDUCATION & RESEARCH	03/18/2010	597.00
359685	BURKE, ERIN	03/18/2010	46.50
359686	BURNS, AMANDA K	03/18/2010	43.77
359687	BURNSIDE, DAVID	03/18/2010	30.00
359688	CARNEGIE LEARNING INC	03/18/2010	1,682.35
359689	CARTRIDGE CARE	03/18/2010	761.00
359690	CDW GOVERNMENT INC	03/18/2010	1,773.59
359691	THE CENTER FOR EFFICIENT SCHOO	03/18/2010	12,745.00
359692	CENTURY RESOURCES INC	03/18/2010	3,298.40
359693	CERNEY, ANN	03/18/2010	121.00
359694	CHISAGO LAKES HIGH SCHOOL	03/18/2010	530.00
359695	CIRCUS MANDUHAI	03/18/2010	450.00
359696	CLAESON, MARY JO	03/18/2010	17.00

Check Nbr	Vendor Name	Check Date	Check Amount
359697	CLARINDA YOUTH CORP	03/18/2010	928.80
359698	CLOSE UP PUBLISHING	03/18/2010	200.00
359699	COCA-COLA BOTTLING MIDWEST CO	03/18/2010	467.76
359700	COLEMAN, MARGARET	03/18/2010	25.50
359701	COMCAST	03/18/2010	10.52
359702	COMCAST	03/18/2010	63.95
359703	COMCAST	03/18/2010	63.95
359704	CONSTANT CONTACT	03/18/2010	336.00
359705	CONSTRUCTION MANAGEMENT BUILDI	03/18/2010	1,130.00
359706	CONTINENTAL RESEARCH CORP	03/18/2010	2,683.76
359707	COON RAPIDS HIGH SCHOOL	03/18/2010	200.00
359708	COOPER, DEREK	03/18/2010	75.90
359709	COPY IMAGES INC	03/18/2010	13,754.44
359710	Vendor Continued Check	03/18/2010	0.00
359711	Vendor Continued Check	03/18/2010	0.00
359712	COPY IMAGES INC	03/18/2010	3,707.66
359713	CUB FOODS OF WHITE BEAR TWSHP	03/18/2010	491.70
359714	CULLEN, CRAIG	03/18/2010	78.65
359715	CUMMINS NPOWER LLC	03/18/2010	1,240.32
359716	CURRICULUM ASSOCIATES LLC	03/18/2010	1,074.70
359717	DAHL, CHRISTINE	03/18/2010	114.58
359718	DAHLEM, TERESA	03/18/2010	435.60
359719	Vendor Continued Check	03/18/2010	0.00
359720	DALCO CORPORATION	03/18/2010	3,960.22
359721	DANIELSON, MATTHEW C	03/18/2010	93.50
359722	DECKER INC	03/18/2010	157.36
359723	DEEP ROCK WATER CO	03/18/2010	113.70
359724	DELL MARKETING LP	03/18/2010	34.99
359725	DELMEDICO, MOLLY SUSAN	03/18/2010	226.40
359726	DELTA EDUCATION	03/18/2010	725.98
359727	DESIGNER SIGN SYSTEMS INC	03/18/2010	93.58
359728	DICKSON, CONNIE	03/18/2010	363.14
359729	DISCOUNT SCHOOL SUPPLY	03/18/2010	296.36
359730	DIVERSIFIED SNACK DISTRIBUTION	03/18/2010	2,395.22
359731	DOMINOS PIZZA	03/18/2010	90.00
359732	DONATELLI'S	03/18/2010	2,610.00
359733	DOWN SYNDROME ASSOCIATION OF M	03/18/2010	140.00
359734	EARTHS BIRTHDAY PROJECT	03/18/2010	37.50
359735	EAST METRO INTEGRATION DIST 60	03/18/2010	271,714.75
359736	ECKROTH MUSIC	03/18/2010	46.78
359737	ECOLAB	03/18/2010	2,018.35
359738	EDITORIAL PROJECTS IN EDUCATIO	03/18/2010	395.00
359739	EDUCATION TO GO	03/18/2010	249.00
359740	EHRLICH, JANET	03/18/2010	113.40
359741	ELECTRIC MOTOR REPAIR	03/18/2010	95.00
359742	ELECTRONIC LEARNING PRODUCTS	03/18/2010	899.10
359743	ELK RIVER HIGH SCHOOL	03/18/2010	84.00
359744	ENABLING DEVICES	03/18/2010	250.95
359745	ENCHANTED LEARNING LLC	03/18/2010	125.00
359746	ENGSTRAN, STEVE	03/18/2010	840.00

Check Nbr	Vendor Name	Check Date	Check Amount
359747	ENTERTAINMENT PUBLICATIONS	03/18/2010	959.00
359748	ENVIRON-CON INC	03/18/2010	19,126.00
359749	ERBERT & GERBERTS SUBS & CLUBS	03/18/2010	221.60
359750	ERHARDT, JACLYN A	03/18/2010	30.00
359751	ESCO INC	03/18/2010	54.00
359752	ESSON, ANN	03/18/2010	207.00
359753	ETA/CUISENAIRE	03/18/2010	14.52
359754	ETR ASSOCIATES	03/18/2010	39.50
359755	EVERBIND/MARCO BOOK BINDERY	03/18/2010	599.40
359756	FEDEX	03/18/2010	23.72
359757	FERRELLGAS	03/18/2010	398.80
359758	FESTIVAL FOODS-KNOWLAN'S	03/18/2010	716.47
359759	FINK, AVIS	03/18/2010	136.81
359760	FIRST STUDENT INC	03/18/2010	130,113.23
359761	FITZSIMMONS, WENDY SUE	03/18/2010	950.87
359762	FOLLETT SOFTWARE COMPANY	03/18/2010	126.66
359763	FOSTER II, BERNARD	03/18/2010	125.00
359764	FRIEDE, IRIS	03/18/2010	30.00
359765	FRONTIER AG & TURF	03/18/2010	207.77
359766	G&K SERVICES INC	03/18/2010	1,509.35
359767	G&K SERVICES INC	03/18/2010	529.12
359768	GALLAGHERS NORTHWESTERN TIRE C	03/18/2010	374.23
359769	GALLAGHER, LARRY	03/18/2010	77.00
359770	GCS SERVICE INC	03/18/2010	2,606.77
359771	GOODIN COMPANY	03/18/2010	279.38
359772	GOPHER	03/18/2010	945.70
359773	Vendor Continued Check	03/18/2010	0.00
359774	GRAINGER	03/18/2010	3,316.14
359775	GRANDMA'S BAKERY INC	03/18/2010	182.30
359776	GREAT RIVER OFFICE PRODUCTS	03/18/2010	91.07
359777	GREATAMERICA LEASING CORP	03/18/2010	699.92
359778	GREEN PROVENCE	03/18/2010	573.99
359779	GREEN, BARBARA J	03/18/2010	242.73
359780	GREYSTONE EDUCATIONAL MATERIAL	03/18/2010	172.35
359781	Vendor Continued Check	03/18/2010	0.00
359782	GROTH MUSIC CO	03/18/2010	710.30
359783	GROUP HEALTH INC - WORKSITE	03/18/2010	960.00
359784	GROUP TRAVEL PLANNERS	03/18/2010	3,742.00
359785	GUENTHER, DAVID A	03/18/2010	140.00
359786	GUION, M L	03/18/2010	29.00
359787	H & B SPECIALIZED PRODUCTS	03/18/2010	462.00
359788	HALLBERG ENGINEERING	03/18/2010	10,895.00
359789	HAMERNICK, MIKE	03/18/2010	191.72
359790	HAMILTON, CONNIE	03/18/2010	300.00
359791	HAMMEKEN, GRACIELA E	03/18/2010	802.73
359792	HANDWRITING WITHOUT TEARS	03/18/2010	842.05
359793	HANDY HITCH & WELDING CO INC	03/18/2010	282.80
359794	HANSON, MARILYN	03/18/2010	97.50
359795	HARRIMAN, DION D	03/18/2010	160.75
359796	HARRIMAN, GRETCHEN	03/18/2010	290.00

Check Nbr	Vendor Name	Check Date	Check Amount
359797	HARRISON, LOREE	03/18/2010	30.00
359798	HEALY, JASON	03/18/2010	1,066.88
359799	HIGHSMITH	03/18/2010	44.59
359800	HOANG, CONG	03/18/2010	90.00
359801	HODD, ROY	03/18/2010	158.90
359802	Vendor Continued Check	03/18/2010	0.00
359803	Vendor Continued Check	03/18/2010	0.00
359804	HOGLUND BUS AND TRUCK CO	03/18/2010	4,035.33
359805	HOLMES, JEFF	03/18/2010	425.00
359806	HOLSETH, ERIC	03/18/2010	77.00
359807	HOPKINS HIGH SCHOOL	03/18/2010	185.00
359808	HOUGHTON MIFFLIN HARCOURT	03/18/2010	1,201.20
359809	HSBC BUSINESS SOLUTIONS	03/18/2010	285.36
359810	I-STATE TRUCK CENTER	03/18/2010	209.37
359811	INNOVATIVE OFFICE SOLUTIONS	03/18/2010	4,329.28
359812	INSTITUTE FOR MULTI SENSORY ED	03/18/2010	231.50
359813	INTA JUICE	03/18/2010	304.50
359814	INTEGRA TELECOM	03/18/2010	299.43
359815	INTL BACCALAUREATE ORGANIZATIO	03/18/2010	2,025.00
359816	ISD #742 ST CLOUD AREA SCHOOLS	03/18/2010	6,175.22
359817	JAMES SEWELL BALLET	03/18/2010	576.00
359818	JEPSEN, JILL PFITZER	03/18/2010	30.00
359819	JEWISH COMMUNITY RELATIONS COU	03/18/2010	200.00
359820	JOHN MERGES LICSW	03/18/2010	924.00
359821	JOHNSON, JUDITH E	03/18/2010	946.71
359822	JOHNSON, KIRK	03/18/2010	93.89
359823	JOHNSON CONTROLS INC	03/18/2010	2,049.25
359824	JOHNSON, VIRGINIA C	03/18/2010	708.60
359825	JONES, ALPHONSO	03/18/2010	125.00
359826	JOST, JOAN	03/18/2010	50.00
359827	JOSTENS	03/18/2010	541.19
359828	KARLSBURGER FOODS INC	03/18/2010	55.20
359829	KATH COMPANIES	03/18/2010	331.20
359830	KAY, CAROLYN	03/18/2010	100.00
359831	KHALIF, ISMID	03/18/2010	200.00
359832	KINDLIEN, CYNTHIA J	03/18/2010	57.00
359833	KITTELSON, LOU ANN	03/18/2010	50.00
359834	KITTS, HARRY	03/18/2010	260.10
359835	KNOWBUDDY RESOURCES	03/18/2010	100.80
359836	KOECKERITZ, JEANNE	03/18/2010	71.75
359837	KOTILINEK, FAY	03/18/2010	204.90
359838	KOVACICH, DAN	03/18/2010	140.00
359839	KOWALSKI'S MARKET	03/18/2010	135.01
359840	KUPFERSCHMIDT, ROBERT	03/18/2010	120.00
359841	KURONEN, ERIK C	03/18/2010	30.00
359842	KVITRUD, JIM	03/18/2010	30.00
359843	LANGUAGE LINE SERVICES	03/18/2010	54.20
359844	LARSON, JOHN	03/18/2010	248.65
359845	LARSON ENGINEERING INC	03/18/2010	330.00
359846	LAW JOURNAL PRESS	03/18/2010	169.66

Check Nbr	Vendor Name	Check Date	Check Amount
359847	LAWSON PRODUCTS INC	03/18/2010	81.68
359848	LEEPER, BOB	03/18/2010	30.00
359849	DIANA FLORES LEON	03/18/2010	400.00
359850	LIBRARY VIDEO COMPANY	03/18/2010	964.37
359851	LIEDL, MIKE	03/18/2010	30.00
359852	LIFESPAN	03/18/2010	2,500.00
359853	LINGUISYSTEMS INC	03/18/2010	385.85
359854	LUECK, DOUGLAS	03/18/2010	30.00
359855	LUECKE, MITCH	03/18/2010	30.00
359856	MACYS TRAVEL	03/18/2010	10,450.00
359857	MADISON, PAUL	03/18/2010	225.00
359858	MAGNA-MATIC	03/18/2010	654.82
359859	MAGNUSON, MARY	03/18/2010	35.00
359860	MALDONADO, ANTONIO	03/18/2010	60.00
359861	MANNI, SCOTT	03/18/2010	179.14
359862	MAPLE GROVE SENIOR HIGH SCHOOL	03/18/2010	115.00
359863	MARCROFT, PATRICIA L	03/18/2010	83.00
359864	MARKETFEST	03/18/2010	210.00
359865	MARSHALL CAVENDISH CORP	03/18/2010	104.97
359866	MARTIN-MCALLISTER	03/18/2010	800.00
359867	MASA	03/18/2010	398.00
359868	MATTSON, CYNTHIA	03/18/2010	150.00
359869	MAVO SYSTEMS	03/18/2010	301.34
359870	MAYER, ANTHONY G	03/18/2010	105.00
359871	MCCALL, MAUREEN E	03/18/2010	153.55
359872	MCDANIEL KAYANN	03/18/2010	149.95
359873	MC DONOUGH'S WATERJETTING AND	03/18/2010	1,757.50
359874	MCGARTHWAITE, NICOLE M	03/18/2010	64.00
359875	MCGRAW-HILL COMPANIES	03/18/2010	7,809.05
359876	MERZER MA, SHEILA	03/18/2010	450.00
359877	MESH - TRAINING	03/18/2010	40.00
359878	METRO ECSU	03/18/2010	60.00
359879	MEUWISSEN, PAUL	03/18/2010	158.71
359880	MICHEL, ROCHELLE N	03/18/2010	66.57
359881	MIDWEST BUS PARTS INC	03/18/2010	275.05
359882	MINNEAPOLIS INSTITUTE OF ARTS	03/18/2010	70.00
359883	Vendor Continued Check	03/18/2010	0.00
359884	MINVALCO INC	03/18/2010	830.85
359885	MISGEN, MARK	03/18/2010	239.00
359886	MN ASSOC FOR CHILDREN'S MENTAL	03/18/2010	950.00
359887	MN EDUCATORS OF THE GIFTED & T	03/18/2010	40.00
359888	MN ELEVATOR INC	03/18/2010	280.04
359889	MN HISTORICAL SOCIETY	03/18/2010	504.00
359890	MN NAME	03/18/2010	175.00
359891	MN SCHOOL BOARDS ASSN (MSBA)	03/18/2010	190.00
359892	MN SCHOOL AGE CARE ALLIANCE	03/18/2010	3,060.00
359893	MN SUPERINTENDENTS OFC PERSONE	03/18/2010	290.00
359894	MOBILE RADIO ENGINEERING INC	03/18/2010	84.75
359895	MONACO & ASSOCIATES INC	03/18/2010	94.00
359896	MONTGOMERY, JACOB	03/18/2010	119.29

Check Nbr	Vendor Name	Check Date	Check Amount
359897	MOORHEAD MACHINERY & BOILER CO	03/18/2010	3,789.00
359898	MORRIS, KAY S	03/18/2010	115.50
359899	MUSSER, BEVERLY	03/18/2010	60.95
359900	NAC MECHANICAL & ELECTRICAL SE	03/18/2010	23,750.00
359901	NASCO	03/18/2010	300.44
359902	NCS PEARSON INC	03/18/2010	339.20
359903	NEOPOST INC	03/18/2010	236.70
359904	NITTI ROLLOFF SERVICES INC	03/18/2010	913.00
359905	Vendor Continued Check	03/18/2010	0.00
359906	NORTH CENTRAL TRUCK EQUIPMENT	03/18/2010	2,539.00
359907	NORTHEAST METRO INTERMEDIATE D	03/18/2010	123,437.72
359908	NORTHERN VOICES	03/18/2010	4,984.00
359909	NORTHERN CLAY CENTER	03/18/2010	105.00
359910	NORTHFIELD HIGH SCHOOL	03/18/2010	110.00
359911	NORTHSTAR ACCESS LLC	03/18/2010	1,762.57
359912	NORTHWEST GRAPHIC SUPPLY CO	03/18/2010	18.00
359913	NOVAK, JANICE S	03/18/2010	640.00
359914	NYREN, DELROY	03/18/2010	156.00
359915	O'GRADY, CATHY	03/18/2010	144.15
359916	O'REILLY AUTOMOTIVE INC	03/18/2010	1,437.57
359917	O'ROURKE, JULIE	03/18/2010	45.28
359918	OFFICEMAX INCORPORATED	03/18/2010	359.98
359919	OJCZYK, CINDY	03/18/2010	30.00
359920	OLD DUTCH FOODS INC	03/18/2010	1,754.10
359921	OLSON, ANDREA	03/18/2010	125.00
359922	OLSON, DAVE	03/18/2010	30.00
359923	OLSONS SEWER SERVICE INC	03/18/2010	1,631.90
359924	ON SITE SANITATION INC	03/18/2010	192.00
359925	ORANGE TREE EMPLOYMENT SCREENI	03/18/2010	1,050.15
359926	ORKIN INC	03/18/2010	137.12
359927	OXYGEN SERVICE CO INC	03/18/2010	17.64
359928	PAMS LUNCHROOM LLC	03/18/2010	4,627.54
359929	PAN-O-GOLD	03/18/2010	3,792.92
359930	PAPA MURPHY'S	03/18/2010	75.90
359931	PARTS NOW ! LLC	03/18/2010	383.00
359932	PAULING, BARB	03/18/2010	30.00
359933	PEACEFUL PLAYGROUNDS	03/18/2010	1,517.88
359934	PEARSON MECHANICAL SERVICES IN	03/18/2010	2,392.62
359935	PESI	03/18/2010	427.93
359936	PETTY CASH	03/18/2010	293.32
359937	PHIPPS, JAHMAI	03/18/2010	125.00
359938	PICHA, CHRISTINA K	03/18/2010	1,239.48
359939	PITNEY BOWES PURCHASE POWER	03/18/2010	3,000.00
359940	PITNEY BOWES PURCHASE POWER	03/18/2010	1,518.99
359941	PITNEY BOWES INC	03/18/2010	65.44
359942	PLUMB, BETTE	03/18/2010	4.70
359943	POLAR CHEVROLET MAZDA	03/18/2010	542.33
359944	POTTER, CURT	03/18/2010	30.00
359945	PRAXAIR DISTRIBUTION INC	03/18/2010	89.65
359946	Vendor Continued Check	03/18/2010	0.00

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359947	PRESS PUBLICATIONS	03/18/2010	756.13
359948	PRO-ED INC	03/18/2010	56.10
359949	PROKOSCH, MARK	03/18/2010	30.00
359950	PUODZIUNAS, DIANE M	03/18/2010	150.00
359951	PUSH PEDAL PULL	03/18/2010	289.45
359952	QUARFOTH, LYNN MARIE	03/18/2010	203.00
359953	QUILL CORPORATION	03/18/2010	154.87
359954	QWEST	03/18/2010	258.64
359955	R & R SPECIALTIES INC	03/18/2010	63.00
359956	RAHJA, MARK W	03/18/2010	70.00
359957	RAMACIER, JIM	03/18/2010	30.00
359958	RAMSEY COUNTY	03/18/2010	772.05
359959	RAPIT PRINTING	03/18/2010	375.00
359960	RED BALLOON BOOKSHOP	03/18/2010	448.59
359961	REED, QUINTIN	03/18/2010	125.00
359962	RELIABLE MEDICAL SUPPLY INC	03/18/2010	163.00
359963	RENTAL REHAB & REPAIR	03/18/2010	1,645.00
359964	RICOH AMERICAS CORP	03/18/2010	812.46
359965	RITTENHOUSE, PAULA	03/18/2010	87.14
359966	ROBOT SHOP	03/18/2010	452.92
359967	RUBBER STAMP & BUTTON CHAMP	03/18/2010	16.20
359968	S & T OFFICE PRODUCTS INC	03/18/2010	108.73
359969	SAFETY-KLEEN CORP	03/18/2010	209.06
359970	SAM'S CLUB	03/18/2010	135.23
359971	SAM'S CLUB	03/18/2010	15.94
359972	SAM'S CLUB	03/18/2010	320.59
359973	SAM'S CLUB	03/18/2010	73.07
359974	SAM'S CLUB	03/18/2010	342.94
359975	SAM'S CLUB	03/18/2010	749.24
359976	SAM'S CLUB	03/18/2010	35.00
359977	SCAN AIR FILTER INC	03/18/2010	517.35
359978	SCHMITT MUSIC COMPANY	03/18/2010	190.00
359979	SCHOLASTIC BOOK FAIRS - 08	03/18/2010	2,138.54
359980	SCHOLASTIC BOOK FAIRS - 08	03/18/2010	2,388.94
359981	SCHOLASTIC BOOK FAIRS - 08	03/18/2010	2,049.41
359982	SCHOOL PROJECT	03/18/2010	3,562.60
359983	SCHOOL SPECIALTY SUPPLY	03/18/2010	801.21
359984	SCHROEDER MILK CO INC	03/18/2010	21,876.64
359985	SCHWAAB INC	03/18/2010	72.98
359986	SCHWAB-VOLLHABER-LUBRATT	03/18/2010	175,731.00
359987	SEARS COMMERCIAL ONE	03/18/2010	467.92
359988	SEARS, PETER R	03/18/2010	70.00
359989	SECOND HARVEST FARM CENTRAL	03/18/2010	427.50
359990	SECURITAS SEC SVCS USA INC	03/18/2010	2,388.76
359991	SEEVER, GRAY	03/18/2010	220.00
359992	SELBITSCHKA, DENNIS	03/18/2010	30.00
359993	SENTRY SYSTEMS INC	03/18/2010	465.00
359994	SHANEY, DYLAN	03/18/2010	30.00
359995	SHAWBOLD, DEAN	03/18/2010	183.50
359996	SHROYER, MARY	03/18/2010	247.96

Check Nbr	Vendor Name	Check Date	Check Amount
359997	SIEBENALER, KEVIN R	03/18/2010	32.50
359998	SIEMBACK, DAVE	03/18/2010	160.00
359999	SIEMENS BUILDING TECHNOLOGIES	03/18/2010	84.00
360000	SIMPLEXGRINNELL LP	03/18/2010	175.00
360001	SKAALRUD, JANET E	03/18/2010	30.00
360002	SKUPA, NANCY	03/18/2010	5.00
360003	SMART APPLE MEDIA	03/18/2010	158.70
360004	SMITH MICRO TECHNOLOGIES INC	03/18/2010	200.00
360005	SNAP ON TOOLS	03/18/2010	134.30
360006	SOUNDZABOUND MUSIC LIBRARY	03/18/2010	99.00
360007	SOUTHWEST PREFERRED FINISHING	03/18/2010	332.18
360008	STAGES THEATRE COMPANY	03/18/2010	518.00
360009	STAPLES ADVANTAGE	03/18/2010	4,084.14
360010	STAR TRIBUNE	03/18/2010	331.20
360011	STATE SUPPLY CO	03/18/2010	1,233.01
360012	STEICHENS SPORTING GOODS	03/18/2010	773.68
360013	STEJSKAL, SHEILA	03/18/2010	30.00
360014	STREAMLINE DESIGN INC	03/18/2010	75.00
360015	SULLIVAN, CHRIS	03/18/2010	125.00
360016	SUN-CHEM	03/18/2010	4,451.94
360017	SURVEYMONKEY.COM	03/18/2010	200.00
360018	SWEATEQUITY FITNESS	03/18/2010	360.00
360019	SWINGS N' THINGS	03/18/2010	280.15
360020	TAHER INC	03/18/2010	4,958.77
360021	TAMARACK NATURE CENTER	03/18/2010	395.00
360022	TARTAN HIGH SCHOOL	03/18/2010	110.00
360023	TELIN TRANSPORTATION GROUP LLC	03/18/2010	184.37
360024	THOMAS, ANNE MARIE	03/18/2010	15.00
360025	THUNDER COMMUNICATIONS DESIGN	03/18/2010	412.50
360026	TOOLS FOR SCHOOLS/GOOD SOURCE	03/18/2010	4,200.00
360027	TOUSLEY FORD INC	03/18/2010	15.00
360028	TOUSSAINT, JANEL PHYLLIS	03/18/2010	43.00
360029	TRADE PRESS INC	03/18/2010	1,408.00
360030	TRANE US INC	03/18/2010	1,758.66
360031	TRANS-MISSISSIPPI BIO SUPPLY	03/18/2010	220.25
360032	TWIN CITY JANITOR SUPPLY CO	03/18/2010	619.20
360033	TWIN CITIES TRANSPORT & RECOVE	03/18/2010	150.00
360034	UNIVERSITY OF MINNESOTA	03/18/2010	300.00
360035	UPPER LAKES FOODS INC	03/18/2010	101,330.32
360036	UPSTART	03/18/2010	52.00
360037	VAIL, ANNE B	03/18/2010	150.79
360038	VALLEY FAIR group sales	03/18/2010	697.00
360039	VENBURG TIRE CO	03/18/2010	614.98
360040	VENTURES FOR EXCELLENCE	03/18/2010	12,026.00
360041	VETTE, MARISA AA	03/18/2010	184.38
360042	VIKING INDUSTRIAL CENTER	03/18/2010	276.45
360043	WALTERS REBUILDERS	03/18/2010	329.95
360044	WANLESS, TAMELA K	03/18/2010	159.95
360045	WASKOW, THOMAS	03/18/2010	30.00
360046	Vendor Continued Check	03/18/2010	0.00

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360047	WASTE MANAGEMENT BLAINE	03/18/2010	12,270.99
360048	WHITE BEAR DODGE	03/18/2010	180.32
360049	WHITE BEAR GLASS INC	03/18/2010	238.96
360050	WHITE BEAR LOCKSMITH INC	03/18/2010	99.60
360051	WHITE BEAR TOWNSHIP	03/18/2010	1,441.01
360052	WHITE BEAR LAKE CITY	03/18/2010	9,087.44
360053	WHITE BEAR LAKE LIONS CLUB	03/18/2010	200.00
360054	WHITE BEAR LAKE SPORTS CENTER	03/18/2010	11,840.00
360055	WESTERN PSYCHOLOGICAL SERVICES	03/18/2010	1,203.29
360056	WESTSIDE CLINIC	03/18/2010	70.00
360057	WILDER, BETH M	03/18/2010	30.00
360058	WILDLIFE SCIENCE CENTER	03/18/2010	756.00
360059	WILLETTE, KATHLEEN M	03/18/2010	83.00
360060	WOEHRLE, MICHAEL	03/18/2010	30.00
360061	WOLF RIDGE ENVIRONMENTAL LC	03/18/2010	6,648.60
360062	WORLD BOOK INC	03/18/2010	523.02
360063	THE WRIGHT STUFF INC	03/18/2010	35.90
360064	WRONA, SONYA	03/18/2010	30.00
360065	XEROX CORPORATION	03/18/2010	532.42
360066	YANG, KUEXEE	03/18/2010	75.00
360067	YOGASTUDIO	03/18/2010	100.00
360068	ZARLING, DARRICK	03/18/2010	30.00

422	Computer	Check(s) For a Total of	1,209,392.18
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	422	Computer	Checks For a Total of	1,209,392.18
Total For	422	Manual, Wire Tran, ACH & Computer Checks		1,209,392.18
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		1,209,392.18

Check Nbr	Vendor Name	Check Date	Check Amount
359645	CUB FOODS	03/11/2010	166.69
359646	POSTMASTER	03/11/2010	3,050.00
2	Computer	Check(s) For a Total of	3,216.69

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	3,216.69
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	3,216.69
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	3,216.69



Check Nbr	Vendor Name	Check Date	Check Amount
359623	AIG	03/09/2010	7,548.13
359624	AMERICAN FUNDS	03/09/2010	67,340.03
359625	AMERICAN UNITED LIFE	03/09/2010	42,485.15
359626	AMERIPRISE	03/09/2010	11,022.93
359627	APEX LEARNING	03/09/2010	25,605.25
359628	AXA EQUITABLE	03/09/2010	13,341.94
359629	ECMC	03/09/2010	183.88
359630	EDUCATION MN ESI BILLING TRUST	03/09/2010	19,125.53
359631	GE MONEY BANK	03/09/2010	773.97
359632	GREATER TWIN CITIES UNITED WAY	03/09/2010	504.50
359633	IUOE #70	03/09/2010	2,106.82
359634	METROPOLITAN LIFE	03/09/2010	4,160.53
359635	MN CHILD SUPPORT	03/09/2010	1,888.00
359636	MN DEPT OF REVENUE	03/09/2010	918.00
359637	MN ENVIRONMENTAL FUND	03/09/2010	96.50
359638	MOODY, LARRY	03/09/2010	50.00
359639	RESEARCH IN MOTION CORP	03/09/2010	99.00
359640	THE ROSE LAW FIRM, PLLC	03/09/2010	122.59
359641	SCHOOL SERVICE EMPLOYEES	03/09/2010	5,761.88
359642	US DEPT OF EDUCATION	03/09/2010	314.68
359643	VANGUARD SMALL BUSINESS SERVIC	03/09/2010	17,609.86
359644	WBLA EDUCATIONAL FOUNDATION	03/09/2010	419.29
22	Computer	Check(s) For a Total of	221,478.46

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	22	Computer	Checks For a Total of	221,478.46
Total For	22	Manual, Wire Tran, ACH & Computer Checks		221,478.46
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		221,478.46

Check Nbr	Vendor Name	Check Date	Check Amount
359181	1ST LINE/LEEWES VENTURES LLC	03/04/2010	231.75
359182	AARP DRIVER SAFETY PROGRAM	03/04/2010	234.00
359183	AARP DRIVER SAFETY PROGRAM	03/04/2010	440.00
359184	AARP DRIVER SAFETY PROGRAM	03/04/2010	408.00
359185	ACCURATE LABEL DESIGNS	03/04/2010	78.95
359186	Vendor Continued Check	03/04/2010	0.00
359187	ACTIVE.COM	03/04/2010	390.00
359188	ADAMS, RILEY	03/04/2010	77.00
359189	ADVANCED WIRELESS COMMUNICATIO	03/04/2010	458.28
359190	AMAZON	03/04/2010	606.99
359191	AMAZON	03/04/2010	166.44
359192	AMERICAN ALLIANCE FOR HEALTH,	03/04/2010	135.00
359193	AMERICAN MESSAGING	03/04/2010	149.25
359194	AMERICAN RED CROSS	03/04/2010	1,208.00
359195	AMERIPRIDE SERVICES	03/04/2010	597.66
359196	AMPCO SYSTEM PARKING	03/04/2010	17.00
359197	ANDERSON, JON C	03/04/2010	47.35
359198	ANDERSON'S	03/04/2010	48.00
359199	ANDERSON, WAYNE S	03/04/2010	225.00
359200	ANKER, SUSAN K	03/04/2010	160.00
359201	ANOKA COUNTY ELECTIONS	03/04/2010	6.78
359202	ANOKA TECHNICAL COLLEGE	03/04/2010	1,500.00
359203	APPLE COMPUTER INC	03/04/2010	84.35
359204	APPLIED ENVIRONMENTAL SCI INC	03/04/2010	1,525.58
359205	ARCADE ASPHALT CO	03/04/2010	12,380.00
359206	ARCOM DISTRIBUTING COMPANY	03/04/2010	27,871.28
359207	ASCD	03/04/2010	79.00
359208	AT & T MOBILITY	03/04/2010	1,389.40
359209	AVI SYSTEMS	03/04/2010	4,732.43
359210	BARNES & NOBLE	03/04/2010	231.60
359211	BATTERIES PLUS	03/04/2010	36.95
359212	BAYER WOOD PRODUCTS	03/04/2010	136.00
359213	BECKERS, MARK J	03/04/2010	349.00
359214	BECKLEY-GILDNER, PAULA	03/04/2010	32.26
359215	BELDEN, LOWANN	03/04/2010	50.00
359216	BENGTSON, DUANE	03/04/2010	29.00
359217	BENJAMIN-BECK, KAREN	03/04/2010	179.14
359218	BERNARD FOOD INDUSTRIES INC	03/04/2010	3,282.73
359219	BINSFIELD, JEANNE	03/04/2010	1,397.50
359220	BIOCLEAN MOBILE WASH INC	03/04/2010	428.90
359221	BIX PRODUCE COMPANY INC	03/04/2010	6,700.74
359222	BLICK ART MATERIALS	03/04/2010	578.66
359223	BLUEBIRD SCREEN PRINT	03/04/2010	870.70
359224	BOLEEN, ELIZABETH	03/04/2010	58.36
359225	BOOK GUYZ MN	03/04/2010	31.00
359226	BRADLEY, ROLAND	03/04/2010	100.00
359227	BRADSHAW, NICK	03/04/2010	103.00
359228	BRAY, CHERYL RAE	03/04/2010	20.00
359229	BROMS, DAVID	03/04/2010	250.00
359230	BROWN, DAVID	03/04/2010	54.00

Check Nbr	Vendor Name	Check Date	Check Amount
359231	BROWN, EMILY	03/04/2010	108.00
359232	BROWN, RAYMOND	03/04/2010	77.00
359233	THE BUG COMPANY	03/04/2010	16.00
359234	BURDICK, JAMES	03/04/2010	13.00
359235	BUREAU OF EDUCATION & RESEARCH	03/04/2010	1,037.00
359236	BURKE, ERIN	03/04/2010	39.25
359237	CAMBIUM LEARNING INC	03/04/2010	158.88
359238	CAMP ST CROIX	03/04/2010	2,039.00
359239	CAMPBELL, GREGORY M	03/04/2010	45.00
359240	CANNIFF, AMY E	03/04/2010	594.48
359241	CARLSON, CARRIE E	03/04/2010	25.92
359242	CARLSON, JULIE A	03/04/2010	105.00
359243	CARNEY, CHRISTINE M	03/04/2010	34.00
359244	CARTRIDGE CARE	03/04/2010	138.00
359245	CDW GOVERNMENT INC	03/04/2010	59.84
359246	THE CENTER FOR EFFICIENT SCHOO	03/04/2010	2,500.00
359247	CENTERING ON CHILDREN INC	03/04/2010	220.00
359248	CHARLEY WYSER MUSICAL SERVICES	03/04/2010	57.00
359249	CHURACK, SUSAN S	03/04/2010	1,446.00
359250	COCA-COLA BOTTLING MIDWEST CO	03/04/2010	2,616.57
359251	COHEN, SARAH ML	03/04/2010	162.00
359252	COLEMAN, MARY JO	03/04/2010	34.99
359253	COLEMAN, ROBERT E	03/04/2010	250.00
359254	COMCAST	03/04/2010	16.78
359255	COMCAST	03/04/2010	33.95
359256	COMM THERAPY ASSOC INC	03/04/2010	101.95
359257	COMMUNICATION MAILING SERVICES	03/04/2010	337.82
359258	COMMUNITY PRODUCTS LLC	03/04/2010	1,630.00
359259	CONNOR, SHANNON	03/04/2010	18.00
359260	CONSTRUCTIVE PLAYTHINGS	03/04/2010	429.02
359261	CONSTRUCTION MANAGEMENT BUILDI	03/04/2010	16,606.00
359262	CONTINENTAL CLAY CO	03/04/2010	562.56
359263	CONTINENTAL RESEARCH CORP	03/04/2010	277.67
359264	COPY IMAGES INC	03/04/2010	7,566.20
359265	Vendor Continued Check	03/04/2010	0.00
359266	Vendor Continued Check	03/04/2010	0.00
359267	COPY IMAGES INC	03/04/2010	3,303.39
359268	COUNCIL OF ADMINISTRATORS OF S	03/04/2010	200.00
359269	COUNTRY REPORTS	03/04/2010	116.00
359270	CREATIVE PRODUCT SOURCING INC	03/04/2010	108.97
359271	CRISIS PREVENTION INSTITUTE IN	03/04/2010	549.00
359272	CUMMINS NPOWER LLC	03/04/2010	1,010.15
359273	CUNNINGHAM, ANGELA A	03/04/2010	3.00
359274	DAHLE	03/04/2010	27.45
359275	Vendor Continued Check	03/04/2010	0.00
359276	Vendor Continued Check	03/04/2010	0.00
359277	Vendor Continued Check	03/04/2010	0.00
359278	DALCO CORPORATION	03/04/2010	10,055.21
359279	DELTA EDUCATION	03/04/2010	175.40
359280	DEMCO INC	03/04/2010	115.87

Check Nbr	Vendor Name	Check Date	Check Amount
359281	DESTACHE, DAN	03/04/2010	228.95
359282	DISCOUNT SCHOOL SUPPLY	03/04/2010	505.52
359283	DOMINOS PIZZA	03/04/2010	717.75
359284	DON STEVENS INC	03/04/2010	450.25
359285	DONATELLI'S	03/04/2010	2,561.46
359286	DORNFELD, MATT	03/04/2010	105.00
359287	E.L. REINHARDT COMPANY INC	03/04/2010	60.60
359288	ECOLAB	03/04/2010	1,202.81
359289	EDGELL, DANA	03/04/2010	11.00
359290	EDUC TECHNOLOGY SOLUTIONS	03/04/2010	1,025.00
359291	EDWARD DON & COMPANY	03/04/2010	81.72
359292	ELK RIVER GIRLS GOLF	03/04/2010	100.00
359293	ENGLUND, MICHELLE ANN	03/04/2010	14.00
359294	ENGSTRAN, PAUL	03/04/2010	40.00
359295	ENRON ENERGY INFORMATION	03/04/2010	92.80
359296	ESKOW, LYNN	03/04/2010	45.70
359297	EVENT SOUND & LIGHTING	03/04/2010	1,000.00
359298	FAME AWARDS	03/04/2010	365.00
359299	FASTENAL COMPANY	03/04/2010	286.04
359300	FEDEX	03/04/2010	6.03
359301	FERRON, ELAINE	03/04/2010	20.21
359302	FINK, AVIS	03/04/2010	40.00
359303	FIORAVANTI, MARC	03/04/2010	70.00
359304	FIRST STUDENT INC	03/04/2010	1,627.57
359305	FISHER, PHILLIP E	03/04/2010	46.20
359306	FLEISCHHACKER, JACK	03/04/2010	7.98
359307	FOLLETT SOFTWARE COMPANY	03/04/2010	46.03
359308	FOLLETT LIBRARY RESOURCES	03/04/2010	313.87
359309	FOSTER II, BERNARD	03/04/2010	125.00
359310	FRATTALONES HARDWARE STORES	03/04/2010	949.49
359311	FRESHWATER, ANDREW	03/04/2010	100.00
359312	FRIENDS OF HAITI ORGANIZATION	03/04/2010	231.79
359313	FROGNER, JANINE	03/04/2010	37.46
359314	GAMBONI, RICHARD A	03/04/2010	300.90
359315	GCS SERVICE INC	03/04/2010	647.28
359316	GE MONEY BANK	03/04/2010	28.09
359317	GEISENHYNER, TIMOTHY	03/04/2010	168.00
359318	GENERAL PARTS LLC	03/04/2010	131.69
359319	GEPHART TRUCKING	03/04/2010	913.75
359320	GILLUND ENTERPRISES	03/04/2010	164.16
359321	GLYNN, TOM	03/04/2010	70.00
359322	GRADY, LORI J	03/04/2010	91.00
359323	Vendor Continued Check	03/04/2010	0.00
359324	GRAINGER	03/04/2010	2,679.38
359325	GRAMS, SCOTT	03/04/2010	77.00
359326	GREAT RIVER OFFICE PRODUCTS	03/04/2010	69.93
359327	GREATAMERICA LEASING CORP	03/04/2010	437.44
359328	GREEN, BARBARA J	03/04/2010	63.70
359329	GRITZMACHER, SHAWN	03/04/2010	35.00
359330	GROTH MUSIC CO	03/04/2010	65.65

Check Nbr	Vendor Name	Check Date	Check Amount
359331	GRUN, SUSAN L	03/04/2010	37.26
359332	GUSTAFSON, DEBRA	03/04/2010	37.50
359333	H & B SPECIALIZED PRODUCTS	03/04/2010	776.00
359334	HADRO, NOAH	03/04/2010	77.00
359335	HALL, SUSAN	03/04/2010	14.00
359336	HAMILTON, CONNIE	03/04/2010	55.65
359337	HANDWRITING WITHOUT TEARS	03/04/2010	285.00
359338	HEALY, JASON	03/04/2010	87.62
359339	HEICHERT, MICHAEL	03/04/2010	104.00
359340	HELLO DIRECT INC	03/04/2010	349.83
359341	HITTESDORF, ANNE M	03/04/2010	39.95
359342	HOBART CORPORATION	03/04/2010	101.90
359343	HOBY-HUGH O'BRIEN YOUTH LEADER	03/04/2010	150.00
359344	HODD, ROY	03/04/2010	158.90
359345	HOFTIEZER, MICHELLE R	03/04/2010	26.13
359346	Vendor Continued Check	03/04/2010	0.00
359347	Vendor Continued Check	03/04/2010	0.00
359348	HOGLUND BUS AND TRUCK CO	03/04/2010	2,703.84
359349	HOLSETH, ERIC	03/04/2010	125.00
359350	HORST, KATHLEEN M	03/04/2010	400.00
359351	HORTENBACH SR, ROBERT	03/04/2010	125.00
359352	HOUGHTON MIFFLIN HARCOURT	03/04/2010	1,533.80
359353	HUBERT COMPANY	03/04/2010	97.40
359354	HUGGETT, LUKE	03/04/2010	103.00
359355	HUGLEY, JOSEPH	03/04/2010	54.00
359356	HUMANE SOCIETY	03/04/2010	50.00
359357	HUMAN SERVICES INC	03/04/2010	9,340.42
359358	I-STATE TRUCK CENTER	03/04/2010	620.59
359359	IMAGINE DESIGN & CREATIVE	03/04/2010	3,800.00
359360	IMPACT FUNDRAISING	03/04/2010	500.00
359361	INTA JUICE	03/04/2010	348.00
359362	INTL BACCALAUREATE ORGANIZATIO	03/04/2010	1,350.00
359363	IS DEFENDER	03/04/2010	26,000.00
359364	JOHNSON CONTROLS INC	03/04/2010	425.80
359365	JOHNSON, SADIE R	03/04/2010	108.72
359366	JOSTENS	03/04/2010	4,477.69
359367	JOYCE, DEBORAH	03/04/2010	180.00
359368	JTM PROVISIONS CO	03/04/2010	2,513.70
359369	JUREK, PAUL	03/04/2010	14.00
359370	JUREK, REBECCA	03/04/2010	15.00
359371	JW PEPPER & SON INC	03/04/2010	190.18
359372	KARLSBURGER FOODS INC	03/04/2010	55.20
359373	KATH COMPANIES	03/04/2010	22,203.05
359374	KAY, CAROLYN	03/04/2010	2,506.53
359375	KEARN, BARBARA	03/04/2010	254.00
359376	KEARNEY, CARRIE L	03/04/2010	62.10
359377	KIDWIND PROJECT INC	03/04/2010	2,683.40
359378	KIMBALL MIDWEST	03/04/2010	582.36
359379	KIRKPATRICK, MEGAN E	03/04/2010	19.54
359380	KITTS, HARRY	03/04/2010	260.10

Check Nbr	Vendor Name	Check Date	Check Amount
359381	KNUTSON FLYNN & DEANS PA	03/04/2010	3,231.50
359382	KOVARS, DOUGLAS A	03/04/2010	70.00
359383	KRAMER, CHARLES	03/04/2010	14.00
359384	KRAMLINGER, TRACEY A	03/04/2010	82.11
359385	KROCAK, NANCY J	03/04/2010	436.18
359386	LA DUKE, ROBERT W	03/04/2010	70.00
359387	LAKE COUNTRY BOOKSELLERS	03/04/2010	185.92
359388	LAKESHORE LEARNING MATERIALS	03/04/2010	1,599.80
359389	LAMWERS, LINDSAY M	03/04/2010	115.98
359390	LANGUAGE LINE SERVICES	03/04/2010	52.97
359391	LASHOMB, JACKIE L	03/04/2010	130.48
359392	LEARNING OPPORTUNITIES INC	03/04/2010	1,284.02
359393	LEARNING RESOURCES	03/04/2010	29.99
359394	LEIGH, ANNETTA K	03/04/2010	276.54
359395	LERNER PUBLISHING GROUP	03/04/2010	313.10
359396	LIBRARY STORE INC	03/04/2010	36.63
359397	LOCH, STACEY	03/04/2010	378.95
359398	LONG, CHRISTOPHER	03/04/2010	70.00
359399	LOOKOUT BOOKS	03/04/2010	736.30
359400	LOVETT, MICHAEL J	03/04/2010	462.57
359401	L T G POWER EQUIPMENT	03/04/2010	14.30
359402	LUBRANT, NANCY JEAN	03/04/2010	83.92
359403	M.A. APPAREL & PROMOTIONS	03/04/2010	475.00
359404	MACDONALD, RUBY M	03/04/2010	29.84
359405	MACKIN LIBRARY MEDIA	03/04/2010	1,892.11
359406	MADISON, PAUL	03/04/2010	125.00
359407	MADL, DENNIS S	03/04/2010	114.45
359408	MARTINSON, KARA	03/04/2010	97.51
359409	MASA	03/04/2010	199.00
359410	MASA	03/04/2010	59.00
359411	MATHISON, SUE	03/04/2010	14.00
359412	MAVO SYSTEMS	03/04/2010	2,305.53
359413	MCCALL, MAUREEN E	03/04/2010	201.82
359414	MC DONOUGH'S WATERJETTING AND	03/04/2010	2,736.25
359415	MCGINLEY MYERS, NANCY J	03/04/2010	38.13
359416	MCGOUGH, BARBARA A	03/04/2010	180.00
359417	MCGRAW, TIM	03/04/2010	658.32
359418	MCGRAW-HILL COMPANIES	03/04/2010	325.77
359419	MCKEE FOODS CORPORATION	03/04/2010	826.56
359420	MCKENZIE, MICHAEL	03/04/2010	113.39
359421	MCKMAHON, MARGARET	03/04/2010	120.00
359422	MENDEZ, ANDREW M	03/04/2010	30.99
359423	MERZER MA, SHEILA	03/04/2010	550.00
359424	MICHEL, ROCHELLE N	03/04/2010	80.89
359425	MIDWEST BUS PARTS INC	03/04/2010	307.55
359426	MILLER, GERALD ANTHONY	03/04/2010	77.00
359427	MINNEWASKA PRESS	03/04/2010	500.00
359428	MINVALCO INC	03/04/2010	436.11
359429	MN ASSOC OF COLLEGE	03/04/2010	100.00
359430	MN ASSOC OF SECONDARY SCHOOL P	03/04/2010	190.00

Check Nbr	Vendor Name	Check Date	Check Amount
359431	MN ASSOC OF ADMIN OF STATE & (	03/04/2010	250.00
359432	MN ASSOC FOR CHILDREN'S MENTAL	03/04/2010	319.00
359433	MN DEPT OF HEALTH	03/04/2010	60.00
359434	MN INTERSCHOLASTIC ATHLETIC AD	03/04/2010	100.00
359435	MN NCPERS LIFE INSURANCE	03/04/2010	576.00
359436	MN SCHOOL BOARDS ASSN (MSBA)	03/04/2010	90.00
359437	MN SCHOOL AGE CARE ALLIANCE	03/04/2010	525.00
359438	MOORE, CYNTHIA	03/04/2010	773.58
359439	MORRISON, TARA	03/04/2010	22.85
359440	MROZ, GORDY	03/04/2010	70.00
359441	MUNDELL, GERALD	03/04/2010	134.50
359442	MUSEUM OF SCIENCE	03/04/2010	1,056.00
359443	MUSTAR, BETH	03/04/2010	30.87
359444	MUTHS, STACY	03/04/2010	39.95
359445	MYRLIE, MARIE M	03/04/2010	171.54
359446	NAPA AUTO PARTS	03/04/2010	325.99
359447	Vendor Continued Check	03/04/2010	0.00
359448	NARDINI FIRE EQUIPMENT CO INC	03/04/2010	1,233.05
359449	NATL GEOGRAPHIC SCHOOL PUBLISH	03/04/2010	336.88
359450	NCEA	03/04/2010	525.00
359451	NCS PEARSON INC	03/04/2010	1,165.50
359452	NEOPOST LEASING	03/04/2010	159.99
359453	NESS ELECTRONICS INC	03/04/2010	336.97
359454	NEW WAY HYPNOSIS CLINC INC	03/04/2010	1,320.00
359455	NEXTEL COMMUNICATIONS	03/04/2010	1,248.12
359456	NITTI ROLLOFF SERVICES INC	03/04/2010	546.00
359457	NORDENSTROM, CARLA L	03/04/2010	105.00
359458	Vendor Continued Check	03/04/2010	0.00
359459	NORTH CENTRAL TRUCK EQUIPMENT	03/04/2010	1,238.99
359460	NORTHEAST YMCA	03/04/2010	1,200.00
359461	NORTHEAST METRO INTERMEDIATE D	03/04/2010	39,442.18
359462	NORTHERN VOICES	03/04/2010	5,943.00
359463	NORTHERN LANDSCAPE & IRRIGATIO	03/04/2010	230.00
359464	NORTHWEST GRAPHIC SUPPLY CO	03/04/2010	964.75
359465	NOW CARE MEDICAL CENTERS	03/04/2010	1,903.00
359466	NUTTING, NANCY A	03/04/2010	4,100.00
359467	O'ROURKE, JULIE	03/04/2010	71.26
359468	Vendor Continued Check	03/04/2010	0.00
359469	OFFICE DEPOT	03/04/2010	625.35
359470	OLSON, AMY	03/04/2010	15.00
359471	OLSONS SEWER SERVICE INC	03/04/2010	970.00
359472	ORANGE TREE EMPLOYMENT SCREENI	03/04/2010	1,479.65
359473	ORKIN INC	03/04/2010	60.00
359474	OSTERLUND, MARY	03/04/2010	25.00
359475	OXYGEN SERVICE CO INC	03/04/2010	17.67
359476	PARTS NOW ! LLC	03/04/2010	71.80
359477	PAULSON, JULIANNE	03/04/2010	77.96
359478	PAYPAL INC-VPS	03/04/2010	54.10
359479	Vendor Continued Check	03/04/2010	0.00
359480	PEARSON MECHANICAL SERVICES IN	03/04/2010	6,990.57

Check Nbr	Vendor Name	Check Date	Check Amount
359481	PELCO CONSTRUCTION LLC	03/04/2010	200.00
359482	PESI	03/04/2010	184.99
359483	PETERS, BRIAN	03/04/2010	77.00
359484	PETERSEN, JILL	03/04/2010	221.18
359485	PETERSON, WAYNE	03/04/2010	54.00
359486	PHIPPS, JAHMAI	03/04/2010	250.00
359487	PHIPPS, JULIAN	03/04/2010	125.00
359488	PICHA, CHRISTINA K	03/04/2010	335.40
359489	PIERRE FOODS INC	03/04/2010	6,891.98
359490	POLAR CHEVROLET MAZDA	03/04/2010	236.67
359491	POLLARD, DONALD	03/04/2010	70.00
359492	POPPA, KAREN	03/04/2010	29.41
359493	POSTMASTER	03/04/2010	88.00
359494	POSTMASTER	03/04/2010	50.80
359495	POTTS, JOHN	03/04/2010	30.00
359496	PRESIDENTS CHALLENGE	03/04/2010	82.50
359497	PRESS PUBLICATIONS	03/04/2010	70.75
359498	PROGRESSIVE BUSINESS PUBL	03/04/2010	432.00
359499	PROJECTUS	03/04/2010	2,236.10
359500	PUBLIC EMP RETIREMENT ASSOC	03/04/2010	7.73
359501	QUALITY PRODUCTS INC	03/04/2010	24.50
359502	QUILL CORPORATION	03/04/2010	613.47
359503	R & R SPECIALTIES INC	03/04/2010	31.50
359504	RA PEARSON & ASSOCIATES	03/04/2010	5,600.00
359505	RAMERT, MICHAEL	03/04/2010	14.00
359506	Vendor Continued Check	03/04/2010	0.00
359507	RAMSEY COUNTY	03/04/2010	1,106.94
359508	RATLIFF, GERALD	03/04/2010	24.84
359509	RATWIK ROSZAK & MALONEY PA	03/04/2010	280.00
359510	READ NATURALLY INC	03/04/2010	130.90
359511	REHBEIN TRANSIT INC	03/04/2010	6,600.00
359512	REINHART FOOD SERVICE	03/04/2010	1,583.44
359513	RENAISSANCE LEARNING INC	03/04/2010	301.99
359514	RIGGS INSITUTE SALES	03/04/2010	43.95
359515	ROSSBACH, PATRICIA	03/04/2010	27.14
359516	RULLI, CYNTHIA JO	03/04/2010	85.50
359517	SALLIOTTE SEWING CO	03/04/2010	736.20
359518	SALMAN, SHAHANA	03/04/2010	47.00
359519	SAMPSON, KARLA M	03/04/2010	25.00
359520	SCANTRON CORPORATION	03/04/2010	293.42
359521	SCHINDLER ELEVATOR CORP	03/04/2010	594.63
359522	SCHLIEP, LINDA SUE	03/04/2010	181.32
359523	SCHMID, BRIAN	03/04/2010	77.00
359524	SCHMITZ, KAREN M	03/04/2010	161.60
359525	SCHMITT MUSIC COMPANY	03/04/2010	67.24
359526	SCHOELLER, JOSEPH SCOTT	03/04/2010	614.75
359527	SCHOLASTIC INC	03/04/2010	52.28
359528	SCHOLASTIC CLASSROOM MAGAZINES	03/04/2010	10.34
359529	SCHOOL CHECK IN	03/04/2010	85.00
359530	SCHOOL HEALTH CORP	03/04/2010	46.80

Check Nbr	Vendor Name	Check Date	Check Amount
359531	SCHOOL SPECIALTY SUPPLY	03/04/2010	1,262.97
359532	SCHUMACHER WHOLESALE MEATS	03/04/2010	11,379.50
359533	SCHWAAB INC	03/04/2010	76.98
359534	SCHWAB-VOLLHABER-LUBRATT	03/04/2010	273.79
359535	SCIENCE MUSEUM OF MINNESOTA	03/04/2010	139.00
359536	SECURITAS SEC SVCS USA INC	03/04/2010	1,858.08
359537	SEEVER, GRAY	03/04/2010	439.00
359538	SELECTACCOUNT	03/04/2010	2,730.00
359539	SELLERS, CLARENCE	03/04/2010	125.00
359540	SENTRY SYSTEMS INC	03/04/2010	330.00
359541	SHOREVIEW COMMUNITY CENTER	03/04/2010	799.60
359542	SHRED-IT	03/04/2010	480.00
359543	SILKWORTH, CYNTHIA K	03/04/2010	54.75
359544	SILVER LINING MULTIMEDIA INC	03/04/2010	57.95
359545	SIMPSON, CHARLES	03/04/2010	125.00
359546	SMITH HOUSE PRESS	03/04/2010	120.00
359547	SMITH MICRO TECHNOLOGIES INC	03/04/2010	95.00
359548	SNAP ON TOOLS	03/04/2010	954.05
359549	SOAR LEARNING LLC	03/04/2010	29.99
359550	SOLTYS, WILLIAM T	03/04/2010	507.69
359551	SORENSEN, CHRISTOPHER	03/04/2010	111.45
359552	SOUTH CAMPUS STUDENT ACTIVITY	03/04/2010	2,354.58
359553	SPARK	03/04/2010	3,547.78
359554	SPIRIT MOUNTAIN	03/04/2010	2,076.50
359555	STATE SUPPLY CO	03/04/2010	159.53
359556	STOTTLEMYER, JEFF	03/04/2010	400.00
359557	SUCCESS BEYOND THE CLASSROOM	03/04/2010	1,496.00
359558	SUN-CHEM	03/04/2010	1,412.49
359559	SUPER DUPER PUBLICATIONS	03/04/2010	36.85
359560	SURPLUS SERVICES	03/04/2010	56.00
359561	SVIR, SARA A	03/04/2010	308.49
359562	SVOBODA, LORI A	03/04/2010	50.27
359563	SWANSON, MARIE A	03/04/2010	173.98
359564	SWEET, DAVID	03/04/2010	125.00
359565	SYNOVIA	03/04/2010	5,903.00
359566	THE TALENT CENTER	03/04/2010	327.60
359567	TARGET CENTER	03/04/2010	608.00
359568	TARR, GUS	03/04/2010	77.00
359569	TAUTGES, LYNSEY K	03/04/2010	295.25
359570	TDS METROCOM - MN	03/04/2010	3,569.87
359571	TEACHERS OF ENGLISH TO SPEAKER	03/04/2010	166.80
359572	Vendor Continued Check	03/04/2010	0.00
359573	TELIN TRANSPORTATION GROUP LLC	03/04/2010	2,507.98
359574	TENNANT, MELISA	03/04/2010	78.99
359575	THERMOWORKS INC	03/04/2010	158.01
359576	THINK SOCIAL PUBLISHING INC	03/04/2010	78.85
359577	Vendor Continued Check	03/04/2010	0.00
359578	THYSSENKRUPP ELEVATOR CORP	03/04/2010	3,996.93
359579	TIES	03/04/2010	220.00
359580	TOSHIBA FINANCIAL SERVICES	03/04/2010	111.00

Check Nbr	Vendor Name	Check Date	Check Amount
359581	TOUSSAINT, JANEL PHYLLIS	03/04/2010	43.00
359582	TRADE PRESS INC	03/04/2010	72.00
359583	TRANE US INC	03/04/2010	1,112.82
359584	TRANS-MISSISSIPPI BIO SUPPLY	03/04/2010	223.60
359585	T.R.F. SUPPLY CO	03/04/2010	248.00
359586	TRI STATE BOBCAT	03/04/2010	1,658.46
359587	TRIO SUPPLY COMPANY	03/04/2010	8,720.49
359588	TWIN CITY JANITOR SUPPLY CO	03/04/2010	591.68
359589	TWIN CITIES TRANSPORT & RECOVE	03/04/2010	300.00
359590	U.S. BANK	03/04/2010	1,696.25
359591	U.S. ENERGY SERVICES INC	03/04/2010	111,869.15
359592	U.S. SCHOOL SUPPLY INC	03/04/2010	133.40
359593	UNIVERSITY OF MINNESOTA	03/04/2010	1,740.00
359594	UPSTART	03/04/2010	180.68
359595	VAIL, ANNE B	03/04/2010	151.00
359596	VERIZON WIRELESS	03/04/2010	490.94
359597	VIDEO GUIDANCE	03/04/2010	4,700.00
359598	VIKING ELECTRIC SUPPLY	03/04/2010	4,087.14
359599	VIKING INDUSTRIAL CENTER	03/04/2010	52.00
359600	VORT CORPORATION	03/04/2010	445.34
359601	VOYAGEUR ENVIRONMENTAL CENTER	03/04/2010	3,791.00
359602	WALDOCH CUSTOM CENTERS	03/04/2010	1,269.99
359603	WALKER, DEBBIE	03/04/2010	151.46
359604	WHITE BEAR GLASS INC	03/04/2010	192.00
359605	WHITE BEAR LOCKSMITH INC	03/04/2010	144.85
359606	WHITE BEAR LAKE (CITY OF)	03/04/2010	1,307.70
359607	WELLNER LAW PLLC	03/04/2010	200.00
359608	WESTERN PSYCHOLOGICAL SERVICES	03/04/2010	462.00
359609	WET PAINT	03/04/2010	680.78
359610	WILD MOUNTAIN	03/04/2010	1,455.00
359611	WINNICK SUPPLY	03/04/2010	16.20
359612	WL HALL COMPANY	03/04/2010	12,586.00
359613	WOLVIN, STEVE	03/04/2010	70.00
359614	WOOD, BOB	03/04/2010	646.80
359615	WOODBURY HIGH SCHOOL	03/04/2010	110.00
359616	WOODS, MAYNARD TERRELL	03/04/2010	75.00
359617	Vendor Continued Check	03/04/2010	0.00
359618	WORLD BOOK INC	03/04/2010	1,841.61
359619	XCEL ENERGY	03/04/2010	75,287.93
359620	XEROX CORPORATION	03/04/2010	298.38
359621	YANG-XIONG, MALIA	03/04/2010	236.25
359622	ZEP SALES & SERVICE	03/04/2010	220.00

442 Computer Check(s) For a Total of 652,050.97

Check Nbr	Vendor Name	Check Date	Check Amount
359016	NORTH CAMPUS STUDENT ACTIVITY	03/04/2010	400.00
359019	NORTHEAST METRO 916	03/04/2010	102.00
2	Void	Check(s) For a Total of	502.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	442	Computer	Checks For a Total of	652,050.97
Total For	442	Manual, Wire Tran, ACH & Computer	Checks	652,050.97
Less	2	Voided	Checks For a Total of	502.00
		Net Amount		651,548.97

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: Acceptance of Gifts
 MEETING DATE: April 12, 2010
 SUGGESTED DISPOSITION: Operational Item
 CONTACT PERSON(S): Dr. Michael J. Lovett, Superintendent

Donation	Donor	Recipient
\$121.17	Wells Fargo Foundation Education Matching Gift Program Suzanne T. Dailey	White Bear High School North Campus
\$1,600.00 scholarship for a student with community service and outreach.	The Saint Paul Foundation	White Bear High School South Campus
\$2,000.00 scholarship for a student who intends to major in music or music education.	The Saint Paul Foundation Mr. Robert L. Bullard	White Bear High School South Campus
\$1,000.00 scholarship for a student with financial need.	The Saint Paul Foundation Ms. Sophia Vazquez	White Bear High School South Campus
\$500.00 for the Peter Palm Foundation	Rose Sommerdorf	White Bear High School
\$250.00	The American Legion	Willow Lane Elementary School
\$400.00	Ted and Deborah Nistler	Sunrise Park Middle School
\$1,000.00	Peter and Lisa Siddons	Sunrise Park Middle School

RECOMMENDATION: Accept donations.

RESOLUTION FOR PERSONNEL ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the personnel items that are reflected upon the following pages; and

WHEREAS, that personnel items, A-5(f) to A-5(h), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the personnel item listed in Consent Agenda Items A-5(f) to A-5(h).

INDEPENDENT SCHOOL DISTRICT NO. 624
Department of Human Resources

RESIGNATION/TERMINATION - CLASSIFIED STAFF

JENA M. OLHEISER - Bus Driver, Bus Garage
Employed by District 624 since 09/03/2009
Effective Date: 03/23/2010

RECOMMEND APPROVAL

RETIREMENTS - CLASSIFIED STAFF

GEORGENE M. ELLIOTT - Elementary Assistant, Oneka Elementary
Employed by District 624 since 09/01/1987
Effective Date: 06/15/2010

RECOMMEND APPROVAL

RESIGNATION/TERMINATION - EXTRA CURRICULAR ONLY

JOEL K. KADEN - Athletic Trainer, South Campus
Employed by District 624 since 08/19/2002
Effective Date: 03/05/2010

RECOMMEND APPROVAL

RESIGNATIONS - CERTIFIED STAFF

TYLER J. MCCORMICK - Sign Language Teacher, South Campus
Employed by District 624 since 08/27/2009
Effective Date: 06/15/2010

RECOMMEND APPROVAL

ERIN M. MOORE - Communications Teacher, On Leave
Employed by District 624 since 08/28/2001
Effective Date: 06/15/2010

RECOMMEND APPROVAL

SARA K. OUSDIGIAN - School Psychologist, On Leave
Employed by District 624 since 08/26/1994
Effective Date: 06/15/2010

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RETIREMENTS - CERTIFIED STAFF

CYNTHIA K. SILKWORTH - School Nurse, Central/Sunrise Middle School
Employed by District 624 since 08/22/1977
Effective Date: 06/15/2010

RECOMMEND APPROVAL

CHANGE IN RETIREMENT DATE - CERTIFIED STAFF

PATRICIA L. MARCROFT - Birth - 2 Teacher, Normandy Park
Employed by District 624 since 07/01/1989
Effective Date: 06/24/2010

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

UNPAID MEDICAL LEAVE - CLASSIFIED STAFF

BEVERLY A. SORENSON - Associate Principal Sec. /Scheduler, North Campus
Employed by District 624 since 10/03/1988
Effective Dates: 02/08/2010 through 03/26/2010

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO. 624
Department of Human Resources

PART-TIME LEAVE REQUEST - CERTIFIED STAFF

AMY OTTESON - ART Teacher, Central M.S./North Campus
.05 Leave (.95 position)
Effective Dates: 04/12/2010 through 06/15/2010

RECOMMEND APPROVAL

UNPAID CHILD CARE LEAVE - CERTIFIED STAFF

SHANNON M. ANDERSON - Music Teacher, South Campus
Unpaid from 03/15/2010 through 04/14/2010

RECOMMEND APPROVAL

CHANGE IN CONTINUING CONTRACT - CERTIFIED STAFF

LEIGH ANDERSON - Learning Skills Teacher, Willow Lane Elementary
From .71 f.t.e to .60 f.t.e.
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

ODELIS GARCIA ANDERSON - Music Teacher, Lakeaires/Otter Elementary
From 1.00 f.t.e to .90 f.t.e.
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

SHANNON FULTON - Grade 1 Teacher, Lakeaires Elementary
From 1.00 f.t.e to .50 f.t.e.
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

JANEL VAN ARRAGON - Intervention-Lit. /Math Teacher, Parkview
From 1.00 f.t.e to .90 f.t.e.
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

FULL-TIME LEAVE REQUESTS (2010-2011) - CERTIFIED STAFF

ERIK M. BUNCE - Secondary Science Teacher
Fifth Year General Leave Request
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

SUSAN J. BUNDA - Elementary Classroom Teacher
Third Year General Leave request
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO. 624
Department of Human Resources

FULL-TIME LEAVE REQUESTS (2010-2011) - CERTIFIED STAFF

DEBORAH M. BUTTERS - Secondary Physical Education Teacher
First Year General Leave Request
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

GARY A. COOK - Secondary Health Teacher
Fourth Year General Leave Request
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

THEODORE J. EIBS - Secondary Social Studies Teacher
Second Year Medical Leave Request
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

ALAN T. GREEN - Elementary Classroom Teacher
Second Year General Leave Request
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

JOAN M. HUNSTIGER - Secondary German Teacher
Fifth Year General Leave Request
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

NATHAN S. LONG - Secondary Music Teacher
Third Year General Leave Request
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

FAWNDA J. NORMAN - Secondary Mathematics Teacher
Third Year General Leave Request
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

LAURIE J. PERRON - Special Education Teacher
Fifth Year General Leave Request
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

KENT A. PETERSON - Elementary Classroom Teacher
Fifth Year General Leave Request
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

JESSICA L. PLUIM - Elementary Classroom Teacher
Third Year General Leave Request
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

ELI R. PUPOVAC - Secondary Social Studies Teacher
Fifth Year General Leave Request
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

FULL-TIME LEAVE REQUESTS (2010-2011) - CERTIFIED STAFF

MARY D. RHUDE - Special Education Teacher
Fourth Year General Leave Request
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

MARY D. ROGERS - Elementary Classroom Teacher
Fifth Year General Leave Request
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

SARA N. SAHLBERG - Elementary Classroom Teacher
Fourth Year Medical Leave Request
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

SUSAN L. SEDRO - Elementary Classroom Teacher
Fifth Year General Leave Request
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

JESSICA A. WENINGER - Secondary Mathematics Teacher
Second Year General Leave Request
Effective Date: 2010-2011 School Year

RECOMMEND APPROVAL

Consent Agenda Item A5 (h)
April 12, 2010 - BOARD MTG.

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

NEW PERSONNEL - CLASSIFIED STAFF

KRISTEN M. LILLIE - Part-Time Cook, Central Middle School
Replacing C. McGraw who retired
\$12.73/hr., 3.50 hrs. /day, 50 days
Effective Date: 04-05-2010

\$2,227.75

RECOMMEND APPROVAL

NEW PERSONNEL - EXTRA CURRICULAR ONLY

BRANDON A. JACKSON - Head Boy's Tennis Coach, Step 2

\$4,110.00

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO. 624
Department of Human Resources

NEW PERSONNEL - CERTIFIED STAFF

NATALIE M. LARSON - .10 Long Term Substitute Art Teacher, Central M.S.
Effective Date: 04/12/2010 through 06/15/2010
BA/Step 1 \$3,500.00
Attended: Gustavus Adolphus College, St. Peter, MN
Art Education BA
Experience: Long Term Substitute Teacher
Oak Crest Elementary, Belle Plaine, MN
Hoover Elementary, North Mankato, MN

RECOMMEND APPROVAL

NEW PERSONNEL - FOREIGN EXCHANGE TEACHER

CAO LI - Chinese Exchange Teacher, Various Buildings
Effective Dates: 03/20/2010 through 07/31/2010
\$1,800.00

RECOMMEND APPROVAL

NEW PERSONNEL - ADMINISTRATION

JOHN M. LEININGER - Elementary Principal, Matoska International.
Attached is the resume for John Leniniger, the Superintendent's
recommended candidate for the position of Elementary Principal at
Matoska International. The contract is for an effective date of July
1, 2010, and an annual basic salary of \$103,300 (salary is subject to
change, since the Principal Association is in negotiations).

RECOMMEND APPROVAL

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open for 30 minutes (4 minutes per speaker, 10 minutes per topic, and no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of other public comments should be avoided.
3. Those wishing to address the Board should fill out a card to be turned into the Clerk.
4. Questions may be asked on any topic, excluding those on the agenda.
5. An attempt will be made to answer questions. In those cases where an answer is not available or is not possible to give that evening, a phone call from someone in the administration will be made as a follow-up.
6. A handout on the purpose of School Board meetings and the meeting process is available.
7. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
8. The Chair will attempt to reasonably honor requests to speak, but shall also exercise discretion to recognize time restraints and may limit the number of such presentations accordingly.

C. INFORMATION ITEMS

AGENDA ITEM: Minnesota Department of Education School Finance Award

MEETING DATE: April 12, 2010

SUGGESTED DISPOSITION: Information Item

CONTACT PERSON: Pete Willcoxon Sr.
Executive Director of Business Services

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Background:

For the second consecutive year the White Bear Lake Area School District has been awarded the School Finance Award from the Minnesota Department of Education. The criteria for receiving this award are included.

The District is one of 68 of the 340 traditional school districts to earn this award. Mary Vaske, our district accountant, is the person primarily responsible for the District attaining this award.

For the past nine years, the District has received the award for excellence in financial reporting from both the Association of School Business Officials and the Government Finance Officers Association.

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Recommendation:

It is recommended by administration that the Board accept the award.

SCHOOL FINANCE AWARDS - FY 2011

Several characteristics of a school organization that exhibited fiscal health and sound fiscal management and accountability were applied as a basis for issuing a **School Finance Award**. Staff at MDE reviewed local publications, audit reports and thousands of pieces of fiscal data on reporting units to determine the award winners. The **FY 2010** awards were given in February 2010 using UFARS FY 2009 data and some FY 2010 characteristics.

There were 170 units that earned the award in one or more years since its inception in FY 2003. There were 19 new entries to the winners list this year. Mankato earned the award every year for eight straight years. There were 11 winners or 2 percent of all the reporting units that first year. Each year the award was clarified and got more rigorous. More criteria were added or strengthened in each of the past several years. The bar continued to rise. Yet, the award winners for FY 2010 increased over prior years.

There were a total of 126 winners or 22.45 percent of the 561 reporting units for FY 2010. Of the 126 winners, 55 of 158 units or 35 percent of charter schools earned it, 68 of 340 units or 20 percent of traditional school districts earned it and 3 of 63 regional or intermediate units earned it.

Characteristics of Fiscal Health and Sound Management (FY 2011 Criteria)

A. Compliance with state statutes on selected finance issues

- A.1. Preliminary UFARS data is reported to MDE by September 15, 2010.
- A.2. The Revenue and Expenditure Budget form is published (paper or web) by November 30, 2010.
- A.3. Final UFARS data is loaded to MDE by November 30, 2010. (Comparison Table by 12-1)
 - a. Data is final, with no subsequent uploads. (Minnesota Statutes, section 123B.76)
 - b. Data from the audit agree with final UFARS data. (Comparison Table)
- A.4. The FY 2010 audit is submitted (postmarked-USPS) to MDE by December 31, 2010.
- A.5. State approved software is used locally. (Minnesota Statutes, section 125B.05)
- A.6. Board members are trained in matters of financial oversight.

B. Demonstration of fiscal health in the local setting

- All 422 unreserved accounts (Funds 1,2,4 and 7) are zero or positive; 424 (operating capital) is zero or positive; and, Fund 9 has no balance in its 422 account.
- B.1. The district/school has a zero or positive fund balance in each listed fund (1,2,4 and 7).
 - B.2. Fund 9 has no unreserved fund balance (or negative) as displayed on the Compliance Table.
 - B.3. The district/school has a zero or positive reserve in operating capital (424).
 - B.4. The district/school has written policies on positive fund balances and deficit spending.
 - B.5. District/school personnel participate in finance and accounting workshops.

Characteristics Applied

Final UFARS data is judged by the existence of an accurate Compliance and Comparison Table at the MDE site. Self-evaluation forms are **received** by MDE by December 11, 2010 at 4:30 p.m. When units submit the self-evaluation form, they confirm the meeting of characteristics A.2, A.5, A.6, B.4 and B.5. All other characteristics are affirmed through the use of the MDE data sites.

AGENDA ITEM: Local Government Innovations Award
MEETING DATE: April 12, 2010
SUGGESTED DISPOSITION: Information Item
CONTACT PERSON: Dr. Michael Lovett, Superintendent

BACKGROUND:

White Bear Lake Area Schools received a 2009-2010 Local Government Innovation Award from the Humphrey Institute's Public and Nonprofit Leadership Center on Wednesday, April 7, at the Humphrey Center. The District was recognized for its partnership with the White Bear Center for the Arts.

Now in its second year, each of the 3,600 White Bear Lake Elementary School K-5 students receives three watercolor lessons throughout the year taught by a professional artist through a partnership with the White Bear Center for the Arts.

The partnership will continue for a third academic year. On March 8, 2010 the School Board approved a contract extension with the White Bear Center for the Arts for 2010-11.

The Public and Nonprofit Leadership Center, in collaboration with the Association of Minnesota Counties, the League of Minnesota Cities, and the Minnesota School Boards Association, hosts the annual Local Government Innovation Awards to recognize outstanding cities, counties, and public schools that have used innovative practices to improve local services.



Innovative partnership between White Bear Lake Area Schools and White Bear Center for the Arts (non-profit)

About the partnership

Before the 2008-09 school year, the White Bear Center for the Arts, a forty-year-old non-profit community arts organization, approached the School District and inquired about a partnership that would give elementary age students an opportunity to receive art lessons taught by a professional artist.

Now in its second year, each of the 3,700 White Bear Lake Elementary School K-5 students receive three watercolor lessons throughout the year taught by a professional artist. Student work fills the hallways and classrooms and fosters a love of art and the self-confidence that comes with their pride in creating a work of beauty.

Importance of the partnership

As a result of earlier budget reductions, as of the 2007-08 school year, art was not offered in the elementary school curriculum.

The District's partnership with the non-profit community art association yields opportunities that would not have been possible or economically feasible for the District without a partnership.

Funding of the partnership

Using a curriculum designed by a retired White Bear Lake Area teacher, the funding is approximately a fifty-fifty split. The District contributes about \$22,000 and the Center for the Arts covers the rest through donations, grants, and donated high-quality materials and supplies.

AGENDA ITEM: French Exchange Partnership and School Visit

MEETING DATE: April 12, 2010

SUGGESTED DISPOSITION: Information Item

CONTACT PERSON: Dr. Michael Lovett, Superintendent

BACKGROUND:

The White Bear Lake French Department recently hosted 13 students and 2 teachers from Meaux, France through a direct exchange partnership. Fifteen White Bear students were hosted by the French students earlier this spring.

The international experience provides students an ideal learning situation. Students are immersed in a different culture in a way more meaningful than reading about the culture or participating as a tourist. Students also are received into their host families as siblings, allowing for establishing lasting friendships between students and families.

The exchange partnership is one that began in 1995 as an offshoot from the longstanding German exchange program. During a visit to the German school, the White Bear Lake Area High School German teacher at the time was approached by a visiting teacher from France about setting up an exchange with a school in Meaux. The two schools have been offering students group exchange opportunities every two years since that time.

A total of approximately 250 students have participated in the program in its 15 year history.

AGENDA ITEM: Delegation from Hangzhou China
MEETING DATE: April 12, 2010
SUGGESTED DISPOSITION: Information Item
CONTACT PERSON: Dr. Michael Lovett, Superintendent

BACKGROUND:

At our March meeting, the School Board officially approved a partnership between the White Bear Lake Area Public Schools and the Hangzhou Foreign Languages School. This partnership is under the sponsorship of the Minnesota Department of Education which has a special agreement with Zhejiang Province in China.

Our first teacher, Cao Li, arrived on March 19, and has begun her work as a guest teacher, working along side our teachers at the elementary, middle, and high school.

Then on March 21, we were honored by a visit of a delegation of three administrators and their interpreter from Hangzhou. The delegation included:

Lin Weimin, Principal
Li Fugui, Administrator Interpreter
Tang Yudi , Director, Senior High Campus
Zhang Xiaohong, Deputy Campus Director

This delegation and trip, sponsored by the Zhejiang Province, included visits to Minnetonka and White Bear Lake, and to another partnership school in the Phoenix area.

At our School Board meeting we will provide brief highlights of the visit, which included school visits to White Bear High School South Campus, Sunrise Park Middle School, and Oneka Elementary, and hear from Cao Li about her early impressions of White Bear Lake.

AGENDA ITEM: Superintendent's Report
MEETING DATE: April 12, 2010
SUGGESTED DISPOSITION: Information Item
CONTACT PERSON(S): Dr. Michael J. Lovett, Superintendent of Schools

BACKGROUND:

Dr. Lovett will provide information on current issues and events pertaining to the White Bear Lake Area Public School District.

D. DISCUSSION ITEMS

AGENDA ITEM: Superintendent Evaluation

MEETING DATE: April 12, 2010

SUGGESTED DISPOSITION: Discussion Item

CONTACT PERSON: Lori Swanson, School Board Chair

BACKGROUND:

The School Board conducts an annual Superintendent evaluation. The evaluation pertaining to the 2008-2009 school year is complete, and the School Board discussion this evening will provide an overview of the evaluation process and feedback from School Board members.

E. OPERATIONAL ITEMS

AGENDA ITEM: School Board Policy #420, Students and Employees with Communicable or Infectious Diseases

MEETING DATE: April 12, 2010

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Kathleen Daniels, Director of Special Services

BACKGROUND:

School Board Policy #420, Students and Employees with Communicable or Infectious Diseases, has been reviewed by the School Board Policy Committee and had a first reading in March. The changes recommended are consistent with those recommended by MSBA.

RECOMMENDATION: Approve School Board Policy #420, Students and Employees with Communicable or Infectious Diseases with the recommended changes.

Adopted: April 29, 1996
Revised: May 9, 2005
Revised: May 12, 2008

White Bear Lake Area
School District #624 Policy 420

420 STUDENTS AND EMPLOYEES WITH COMMUNICABLE OR INFECTIOUS DISEASES, ~~INCLUDING SEXUALLY TRANSMITTED INFECTIONS AND DISEASES~~

I. PURPOSE

~~The purpose of this policy is to adopt measures effectively responding to health concerns while respecting the rights of all students, employees, and contractors. Public concern that students and staff of the school district be able to attend the schools of the district without becoming infected with serious communicable or infectious diseases, including but not limited to, Human Immunodeficiency Virus (HIV), Acquired Immunodeficiency Syndrome (AIDS), Hepatitis B, and Tuberculosis, requires that the school board adopt measures effectively responding to health concerns while respecting the rights of all students, employees, and contractors, including those who are so infected.~~

The school board will adopt measures effectively responding to health concerns regarding communicable or infectious diseases while respecting the rights of all students, employees, and contractors, including those who are so infected. The purpose of this policy is to adopt such measures.

~~H. DEFINITIONS~~

- ~~A. "Communicable diseases" are health problems caused by infectious agents that can be transmitted from one person to another in any setting, including schools. Typically people recover from communicable disease with no treatment or short-term medical treatment and these diseases do not cause long-term problems.~~
- ~~B. "Chronic infectious diseases" are disease caused by infectious agents that are difficult to transmit in the school setting, but have the potential of serious long-term effects for the person who is infected. These could include Human Immunodeficiency Virus (HIV/AIDS), Hepatitis B and C, and Tuberculosis. Chronic infectious disease in a school setting does not occur through normal school contact.~~

III. II GENERAL STATEMENT OF POLICY

A. Students

It is the policy of the school board that students with communicable diseases not be excluded from attending school in their usual daily attendance setting so long as their health permits and their attendance does not create a significant risk of the transmission of illness to students or employees of the school district. A procedure for minimizing interruptions to learning resulting from communicable

diseases will be established in consultation with community health and private health care providers by the school district in its IEP and Section 504 team process. ~~The District will establish procedures for minimizing interruptions to learning resulting from communicable diseases.~~ Procedures for the inclusion of students with communicable ~~or chronic infectious~~ diseases will include any applicable educational team planning processes, including the review of the educational implications for the student and others with whom the student comes into contact.

B. Employees.

It is the policy of the school board that employees with communicable ~~or chronic infectious~~ diseases not be excluded from attending to their customary employment so long as they are physically, mentally and emotionally able to safely perform tasks assigned to them and so long as their employment does not create a significant risk of the transmission of illness to students, employees, or others in the school district. If a reasonable accommodation will eliminate the significant risk of transmission, such accommodation will be undertaken unless it poses an undue hardship to the school district.

C. Circumstances and Conditions

1. Determinations of whether a ~~contagious~~ infected individual's school attendance or job performance creates a significant risk of the transmission of the illness to students or employees of the school district will be made on a case by case basis. Such decisions will be based upon ~~district guidelines,~~ the nature of the risk (how it is transmitted), the duration of the risk (how long the ~~earlier~~ person is infectious), the severity of the risk (what is the potential harm to ~~third parties~~ other people) and the probabilities the disease will be transmitted and will cause varying degrees of harm. When a student is identified as having a disabled disability, such a determination will be made in consultation with the Individuals eEducational pPlanning (IEP) team.
2. The school board recognizes that some students and some employees, because of special circumstances and conditions, may pose greater risks for the transmission of infectious ~~conditions~~ diseases than other persons infected with the same ~~illness~~ disease. Examples include students who display biting behavior, students or employees who are unable to control their bodily fluids, who have oozing skin lesions or who have severe disorders which result in spontaneous external bleeding. These conditions need to be taken into account and considered in assessing the risk of transmission of the disease and the resulting effect upon the educational program of the student or employment of the employee. These considerations may be in consultation with the physician of the student or employee, the parent/guardian of the student, and/or with the Minnesota Department of Health.

D. Student with Special Circumstances and Conditions

The Director of Special Services, along with the infected individual's physician, the infected individual or parent(s)/guardian(s), and others, if appropriate, will weigh risks and benefits to the student and to others, consider the least restrictive appropriate educational placement, and arrange for periodic re-evaluation as deemed necessary by a state Minnesota Department of Health epidemiologist. The risks to the student shall be determined by the student's physician.

E. Extracurricular Student Participation

Student participation in nonacademic, extracurricular and non-educational programs of the school district are subject to a requirement of equal access and comparable services.

F. Precautions

The school district will develop routine procedures for infection control at school and for educating employees about these procedures. The procedures shall be developed through cooperation with health professionals, taking into consideration guidelines of the Minnesota Department of Education and the Minnesota Department of Health. (These precautionary procedures shall be consistent with the school district's procedures regarding blood-borne pathogens developed pursuant to the school district's employee right to know policy.)

G. Information Sharing

1. Employee and student health information shall be shared within the school district only with those whose jobs require such information and with those who have a legitimate educational (including health and safety) need to know and shall be shared only to the extent required to accomplish legitimate educational goals and to comply with employees' right to know requirements.
2. Employee and student health data shall be shared outside the school district only in accordance with state and federal law and with the school district's policies on employee and student records and data.

H. Reporting

If a student or staff member has a reportable communicable disease or their medical condition threatens public health, a report will be made to the county and state health departments.

I. Prevention

The school district shall, with the assistance of the Commissioners of Health and Education, implement a program to prevent and reduce the risk of sexually transmitted diseases in accordance with the Minn. Stat. 121A.23. ~~which includes:~~

- ~~1. planning materials, guidelines, and other technically accurate and updated information;~~
- ~~2. a comprehensive, developmentally appropriate, technically accurate, and updated curriculum that includes helping students to abstain from sexual activity until marriage;~~
- ~~3. cooperation and coordination among school districts and Service Cooperatives;~~
- ~~4. a targeting of adolescents, especially those who may be at high risk of contracting sexually transmitted diseases and infections, for prevention efforts.~~
- ~~5. involvement of parents and other community members;~~
- ~~6. in-service training for district staff and school board members;~~
- ~~7. collaboration with state agencies and organizations having a sexually transmitted infection and disease prevention or sexually transmitted infection and disease risk reduction program;~~
- ~~8. collaboration with local community health services, agencies and organizations having a sexually transmitted infection and disease risk reduction program; and~~
- ~~9. participation by state and local student organizations.~~
- ~~10. The program must be consistent with the health and wellness curriculum.~~
- ~~11. The school district may accept funds for sexually transmitted infection and disease prevention programs developed and implemented under this section from public and private sources including public health funds and foundations, department professional development funds, federal block grants or other federal or state grants.~~

J. Vaccination and Screening

~~The school district will develop~~ follow the law and guidelines regarding the administration of Hepatitis B vaccinations and Tuberculosis screenings in keeping with current state and federal law for immunization of students (Minnesota Statute Sec. 121A.15 and Minnesota Rules Chapter 4604).

IV. ~~ENFORCEMENT~~

~~— The White Bear Lake Public Schools have developed procedures for handling diseases and infectious conditions, blood and other body fluids, a vaccination program for Hepatitis B, and Tuberculosis containment and for educating employees about these procedures. All procedures do and will conform to the regulations of communicable disease control as defined by the Minnesota Department of Health.~~

V. ~~DISSEMINATION OF POLICY AND PROCEDURES~~

~~— Board policy procedures can be found in all the schools' Health Offices and at the District Center.~~

Legal References: Minn. Stat. 121A.15 (School Immunization Law)
Minn. Stat. §121A.23 (Health-Related Programs)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
Minn. Stat. §144.441-442 (Tuberculosis)
20 U.S.C. § 1400 *et seq.* (IDEA) (Individuals with Disabilities
Employment Improvement Act of 2004)
29 U.S.C. 794 *et seq.* (Rehabilitation Act of 1973, § 504)
42 U.S.C. §12101 *et seq.* (Americans with Disabilities Act)
Kohl by Kohl v. Woodhaven Learning Center, 865 F.2d 930 (8th Cir.) *cert.*
denied, 493 U.S. 892, 110 S. Ct. 239 (1989)
School Board of Nassau County, Fla. V. Arline, 480 U.S. 273, 107 S.Ct.
1123 (1987)
16 EHLR 712, OCR Staff Memo, April 5, 1990
~~Minn. Stat. § 4605.7040 (Disease & Reports)~~

Cross References: WBLASB Policy 402 (Disability Nondiscrimination)
WBLASB Policy 407 (Employee Right to Know - Exposure to Hazardous
Substances)
WBLASB Policy 521 (Student Disability Nondiscrimination)
WBLASB Policy 530 (Immunization Requirements)

PROCEDURES FOR POLICY 420: STUDENTS AND EMPLOYEES WITH COMMUNICABLE OR INFECTIOUS DISEASES

INCIDENT: INFECTIOUS DISEASE - EPIDEMIC / PANDEMIC

General Information

Definitions:

- A. **Epidemic** - An outbreak or unusually high occurrence of a disease or illness in a population or area. (May include: pertussis, mumps, meningitis, encephalitis, etc.)
- B. **Pandemic** - an epidemic that is geographically widespread; occurring throughout a region or even throughout the world. (May include: pandemic influenza, avian flu, SARS, etc.)

The information in this incident plan is a general overview of preparedness planning and early detection. The response to an epidemic incident or a pandemic incident will have a varying response depending on the type of disease/illness and how wide spread it is. County, state and federal public health agencies will become involved as cases are identified and geographical areas determined. The district is working with these officials to develop a complete preparedness and response plan.

Preparedness Hints:

- A. Protect yourself – wash hands, often, using soap and warm water.
- B. Cover your mouth when coughing or sneezing.
- C. Maintain a healthy life style, including eating healthy, getting exercise and getting enough rest. Maintain a good fluid intake.
- D. Use disinfectants or cleaning wipes on phones, desks, etc.
- E. Check with your doctor to ensure that your immunizations, including annual influenza immunization, are up to date. If not, get the appropriate immunizations.
- F. See Epidemic and Pandemic Checklists – provided in the “Appendix – Resource” section should be reviewed.

During School Hours

- A. Students or staff showing signs of illness will report to the Health Office. Health Office employees will use designated procedures, including the use of personal protective equipment, to evaluate person.
- B. Students or staff may be sent home or advised to see a doctor for further diagnosis or medical care.

PROCEDURES FOR POLICY 420: STUDENTS AND EMPLOYEES WITH COMMUNICABLE OR INFECTIOUS DISEASES

INCIDENT: INFECTIOUS DISEASE - EPIDEMIC / PANDEMIC

- C. The Health Office, through a reporting process with the St. Paul - Ramsey County Department of Public Health or Washington County Department of Public Health, (dependent on where the suspected or known cases reside), will track cases. Guidelines "Selective Infectious Diseases of Children- School Reference", developed in collaboration with the St. Paul - Ramsey County Department of Public Health will be followed.
- D. The Health Office will notify the building administrator when the presence of the infectious disease or the number of cases reaches the reporting level for that disease. (Diseases Reportable to the Minnesota Department of Health)
- E. The school nurse or building administrator will notify the Director of Special Education (651-407-7552) and the Superintendent (651-407-7563) or Director of Schools (651-407-7567).
- F. The district will work with the local, county and state agencies.
- G. A determination will be made whether or not to cancel school and/or to send students home.
- H. Plans for long term school or district closing will be determined as needed.
- I. Designated District Administrator/Communications Coordinator will disseminate appropriate information to staff and students.
- J. The police department, in coordination with designated District Administrator/Communications, Coordinator will release information to media.
- K. Implement post-crisis procedures. (See: "Procedures – Post Crisis Review" section)

Incident Occurs After Hours:

If an outbreak happens inside our school facilities after school hours the following steps should be followed.

- A. **Call (9) 911.**
- B. Locate Assistant Head Engineer/Custodian (see: Appendix: Emergency Phone Numbers)
- C. Assistant Head Engineer/Custodian will contact building administrator.

If an outbreak happens in our community, not within our facilities, the building calling trees will be used to contact staff regarding procedures to follow. Students and families should watch media reports for school closings, these procedures will be similar to the current school closings – snow procedures that we use.

AGENDA ITEM: School Board Policy #531, The Pledge of Allegiance
MEETING DATE: April 12, 2010
SUGGESTED DISPOSITION: Operational Item
CONTACT PERSON(S): Dr. Michael Lovett, Superintendent

BACKGROUND:

School Board Policy #531, The Pledge of Allegiance, has been reviewed by the School Board Policy Committee and had a first reading in March. The changes recommended are consistent with those recommended by MSBA. We have verified that each of our schools is publicly reciting the Pledge of Allegiance in accordance with State law and policy.

RECOMMENDATION: Approve School Board Policy #531, The Pledge of Allegiance with the recommended changes.

531 THE PLEDGE OF ALLEGIANCE

I. PURPOSE

The school board recognizes the need to display an appropriate United States flag and to provide instruction to students in the proper etiquette, display, and respect of the flag. The purpose of this policy is to provide for recitation of the ~~pledge of allegiance~~ Pledge of Allegiance and instruction in school to help further that end.

II. GENERAL STATEMENT OF POLICY

Students in this school district shall recite the ~~pledge of allegiance~~ Pledge of Allegiance to the flag of the United States of America one or more times each week. The recitation shall be conducted:

- A. By each individual classroom teacher or the teacher's surrogate; or
- B. Over a school intercom system by a person designated by the school principal or other person having administrative control over the school.

III. EXCEPTIONS

Anyone who does not wish to participate in reciting the ~~pledge of allegiance~~ Pledge of Allegiance for any personal reasons may elect not to do so. Students and school personnel must respect another person's right to make that choice.

IV. INSTRUCTION

Students will be instructed in the proper etiquette toward, correct display of, and respect for the flag, and in patriotic exercises.

Legal References: Minn. Stat. § 121A.11, Subd. 3 (Pledge of Allegiance)
Minn. Stat. § 121A.11, Subd. 4 (Instruction)

Cross References:

AGENDA ITEM: School Board Policy #533, Wellness
MEETING DATE: April 12, 2010
SUGGESTED DISPOSITION: Operational Item
CONTACT PERSON(S): Kathleen Daniels, Director of Special Services

BACKGROUND:

School Board Policy #533, Wellness, has been reviewed by the School Board Policy Committee and had a first reading in March. The changes recommended are consistent with those recommended by MSBA.

RECOMMENDATION:

Approve School Board Policy #533, Wellness, with the recommended changes.

Revised: _____

533 WELLNESS

I. PURPOSE

The purpose of this policy is to assure a school environment that promotes and protects students' health, well-being, and ability to learn by supporting healthy eating and physical activity.

II. GENERAL STATEMENT OF POLICY

- A. The school board recognizes that nutrition education and physical education are essential components of the educational process and that good health fosters student attendance and education.
- B. The school environment should promote and protect students' health, well-being, and ability to learn by encouraging healthy eating and physical activity.
- C. The school district encourages the involvement of students, parents, teachers, food service staff, and other interested persons in implementing, monitoring, and reviewing school district nutrition and physical activity policies.
- D. Children need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive.
- E. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.
- F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.

III. GUIDELINES

- A. Foods and Beverages
 - 1. All foods and beverages made available on campus (including concessions and a la carte cafeteria items) will be consistent with the current USDA Dietary Guidelines for Americans.

2. Food service personnel will take every measure to ensure that student access to foods and beverages meet or exceed all federal, state, and local laws and guidelines.
3. Food service personnel shall adhere to all federal, state, and local food safety and security guidelines.
4. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.
5. The school district will provide students access to hand washing or hand sanitizing before they eat meals or snacks.
6. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day.
7. The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes, unless students may eat during such activities.

B. School Food Service Program/Personnel

1. The school district will provide healthy and safe school meal programs that strictly comply with all federal, state, and local statutes and regulations.
2. The school district shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA Dietary Guidelines for Americans.
3. As part of the school district's responsibility to operate a food service program, the school district will provide continuing professional development for all food service personnel in schools.

C. Nutrition Education and Promotion

1. The school district will encourage and support healthy eating by students and engage in nutrition promotion that is:
 - a. offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;

- b. part of health education classes as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, where appropriate; and
 - c. enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste testing, and field trips.
- 2. The school district will encourage all students to make age appropriate, healthy selections of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte [snack] lines, vending machines, fundraising events, concession stands, and student stores.
- 3. Schools will discourage the use of foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan) and will not withhold food or beverages as punishment.

D. Physical Activity

- 1. Students need opportunities for daily physical activity and to fully embrace regular health and physical activity as a personal behavior. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities such as watching television;
- 2. In addition to regular physical education, opportunities for physical activity will be incorporated into other subject lessons, where appropriate; and
- 3. Classroom teachers will provide short physical activity breaks between lessons or classes, as appropriate.

E. Communications with Parents

- 1. The school district recognizes that parents and guardians have a primary and fundamental role in promoting and protecting their children's health and well-being.
- 2. The school district will support parents' efforts to provide a healthy diet and daily physical activity for their children.
- 3. The school district encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.

4. The school district will provide information to parents about health and physical education and other school-based wellness opportunities.

IV. IMPLEMENTATION AND MONITORING

- A. After approval by the school board, the wellness policy will be implemented throughout the school district.
- B. School food service staff, at the school or district level, will ensure compliance within the school's food service areas and will report to the food service program administrator, the building principal, or the superintendent's designee, as appropriate.
- C. The school district's food service program administrator will provide an annual report to the superintendent setting forth the nutrition guidelines and procedures for selection of all foods made available on campus.
- D. The superintendent or designee will ensure compliance with the Wellness policy and will provide an annual report of the school district's compliance with the policy to the school board.

Legal References: 42 U.S.C. § 1751 *et seq.* (Richard B. Russell National School Lunch Act)
42 U.S.C. § 1771 *et seq.* (Child Nutrition Act of 1966)
P.L. 108-265 (2004) § 204 (Local Wellness Policy)
7 U.S.C. § 5341 (Establishment of Dietary Guidelines)
7 C.F.R. § 210.10 (School Lunch Program Regulations)
7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources: Minnesota Department of Education, www.education.state.mn.us
Minnesota Department of Health, www.health.state.mn.us
County Health Departments
Action for Healthy Kids Minnesota, www.actionforhealthykids.org and
www.actionforhealthykids.org/filelib/toolsforteachers/recom/MN-Healthy%20Foods%20for%20Kids%208-2004.pdf

AGENDA ITEM: School Board Policy #615, Minnesota Academic Standards Testing Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation and LEP Students

MEETING DATE: April 12, 2010

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Cindy Moore, Director of Curriculum and Assessment
Kathleen Daniels, Director of Special Services

BACKGROUND:

School Board Policy #615, Minnesota Academic Standards Testing Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation and LEP Students, has been reviewed by the School Board Policy Committee and is recommended for a first reading. The changes recommended are consistent with those recommended by MSBA.

RECOMMENDATION: Approve School Board Policy #615, Minnesota Academic Standards Testing Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation and LEP Students with the recommended changes.

Adopted: September 8, 1997

Revised: August 27, 2001

Revised: January 10, 2005

*White Bear Lake Area
School Board Policy 615*

615 ~~BASIC STANDARDS TESTING,~~ MINNESOTA ACADEMIC STANDARDS TESTING ACCOMMODATIONS, MODIFICATIONS, AND EXEMPTIONS FOR IEP, SECTION 504 ACCOMMODATION AND LEP STUDENTS

I. PURPOSE

The purpose of the policy is to provide adequate opportunity for students identified as having individualized education program IEP, Rehabilitation Act of 1973, § 504 Section 504 accommodation, or limited English proficiency LEP needs to meet the graduation requirements of basic skills testing.

II. GENERAL STATEMENT OF POLICY

~~All students with disability in accordance with Section 504 or the Individuals With Disabilities Education Improvement Act (IDEIA) or students with Limited English Proficiency (LEP) are included in all general State and district wide assessment programs.~~

~~The District will provide appropriate accommodations, modifications and exemptions to ensure equal opportunity to meet the requirements of Basic Skills Testing.~~

~~A. The school district will utilize the existing annual review of Individual Education Plans (IEPs) or Section 504 Accommodation plans to review, on a case-by-case basis, the extent of student participation in basic standards testing.~~

~~B. Students with LEP needs must be identified and accommodations made.~~

III. DEFINITION OF TERMS

~~The district will define terms used in this policy, in accordance with the current guidelines issued by the Minnesota Department of Education (MDE). See the current "Procedures Manual for the Minnesota Assessments" which can be found on the Minnesota Department of Education's (MDE's) website at: <http://education.state.mn.us>, then click on "Accountability Programs," followed by "Assessment and Testing," and "Policies, Procedures & Guidelines."~~

IV. GRANTING AND DOCUMENTING ACCOMMODATIONS, MODIFICATIONS, OR EXEMPTIONS FOR BASIC STANDARDS TESTING

~~The district will implement procedures consistent with the current guidelines issued by the Minnesota Department of Education. A copy of MDE's current guidelines is available upon request from the District's Special Services Office.~~

See the current “Procedures Manual for the Minnesota Assessments” which can be found on MDE’s website at: <http://education.state.mn.us>, then click on “Accountability Programs,” followed by “Assessment and Testing,” and “Policies, Procedures & Guidelines.”

V. RECORDS

All test accommodations, modifications, or exemptions shall be reported to the School District Test Administrator or designee. The School District Test Administrator shall be responsible for keeping a list of all such test accommodations, modifications, and exemptions for school district audit purposes. This will be done annually on December 1. Testing results will be documented and reported.

Legal References:

Minn. Stat § 120B.11 (School District Process)
Minn. Stat § 120B.30 (Statewide Testing and Reporting System)
Minn. Rule Parts 3501.0010 – 3501.0180 (Rules Relating to Graduation Standards – Mathematics and Reading)
Minn. Rule Parts 3501.0200 – 3501.0290 (Rules Relating to Graduation Standards – Written Composition)
~~Minn. Rule Parts 3501.0300 – 3501.0469 (Rules Relating to Graduation Standards – Profile of Learning)~~
Minn. Rule Parts 3501.0505-3501.0745 (K-12 Standards)

Cross References:

WBLASB Policy 104 (School District Mission Statement)
WBLASB Policy 601 (School District Curriculum and Instruction Goals)
WBLASB Policy 613 (Graduation Requirements)
WBLASB Policy 614 (School District Testing Plan and Procedure)
WBLASB Policy 616 (School District System Accountability)

AGENDA ITEM: Authorization for Approval of Middle School Mathematics Framework Adoption of *Connected Mathematics* Materials

MEETING DATE: April 12, 2010

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON: Cynthia A. Moore, Director of Curriculum and Assessment

Administrators and the Middle School Mathematics Curriculum Review Committee are requesting an endorsement and approval of the Middle School Mathematics Framework, and authorization for adoption of *Connected Mathematics* curriculum materials to support the Middle School Mathematics Framework. The proposal is the culmination and result of an extensive two and a half year study and review done by the district's administration and Middle School Mathematics Curriculum Review Committee. An overview of the process and framework document was shared at the March 22, 2010, work study session. The foundational components of the Middle School Mathematics Framework consist of the following:

- Skills and procedures linked to conceptual understanding
- Focus on core mathematical concepts and academic standards
- Practice for proficiency and fluency
- Engagement in authentic and practical applications of mathematics
- Differentiated opportunities for students to make sense of mathematics

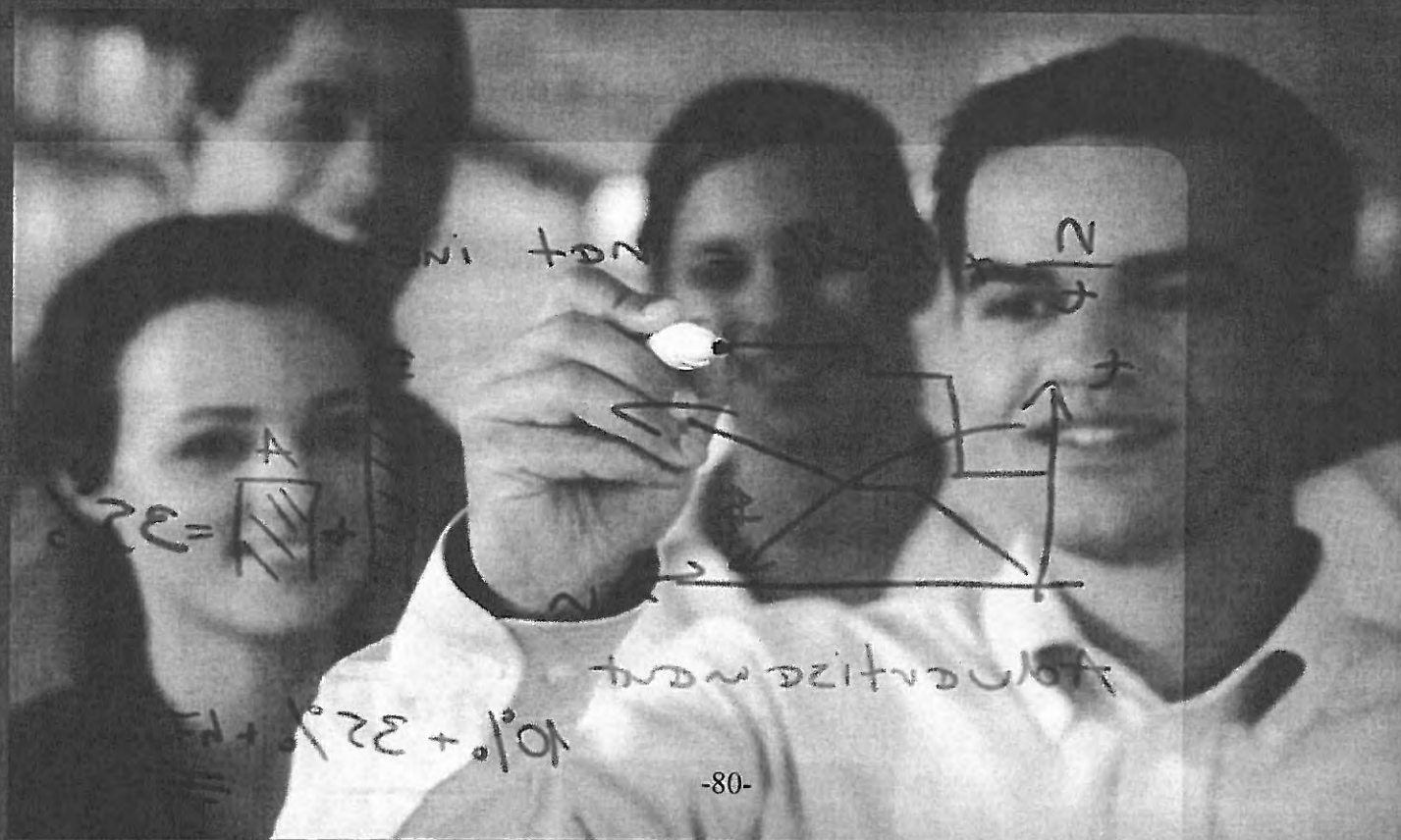
The Middle School Mathematics Framework identifies the program goals, purpose, outcomes, alignment to standards, and articulates White Bear Lake students' mathematics learning. The curriculum review study and information gained from parent focus groups assisted in the identification of criteria used to select core materials that align to the Middle School Mathematics Framework. The core program provides extensive technological opportunities for families to access online support materials. On January 18, 2010, the Middle School Mathematics Curriculum Review Committee unanimously endorsed the Middle School Mathematics Framework and recommended implementation of *Connected Mathematics* to support the program. The Curriculum Community Advisory Committee reviewed the recommendation and proposal March 15, 2010.

Recommendation: Approval of Middle School Mathematics Framework and Adoption of *Connected Mathematics* Materials

*Developing
Mathematically
Powerful Students*



Middle School Mathematics Framework



-80-

White Bear Lake Area Schools
School Board - April 12, 2010

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- Continuous Improvement Process
- A Mathematically Powerful Student
- Mathematical Proficiency
- What Does a Mathematically Powerful Middle School Student Look Like?

Participants

- Middle School Math Review Committee

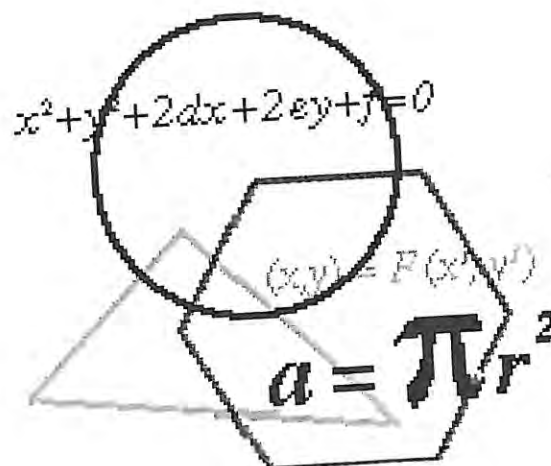
Curriculum Review Process

- Curriculum Review Process Timeline
- Curriculum Review Change Process

Program Components

- Critical Elements of a Standards-based Mathematics Program
- Middle School Mathematics Course Outline

References



Continuous Improvement Process Overview

Beginning in the 2003-2004 school year the secondary mathematics department began a continuous improvement process to review their 6-12 mathematics program. The review process included surveys (students, parents, and staff), interviews/focus groups, classroom visits, and analysis of student assessment data. Upon completion of the review process a report outlining program improvement recommendations was presented to the School Board in May of 2004.

The initial phase of the continuous improvement process focused on the development of benchmark assessments for grades 6-12, the selection of core materials for 9-12, the analysis of student achievement data grades 6 -12, the review and analysis of new Minnesota Academic Standards for Mathematics and ongoing professional development.

As a part of the secondary continuous improvement process the middle school (6-8) has completed their program findings, developed a curriculum framework and identified core instructional materials.



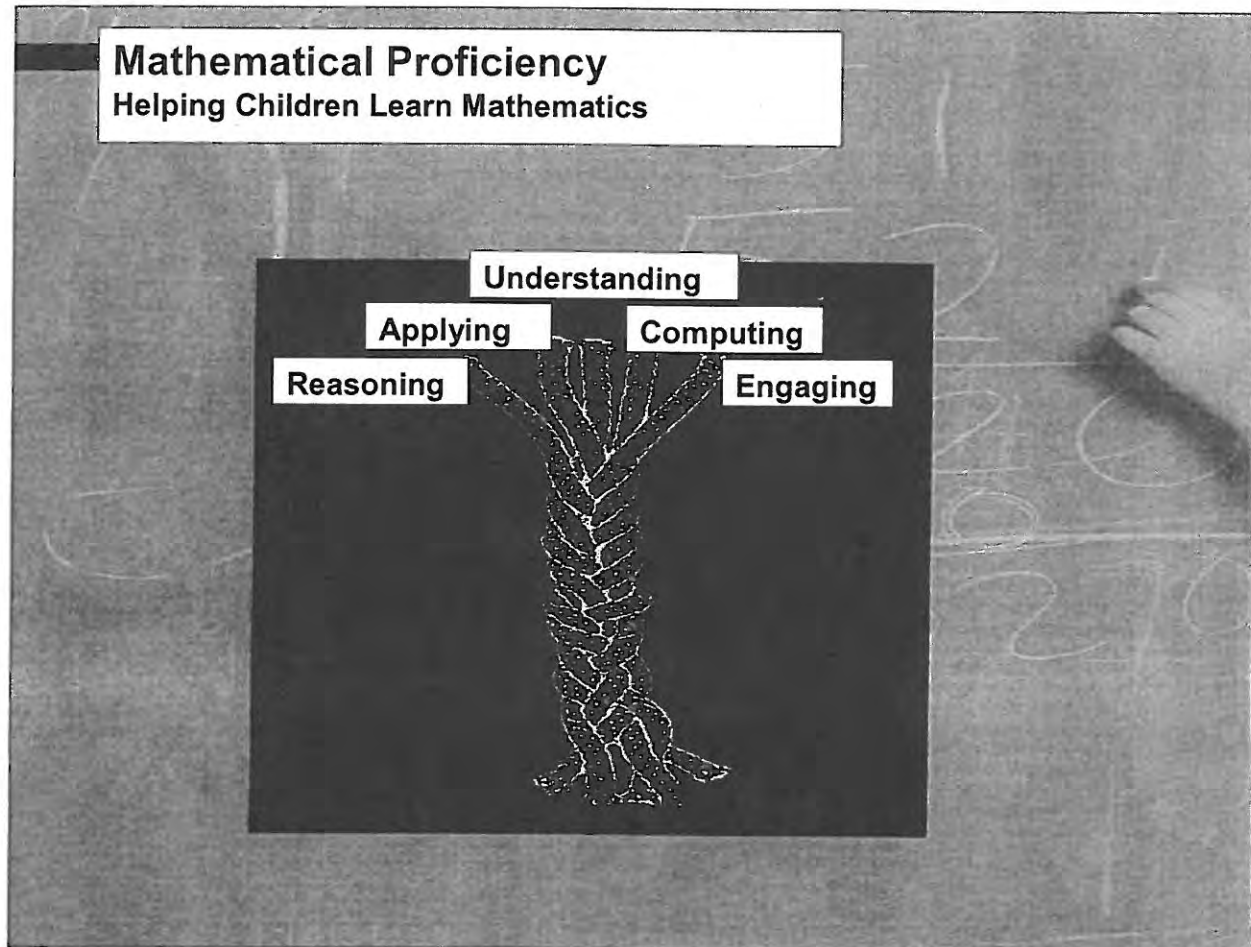
~Mathematics for the Future~

The mathematics students need to learn today is not the same mathematics that their parents and grandparents needed to learn . . . all young Americans must learn to think mathematically, and they must think mathematically to learn.

National Research Council, *Adding it Up*, 2001

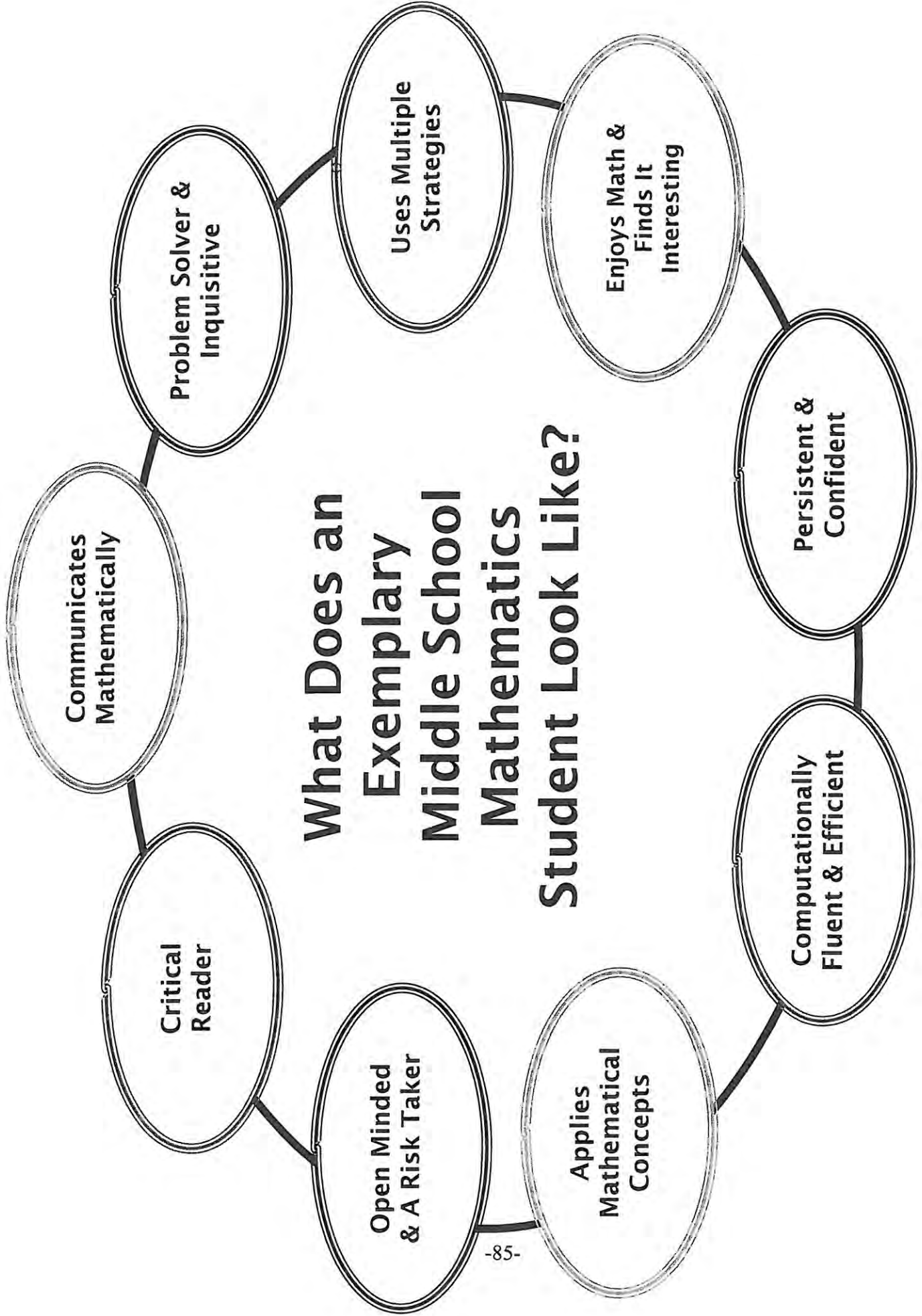


~ Mathematical Proficiency ~



U.S students need more skills and more understanding along with the ability to apply concepts to solve problems, to reason logically, and to see math as sensible, useful, and doable. Anything else leads to knowledge that is fragile, disconnected, and weak.

What Does an Exemplary Middle School Mathematics Student Look Like?



Participants

Name:

Nancy Brown
 Char Cady
 Shane Cody
 Julie Hopkins
 Karlie Hutchings
 Scott Johnson
 Amy Jorgenson
 Shelly Kelber
 David Law
 Travis Littlefield
 Ann Malwitz
 Cindy Moore
 Wayne Ostlund
 Cathi Parker
 Jackie Ruddy
 Brenda Sammon
 Jeff Wagner
 Terry Wyberg

Building:

8th Grade Math, Sunrise
 Special Education, Central
 7th Grade Math, Central
 8th Grade Math, Sunrise
 6th - 8th Bridges, Central
 8th Grade Math, Central
 8th Grade Math, Central
 7th Grade Math, Sunrise
 Middle School Principal, Sunrise
 6th Grade Math, Sunrise
 Professional Development Coordinator.
 Director of Curriculum & Assessment
 7th Grade Math, Sunrise
 6th Grade Math, Central
 6th Grade Math, Central
 7th Grade Math, Central
 6th Grade Math, Sunrise
 Mathematics Consultant, U of M

Consulting Members:

Beth Brisch
 Emily Larsen

CCAC Member/Parent, Central
 9-12 Curriculum Leader, North Campus



~ 6-8 Middle School Review Process ~

Year	Activities	Participants
2003-2004	• Audit of 6-12 Math Program	• 6-12 Math Department • Sharon Stenglein, Secondary Math Consultant • Jill Thelen, Secondary Principal • Cindy Moore, Director of Curriculum and Assessment • Ann Malwitz, Professional Dev.
2004-2005	• Development of Benchmarks • Development of Benchmark Assessments	• 6-12 Math Department • Sharon Stenglein, Secondary Math Consultant • Jill Thelen, Secondary Principal • Cindy Moore, Director of Curriculum and Assessment • Ann Malwitz, Professional Dev.
2005-2006	• Implementation of Benchmark Assessments	• 6-12 Math Department • Sharon Stenglein, Secondary Math Consultant • Jill Thelen, Secondary Principal • Cindy Moore, Director of Curriculum and Assessment • Ann Malwitz, Professional Dev.
2005-2006	• Selection of New Math Curriculum Materials - Development of Selection Criteria - Textbook Review - Materials Selection ("Teach In") • Goal Setting - Professional Development - Department Goals • Development of College Mathematics Course	• 9-12 Math Department • Sharon Stenglein, Secondary Math Consultant • Jill Thelen, Secondary Principal • Cindy Moore, Director of Curriculum and Assessment • Ann Malwitz, Professional Dev. • Middle School Math Representative
2006 - 2007	• Professional Development Plan - Math Seminars - Review of 11th Grade MCA Data - Technology Training • MAP End-of-Course Testing • Implementation of College Mathematics	• 9-12 Math Department • Sharon Stenglein, Secondary Math Consultant • Jill Thelen, Secondary Principal • Cindy Moore, Director of Curriculum and Assessment • Ann Malwitz, Professional Dev. • Middle School Math Representative

	• Implementation of Algebra & Geometry Curriculum Resources • Review and Revise Benchmark Assessments	
2006 - 2007	• Ongoing Review of <i>Proposed</i> New MN Academic Mathematics Standards	• 6-12 Math Department • Bill Soltys, Secondary Principal • Cindy Moore, Director of Curriculum and Assessment • Ann Malwitz, Professional Dev.
Dec. 11, 2007	• Middle School Math Department Meeting - Review of NCTM K-8 Math <i>Focal Points</i> - Continued Review Draft of MN Academic Mathematics Standards	• 6-12 Math Department • Kathy Baker, Secondary Principal • Cindy Moore, Director of Curriculum and Assessment • Ann Malwitz, Professional Dev.
Dec. 13, 2007	• Mathematics Framework Meeting K-12 • Standards-based Mathematics	• Elementary Curriculum Leaders • Secondary Math Curriculum and Building Leaders • Gretchen Harriman, Curriculum Specialist • Ann Malwitz, Professional Dev. • Cindy Moore, Director of Curriculum and Assessment • Kathy Baker, Secondary Principal • Bill Soltys, Secondary Principal • Elementary Principals
Jan. 15, 2008	• Middle School Department Meeting • Standards-based Mathematics	• 6-8 Mathematics Department • 6-8 Curriculum Leaders • Principal Liaison
Feb. 12, 2008	• Middle School Department Meeting • Review and Analysis of MCAII & MAP Assessment Data	• 6-8 Mathematics Department • 6-8 Curriculum Leaders • Principal Liaison
Feb. 26, 2008	• Parent Focus Group	• Nancy Brown, 6-8 Curriculum Leader • Fawnda Norman, 6-8 Curriculum Leader • David Law, Middle School Principal • Sunrise Parents • Central Parents

March 11, 2008	• Middle School Mathematics Department Meeting • Overview of Curriculum Review Process • Identification of Standards-based Curriculums to Be Reviewed	• 6-8 Mathematics Department • 6-8 Curriculum Leaders • David Law, Middle School Principal
April 8, 2008	• Review and Analysis of New Minnesota Mathematics Academic Standards	• 6-8 Mathematics Department • 6-8 Curriculum Leaders • David Law, Middle School Principal
May 1 & 15, 2008	• Curriculum Review Task Force	• 6-8 Mathematics Department Reps. • 6-8 Curriculum Leaders • David Law, Middle School Principal
Sept./Oct., 2008	• Reviewed Final Draft of New Minnesota Mathematics Academic Standards	• 6-8 Mathematics Department • 6-8 Curriculum Leaders • David Law, Middle School Principal
Nov. 20, 2008	• Identification of Two Curriculum to be Reviewed by 6-8 Mathematics Department	• 6-8 Mathematics Department Representatives from Each Grade Level 6-8 • 6-8 Curriculum Leaders • David Law, Middle School Principal
Jan. 13, 2009	• Middle School Department Meeting • Review Process Outlined	• 6-8 Mathematics Department • 6-8 Curriculum Leaders • David Law, Middle School Principal
Feb. 2-6, 2009	• All Middle School Math Teachers Teach Lesson from Each Curriculum Program • Review Each Curriculum Using Identified Selection Criteria	• 6-8 Mathematics Department • 6-8 Curriculum Leaders • David Law, Middle School Principal
Feb.10, 2009	• Selection of 6-8 Math Curriculum Materials	• 6-8 Mathematics Department • Nancy Brown, Curriculum Leader • David Law, Middle School Principal • Special Education Teacher • Emily Larsen, 9-12 Curriculum Ldr. • Cindy Moore, Director of Curriculum & Assessment • Ann Malwitz, Professional Dev.

April, 2009	• MCTM Conference	• Middle School Math Representatives • David Law, Middle School Principal • Ann Malwitz, Professional Dev.
Oct. 13, 2009	• Framework Development	• Terry Wyberg, U of M Math Consultant • 6-8 Mathematics Teachers • David Law, Middle School Administrative Liaison • Ann Malwitz, Professional Dev.
Nov. 3, 2009	• Developed Selection Criteria	• Terry Wyberg, U o M Math Consultant • Reps.6-8 Mathematics Teachers • David Law, Middle School Principal
Nov. 10, 2009	• Department Meeting	• 6-8 Mathematics Department • Nancy Brown, Curriculum Leader • David Law, Middle School Principal
Nov. 17 – 18, 2009	• Materials Selection	• 6-8 Mathematics Department • Nancy Brown, Curriculum Leader • David Law, Middle School Principal • Special Education Teacher • Parent from CCAC • Emily Larsen, 9-12 Curriculum Ldr. • Cindy Moore, Director of Curriculum & Assessment • Ann Malwitz, Professional Dev.
Dec., 2009 – January, 2010	• Teach Sample Lessons from Selected 6-8 Math Programs	• 6-8 Mathematics Department • Nancy Brown, Curriculum Leader
Jan.18, 2010	• Final Selection	• 6-8 Mathematics Department • Nancy Brown, Curriculum Leader • David Law, Middle School Principal • Special Education Teacher • Cindy Moore, Dir.Curr. & Ass't • Ann Malwitz, Professional Dev.
March 15, 2010	• Presentation to CCAC	• Nancy Brown, Curriculum Leader • David Law, Middle School Principal • Cindy Moore, Dir.Curr. & Ass't • Ann Malwitz, Professional Dev. • CCAC Committee Member

March 22, 2010

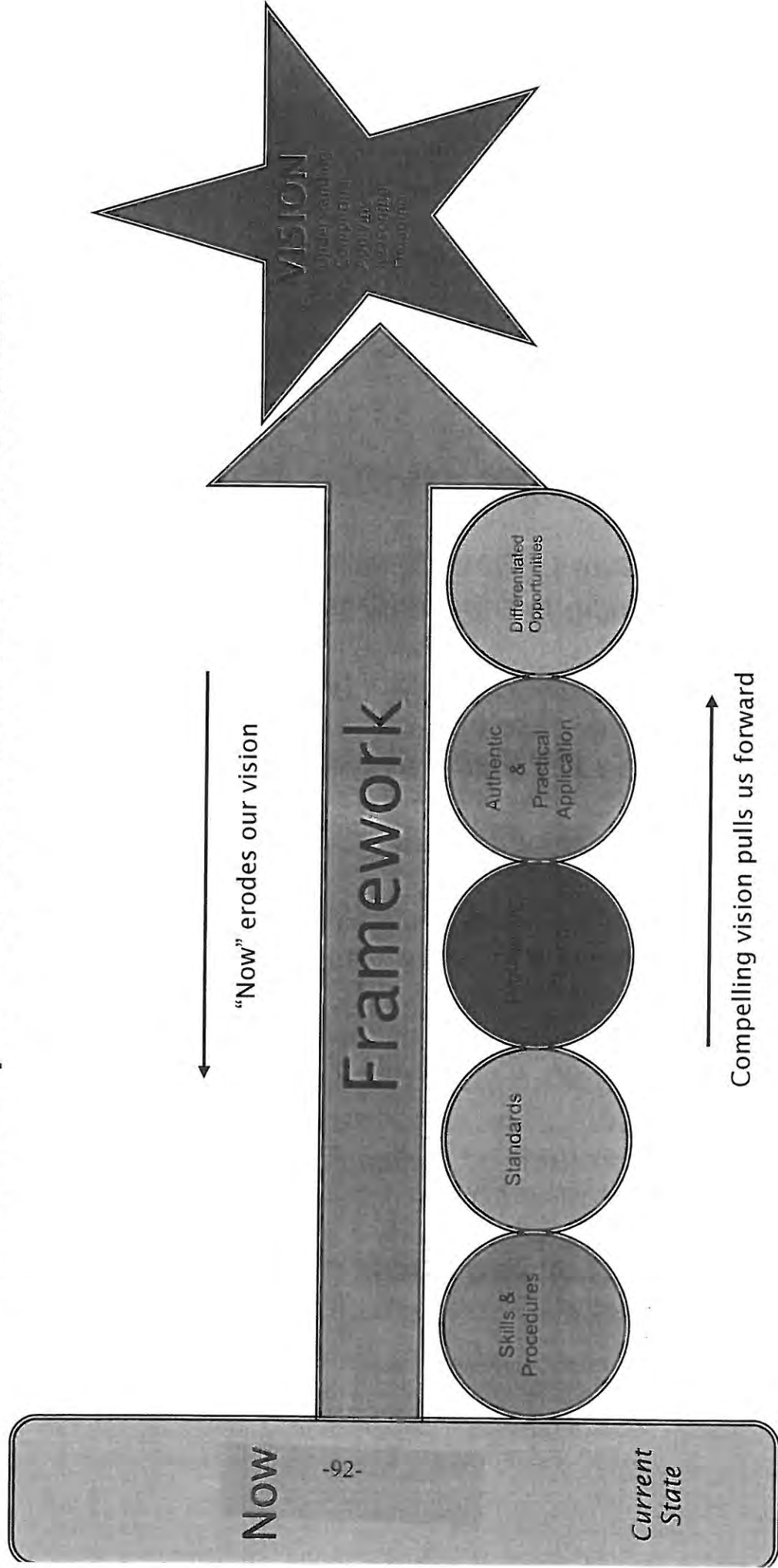
- School Board Work Study Session

- Nancy Brown, Curriculum Leader
 - David Law, Middle School Principal
 - Cindy Moore, Dir.Curr. & Ass't
 - Ann Malwitz, Professional Dev.
 - School Board Members
 - Dr. Michael Lovett, Superintendent
-

White Bear Lake Area Schools

Change Process

A Vision for Middle School Mathematics



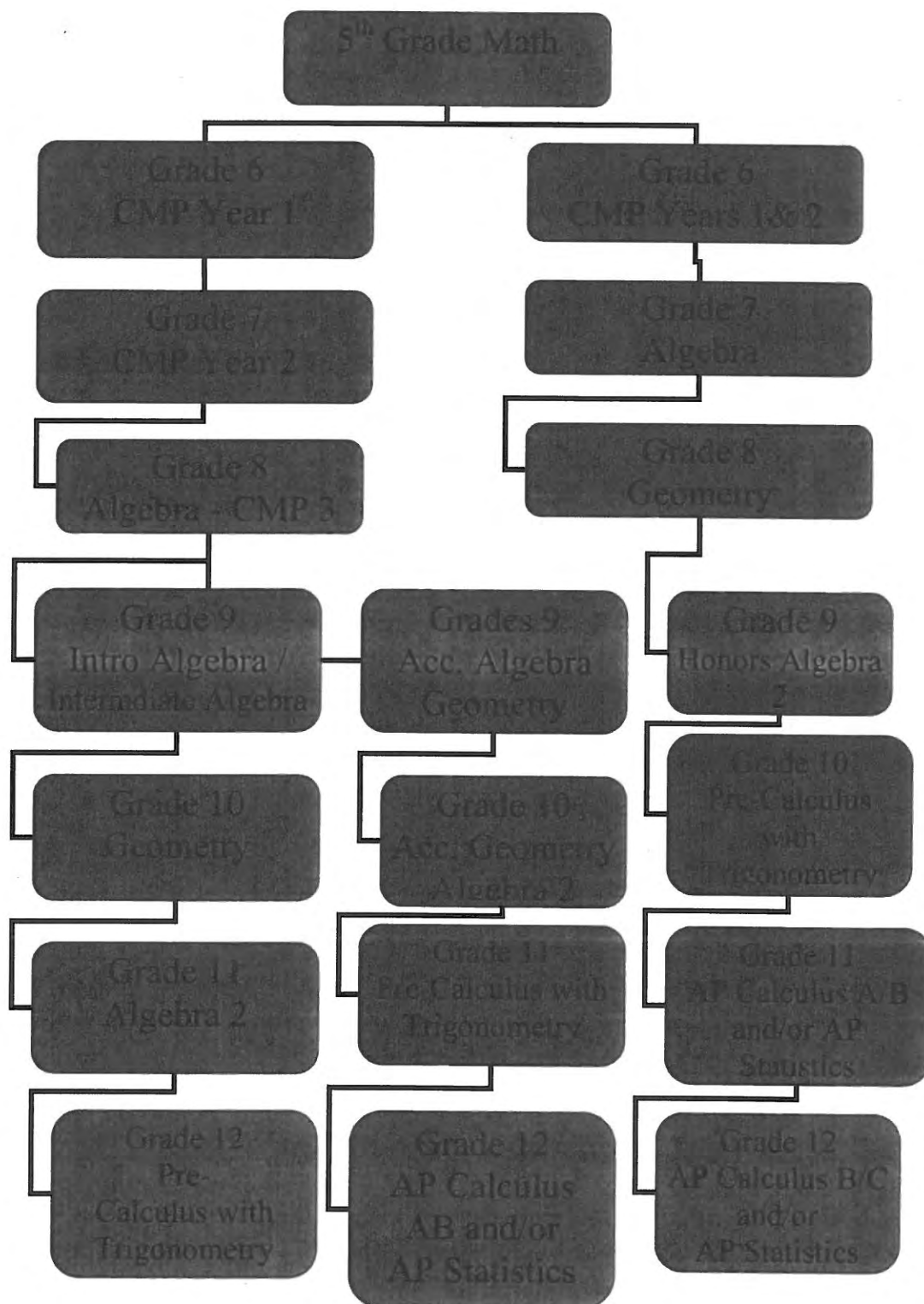
White Bear Lake Area Schools Middle School Mathematics Program

The foundation of a strong 6-8 Middle School Mathematics Program is centered on a balanced and comprehensive approach to teaching for understanding for ALL students.

Critical Elements of a Mathematics Program

- *SKILLS and PROCEDURES are linked to an understanding of the concepts that build them*
- *DIFFERENTIATED opportunities are provided for students to make sense of mathematics by connecting TO and building ON their individual understanding*
- *Practice for PROFICIENCY and FLUENCY is a central focus*
- *Students engage in AUTHENTIC and PRACTICAL applications of mathematics*
- *There is a focus on a CORE of mathematics that builds throughout a student's school career. This includes the topics of:*
 - ~ *a) number sense and operations;*
 - ~ *b) algebra;*
 - ~ *c) geometry;*
 - ~ *d) measurement;*
 - ~ *e) data analysis and probability.*

~ Middle School Path Through Math ~



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Math and College Success

The single strongest predictor of completion of a bachelor's degree is the highest level of mathematics completed in high school. Completing a course beyond advanced algebra, such as pre-calculus or statistics, more than doubles the chance that a student entering college will complete a degree. (Adelman, 1999)

Lifetime Earning Power

The number of college and university mathematics courses taken is the single greatest predictor of lifetime earning potential, cutting across gender and other demographic groups. (Adelman, 1994)

AGENDA ITEM: Project Lead the Way Framework
MEETING DATE: April 12, 2010
SUGGESTED DISPOSITION: Operational Item
CONTACT PERSON: Cynthia A. Moore, Director of Curriculum and Assessment
Gretchen Harriman, Curriculum Specialist

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The White Bear Lake Area Schools Framework for Project Lead the Way is being submitted for your consideration and approval. During the 2008-09 school year, the Technology Education department was awarded a \$60,000 Kern Family Foundation Grant and a \$25,000 3M Innovation Grant to support implementation of Project Lead the Way at Central Middle School, Sunrise Park Middle School, and both campuses of White Bear Lake Area High School.

Since then, the high school program has been awarded Site Certification, which not only attests to successful implementation of the program, but provides the opportunity for White Bear Lake students to earn college credit for successful completion of the core Project Lead the Way courses. This includes the following courses for the 2010-11 school year:

Introduction to Engineering Design

Using computer modeling software, students learn the process of product design. They solve design problems as they develop, create, and analyze product models.

Principles of Engineering

Students explore technology systems and engineering processes to find out how math, science, and technology help people.

Central Middle School and Sunrise Park Middle School are in the process of applying for site recognition for their implementation of Project Lead the Way. Site visits will take place this spring. Course offerings include the following:

Design and Modeling

(7th and 8th grade for 2009-10 school year; 7th grade for 2010-2011 and beyond)

Students use geometry, problem-solving, teamwork, and project management skills to design and develop project prototypes.

Automation and Robotics

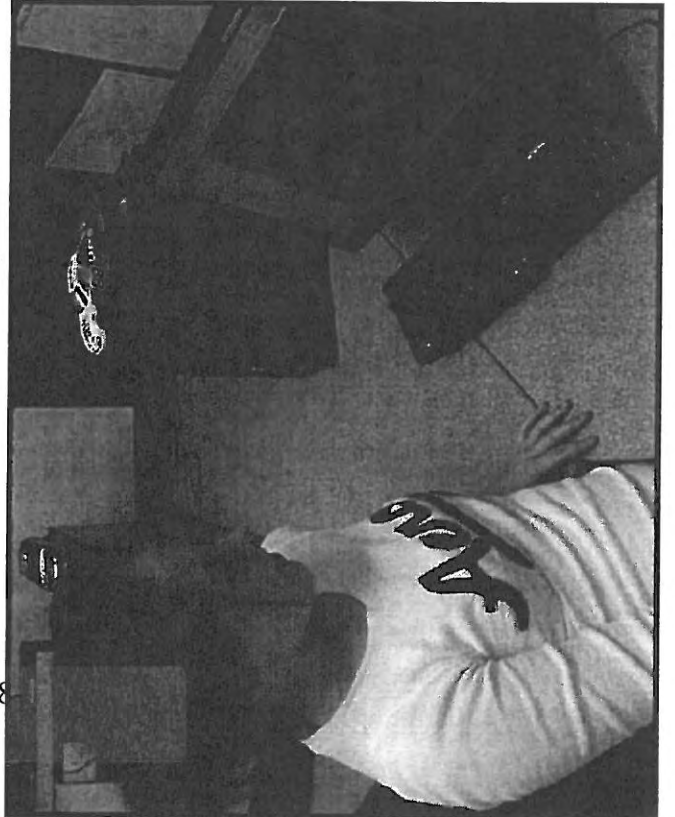
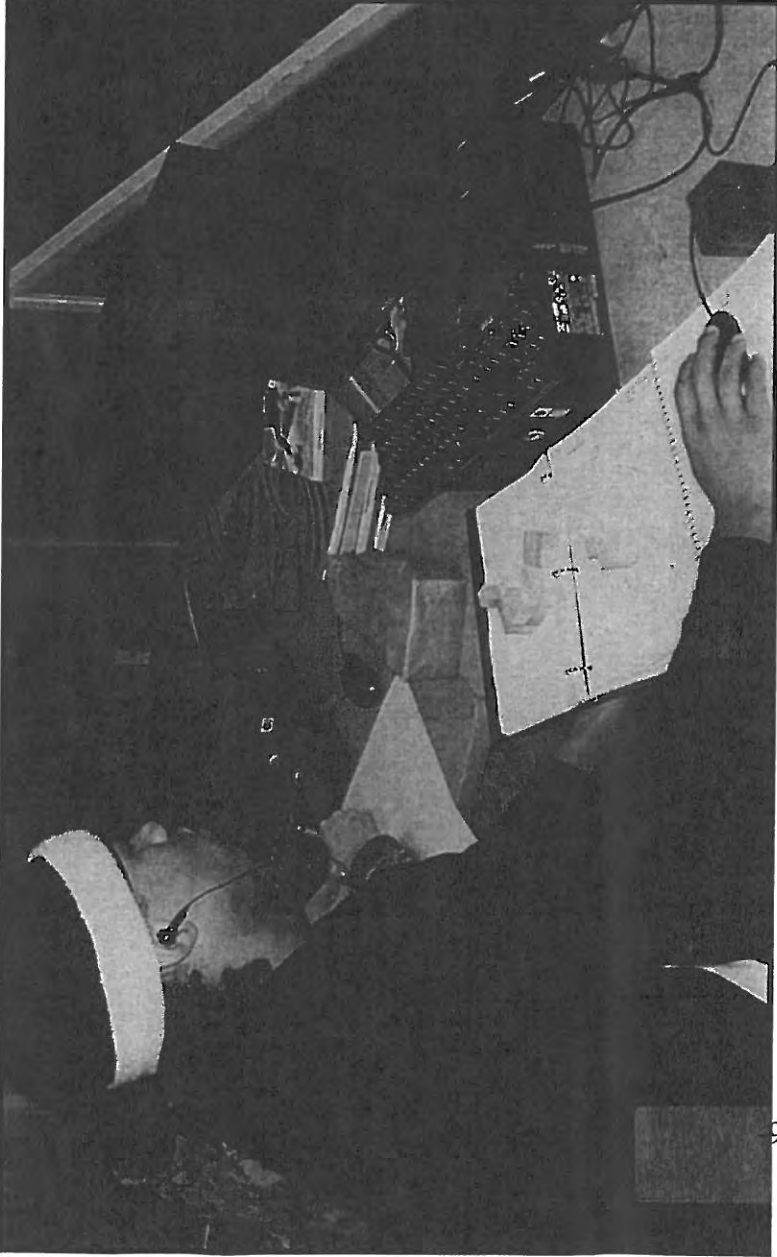
(8th grade, beginning 2010-11 school year)

Students work with gears, joints, and automated design concepts to learn the basics of mechanics and machinery.

Project Lead the Way teachers will offer two opportunities for middle school students to participate in Gateway Academy this summer. Gateway Academy is a week-long engineering day camp, which provides students with the opportunity to explore engineering concepts in a highly interactive manner. Two sessions will be offered through Community Education. White Bear Lake Area Schools has been selected to receive a \$2,000 grant from the Society of Manufacturing Engineers Education Foundation to support Gateway Academy.

The leadership team would like to thank the Community Curriculum Advisory Committee for their feedback, involvement, and review of the Project Lead the Way Framework on March 15, 2010. The framework document and updates were also taken before the Board for feedback at the March 22, 2010 work study session.

RECOMMENDATION: Approve Project Lead the Way Framework



White Bear Lake Area Schools

Project Lead the Way Framework



School Board
April 12, 2010

WHITE BEAR LAKE AREA SCHOOLS

PROJECT LEAD THE WAY (PLTW) FRAMEWORK

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LOCAL HISTORY: ENGINEERING PROGRAM



**History of “Project Lead the Way”
White Bear Lake Area Schools**

ACTIVITY	DATE	PARTICIPANTS
NEXUS STEM Leadership Program	2007-08 School Year	6-8 Science Teachers Lindsay Lamwers Lisa Switzer Carol Hultman
PLTW Overview with Jim Mecklenburg Overview of STEM and PLTW, Metro Area Curriculum Leaders	January, 2008 (Cancelled) April 3, 2008	Technology Education Teachers and Liaisons Ann Malwitz Gretchen Harriman
3M STEM Networking and PLTW Overview	April 30, 2008	Julia Jilek Del Nyren Dion Harriman Dan Rossiter Ann Malwitz
WBL STEM Planning Meeting	May 29, 2008	NEXUS Teachers Cindy Moore Carrie Barth Christina Pierre Gretchen Harriman Noel Schmidt Ann Malwitz Jill Thelen
Project Lead the Way Overview and Site Visit – Bloomington	June 26, 2009	Carrie Barth Lindsay Lamwers Dion Harriman Dan Rossiter Carol Hultman Lisa Switzer Julia Jilek
PLTW Planning	August 25, 2009	Carrie Barth Julia Jilek Dion Harriman Dan Rossiter
PLTW Site Visit and Grant Planning – Bloomington	September 15, 2008	Gretchen Harriman Cindy Moore Ann Malwitz

ACTIVITY	DATE	PARTICIPANTS
PLTW Site Visit – Bloomington	September 30, 2008	Joe DiMeglio Dan Rossiter Dion Harriman Julia Jilek Paul Meuwissen Del Nyren Keith Steadland
PLTW Site Visit - Bloomington	October 2, 2008	Carrie Barth Becky Carlson Dan Destache Fred Feirn Lindsay Lamwers Tom Paulson
NEXUS STEM Leadership Program	2008-09 School Year	Dave Lamwers Lindsay Lamwers Dan Rossiter Lisa Switzer
Kern Grant Writing and Planning	October/November (Submitted November 7)	Jim Mecklenburg STEM Liaisons Teaching & Learning Team Technical Education Teachers
PLTW Information to CCAC in conjunction with 6-Period Day Overview	October 23, 2008	CCAC Committee High School Principals Teaching & Learning Team
PLTW Course Approval within 6-Period Day Proposal	November 10, 2008	Cindy Moore School Board
PLTW Site Registration Completed	November 11, 2008	Gretchen Harriman
Kern Grant Principal Interviews	November 19, 2008	Carrie Barth Noel Schmidt Jack Solem Tim Wald
Century College Partnership Formed	December 4, 2008	Dr. Lovett
Fab Lab Site Visit, Century College	December, 2008	Carrie Barth Dion Harriman Gretchen Harriman Chris Hautman Julia Jilek Cindy Moore Dan Rossiter Pat Suko

ACTIVITY	DATE	PARTICIPANTS
Kern Grant Teacher Interview	December 8, 2008	Paul Meuwissen
Kern Award Notification	January, 2009	Kern Grant Team
PLTW/Kern Overview for Administrators	April, 2009	Dion Harriman Gretchen Harriman Julia Jilek David Law Tim Wald Noel Schmidt
3M Minnesota Meetings	Spring, 2009	Becky Carlson Dion Harriman Dan Rossiter
3M Innovation Grant	July 13, 2009	Gretchen Harriman Dan Rossiter
Teacher Institute Training	June, 2009	Paul Meuwissen Del Nyren Tom Paulson Dan Rossiter
NEXUS STEM Leadership Program	2009-10 School Year	Carrie Barth Becky Carlson Dave Lamwers Lindsay Lamwers Dan Rossiter
Kern Family Foundation Visit	October 8, 2009	PLTW Administrators PLTW Teachers Dr. Mike Ptacek, Kern Family Foundation
PLTW Site Certification Visit	December, 2009	PLTW Team Jim Mecklenburg, MN PLTW Director MNCME Naomi Brill, Hennepin Technical College Society of Women Engineers John Rapheal, MN Department of Education

White Bear Lake Area Schools
Project Lead the Way District Partnership Team
2009-10

Name	Title	Affiliation
Carrie Barth	Associate Principal - Middle School Science Liaison	Sunrise Park Middle School
Becky Carlson	Science Teacher - NEXUS Leadership Team Member	White Bear Lake Area High School – North Campus
Diane Degraff	Principal Manager - Career and Technical Center	Northeast Metro 916
Dion Harriman	Associate Principal - Technology Education Liaison	White Bear Lake Area High School – North Campus
Gretchen Harriman	Curriculum Coordinator - PLTW District Delegate	White Bear Lake Area Schools
Chris Hautman	Manager - Technology Department	White Bear Lake Area Schools
Jeff Jahnke	Faculty - Engineering CAD Technology	Century College
Julia Jilek	Principal - Technology Education Liaison	White Bear Lake ALC
Dr. Michael Lovett	Superintendent	White Bear Lake Area Schools
Barbara Kaufmann	Community Affairs	3M
Ann Malwitz	Professional Development Coordinator	White Bear Lake Area Schools
Paul Meuwissen	GTT Instructor - Gateway Academy Instructor	Sunrise Park Middle School
Cindy Moore	Director of Curriculum & Instruction	White Bear Lake Area Schools
Del Nyren	PLTW Instructor	White Bear Lake Area High School – South Campus
Tom Paulson	GTT Instructor	Central Middle School
Dan Rossiter	PLTW Instructor - Technology Education Leader	White Bear Lake Area High School – North Campus
John Sedey	Carl Perkins Consortium Liaison	Northeast Metro 916
Scott Simenson	Information/Telecommunications Technology Program, Director	Century College
Lori Swanson	WBL Parent - School Board Member	White Bear Lake Area Schools
Jill Thelen	Director of Schools	White Bear Lake Area Schools
Nancy Thom	WBL Parent - C.C.A.C. Member	White Bear Lake Area Schools
Joe Viavattine	WBL Parent - Engineer	Medtronic
Tim Wald	Principal - Administrative Liaison, Counselors	White Bear Lake Area High School – South Campus

Overview of “Project Lead the Way” Middle and High School Technology Education

STEM Initiatives integrate the fields of Science, Technology, Engineering, and Mathematics. STEM initiatives are an educational priority at both the National and State level. The draft of the revised Minnesota Academic Standards in Science includes an engineering strand, which reinforces the need for schools to incorporate engineering content into programs.

Teachers from the technology education and science departments attended several sessions since last spring regarding “Project Lead the Way,” a proven program that can be used to implement STEM initiatives. Sessions were held at 3M and at Bloomington School District, which is using PLTW as a tool for implementing their 5-year plan for STEM initiatives. Site visits to Bloomington took place this fall, with science and technology education teachers, administrative liaisons, and district leadership attending.

The “Project Lead the Way” curriculum is rigorous and makes science, technology, math, and engineering relevant to students. It delivers pre-engineering and biomedical science curriculum and concepts to student through practical application, a time in which their opinions about careers and interests are still forming. Both the middle and high school programs meet national standards, emphasize the link between STEM fields of study, and integrate demanding math and science into technical programs. PLTW can also provide an additional opportunity for students in grades 10-12 to earn articulated college credit, and works in collaboration with post-secondary institutions.

High school PLTW courses under consideration for White Bear Lake Area High School include:

Introduction to Engineering Design – new course proposed for 2009-10 school year

Using computer modeling software, students learn the process of product design. They solve design problems as they develop, create, and analyze product models.

Principles of Engineering – new course proposed for 2010-11 school year

Students explore technology systems and manufacturing processes to find out how math, science, and technology help people.

Digital Electronics – new course proposed for 2011-12 school year

Student use computer simulations to learn about the logic of electronics as they design, test, and actually construct circuits and devices.

Civil Engineering and Architecture – new course proposed for 2011-12 school year

Teams of students collaborate on the development of community-based building projects and conceptual design to project presentations.

“Green Course” – New course proposed for 2012-2013 school year.

Course under construction by Project Lead the Way (PLTW).

Computer Integrated Manufacturing – New course proposed for 2013 – 2014 school year.

Students learn concepts of robotics and automated manufacturing by creating three dimensional designs with modeling software, and producing models of their designs.

Middle School units being implemented in White Bear Lake Area Schools:

Design and Modeling – To be integrated into Grade 7 and 8 Technology Education Courses during the 2009-10 school year. Students use geometry, problem-solving, teamwork, and project management skills to design and develop product prototypes.

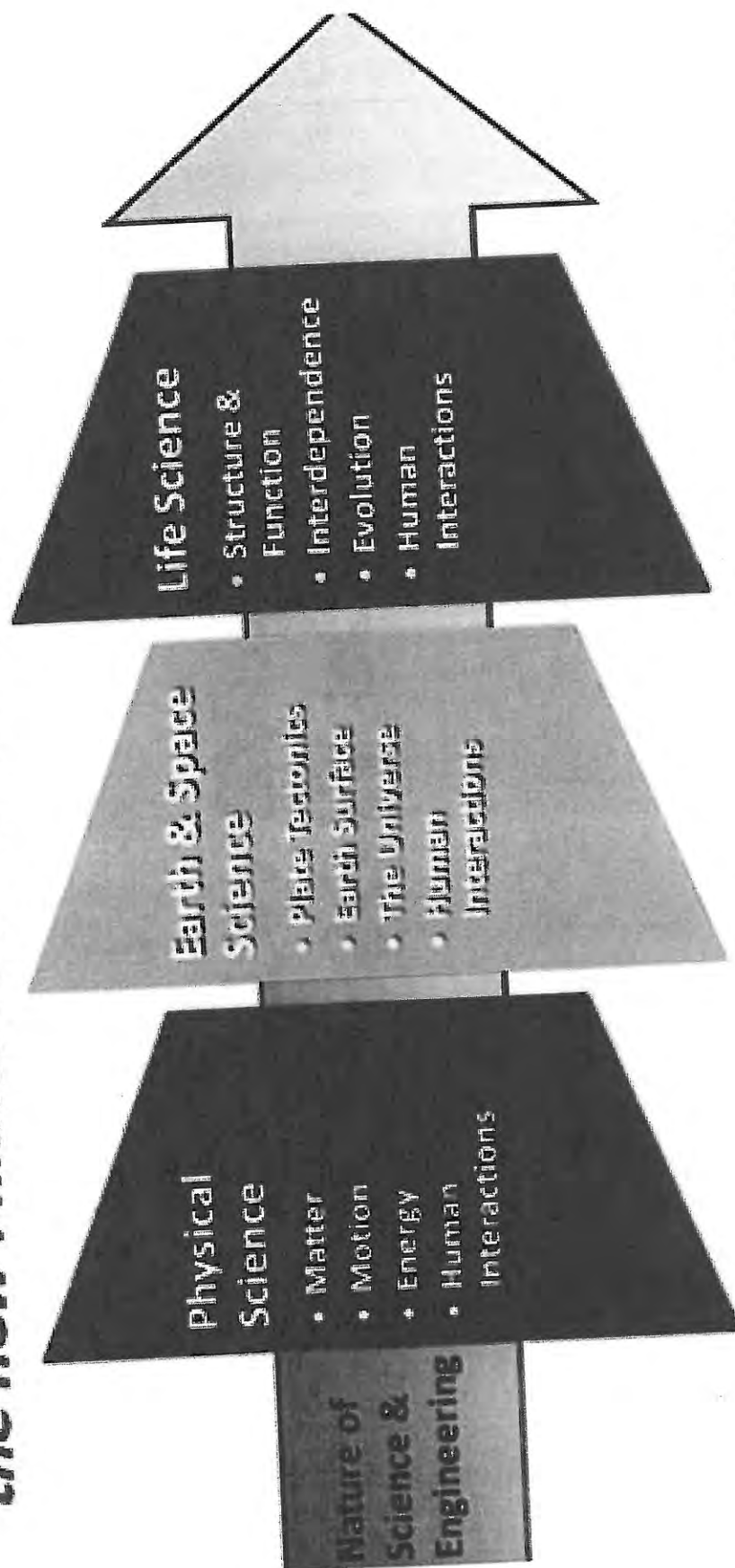
Automation and Robotics – To be integrated into the Grade 8 Technology Education course during the 2010-11 school year. Students work with gears, joints, and automated design concepts to learn the basics of mechanics and machinery.



MINNESOTA SCIENCE STANDARDS

Learning, Doing and Incorporating *Minnesota* **Department** *of* **Education**

the new Minnesota Science Standards



Minn. Dept. of Education, December -February 2009-10

Goal of the Science Standards



- Have ALL students interacting with the world as Scientists ...
 - investigate how the world works
 - think analytically & make evidence-based decisions
 - learn and apply science concepts

Comparison of typical processes

Science Inquiry

- Observation and form a question
- Hypothesis & procedure
- Conduct an experiment
- Refine hypothesis and experiment again
- Form a conclusion and communicate it

Result: Facts & theories

Engineering Design

- Define the problem and the resources available
- Develop a design
- Test the design

Goal of the Science Standards



- Have ALL students interacting with the world as Scientists . . .
 - investigate how the world works
 - think analytically & make evidence-based decisions
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Comparison of typical processes

Science Inquiry Engineering Design

- Observation and form a question
 - Hypothesis & procedure
 - Conduct an experiment
 - Refine hypothesis and experiment again
 - Form a conclusion and communicate it
- Define the problem and the resources available
 - Develop a design
 - Test the design

Result: Facts & theories

What is Engineering?

- **Engineering Design** – applying a variety of processes used to solve problems.
 - **Understandings About Engineering** – learning how science, math and other areas are applied to produce the built-world
 - **Comparisons:**
 - **Science** seeks to explain the processes in the natural world.
 - **“Technology”** refers to the products and process that result from the engineering process.
-

Why is Engineering in the Science Standards?

- Problem solving skills needed by everyone
- Helps understand our world
- Applies science and strengthens concepts
- Workforce and competitive concerns

What should students learn about engineering?

- How to use design processes
- Considers constraints, costs, & benefits
- Evaluates the source, use, manufacturing & disposal of materials
- Is done by many kinds of people and cultures
- Has an impact on society and is influenced by society
- Is a potential career

PROJECT LEAD THE WAY OVERVIEW

TALKING POINTS

A CHANGING ECONOMY	Postsecondary education and training have become an essential requirement for a steadily increasing percentage of jobs. Two-thirds of America's economic growth in the 1990's resulted from the introduction of new technologies and 60% of the new jobs of the 21 st century require postsecondary education, which is held by only one-third of America's workforce.
A SHORTAGE OF ENGINEERS	As the uses of science and technology expand in today's job market, our nation will need a constant supply of engineers graduating from college in order to remain competitive in the world's marketplace. Today, with more than half of the country's engineers and scientists nearing retirement, and with more than half of the students in college engineering programs dropping out before graduation, U.S. technical industries are in need of engineers and technical workers – not just a handful – but more than one million.
HIGH SCHOOL REFORM	Nationally, of 100 ninth graders, only 68 will graduate from high school on time, 38 will directly enter college, 26 are still enrolled in their sophomore year of college, and only 18 graduate from college. The rates for minority students are even lower. Only one-third of America's workforce has a postsecondary education, yet 60% of new jobs in the 21 st century require it.
MATHEMATICS, SCIENCE, & PROBLEM SOLVING	According to the latest results from the Program for International Student Assessment, America's 15-year-olds performed below the international average in mathematics, literacy, and problem solving, placing 27 th out of 39 countries.
PLTW'S MISSION	PLTW's mission is to ensure that the United States succeeds in the increasingly high-tech and high-skill global economy by partnering with middle schools and high schools to prepare students to become the most innovative and productive in the world.
STUDENT ENGAGEMENT	PLTW is able to accomplish this mission because it has broken the code on student engagement through hands-on, project-based curriculum in STEM fields. To date, more than 500,000 students in the United States have taken at least one PLTW course.
RESULTS	PLTW alumni are studying engineering and technology at colleges and universities at rates approximately five to ten times the average of all U.S. students. They also have higher retention rates in college engineering, science, and related programs than other student in these areas.
TEACHERS	Teachers play a critical role in PLTW's success with students. Since 1997, PLTW has trained approximately 13,000 teachers to teach its courses. PLTW supports teachers with an ongoing professional development model based upon its curriculum. Its Virtual Academy, a robust online resource to which teachers may turn for guidance, is also available to non-PLTW teachers.
COLLEGES & UNIVERSITIES	PLTW has relationships with more than 100 colleges and universities. Of these, 36 offer credit to students for completion of select PLTW courses.

Source: Project Lead the Way

OVERVIEW

SUMMARY & MISSION	PLTW is a national nonprofit organization that partners with middle schools and high schools to implement a curriculum, developed by it and imparted by teacher whom is has trained, that emphasizes hands-on experiences in Science, Technology, Engineering, and Mathematics (STEM) and biomedical science in an effort to prepare students for academic and professional success in these disciplines. PLTW aims to encourage an increasingly more diverse group of students to consider careers as scientists, technology experts, engineers, mathematicians, healthcare providers, and researchers in an effort to enable the United States to compete favorably in the global economy.
HISTORY & SCOPE	PLTW began in 1998 in 12 high schools in upstate New York as a program designed to address the shortage of engineering students at the college level. It has grown to a network of more than 3,300 middle and high schools in 50 states and the District of Columbia. In 2007, PLTW added a Biomedical Sciences program, also project-based, to stem an impending shortage of healthcare professionals and researchers.
CURRICULUM	PLTW's approach – using activities-, project-, and problem-based learning (or APPB learning) – centers on hands-on projects that have real-world applications. The curriculum makes mathematics and science relevant and strives to help students understand how the skills they are learning in the classroom may be applied in everyday life.
THREE TRACKS	PLTW Gateway To Technology (GTT) is a middle school program offered in six independent, nine-week units and designed to help students explore math, science, and technology. This activity-oriented program challenges and engages the natural curiosity of middle school students and is taught in conjunction with a rigorous academic curriculum. PLTW Pathway to Engineering (PTE) is a four-year high school sequence taught in conjunction with traditional math and science courses. PTE's eight courses, including Digital Electronics and Civil Engineering and Architecture, provide students with in-depth, hands-on knowledge of engineering and technology-based careers. PLTW Biomedical Sciences Program (BMS) introduces high school students to the human body, cell biology, genetics, disease, and other biomedical topics in a sequence of four courses. The program prepares students for the postsecondary education and training necessary for success in a wide variety of positions: physician, nurse, pharmaceutical researcher, technician, etc.
PLTW NETWORK	Teachers and guidance counselors at schools that offer PLTW courses may access a nationwide support network comprised of PLTW staff, master teachers, affiliate directors and state leaders who are Department of Education employees. PLTW has 36 affiliated college and universities that provide teacher training. They also offer college credits for some of the courses. Business partners offer grants and internships.

Source: Project Lead the Way

PATHWAY TO ENGINEERING PROGRAM

Pathway to Engineering curriculum is designed as a flexible four-year sequence that will fit into any student schedule and is taught in conjunction with traditional math and science courses. The program is divided into eight rigorous, reality-based courses. Research shows that PLTW students are five times as likely as other students to choose engineering and related disciplines in college and they have a higher retention rate in postsecondary engineering, science, and related programs.

Pathway to Engineering consists of a minimum of four courses. School districts that elect to implement the high school program are required to offer students a minimum of four courses within a period of four school years. The four courses are to include the foundation courses of Introduction to Engineering Design (for New York State, Design and Drawing for Production), Principles of Engineering, and Digital Electronics.

TIER 1 – FOUNDATION COURSES

INTRODUCTION TO ENGINEERING DESIGN (IED)	In this course, students use 3D solid modeling design software to help them design solutions to solve proposed problems. Students will learn how to document their work and communicate solutions to peers and members of the professional community. This course is designed for 9 th or 10 th grade students. The major focus of the IED course is to expose students to the design process, research and analysis, teamwork, communication methods, global and human impacts, engineering standards, and technical documentation.
PRINCIPLES OF ENGINEERING (POE)	This survey course of engineering exposes students to some of the major concepts they'll encounter in a postsecondary engineering course of study. Students have an opportunity to investigate engineering and high-tech careers and to develop skills and understanding of course concepts. Students employ engineering and scientific concepts in the solution of engineering design problems. They develop problem-solving skills and apply their knowledge of research and design to create solutions to various challenges. Students also learn how to document their work and communicate their solutions to peers and members of the professional community. This course is designed for 10 th or 11 th grade students.
DIGITAL ELECTRONICS (DE)	This course is the study of electronic circuits that are used to process and control digital signals. Digital electronics is the foundation of all modern electronic devices such as cellular phones, MP3 players, laptop computers, digital cameras, and high-definition televisions. The major focus of the DE course is to expose students to the design process of combinational and sequential logic design, teamwork, communication methods, engineering standards, and technical documentation. This course is designed for 10 th or 11 th grade students.

Source: Project Lead the W

PATHWAY TO ENGINEERING PROGRAM (CONTINUED)

TIER 2 – SPECIALIZATION COURSES	
AEROSPACE ENGINEERING (AE)	The major focus of this course is to expose students to the world of aeronautics, flight, and engineering through the fields of aeronautics, aerospace engineering, and related areas of study. Lessons engage students in engineering design problems related to aerospace information systems, astronautics, rocketry, propulsion, the physics of space science, space life sciences, the biology of space science, principles of aeronautics, structures and materials, and systems engineering. Students work in teams utilizing hands-on activities, projects, and problems and are exposed to various situations faced by aerospace engineers. In addition, student use 3D design software to help design solutions to proposed problems. Students design intelligent vehicles to learn about documenting their project, solving problems, and communicating their solutions to their peers and members of the professional community. This course is designed for 11 th or 12 th grade students.
BIOTECHNICAL ENGINEERING (BE)	The major focus of this course is to expose students to the diverse fields of biotechnology including biomedical engineering, biomolecular genetics, bioprocess engineering, and agricultural and environmental engineering. Lessons engage students in engineering design problems related to biomechanics, cardiovascular engineering, genetic engineering, agricultural biotechnology, tissue engineering, biomedical devices, human interface, bioprocesses, forensics, and bioethics. Students in this course apply biological and engineering concepts to design materials and processes that directly measure, repair, improve, and extend living systems. The BE course is designed for 11 th or 12 th grade students
CIVIL ENGINEERING & ARCHITECTURE (CEA)	The major focus of this course is completing long-term projects that involve the development of property sites. As students learn about various aspects of civil engineering and architecture, they apply what they learn to the design and development of a property. The course provides teachers and students freedom to develop the property as a simulation or to students to model the experiences that civil engineers and architects face. Students work in teams, exploring hands-on activities and projects to learn the characteristics of civil engineering and architecture. In addition, students use 3D design software to help them design solutions to solve major course projects. Students learn about documenting their project, solving problems, and communication their solutions to their peers and members of the professional community of civil engineering and architecture. This course is designed for 11 th or 12 th grade students.
COMPUTER INTEGRATED MANUFACTURING (CIM)	The major focus of this course is to answer questions such as: How are things made? What processes go into creating products? Is the process for making a water bottle the same as it is for a musical instrument? How do assembly lines work? How has automation changed the face of manufacturing? As students find the answers to these questions, they learn about the history of manufacturing, a sampling of manufacturing processes, robotics, and automation. The course if built around several key concepts: Computer modeling, Computer Numeric Control (CNC) equipment, computer Aided Manufacturing (CAM) software, robotics and flexible manufacturing systems. This course is designed for 10 th , 11 th , or 12 th grade students.

Source: Project Lead the Way

PATHWAY TO ENGINEERING PROGRAM (CONTINUED)

TIER 3 – CAPSTONE COURSE	
ENGINEERING DESIGN & DEVELOPMENT (EDD)	This capstone course allows students to design a solution to a technical problem of their choosing. They have the chance to eliminate one of the “Don’t you hate it when...” statements of the world. This is an engineering research course in which students will work in teams to research, design, test, and construct a solution to an open-ended engineering problem. The product development lifecycle and a design process are used to guide and help the team to reach a solution to the problem. The team presents and defends their solution to a panel of outside reviewers at the conclusion of the course. The EDD course allows students to apply all the skills and knowledge learned in previous Project Lead The Way courses. The use of 3D design software helps students design solutions to the problem their team has chosen. This course also engages students in time management and teamwork skills, a valuable asset to student in the future. This course is designed for 12th grade students.

Source: Project Lead the Way

INDUSTRY PARTNERS AND COMMUNITY PARTNERSHIP

PLTW PARTNERS

BUSINESS PARTNERS	Autodesk Cengage Learning Edgecam Fischertechnik Intelitek National Instruments Stratasys/Dimension
SPONSORS	3M American Electric Power Amgen Cargill Chevron Intel Lockheed Martin Northrop Grumman Qualcomm Rockwell Automation Rolls-Royce Spring Time Warner Cable
EDUCATION INITIATIVES	Academy of Engineering Collaboration (AOE) American Society for Engineering Education (ASEE) Engineering Equity Extension Service (EEES) Gateway Academy NASA Goddard Space Flight Center NASA Dryden Flight Research Center National Council for Agricultural Education (NCAE) Society of Manufacturing Engineers Education Foundation (SME-EF) Southern Regional Education Board (SREB) U.S. Army
FOUNDATIONS	Ewing Marion Kauffman Foundation John S. and James L. Knight Foundation Kern Family Foundation
INDUSTRY ASSOCIATIONS	Aerospace Industries Association/ National Defense Industrial Association



Business and Industry Partnerships – Mutually Beneficial

Schools Benefit by . . .	Industry benefits by . . .
• Internship, mentoring, or shadowing opportunities • Shop Tours • Volunteers, tutors • Planning and problem-solving • Material donations • Financial Contributions	• Identifying their workforce needs, both technical and soft skills • Building relationships with future employees • Partnering with teachers and schools • Providing input regarding future course offerings

**OUTSIDE FUNDING
KERN FAMILY FOUNDATION
AND
3M**



KEARN FAMILY FOUNDATION

- Kern Family Foundation awarded White Bear Lake ISD 624 \$60,000 over the first three years of PLTW for teacher training, site licenses, and equipment.
- Mr. Kern was a self-made business man out of Waukesha, WI. The Kern Foundation funds schools in IA, WI, and MN.



3M – START UP FUNDING

- Funded grant proposal for “Innovation & Imagination: Building STEM Connections”
- \$25,000 awarded to support program implementation

PROGRAM RECOGNITION



White Bear Lake Area High Schools – Certified PLTW Sites



- National Recognition as Certified Pre-Engineering Site
- Opportunity to Offer College Credit Exam
- Teachers eligible for Master Teacher Program



Feedback from Certification Visit . . .

- “It is amazing to consider how far you’ve come in one year. Going for certification this early is a bold and aggressive move, but you pulled it off.” –Jim Mecklenburg, MNPLTW Director, MNCEME
- “The level of cooperation among everyone involved and the energy around this is consistent all over the district. I’ve never seen anything like this.” –Naomi Brill, HTC & Society of Women Engineers
- “I saw students teaching students, and working in teams. They know the grading criteria and how they are measuring up. They know the work-readiness skills they are developing alongside the course content. They are engaged and motivated.”

–John Rapheal, Minnesota Department of Education

ENRICHMENT OPPORTUNITIES AND COLLEGE CREDIT



Gateway Academy



- Summer Engineering Camp for next year's 6th, 7th, and 8th grade students
- Week-long session, taught by certified PLTW instructors (offered two separate weeks)
- Register through Community Education

UNIVERSITY AFFILIATES

Arkansas Tech University
 Duke University
 Eastern Michigan University
 Georgia Southern University
 Indiana University Purdue University Indianapolis
 Iowa State University
 Milwaukee School of Engineering
 Missouri University of Science & Technology
 NHTI, Concord's Community College
 New Mexico State University
 Northwestern State University of Louisiana
 Oklahoma State University
 Old Dominion University
 Oregon Institute of Technology
 Penn State University
 Purdue University
 Rochester Institute of Technology
 Rowan University
 San Diego State University
 Seattle University
 Sinclair Community College
 Stevenson University
 University of Colorado at Colorado Springs
 University of Illinois
 University of Iowa
 University of Kentucky
 University of Maryland at Baltimore County
 University of Minnesota
 University of New Haven
 University of Nebraska – Lincoln
 University of South Carolina
 University of Tennessee at Chattanooga
 University of Texas at Tyler
 West Virginia University
 Wichita State University
 Worcester Polytechnic Institute

University of Minnesota, Twin Cities High School Course Program College Credit Opportunities for PLTW

Foundation:

Principles of Engineering
Introduction to Engineering Design
Digital Electronics

3 credits
3 credits
3 credits

Specialization:

Computer Integrated Manufacturing
and/or: Civil Engineering and Architecture

and/or: Bio-technical Engineering
and/or: Aerospace Technology

3 credits
3 credits

Capstone:

Engineering Design and Development
no final exam – has been created by PLTW

no final exam
no final exam

College Credits Benefits

- Strengthen college application
- Use of credits determined by admitting college
- Possible elective credit – as there are not exact equivalent courses offered
- Assists with 30 credits needed per year for federal financial aid
- Possible earlier registration dates because of total credits

Registration Instructions

- All schools must be certified
- Passing grade in the course with a grade of at least 85% average or better for the course
- Passing grade on the final exam of at least 70%
- Complete registration form with student and instructor both signing the registration form
- Submit payment to the University of Minnesota
- Current fee is \$75.00 for a three credit course – comparable cost is \$326 per credit

Additional opportunities for college credit . . .

- An articulation agreement exists between Century College and White Bear Lake Area High School for PLTW courses.
- Minnesota State College and University System is active with PLTW. Check with individual schools regarding articulation agreements and acceptance of the U of MN transcribed credit. (ex. St. Cloud State accepts PLTW courses for credit without taking the test.)

Engineering Resources - Educational

- MN Project Lead the Way, www.mnpltw.org
- MN Center for Engineering & Manufacturing Excellence, www.mnceme.org
- MN Department of Education, www.education.state.mn.us
- University of Minnesota, www.it.umn.edu/pltw

Engineering Resources – Career Pathways

- 360 Degrees – MN Center for Excellence, www.360mn.org
- Make It in Manufacturing – MN Precision Manufacturing Association, www.tomakeit.org
- Society of Manufacturing Engineers, www.swe.org, www.manufacturingiscool.com
- Society of Women Engineers, [www.http://societyofwomenengineers.swe.org](http://societyofwomenengineers.swe.org)
- HealthForce Minnesota – MN Center for Excellence, www.healthforceminnesota.org

AGENDA ITEM: Non-Renewal of Probationary Licensed Staff

MEETING DATE: April 12, 2010

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Christina Picha, Director of Human Resources

Attached is a copy of a resolution that the District uses to terminate the contracts of probationary teachers in accordance with Minnesota Statute 122A.40, subd. 5. The individuals listed are probationary teachers whose contracts are to be terminated effective June 15, 2010, due to financial limitations, teachers returning from leave, reduction in need, contractual or other issues. **In some instances, contracts of the same or less f.t.e. will be recommended to fill future vacancies.**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Seniority Date</u>
Angela Arant	Intervention/Math Coach	Lincoln	09/03/2009
Gregory Campbell	.7 Mathematics	North/South	09/01/2009
Ashley Chavez	.6 Language Arts	Sunrise	08/27/2009
Melissa Hanson	.5 Kindergarten	Lakeaires	08/27/2009
Raymond Harris	Special Education	Central	12/17/2007
Danica Kochis-Belleque	Science	Central/North	08/21/2008
Mandain Littlefield	.45 Art/Health/PE	Sunrise	08/27/2008
Misty Maruska	.5 FACS	Central/North	08/27/2009
Jacob Norby	.6 PE/Health/DAPE	Lincoln, Otter	08/21/2008
		Parkview/South	
Kirsten Plude	.4 Spanish	Parkview	08/27/2009
Tammy Reed	Literacy/Math Coach	Vadnais	11/30/2009
Marc Reynolds	Special Education	Lincoln	08/27/2009
Corissa Richie	Special Education	Sunrise	08/23/2007
Katherine Scherping	Special Education	Central	08/21/2008
Pauline Trettel	.8 Language Arts	Central	08/27/2009
Angela Tucker	.6 Grade 6	Sunrise	08/25/2008

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF THE TEACHING CONTRACTS OF THE FOLLOWING TEACHERS, WHO ARE PROBATIONARY TEACHERS.

Angela Arant, Gregory Campbell, Ashley Chavez, Melissa Hanson, Raymond Harris, Danica Kochis-Belleque, Mandain Littlefield, Misty Maruska, Jacob Norby, Kirsten Plude, Tammy Reed, Marc Reynolds, Corissa Richie, Katherine Scherping, Pauline Trettel and Angela Tucker.

WHEREAS, THE ABOVE NAMED TEACHERS ARE PROBATIONARY TEACHERS IN INDEPENDENT SCHOOL DISTRICT NO. 624,

BE IT RESOLVED by the School Board of Independent School District No. 624, that pursuant to Minnesota Statutes 122A.40, subd. 5, the teaching contracts of the above named teachers, are probationary teachers in Independent School District No. 624, are hereby terminated at the close of the current 2009-2010 school year and are not renewed for the 2010-2011 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of the contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION

TEACHER X
School Location

Dear **TEACHER X**,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 624, held on April 12, 2010, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2010-2011 school year. Said action of the Board is taken pursuant to M.S. 122A.40, subd.5.

Your termination is due to financial limitations, teachers returning from leave, reduction in need, contractual, or other issues. To receive a separate, official reason stating the afore-mentioned reasons for termination, you must submit your request within ten days after the receipt of this notice.

School Board of Independent School District 624

Chair or Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Member, and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same: none. Whereupon said resolution was declared duly passed and adopted.

AGENDA ITEM: Strategic Marketing and Communications Plan

MEETING DATE: April 12, 2010

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON: Marisa Vette, Communications Coordinator
Dr. Michael Lovett, Superintendent

BACKGROUND:

One of the White Bear Lake Area School District #624 School Board/Superintendent Goals is to develop a strategic communications and marketing plan for the District.

Consistent, comprehensive and high-quality communication with White Bear Lake Area Schools' stakeholders – parents, staff, community members – is a critical component of maintaining a positive reputation in the community. A positive reputation is more likely to:

- attract and retain families
- attract and retain quality staff
- garner community support for a wide range of district initiatives (volunteerism, referenda, partnerships, community engagement)

As outlined in the 2009-10 School Board/Superintendent Goal #4, "Communications and Marketing Plan for the District," the specific goals for this plan are to:

- More effectively tell the story about the excellence to be found in the White Bear Lake Area Schools
- Understand (and target communications to) the various audiences to which the District is conveying messages
- Actively seek and gauge public opinion about the District

Today's environment of decreasing fiscal resources and declining enrollment puts increased pressure on our school district to attract and retain families as well as prepare for a potential fall 2011 levy referendum. In spring and summer 2010, the Communications Office will develop a marketing plan focused on these two goals. The process will include analysis of existing data and involvement of a staff-community Marketing Advisory Committee.

RECOMMENDATION:

Approve the Marketing and Communications Plan.

White Bear Lake Area Schools Communications and Marketing Plan 2009-10 School Year

DRAFT 3/15/10

Background

Consistent, comprehensive and high-quality communication with White Bear Lake Area Schools' stakeholders – parents, staff, community members – is a critical component of maintaining a positive reputation in the community. A positive reputation is more likely to:

- attract and retain families
- attract and retain quality staff
- garner community support for a wide range of district initiatives (volunteerism, referenda, partnerships, community engagement)

Goals

As outlined in the 2009-10 School Board/Superintendent Goal #4, "Communications and Marketing Plan for the District," the specific goals for this plan are to:

1. More effectively tell the story about the excellence to be found in the White Bear Lake Area Schools
2. Understand (and target communications to) the various audiences to which the District is conveying messages
3. Actively seek and gauge public opinion about the District

Tactics

Goal #1: *More effectively tell the story about the excellence to be found in the White Bear Lake Area Schools*

- **Annual Report to the Community:** This annual publication is sent to all district residents, as well as some who border our district. The "year in review" format includes facts, kudos and accountability measures to provide residents with a comprehensive and informative view of the district's student achievement, school climate, technology, finances, staff profile, mission and partnerships.
- **District fact sheet:** This one-page fact sheet is updated annually and used frequently to provide "district at a glance" information for use at community meetings, with realtors and for prospective families.

- **Consistent visual identity:** By using consistent colors, fonts, logos and publication layouts, the District is able to convey a strong and memorable visual “brand” in all communications.
- **White Bear Press:** Regular communication with this local community newspaper ensures there is consistent coverage of school news and events, as well as a strong relationship with the reporter. Weekly “school briefs” are compiled to highlight news for the following week’s paper; special story pitches and press releases are sent on issues that deserve more attention or detail. Working with the White Bear Lake Police Department, the District works to ensure juvenile matters are not included in the Police Reports section of the White Bear Press.
- **School board recognition ceremonies:** Showcasing student and staff achievements at school board meetings is a wonderful way to congratulate the recipients, build good will among community members and provide stories for the White Bear Press.
- **Cable TV “infomercials”:** A running “slide show” on the local cable channel gives an overview of the district while highlighting special events or news.
- **District web page:** The home page features recent news and accomplishments, the “news” section includes all press releases and various other sections enable community members to access a wide range of information about the District.
- **Marketfest:** By having a school district booth and presence at this annual summer family festival in White Bear Lake, the District is able to share news and information while putting a human “face” on the work we do every day.
- **Special event or news:** Whenever possible, communication about periodic District or school events or news (H1N1 updates and clinics, high school plays and Parent Internet Safety Events, for example), includes messages that support the District’s role as a provider of high-quality education in a safe and supportive learning environment.

Area for improvement: A more accessible and user-friendly school district web page content management system would improve online communication at both the district and school levels.

Goal #2: *Understand (and target communications to) the various audiences to which the District is conveying messages*

- **Community postcards:** These oversize postcards are sent to all District residents as well as some who border our District. The cards include information about upcoming school events that are open to the community, news and achievements that community members might find interesting. They provide a simple way to reach out to residents and neighbors a few times per year to aid in District visibility.
- **Community E-newsletter:** This monthly E-newsletter is sent to anyone who signs up to receive it from the District web page (approximate list count is 1100). The information – which includes a superintendent’s message, events, news and achievements – is tailored to community member interests.

- **Bear Essentials staff E-newsletter:** Staff members have special interests different than the broader community. This bi-weekly E-newsletter has streamlined staff communication, eliminating many emails that staff found overwhelming.
- **Principals monthly correspondence:** To reduce the many requests made of principals to share information with parents, as well as provide consistent and helpful information to schools and families, the communications office sends one message each month to principals that outlines the common messages to be shared.
- **Preschool outreach events:** Preschool families are a critical audience for the District because their preschool experience can have a large impact on where they decide to send their children for K-12 education. Special parent information nights with parenting tips and information about District offerings are supported by staff training to ensure all early childhood staff are able to adequately represent the District.
- **Kindergarten/elementary marketing materials and outreach events:** Incoming kindergarten families receive a complete kindergarten registration packet to prepare them for the January kindergarten registration night. Families with three and four-year olds as well as resident K-4 families who attend elsewhere receive a postcard promoting *Welcome to White Bear* week and district achievements. Revamped kindergarten registration night and spring events include an improved powerpoint used at all schools. *Welcome to White Bear* week offers families common tour times at all elementary schools in January to encourage school visits. Letters mailed to area child care centers and preschools invite them to contact any elementary principal to arrange a visit. Special communications support for Parkview/Centerpoint (Matoska International) encourages families to consider this school choice, while also highlighting all District elementaries. Elementary principals engage in marketing discussions and receive extra materials to promote the District at their events. Kindergarten teachers and elementary clerical staff receive training in how to welcome and inform families of District options.
- **Middle school marketing materials and outreach events:** Parents of resident fifth graders (including those who attend non-White Bear Lake Area schools) receive a postcard promoting the middle school information night.
- **High school marketing materials and outreach events:** Parents of 8th-11th grade White Bear Lake Area students as well as resident eighth graders who attend elsewhere receive a postcard promoting the high school information night. A special Pizza with the Principals night is held for non-WBL 8th-11th graders, who receive a postcard promoting the event.
- **PreK-12 marketing:** *January Opportunities* ads in the White Bear Press promote the various school visit opportunities. *Get to Know WBLAS* flyer provides all schools with a tool for sharing consistent information via their school newsletters about all the options available to families. Special "enrollment info" section on web page provides a one-stop spot for enrollment and registration information.

- **Instant Alert parent notification system:** This system is used by district staff at the district and school levels to send both good news and alerts to parents via voice mail and email.

Area for improvement: Regular evaluation of communication efforts – participation, awareness, readership, value – would provide valuable input for continuous improvements.

Goal #3: *Actively seek and gauge public opinion about the District*

- **Parent Leaders Forum:** These monthly meetings of parent leaders coordinated throughout the District provide an opportunity to not only discuss District information, but to gain valuable feedback and insights from a critical and knowledgeable audience.
- **Superintendent school and PTA visits:** Visits by the superintendent with each school's staff and PTA, along with a common powerpoint for consistent messaging, offers an opportunity for the superintendent to hear first-hand of staff and parent concerns.

Area for improvement: A plan for systematic use of online survey tools, such as Survey Monkey or Zoomerang, would enable the District to easily gather feedback from staff, parents and community members on a wide range of issues.

Next steps

Today's environment of decreasing fiscal resources and declining enrollment puts increased pressure on our school district to attract and retain families as well as prepare for a potential fall 2011 levy referendum. In spring and summer 2010, Barb Nicol, president of Barbara Nicol Public Relations, will work with Marisa Vette to lead a process to develop a marketing plan focused on these two goals. The process will include analysis of existing data and involvement of a staff-community Marketing Advisory Committee.



MARKETING PLAN DEVELOPMENT

Process:

- Client meetings to discuss background, needs, goals and ongoing process
- Review and analyze existing research
- Identify additional information needed and analyze as available
- Help create Marketing Advisory Committee and facilitate 2-4 meetings
- Write marketing plan
- Present plan to school district leadership

Final product:

- A marketing plan based on research that includes goals, key themes, strategies, tactics, action steps and evaluation measures, developed with input from key community stakeholders

Additional items to consider budgeting for:

- Community/parent survey
- Focus groups
- Development of district's visual brand and overall identity*
- Development of new marketing materials
- Any staff training identified as needed
- Targeted outreach efforts – could include events, materials, partnerships

** The marketing planning process can be designed to help provide the foundation for new brand development, if a new brand is identified as a desired outcome.*

3/10/10

School District Marketing Advisory Committee

Marketing is the ongoing process of interesting potential and existing customers in your products and services.

Guidelines for membership

- 12-15 members
- Broadly representative of district, with emphasis on key stakeholders for a marketing process
- Include (not mutually exclusive): staff, parents, community (non-parents), business, school board (1)
- Want members who either: are invested in the district's success in some way, know a lot about district, have some marketing expertise or want to help the district think about how it markets itself

Committee charge and commitment

- Short-term working committee designed to help review data, participate in brainstorming sessions and work both individually and as a group through a facilitated process designed to help develop a marketing plan.
- Does not have any decision-making authority, but will be expected to offer ideas, insights and suggestions based on what they know, what they learn and what they develop as a group.
- All members are equal; no one has any preferred standing due to experience, knowledge or status.
- Time commitment: 2-4 evening meetings, 2-3 hours each

Draft agenda for meeting #1

- I. Welcome from Superintendent
- II. Introductions/Expectations/Process/Goals
- III. Icebreaker (hopes/fears; words that describe district)
- IV. Background info on district
- V. Small/large group discussions (what does data tell us, SWOT)
- VI. What else do we need to know

Draft agenda for meeting #2

- I. Recap last meeting
- II. Review summary of meeting #1 discussions
- III. Small/large group discussions/brainstorming (unique competencies, audiences/strategies, prioritization)
- IV. Evaluation/measurement opportunities
- V. Next steps

Draft agenda for meeting #3

- I. Review process thus far
- II. Draft plan presentation
- III. Small/large group reactions/discussion/prioritization
- IV. Next steps

AGENDA ITEM: Tentative Agreements – 2009-11 Contract
White Bear Lake Administrative Association

MEETING DATE: April 12, 2010

SUGGESTED DISPOSITION: Action

CONTACT PERSON: Peter Willcoxon, Executive Director of Business Services.
Christina Picha, Director of Human Resources

BACKGROUND:

The District has reached a tentative agreement with the White Bear Lake Administrative Association for the 2009-11 fiscal contract years.

The Board has received in its previous Correspondence details of the tentative agreement.

Peter Willcoxon, Sr. and Christina Picha will be available to answer questions.

RECOMMENDATION:

Approve the proposed 2009-11 Master Agreement with the White Bear Lake Administrative Association by passing the following resolution.

RESOLUTION:

WHEREAS, the parties have reached tentative agreement on the 2009-2011 contract;

WHEREAS, the association has ratified the contract;

THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2009-2011 agreement and authorizes the Chair and Clerk to execute the agreement on behalf of the School Board.

AGENDA ITEM: Tentative Agreement – 2009-11 Contract
Confidential Employees

MEETING DATE: April 14, 2008

SUGGESTED DISPOSITION: Action

CONTACT PERSON(S): Christina Picha, Director of Human Resources
Peter Willcoxon, Executive Director of Business Services

BACKGROUND:

The District's Confidential Employees is a unit recognized by the Bureau of Mediation. This unit has five employees: Executive Asst to the Superintendent, Administrative Asst to Director of Schools, HR Specialist, Employee Benefit Specialist and HR Representative. The unit ratified the agreement on March 10, 2010

The Board has received in its previous correspondence a summary sheet of the proposed language and salary changes.

Christina Picha and Peter Willcoxon will be available to answer questions.

RECOMMENDATION:

Approve the proposed 2009-11 Master Agreement with the District's Confidential Employees.

RESOLUTION:

WHEREAS, the parties have reached a tentative agreement on the 2009-2011 contract;

WHEREAS, the unit has ratified the contract;

THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2009-2011 agreement and authorizes the Chair and Clerk to execute the agreement on behalf of the School Board.

AGENDA ITEM: Fund Transfer to Community Service Fund

MEETING DATE: April 12, 2010

SUGGESTED DISPOSITION: Operational Item

**CONTACT PERSON: Pete Willcoxon Sr.
Executive Director of Business Services**

.....
Background:

Because of legislative action several years ago and the related impact on "old referenda", it is necessary each year to provide a transfer of funds from our General Fund to the Community Service Fund. For 2009-2010 that transfer should be \$388,000.

In 1984 voters of the School District passed a referendum that allowed the School District to levy up to one mill for the Community Services and Recreation Department. However, when the results were sent to the State to be certified the State said that the funds could not go directly to the Community Services Department. The wording on the ballot was changed to have the levy go into the General Fund. The vote was taken and the community again passed the referendum.

This levy is what we have come to call the "Rec." or "Community Services" levy. It is similar to our current operating levies. In order for the Community Services Department to access these funds, each year the School Board must vote to transfer the funds to the Community Services Department. Even though this levy was passed as an "ongoing" levy, legislation was created that sunset this levy along with all others in fall 2006.

Wording in the campaign to renew the district's levy in 2007 indicated that if not passed "support for Community Services programs would be greatly reduced". The intent was that support for this Community Services levy would continue if the levy passed.

This transfer is required to be approved on an annual basis.

.....
Recommendation:

It is recommended by administration that the Board approve the fund transfer.

AGENDA ITEM: White Bear Lake North Campus Restroom Renovation
MEETING DATE: April 12, 2010
SUGGESTED DISPOSITION: Operational Item
CONTACT PERSON: Pete Willcoxon Sr.
Executive Director of Business Services

.....
Bids were opened on Thursday March 11, 2010 for the restroom renovation project at North Campus. Funding for the project is from alternative facilities revenue.

Twelve bidders chose to participate and the low base bid received from Ebert Construction was \$184,800. They also bid \$63,880 for Alternate No. 1.

The District created Alternate No. 1 (the 400 circle) in the event that the bid award were to exceed the MDE approved budget for the project of \$250,000.

The bid tabulation is attached for your information.

Administration is recommending that the contract, to include the base bid and Alternate No.1 in the amount of \$248,680, be awarded to Ebert Construction.

.....
Recommendation:

It is recommended that the School Board awards the bid to Ebert Construction, as outlined above.

PHIL FISHER

Manager of Building Operations

4855 Bloom Avenue

White Bear Lake, MN 55110-2731

(651) 407-7534 • Fax (651) 407-7539

pefish@wbl.whitebear.k12.mn.us

To: Peter Willcoxon
From: Phil Fisher 
Subject: WBHS North Campus Restroom Renovations
Date: March 16, 2010

Bids were opened for the WBHS North Campus Restroom Renovation project on March 11, 2010. This is a board approved "Alternative Facilities" deferred maintenance project.

The base bid work for this project includes the removal and replacement of restroom fixtures in the 100 and 200 areas of the school with an alternate bid for the 400 circle. Hallberg Engineering and MLA Architects provided specifications for this project.

The apparent low bidder for this work is Ebert Construction with a base bid of \$184,800.00 and a bid for Alternate #1 of \$63,880.00.

The base bid and the alternate bid are both within budget for this work. Work will be done during the summer of 2010 with substantial completion August 15, 2010.

Recommendations: That the White Bear Lake Area Public School Board accepts the base bid of One Hundred Eighty Four Thousand Eight Hundred Dollars, (\$184,800.00) and the Alternate Bid #1 in the amount of Sixty Three Thousand Eight Hundred Eighty Dollars, (\$63,880) from Ebert Construction for the WBHS North Campus Restroom Renovation project. The total bid award is: Two Hundred Forty Eight Thousand Six Hundred Eighty Dollars, \$248,680.00.

Attachments



March 15, 2010

Mr. Phil Fisher
Building and Grounds Department
Independent School District 624
4855 Bloom Ave, Suite 300
White Bear Lake, MN 55110-4499

Re: 2008 White Bear Lake High School North Campus Toilet Renovations
Project No. R09-0723.000

Dear Phil,

As you are aware, on Thursday, March 11, 2010 bids for the above referenced project were opened. Enclosed is an analysis of the bids received.

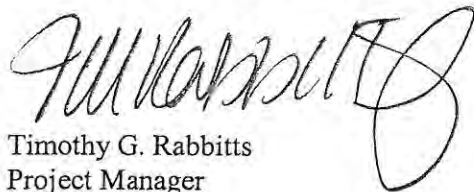
Ebert Construction of Corcoran submitted the lowest base bid at \$184,800. Ebert Construction also submitted the lowest bid when the alternate bids are accepted at \$248,680.

We have contacted Ebert Construction, who have informed us that they are comfortable with their bid and are ready to proceed. Based on our telephone discussions with them it would appear that they have included all the required work in their bids.

We recommend that the contract is awarded to Ebert Construction at the next School Board Meeting.

Sincerely,

HALLBERG ENGINEERING, INC.



Timothy G. Rabbitts
Project Manager

Enclosures (1)

cc: Keith Weinzierl, Hallberg Engineering, Inc.
Mark Lenz, MLA Architects

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Mechanical/Electrical Consulting Engineers

1750 Commerce Court • White Bear Lake, MN 55110 • Phone (651) 748-1100 • Fax (651) 748-9370 • www.hallbergengineering.com



HALLBERG
ENGINEERING

BID TABULATION

WBL HS North Campus Toilet Renovations

Project No. R09-0723.000

Date: March 11, 2010
Time: 2:00 p.m.

COMPANY	Base Bid	Alternate No. 1	Bid Bond (Y/N)	Addendum #1 (Y/N)
Andrus Builit/Anorus Investments				
CM Construction Co. Inc.	\$209,000	\$62,300	Yes	Yes
Morcon Construction Co.	\$207,700	\$61,300	Yes	Yes
PMI Construction Co.	\$203,000	\$58,000	Yes	Yes
J S Gates Construction	\$194,000	\$55,000	Yes	Yes
Albers Mechanical				
Carl E Johnson Mechanical				
Midwest Electrical Construction				
Meisinger Construction	\$197,500	\$60,000	Yes	Yes
NAC Mechanical & Electrical Services				

Mechanical/Electrical Consulting Engineers

1750 Commerce Court ♦ White Bear Lake, MN 55110 ♦ Phone (651) 748-1100 ♦ Fax (651) 748-9370

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