INDEPENDENT SCHOOL DISTRICT #624

SCHOOL BOARD AGENDA

January 11, 2010

Independent School District No. 624

MISSION STATEMENT

THE MISSION OF THE WHITE BEAR LAKE AREA SCHOOL DISTRICT IS TO PROVIDE A HIGH-QUALITY EDUCATIONAL EXPERIENCE FOR ALL LEARNERS.

To accomplish our mission we believe that a high-quality educational Experience must:

- **be in partnership with the community;**
- **take place in a safe, supportive, and challenging environment;**
- **develop lifelong learners;**
- **allow each learner to reach full potential;**
- **encourage each learner to be a contributing member of a global society.**

Approved by White Bear Lake Area School Board on July 7, 1994

The White Bear Lake Area School District leading...
minds to learning,
hearts to compassion,
lives to community service.

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

To: Members of the School Board

From: Michael J. Lovett
Superintendent of Schools

Date: January 6, 2010

A meeting of the White Bear Lake Area School Board will be held on **Monday, January 11, 2010** at 7:00 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

AGENDA

A. PROCEDURAL ITEM

1. Call to Order
2. Oath of Office of Elected Officials – page 1
3. Roll Call
4. Pledge of Allegiance
5. Reorganization of the School Board – page 2
6. Approve Agenda
7. Consent Agenda – page 3
   a) Approval of Minutes – pages 4-9
   b) Payment of Invoices – pages 10-59
   c) Correspondence
   d) Acceptance of Gifts – pages 60-65
   e) Approve Field Trips
   f) Terminations – Retirements – Resignations – pages 67-68
   g) Leaves of Absence - page 69
   h) New Personnel – page 70

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open for 30 minutes (4 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of other public comments should be avoided.
3. Those wishing to address the Board should fill out a card to be turned into the Clerk.
4. Questions may be asked on any topic, excluding those on the agenda.
5. An attempt will be made to answer questions. In those cases where an answer is not available or is not possible to give that evening, a phone call from someone in the administration will be made as a follow-up.

6. A handout on the purpose of School Board meetings and the meeting process is available.
7. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
8. The Chair will attempt to reasonably honor requests to speak, but shall also exercise discretion to recognize time restraints and may limit the number of such presentations accordingly.

C. INFORMATION ITEMS

1. Superintendent's Report page71

D. DISCUSSION ITEMS

1. Update on School Calendar Planning for 2010-2011 School Year – pages 72-75
2. Update on Planning for the Parkview/Centerpoint IB Transition – pages 76-79
3. Update on Race to the Top – pages 80-83

E. OPERATIONAL ITEMS

1. Columbus Day Resolution – page 84
2. School Board Meeting Dates for 2010 – pages 85-86
3. 2010 School Board Operating Procedures – pages 87-89
4. School Board Members' Compensation for 2010 – page 90
5. School Board Committee and Liaison Assignments for 2010 – pages 91-93
6. Appointment of Representatives to the Northeast Metro 916 Intermediate School District's Board – page 94
7. Appointment of Representatives to the East Metro Integration District 6067 – page 95
8. Official Depositories for the School District Funds and Authorized Bank Accounts And Signatures – pages 96-97
9. Official Publication for the School District for 2010 – page 98
10. Membership in the Minnesota State High School League for 2010-11 – pages 99-100
11. Second Reading of Policy 404, Employment Background Checks – pages 101-108
12. Second Reading of Policy 407, Employee Right to Know – Exposure to Hazardous Substances – pages 109-111
13. Second Reading of Policy 414, Form: Maltreatment of Students Report Form – pages 112-120
14. Second Reading of Policy 415, Mandated Reporting of Maltreatment of Vulnerable Adults – pages 121-125

15. Second Reading of Policy 502, Search of Student Lockers, Desks, Personal Possessions and Student's Person – pages 126-128

16. Second Reading of Policy 504, Student Dress and Appearance – pages 129-132

17. Second Reading of Policy 521, Student Disability Nondiscrimination – pages 133-135

18. Second Reading of Policy 618, Assessment of Standard Achievement – pages 136-140

19. Second Reading of Policy 619, Staff Development for Standards – 141-143

20. Action on Collective Bargaining Agreements:
    a. Teachers Association – page 144
    b. Food Service – page 145
    c. Paraprofessionals – page 146
    d. Clerical – page 147

21. Action on Student Teacher Agreement with Western Governors University (WGU) – pgs. 148-153

22. Finance Committee Appointments – page 154

23. Write Off of Uncollectible NSF Checks – pages 155-159

24. Rejection of Bids – Birch Lake Elementary School HVAC Project – pages 160-162

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

AGENDA ITEM:	**Oath of Office**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Procedural Item**
CONTACT PERSON(S):	**Dr. Michael Lovett, Superintendent of Schools**

The following Oath of Office will be administered to elected School Board members by Lori Swanson, School Board Vice-Chair to Kim Chapman and Bob Shevik.

OATH OF OFFICE

I do solemnly swear that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 624 to the best of my judgment and ability.

AGENDA ITEM: **Reorganization of the School Board**

MEETING DATE: **January 11, 2010**

SUGGESTED DISPOSITION: **Procedural Item**

CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

BACKGROUND:

Lori Swanson will facilitate the selection of Board Chair. The elected Board chair will then facilitate the selection of Vice-Chair, Clerk, and Treasurer for 2010.

The new officers must be nominated and elected:

a. Chair _____

Motion by: _____, Seconded by: _____ Vote: _____

b. Vice-Chair _____

Motion by: _____, Seconded by: _____ Vote: _____

c. Clerk _____

Motion by: _____, Seconded by: _____ Vote: _____

d. Treasurer _____

Motion by: _____, Seconded by: _____ Vote: _____

AGENDA ITEM:	**Consent Agenda**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Procedural Item**
CONTACT PERSON(S):	**Dr. Michael J. Lovett, Superintendent**

Consent Agenda

a) Approval of Minutes

b) Payment of Invoices

c) Correspondence

d) Acceptance of Gifts

e) Field Trip Request(s)

f) Terminations – Retirements – Resignations

g) Leaves of Absence

h) New Personnel

RECOMMENDATION:

Approve the items listed on the Consent Agenda.

AGENDA ITEM: **School Board Minutes**

MEETING DATE: **January 11, 2010**

SUGGESTED DISPOSITION: **Consent Agenda**

CONTACT PERSON(S): **Cathy Storey, School Board Clerk**

Background:

The School Board minutes from last month's meeting is being presented for approval by the School Board.

Recommendation: Approve the minutes.

UNAPPROVED
INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A meeting of the White Bear Lake Area School Board was held on Monday, December 14, 2009 at 7:00 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN

A. PROCEDURAL ITEMS

1. Chair Larson called the meeting to order at 7:00 p.m.

2. Roll Call- Present: Storey, Swanson, Hiniker, Kimball, Larson, Newberg, Parsons
   Ex-Officio: Lovett
   Cabinet: Present – Daniels, Guenther, Swanson, Thelen, Willcoxon

3. Pledge of Allegiance

4. Motion by Hiniker and seconded by Swanson to approve the agenda as presented. ***Voice vote: all ayes. Motion carried.***

5. Motion by Parsons and seconded by Kimball to approve the consent agenda consisting of:
   - Approval of minutes of regular meeting of November 9 and work-study meeting of November 23;
   - Payment of invoices based on a random sample, all of which met the standards and guidelines as set by the Board;
   - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
   - Approve field trips to include:
     a) Nordic Ski, 12/27-29/09, Maple Lake Resort, Callaway, MN.
     b) ALC Science and Communications, January or February, 2010, Standing Cedars East, Farmington, WI.
     c) South Campus Ambassadors, 3/26-30/2010, Madison, WI and Chicago, IL
   - Passage of resolution to approve personnel issues to include:
   - Personnel Issues:
     - Resignations – Classified Staff
       - Gail Chapman, Pupil Support Assistant, ALC, effective 11/30/09
       - Sonja Coleman, Program Assistant Leader, Parkview Elementary, effective 12/23/09
       - Roger French, Bus Driver, effective 11/18/09
       - Victoria Nicholson, Program Assistant Leader, Willow, effective 11/25/09
       - Eric Wenzel, Program Assistant Leader, Vadnais Heights, effective 11/30/09
     - Retirement- Classified Staff
       - Mary Shawbold, Bus Driver, effective 12/18/09
     - Full-Time Leave Request – Classified Staff
       Jackie Lashomb, Health Assistant, Otter Lake, .20 leave (.80 position) effective: 11/30/2009 through 6/11/2010
     - Unpaid Child Care Leave – Classified Staff
       - Betsy Reilly, Pupil Support Assistant, South Campus, unpaid from 10/12/09 through 11/27/09

- Unpaid Medical Leave – Classified Staff
  - Jodi Lorenz – Part-Time Cook, Sunrise Middle School, unpaid from 10/12/09 through 11/06/09
- Unpaid Child Care Leave– Certified Staff
  - Jody Randall – Title Teacher, Parkview, unpaid from 10/29/09 through 11/27/09
  - Michelle Shelp, Physical Education Teacher, unpaid from 1021/09 through 11/06/09
- New Personnel – Classified Staff
  - Dennis Madl, Custodian, Vadnais Elementary/South Campus, effective 11/16/09
  - Christopher Olson, Standby Bus/Van Driver/Aide, Bus Garage, effective 12/7/09
- New Personnel – Certified Staff
  - Tammy Reed, Literacy/Math Coach, Vadnais Heights, effective 2009-10 School Year

- Summer Academy Joint Powers Agreement and Fiscal Agent Agreement

Roll call vote: all ayes - Storey, Swanson, Hiniker, Kimball, Larson, Newberg, Parsons
Motion carried.

B. PUBLIC FORUM – Lisa Sjobeck of North Oaks, MN representing the Ramsey County League of Local Government, thanked Parsons and Larson and presented certificates in recognition of their years of public service to the White Bear Lake Area School District School Board. Jack McCoy, parent from White Bear Lake, asked the Board to consider safety concerns and fairness among sports as they review the upcoming activity audit. His specific concerns relate to Alpine and Nordic skiing.

C. INFORMATION ITEMS

1. Superintendent's Report – Dr. Lovett updated the Board as follows:
   - The White Bear Lake Area School District's Annual Report was recently mailed to all community members. The District is pleased to share this report with our school community.
   - Colleen Wood, Student Representative to the Board, updated the Board on a recent training program for high school students to learn mentoring for 5th graders.
   - Board members took the opportunity to thank Parsons and Larson for their dedication to the students, staff and community of the White Bear Lake School District upon their retirement from the Board. Their leadership and mentoring were greatly appreciated by all Board members and all wished them well. A gift presentation was made.

D. DISCUSSION ITEMS

1. Presentation of Tax and Budget Information related to Truth-in-Taxation Hearing – Pete Willcoxon, Executive Director of Business Services, presented truth-in-taxation information to the Board. As per a legislative change enacted during this past session, the Board may now hold the Truth-in-Taxation Hearing during their regular Board meeting.

2. Open Forum for Public Input on Truth-in-Taxation Presentation – No one spoke at the open forum.

3. Presentation of June 30, 2009 Audit Report – Jim Eichten, principal at Malloy, Montague, Karnowski, Radosevich and Co., P.A. presented the results of our District audit for the year ending June 30, 2009. This information was also presented to the Finance Committee for review on December 2, 2009. Audit findings are in the process of being addressed.

4. Presentation of Student Activities Audit – Dr. Jill Thelen, Director of Schools, Dave Guenther, Director of Community Services and Recreation, Don Bosch, principal at North Campus and Tim Wald, principal at South Campus, presented an overview of the Secondary Student Activities Audit. A considerable amount of data has been collected, focus groups held and initial recommendations were made. Additional recommendations will be forthcoming as on-going analysis occurs.

5. First Reading of Policy 404, Employment Background Checks – Changes recommended are consistent with those recommended by MSBA. School Board Policy Committee has reviewed and recommended the changes.

6. First Reading of Policy 407, Employee Right to Know – Exposure to Hazardous Substances – Changes recommended are consistent with those recommended by MSBA. School Board Policy Committee has reviewed and recommended the changes.

7. First Reading of Policy 414, Mandated Reporting of Child Neglect or Physical or Sexual Abuse, and Forum: Maltreatment of Students Report Form – Changes recommended are consistent with those recommended by MSBA. School Board Policy Committee has reviewed and recommended the changes.

8. First Reading of Policy 415, Mandated Reporting of Maltreatment of Vulnerable Adults – Changes recommended are consistent with those recommended by MSBA. School Board Policy Committee has reviewed and recommended the changes.

9. First Reading of Policy 502, Search of Student Lockers, Desks, Personal Possessions and Student's Person - – Changes recommended are consistent with those recommended by MSBA. School Board Policy Committee has reviewed and recommended the changes. This also reflects an expansion of our procedures to use a "passive breath sensor devise" in accordance with law.

10. First Reading of Policy 504, Student Dress and Appearance – Changes recommended are consistent with those recommended by MSBA. School Board Policy Committee has reviewed and recommended the changes.

11. First Reading of Policy 521, Student Disability Nondiscrimination – Changes recommended are consistent with those recommended by MSBA. School Board Policy Committee has reviewed and recommended the changes.

12. First Reading of Policy 618, Assessment of Standard Achievement - Changes recommended are consistent with those recommended by MSBA. School Board Policy Committee has reviewed and recommended the changes.

13. First Reading of Policy 619, Staff Development for Standards – Changes recommended

are consistent with those recommended by MSBA. School Board Policy Committee has reviewed and recommended the changes.

E. OPERATIONAL ITEMS

1. Parsons motioned and Storey seconded to accept the June 30, 2009 Audit. ***Roll call vote: all ayes - Storey, Swanson, Hiniker, Kimball, Larson, Newberg, Parsons. Motion carried.***

2. Hiniker motioned and Kimball seconded to approve the 2009 Payable 2010 Property Tax Levy. ***Roll call vote: all ayes - Storey, Swanson, Hiniker, Kimball, Larson, Newberg, Parsons Motion carried.***

3. Newberg motioned and Swanson seconded to approve the K-8 Physical Education Framework Proposal and Recommendation. ***Roll call vote: all ayes - Storey, Swanson, Hiniker, Kimball, Larson, Newberg, Parsons. Motion carried.***

4. Storey motioned and Hiniker seconded to approve the Secondary Student Activities Audit. ***Roll call vote: all ayes - Storey, Swanson, Hiniker, Kimball, Larson, Newberg, Parsons. Motion carried.***

5. Kimball motioned and Newberg seconded to approve the SHIP Grant. ***Roll call vote: all ayes - Storey, Swanson, Hiniker, Kimball, Larson, Newberg, Parsons. Motion carried.***

6. Swanson motioned and Newberg seconded to approve the Student Teacher Agreement with the University of Wisconsin-LaCrosse. ***Roll call vote: all ayes - Storey, Swanson, Hiniker, Kimball, Larson, Newberg, Parsons. Motion carried.***

7. Parsons motioned and Hiniker seconded to approve Policy 205, Open Meetings and Closed Meetings. ***Voice vote: all ayes. Motioned carried.***

8. Parsons motioned and Hiniker seconded to approve Policy 208, Development, Adoption and Implementation of Policies. ***Voice vote: all ayes. Motioned carried.***

9. Parsons motioned and Hiniker seconded to approve Policy 210, Conflict of Interest – School Board Members. ***Voice vote: all ayes. Motioned carried.***

10. Parsons motioned and Hiniker seconded to approve Second Reading of Policy 212, School Board Members Development. ***Voice vote: all ayes. Motioned carried.***

11. Parsons motioned and Hiniker seconded to approve Second Reading of Policy 401, Equal Employment Opportunity. ***Voice vote: all ayes. Motioned carried.***

12. Parsons motioned and Hiniker seconded to approve Second Reading of Policy 419, Tobacco-Free Environment. ***Voice vote: all ayes. Motioned carried.***

13. Parsons motioned and Hiniker seconded to approve Second Reading of Policy 526, Hazing Prohibition. ***Voice vote: all ayes. Motioned carried.***

14. Parsons motioned and Hiniker seconded to approve Second Reading of Policy 603, Curriculum Development. ***Voice vote: all ayes. Motioned carried.***

15. Parsons motioned and Hiniker seconded to approve Second Reading of Policy 609, Religion. ***Voice vote: all ayes. Motioned carried.***

16. Parsons motioned and Hiniker seconded to approve Second Reading of Policy 610, Field Trips, Fees and Fines. ***Voice vote: all ayes. Motioned carried.***

17. Parsons motioned and Hiniker seconded to approve Second Reading of Policy 613, Graduation Requirements. ***Voice vote: all ayes. Motioned carried.***

18. Parsons motioned and Hiniker seconded to approve Second Reading of Policy 616, School District System Accountability. ***Voice vote: all ayes. Motioned carried.***

19. Hiniker motioned and Storey seconded to approve Award of Bids – Birch Lake Elementary School HVAC Equipment. ***Roll call vote: all ayes - Storey, Swanson, Hiniker, Kimball, Larson, Newberg, Parsons. Motion carried.***

F. BOARD FORUM – Swanson thanked Parsons and Larson for their outstanding leadership and service to the School Board.

G. ADJOURNMENT - Parsons moved; Larson seconded to adjourn the meeting at 8:48 p.m. ***Voice vote: All ayes. Motion carried.***

Submitted by: Cathy Storey, Clerk

AGENDA ITEM:	**Monthly Check Registers**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Consent Agenda**
CONTACT PERSON(S):	**Pete Willcoxon, Sr., Executive Director of Business Services** **Mary Vaske, Accountant**

Background:

Enclosed in this packet are the monthly check registers for the previous period.

Recommendation:

The administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools
Electronic Transfers - December

	12/15/2009	12/29/2009
Direct Deposit 254824-256156	1,387,406.40	
U.S. Treasury (FICA, Medicare, withholding)	464,706.78	
MN State Income Tax	75,415.62	
WI State Income Tax	3,088.36	
PERA	81,378.77	
TRA	167,766.30	
ING	1,879.42	
White Bear Lake Teacher's Association	26,664.13	
Direct Deposit 256157-257529		1,492,150.16
U.S. Treasury (FICA, Medicare, withholding)		485,215.88
MN State Income Tax		79,233.89
WI State Income Tax		3,147.31
PERA		82,960.77
TRA		169,885.80
ING		1,879.42
White Bear Lake Teacher's Association		26,664.13

Check Nbr	Vendor Name	Check Date	Check Amount
357416	ACTIVE.COM	12/28/2009	39.00
357417	ADAMS LINDA	12/28/2009	165.07
357418	ADAMS, PAUL	12/28/2009	154.00
357419	ADAMS, RILEY	12/28/2009	77.00
357420	ADVANCED WIRELESS COMMUNICATIO	12/28/2009	45.00
357421	AMAZON	12/28/2009	2,290.26
357422	AMERICAN ALLIANCE FOR HEALTH,	12/28/2009	135.00
357423	AMERICAN TIME & SIGNAL CO	12/28/2009	885.10
357424	AMPCO SYSTEM PARKING	12/28/2009	34.00
357425	ANDERSON BRUCE R	12/28/2009	122.00
357426	BARNES & NOBLE	12/28/2009	97.83
357427	BATTERIES PLUS	12/28/2009	978.77
357428	BECKER ARENA PRODUCTS INC	12/28/2009	579.01
357429	BENTLEY JULIE	12/28/2009	98.99
357430	BERLIN, RAYMOND	12/28/2009	3.99
357431	BERNDT MICHELE	12/28/2009	52.50
357432	BLICK ART MATERIALS	12/28/2009	36.28
357433	BOCOCK, GARY R	12/28/2009	740.23
357434	BOND, JENNIFER A	12/28/2009	394.32
357435	BOOTH, KARLA J	12/28/2009	178.94
357436	BOYER TRUCKS	12/28/2009	49.59
357437	BROUGH, TONY	12/28/2009	72.00
357438	BROWN, NANCY M	12/28/2009	152.00
357439	BROWN RYAN	12/28/2009	110.00
357440	BRUNE, HEATHER	12/28/2009	25.00
357441	BRUSKI JERRILYN	12/28/2009	112.48
357442	BURKE ERIN	12/28/2009	47.85
357443	CALCULATORS INC	12/28/2009	22.00
357444	CAMP, MONICA	12/28/2009	10.00
357445	CARLSON DENISE	12/28/2009	175.00
357446	CDW GOVERNMENT INC	12/28/2009	54.16
357447	CENTURY RESOURCES INC	12/28/2009	1,243.80
357448	CERTIFIED LABORATORIES	12/28/2009	140.05
357449	CHAPLIN, MARILEE A	12/28/2009	152.49
357450	CITI-CARGO & STORAGE CO INC	12/28/2009	125.00
357451	CJ DUFFY PAPER CO	12/28/2009	50.00
357452	COCA-COLA BOTTLING MIDWEST CO	12/28/2009	228.90
357453	CODY, SHANE T	12/28/2009	53.14
357454	COMCAST	12/28/2009	25.47
357455	CONTINENTAL CLAY CO	12/28/2009	406.80
357456	CONTINENTAL RESEARCH CORP	12/28/2009	391.87
357457	COPY IMAGES INC	12/28/2009	4,064.77
357458	COPY IMAGES INC	12/28/2009	683.73
357459	CULLEN CRAIG	12/28/2009	101.41
357460	CUMMINS NPOWER LLC	12/28/2009	47.54
357461	DAHL CHRISTINE	12/28/2009	388.93
357462	DALCO CORPORATION	12/28/2009	1,834.52
357463	DARTS VMS INC	12/28/2009	210.46
357464	DECKER INC	12/28/2009	249.58
357465	DERAAD MAX D	12/28/2009	635.70

Check Nbr	Vendor Name	Check Date	Check Amount
357466	DESMET KELLY	12/28/2009	112.72
357467	DESTACHE DAN	12/28/2009	41.25
357468	DYMIT MARIE	12/28/2009	59.40
357469	DYNAMIC LEARNER CONSULTING INC	12/28/2009	1,500.00
357470	EARL F ANDERSEN INC	12/28/2009	143.80
357471	EASYKEYS.COM	12/28/2009	16.90
357472	ECOLAB	12/28/2009	29.04
357473	EDINA CHEERLEADING	12/28/2009	432.00
357474	EDUCATION WEEK	12/28/2009	44.94
357475	ELECTRIC DESIGN & INSTALLATION	12/28/2009	330.00
357476	ELECTRONIC LEARNING PRODUCTS	12/28/2009	84.90
357477	ELINGER, ROXANNE JOY	12/28/2009	152.47
357478	ELLEFSON, JOANN	12/28/2009	70.00
357479	ESTES, SARA	12/28/2009	72.00
357480	FASTENAL COMPANY	12/28/2009	1,111.19
357481	FEDEX	12/28/2009	47.33
357482	FEHR, ABIGAIL L	12/28/2009	68.71
357483	FESTIVAL FOODS-KNOWLAN'S	12/28/2009	2.50
357484	FINNEGAN, BILL	12/28/2009	55.00
357485	FISHER SCIENTIFIC	12/28/2009	201.11
357486	FROST LORI J	12/28/2009	56.50
357487	FUHRMAN SARAH	12/28/2009	35.00
357488	GALLAGHERS NORTHWESTERN TIRE C	12/28/2009	556.46
357489	GEFRE DEB	12/28/2009	66.00
357490	GOODIN COMPANY	12/28/2009	250.00
357491	Vendor Continued Check	12/28/2009	0.00
357492	GRAINGER	12/28/2009	745.73
357493	GROCHOWSKI RICHARD A	12/28/2009	268.95
357494	GROTH MUSIC CO	12/28/2009	210.70
357495	GRUN SUSAN L	12/28/2009	24.05
357496	H & B SPECIALIZED PRODUCTS	12/28/2009	2,922.80
357497	H BROOKS & COMPANY	12/28/2009	1,445.25
357498	HALLBERG ENGINEERING	12/28/2009	21,010.00
357499	HANSEN, LAURA	12/28/2009	72.00
357500	HANSETER, MARC	12/28/2009	25.00
357501	HARRIMAN, DION D	12/28/2009	176.55
357502	HARRIMAN GRETCHEN	12/28/2009	388.71
357503	HEALY JASON	12/28/2009	113.02
357504	HOGLUND BUS AND TRUCK CO	12/28/2009	2,745.13
357505	HOPKINS, JULIE C	12/28/2009	41.60
357506	HOUGHTON MIFFLIN HARCOURT	12/28/2009	1,849.11
357507	HUGO FEED MILL & ELEV	12/28/2009	53.97
357508	INTA JUICE	12/28/2009	580.00
357509	INTL BACCALAUREATE ORGANIZATIO	12/28/2009	297.50
357510	JAKACKI DOUG	12/28/2009	70.00
357511	JOHN MERGES LICSW	12/28/2009	688.57
357512	JOHNSON, PAUL	12/28/2009	122.00
357513	JW PEPPER & SON INC	12/28/2009	592.83
357514	KEA INC	12/28/2009	496.60
357515	KHALIF, ISMID	12/28/2009	150.00

Check Nbr	Vendor Name	Check Date	Check Amount
357516	KIRKPATRICK, MEGAN E	12/28/2009	22.00
357517	KLEIN, TIMOTHY	12/28/2009	77.00
357518	KLOOZ, GAYLE	12/28/2009	262.50
357519	KNOBLAUCH, TOM	12/28/2009	70.00
357520	KOLEGAS, KATHRYN J	12/28/2009	180.20
357521	KOWALSKI'S MARKET	12/28/2009	84.60
357522	KREBS KAREN	12/28/2009	49.50
357523	KRIZ-HERBERT SANDY	12/28/2009	315.00
357524	KUEMMEL JANEEN	12/28/2009	25.00
357525	LAKESHORE LEARNING MATERIALS	12/28/2009	715.80
357526	LEICK LINDA M	12/28/2009	175.00
357527	LER XENG ASSOC INC	12/28/2009	300.00
357528	LIBRARY STORE INC	12/28/2009	1,108.60
357529	LINDQUIST, TAMI	12/28/2009	10.00
357530	Vendor Continued Check	12/28/2009	0.00
357531	LOVETT, MICHAEL J	12/28/2009	1,015.30
357532	MAAS, ERIN K	12/28/2009	25.00
357533	MACKIN LIBRARY MEDIA	12/28/2009	1,495.27
357534	MACPHAIL CENTER FOR MUSIC	12/28/2009	1,525.00
357535	MARTINSON KARA	12/28/2009	55.83
357536	MASA	12/28/2009	199.00
357537	MAVO SYSTEMS	12/28/2009	2,515.25
357538	MCGRAW TIM	12/28/2009	98.34
357539	MEDALLION ELECTRIC	12/28/2009	733.75
357540	MERCURY OFFICE SUPPLY	12/28/2009	266.09
357541	MICHAEL BASICH INC	12/28/2009	292.13
357542	MIDWEST BUS PARTS INC	12/28/2009	1,083.75
357543	MILLER KATHERINE	12/28/2009	61.80
357544	MOORE CYNTHIA	12/28/2009	417.49
357545	MORRIS, KAY S	12/28/2009	104.50
357546	MULTI SERVICE CORP	12/28/2009	8.07
357547	MUSIC CONNECTION INC	12/28/2009	35.64
357548	MUSTAR BETH	12/28/2009	38.92
357549	NADEAU PEGGY	12/28/2009	131.97
357550	NASCO	12/28/2009	52.47
357551	NATL SCIENCE TEACHERS ASSOC	12/28/2009	360.68
357552	NCS PEARSON INC	12/28/2009	5,428.35
357553	NESVIG PAUL	12/28/2009	70.00
357554	NEWBRIDGE EDUCATIONAL PUB	12/28/2009	184.25
357555	NEXTEL COMMUNICATIONS	12/28/2009	861.67
357556	NORBY ERICK D	12/28/2009	70.00
357557	NORTH CENTRAL TRUCK EQUIPMENT	12/28/2009	418.74
357558	NORTHEAST METRO INTERMEDIATE D	12/28/2009	160,310.22
357559	NORTHERN VOICES	12/28/2009	4,937.00
357560	NANCY A NUTTING	12/28/2009	900.00
357561	O'REILLY AUTOMOTIVE INC	12/28/2009	1,098.55
357562	OFFICE DEPOT	12/28/2009	302.56
357563	OLSON, JEN	12/28/2009	72.00
357564	OLSON LISA	12/28/2009	18.98
357565	OLSON, TERRY	12/28/2009	55.00

Check Nbr	Vendor Name	Check Date	Check Amount
357566	ORANGE TREE EMPLOYMENT SCREENI	12/28/2009	361.55
357567	ORIENTAL TRADING CO INC	12/28/2009	101.91
357568	OXYGEN SERVICE CO INC	12/28/2009	17.10
357569	PACKER, ROGER	12/28/2009	77.00
357570	PARKER, GARY	12/28/2009	72.00
357571	PARSONS, HOLLY L	12/28/2009	50.00
357572	PARTS ASSOC INC	12/28/2009	103.88
357573	PAUL THE PLUMBER INC	12/28/2009	65.00
357574	PEARSON MECHANICAL SERVICES IN	12/28/2009	804.62
357575	PETERSON BROS ROOFING & CONST	12/28/2009	740.87
357576	PETERSON WAYNE	12/28/2009	39.60
357577	PETTY CASH	12/28/2009	88.00
357578	PHILIP PATRICIA	12/28/2009	126.00
357579	PIERRE CHRISTINA	12/28/2009	140.03
357580	PINNOW PAIGE	12/28/2009	124.74
357581	PITNEY BOWES INC	12/28/2009	280.50
357582	POLAR CHEVROLET MAZDA	12/28/2009	143.40
357583	POSTMASTER	12/28/2009	44.00
357584	PREMIER AGENDAS INC	12/28/2009	298.38
357585	PROJECT LEAD THE WAY	12/28/2009	3,572.54
357586	QSP INC	12/28/2009	831.78
357587	R & R SPECIALTIES INC	12/28/2009	29.50
357588	RATWIK ROSZAK & MALONEY PA	12/28/2009	1,106.00
357589	REASON	12/28/2009	34.00
357590	RED RIVER COMMODITIES, INC.	12/28/2009	71.83
357591	RENAISSANCE LEARNING INC	12/28/2009	98.67
357592	RENTAL REHAB & REPAIR	12/28/2009	1,710.00
357593	RESERVE ACCOUNT	12/28/2009	5,000.00
357594	RIGHTWAY GLASS INC	12/28/2009	255.00
357595	RILEY SONJA	12/28/2009	92.00
357596	ROSGA DAVID	12/28/2009	70.00
357597	ROTHE, JULIE N	12/28/2009	68.00
357598	ROY WILKINS AUDITORIUM	12/28/2009	227.50
357599	RUDDYS RENTAL EQUIPMENT	12/28/2009	104.64
357600	RUOPSA, LORI J	12/28/2009	136.68
357601	S & T OFFICE PRODUCTS INC	12/28/2009	81.99
357602	SAINTS NORTH MAPLEWOOD	12/28/2009	476.00
357603	SCHLOSSER GABRIELLE	12/28/2009	176.96
357604	SCHMITT MUSIC COMPANY	12/28/2009	60.00
357605	SCHOOL PROJECT	12/28/2009	4,762.95
357606	SCIENCE MUSEUM OF MINNESOTA	12/28/2009	159.00
357607	SECURITAS SEC SVCS USA INC	12/28/2009	1,080.54
357608	SEEVER GRAY	12/28/2009	130.00
357609	SENTRY SYSTEMS INC	12/28/2009	270.00
357610	SHOMION RICK	12/28/2009	74.00
357611	SHOUP, ANDREA J	12/28/2009	228.90
357612	SIKORA, PAUL	12/28/2009	70.00
357613	SIMPLEXGRINNELL LP	12/28/2009	385.73
357614	SNAP ON TOOLS	12/28/2009	101.05
357615	SORENSEN CHRISTOPHER	12/28/2009	29.85

Check Nbr	Vendor Name	Check Date	Check Amount
357616	SPIESS, LISA M	12/28/2009	44.00
357617	STANGL PAUL	12/28/2009	74.00
357618	STEFFEL, KAREN L	12/28/2009	62.00
357619	STONEHOUSE, ERIN	12/28/2009	20.00
357620	STUCYNSKI, JILL L	12/28/2009	57.99
357621	SUKO MARY M	12/28/2009	140.00
357622	SUN-CHEM	12/28/2009	2,823.99
357623	SVIR, SARA A	12/28/2009	660.43
357624	THELEN JILL ANNE	12/28/2009	450.45
357625	TIME FOR KIDS	12/28/2009	193.17
357626	TRANE US INC	12/28/2009	3,199.75
357627	TREASURE BAY INC	12/28/2009	214.57
357628	T.R.F. SUPPLY CO	12/28/2009	683.32
357629	TRIGGS CARLA	12/28/2009	37.51
357630	TROLLHAUGEN	12/28/2009	3,388.00
357631	UECKER-FLINK, DIANE T	12/28/2009	2,363.94
357632	UHL CO INC	12/28/2009	4,029.22
357633	UNIVERSITY OF MINNESOTA	12/28/2009	733.00
357634	VADNAIS TOWING	12/28/2009	85.00
357635	VANARRAGON, JANEL L	12/28/2009	51.97
357636	VIKING ELECTRIC SUPPLY	12/28/2009	8,135.49
357637	WALD TIM	12/28/2009	390.00
357638	WALKER DEBBIE	12/28/2009	94.53
357639	WALT, DAN	12/28/2009	66.00
357640	WALTERS REBUILDERS	12/28/2009	149.95
357641	WHITE BEAR CENTER FOR THE ARTS	12/28/2009	2,100.00
357642	WHITE BEAR DODGE	12/28/2009	135.24
357643	WHITE BEAR GLASS INC	12/28/2009	698.42
357644	WHITE BEAR LOCKSMITH INC	12/28/2009	67.25
357645	WHITE BEAR RENTAL EQUIPMENT	12/28/2009	392.04
357646	WHITE BEAR AREA CHAMBER OF COM	12/28/2009	240.00
357647	WHITE BEAR LAKE SPORTS CENTER	12/28/2009	2,240.00
357648	WITTMAN DAVID W	12/28/2009	70.00
357649	WOODRICH WARD	12/28/2009	72.00
357650	WORLDWIDE INTERPRETER SERVICE	12/28/2009	140.00
357651	XCEL ENERGY	12/28/2009	75,413.35
357652	ZENNER, JEFF	12/28/2009	77.00

237 Computer Check(s) For a Total of 383,206.86

Check Nbr	Vendor Name	Check Date	Check Amount
353864	BENTLEY JULIE	12/28/2009	175.00
353865	BERNDT MICHELE	12/28/2009	175.00
353878	BRUSKI JERRILYN	12/28/2009	175.00
353891	CARLSON DENISE	12/28/2009	175.00
353895	CHAPLIN, MARILEE A	12/28/2009	175.00
353959	FROST LORI J	12/28/2009	175.00
353963	GEFRE DEB	12/28/2009	175.00
354057	LEICK LINDA M	12/28/2009	175.00
354205	SCHLOSSER GABRIELLE	12/28/2009	175.00

9 Void Check(s) For a Total of 1,575.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	237	Computer	Checks For a Total of	383,206.86
Total For	237	Manual, Wire Tran, ACH & Computer Checks		383,206.86
Less	9	Voided	Checks For a Total of	1,575.00
			Net Amount	381,631.86

Check Nbr	Vendor Name	Check Date	Check Amount
357415	REINHART PROPERTIES	12/23/2009	1,040.00
1	Computer Check(s) For a Total of		1,040.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	1,040.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		1,040.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,040.00



Check Nbr	Vendor Name	Check Date	Check Amount
357397	AIG	12/22/2009	7,764.79
357398	AMERICAN FUNDS	12/22/2009	69,011.76
357399	AMERICAN UNITED LIFE	12/22/2009	42,599.63
357400	AMERIPRISE	12/22/2009	10,807.39
357401	AXA EQUITABLE	12/22/2009	13,293.98
357402	ECMC	12/22/2009	183.88
357403	EDUCATION MN ESI BILLING TRUST	12/22/2009	19,208.86
357404	IUOE #70	12/22/2009	2,032.37
357405	METROPOLITAN LIFE	12/22/2009	4,127.20
357406	MN CHILD SUPPORT	12/22/2009	1,818.90
357407	MN DEPT OF REVENUE	12/22/2009	129.00
357408	POSTMASTER	12/22/2009	138.00
357409	RAMSEY COUNTY SHERIFF	12/22/2009	249.06
357410	THE ROSE LAW FIRM, PLLC	12/22/2009	122.59
357411	SCHOOL SERVICE EMPLOYEES	12/22/2009	5,622.14
357412	STEWART, ZLIMEN & JUNGERS LTD	12/22/2009	214.74
357413	US DEPT OF EDUCATION	12/22/2009	314.68
357414	VANGUARD SMALL BUSINESS SERVIC	12/22/2009	17,193.19

18 Computer Check(s) For a Total of 194,832.16

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	18	Computer	Checks For a Total of	194,832.16
Total For	18	Manual, Wire Tran, ACH & Computer Checks		194,832.16
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	194,832.16

Check Nbr	Vendor Name	Check Date	Check Amount
356947	1ST LINE/LEEWES VENTURES LLC	12/17/2009	231.75
356948	AARP DRIVER SAFETY PROGRAM	12/17/2009	270.00
356949	AARP DRIVER SAFETY PROGRAM	12/17/2009	408.00
356950	ABBOTT PAINT & CARPET INC	12/17/2009	68.20
356951	ABILITATIONS	12/17/2009	97.39
356952	ACCURATE LABEL DESIGNS	12/17/2009	78.95
356953	ACT	12/17/2009	185.00
356954	ACTIVE NETWORK INC	12/17/2009	5,064.97
356955	ACTIVE.COM	12/17/2009	64.00
356956	ADVANCED GRAPHIC SYSTEMS INC	12/17/2009	48.00
356957	AMERICAN PRINTING HOUSE FOR TH	12/17/2009	162.00
356958	ANDERSON, BEV	12/17/2009	79.95
356959	ANDERSON, SHANNON A M	12/17/2009	89.10
356960	ANFANG SALLY G	12/17/2009	185.61
356961	APPLIED ENVIRONMENTAL SCI INC	12/17/2009	2,061.06
356962	ASTLEFORD INTERNATIONAL TRUCKS	12/17/2009	280.42
356963	AUGER, DANIEL	12/17/2009	25.00
356964	BACKSTROM JEANNE	12/17/2009	30.00
356965	BANNIE, TODD	12/17/2009	129.00
356966	BARRAGAN, PAMELA	12/17/2009	10.00
356967	Vendor Continued Check	12/17/2009	0.00
356968	BARTHOLD	12/17/2009	749.10
356969	BARTOLIC DIANE	12/17/2009	143.00
356970	BATTERIES PLUS	12/17/2009	379.82
356971	BAUER BUILT INC	12/17/2009	327.22
356972	BECKER ARENA PRODUCTS INC	12/17/2009	4,270.00
356973	BEISSWENGER'S HARDWARE	12/17/2009	8.19
356974	BERTRAM, JEAN	12/17/2009	38.30
356975	BESTPREP	12/17/2009	100.00
356976	BINSFIELD, NEAL OR JEANNE	12/17/2009	740.00
356977	BLOM JULIE	12/17/2009	44.00
356978	BOOK GUYZ MN	12/17/2009	79.00
356979	BOOKS ARE FUN	12/17/2009	60.00
356980	BOWERMASTER TRACI	12/17/2009	67.83
356981	BREDEMUS HARDWARE CO INC	12/17/2009	911.00
356982	BRIMAR	12/17/2009	103.24
356983	BRODT, STACY ANN	12/17/2009	120.33
356984	BROICH, DEBORA	12/17/2009	10.00
356985	BROWN, TIMOTHY C	12/17/2009	244.02
356986	BUCK, MATTHEW	12/17/2009	100.00
356987	BUREAU OF EDUCATION & RESEARCH	12/17/2009	414.00
356988	BURKE ERIN	12/17/2009	52.25
356989	BURNS, AMANDA K	12/17/2009	77.23
356990	BUTLER PEGGY A	12/17/2009	110.81
356991	C&H DISTRIBUTORS	12/17/2009	540.00
356992	CABLES TO GO	12/17/2009	131.61
356993	CALCULATORS INC	12/17/2009	422.87
356994	CAMP ST CROIX	12/17/2009	2,186.90
356995	CAMPBELL, GREGORY M	12/17/2009	49.50
356996	CANNIFF AMY E	12/17/2009	337.00

Check Nbr	Vendor Name	Check Date	Check Amount
356997	CAP ELECTRIC INC	12/17/2009	3,926.00
356998	CARROT-TOP INDUSTRIES INC	12/17/2009	356.54
356999	CARTRIDGE CARE	12/17/2009	675.00
357000	CDW GOVERNMENT INC	12/17/2009	601.01
357001	THE CENTER FOR EFFICIENT SCHOO	12/17/2009	2,500.00
357002	CENTRAL STATES CONFERENCE	12/17/2009	440.00
357003	CG HOOKS EATERY	12/17/2009	520.00
357004	CHLEBECEK, ROGER J	12/17/2009	146.75
357005	CITI-CARGO & STORAGE CO INC	12/17/2009	85.00
357006	CLASSROOMDIRECT	12/17/2009	136.13
357007	CLEVELAND MUSEUM OF ART	12/17/2009	135.00
357008	COASTAL TRAINING TECHNOLOGIES	12/17/2009	462.41
357009	COCA-COLA BOTTLING MIDWEST CO	12/17/2009	390.10
357010	THE COLLEGE BOARD	12/17/2009	200.00
357011	COMCAST	12/17/2009	5.27
357012	COMCAST	12/17/2009	63.95
357013	CONSTRUCTION MANAGEMENT BUILDI	12/17/2009	425.00
357014	CONTACT EMBROIDERY	12/17/2009	156.60
357015	CONTINENTAL RESEARCH CORP	12/17/2009	366.96
357016	COOLIDGE, DENNIS	12/17/2009	25.00
357017	Vendor Continued Check	12/17/2009	0.00
357018	COPY IMAGES INC	12/17/2009	14,265.22
357019	Vendor Continued Check	12/17/2009	0.00
357020	COPY IMAGES INC	12/17/2009	6,060.67
357021	CUB FOODS OF WHITE BEAR TWSHP	12/17/2009	11.97
357022	CUB FOODS OF WHITE BEAR TWSHP	12/17/2009	306.89
357023	CUB FOODS OF WHITE BEAR TWSHP	12/17/2009	89.88
357024	CUB FOODS OF WHITE BEAR TWSHP	12/17/2009	954.86
357025	CUB FOODS OF WOODBURY	12/17/2009	335.63
357026	CUMMINS NPOWER LLC	12/17/2009	1,395.56
357027	DAHLINE, KEVIN F	12/17/2009	20.00
357028	Vendor Continued Check	12/17/2009	0.00
357029	DALCO CORPORATION	12/17/2009	7,653.19
357030	DATA MANAGEMENT INC	12/17/2009	108.00
357031	DECHAINE, DONNA	12/17/2009	63.60
357032	DECKER INC	12/17/2009	380.97
357033	DEEPNINES TECHNOLOGIES	12/17/2009	9,420.00
357034	DELL MARKETING LP	12/17/2009	1,339.57
357035	DELOSH, KEN	12/17/2009	709.93
357036	DELTA EDUCATION	12/17/2009	436.11
357037	DELTA DENTAL PLAN OF MN	12/17/2009	63,047.00
357038	DEMCO INC	12/17/2009	121.31
357039	DESTACHE DAN	12/17/2009	69.39
357040	DIEL, KRISTIN	12/17/2009	40.00
357041	DISCOUNT SCHOOL SUPPLY	12/17/2009	200.05
357042	DIVERSIFIED SNACK DISTRIBUTION	12/17/2009	8,404.48
357043	DOMINOS PIZZA	12/17/2009	19.53
357044	DONATELLI'S	12/17/2009	190.64
357045	DOOR SERVICE COMPANY	12/17/2009	175.00
357046	DOUGLAS SANDRA L	12/17/2009	65.45

Check Nbr	Vendor Name	Check Date	Check Amount
357047	DOWNEY, JESSE	12/17/2009	10.00
357048	E.L. REINHARDT COMPANY INC	12/17/2009	1,034.25
357049	EARL F ANDERSEN INC	12/17/2009	63.75
357050	ECOLAB	12/17/2009	2,087.17
357051	EDUCATION TO GO	12/17/2009	114.50
357052	EDUTEK MIDWEST	12/17/2009	3,325.00
357053	EDWARD DON & COMPANY	12/17/2009	220.42
357054	EHLERS, MELISSA	12/17/2009	25.00
357055	EIBS GRETCHEN	12/17/2009	36.90
357056	ELECTRONIC LEARNING PRODUCTS	12/17/2009	599.40
357057	ELLIS PAMELA ANN	12/17/2009	125.00
357058	ENVIRON-CON INC	12/17/2009	6,327.00
357059	ERBERT & GERBERTS SUBS & CLUBS	12/17/2009	434.45
357060	ESCHOOL NEWS	12/17/2009	35.00
357061	ESSON, ANN	12/17/2009	80.50
357062	ETA/CUISENAIRE	12/17/2009	36.90
357063	FASTENAL COMPANY	12/17/2009	201.82
357064	FERRAND, JENNIFER A	12/17/2009	44.00
357065	FERRELLGAS	12/17/2009	383.85
357066	FESTIVAL FOODS-KNOWLAN'S	12/17/2009	1,235.37
357067	FINK AVIS	12/17/2009	159.63
357068	FIRSTGROUP AMERICA	12/17/2009	120,107.77
357069	FISHER PHILLIP E	12/17/2009	460.90
357070	FITCH, KATHLEEN K	12/17/2009	1,047.54
357071	FLETCHER, VICKI MARIE	12/17/2009	62.15
357072	FLINN SCIENTIFIC CO	12/17/2009	1,533.97
357073	FOLLETT LIBRARY RESOURCES	12/17/2009	1,398.61
357074	FOREIGN CANDY COMPANY INC	12/17/2009	493.13
357075	FRANSEN, BRIAN J	12/17/2009	163.89
357076	FRATTALONES HARDWARE STORES	12/17/2009	1,034.78
357077	FREY	12/17/2009	4,354.84
357078	FROGNER JANINE	12/17/2009	28.00
357079	FRY JOHN	12/17/2009	20.00
357080	FUTURA LANGUAGE PROFESSIONALS	12/17/2009	686.00
357081	G&K SERVICES INC	12/17/2009	1,199.13
357082	G&K SERVICES INC	12/17/2009	397.29
357083	G&K SERVICES INC	12/17/2009	122.96
357084	GALE	12/17/2009	1,795.00
357085	GAMBONI, RICHARD A	12/17/2009	345.30
357086	GARCIA ANDERSON, ODELIS M	12/17/2009	52.37
357087	GARDEN & ASSOCIATES INC	12/17/2009	200.00
357088	GARNER, DEBORAH L	12/17/2009	557.06
357089	GE MONEY BANK	12/17/2009	85.23
357090	GECKO MICROSOLUTIONS	12/17/2009	495.00
357091	GENZLINGER, KEVIN	12/17/2009	77.00
357092	GEPHART TRUCKING	12/17/2009	4,015.00
357093	GERMSCHEID, JOHN C	12/17/2009	76.15
357094	GETZ-HOFFMAN MARI	12/17/2009	59.95
357095	GILLUND ENTERPRISES	12/17/2009	164.16
357096	GOLDCOM INC	12/17/2009	66.00

Check Nbr	Vendor Name	Check Date	Check Amount
357097	GOPHER	12/17/2009	1,776.76
357098	GORIS PAMELA	12/17/2009	44.00
357099	GRAFFIC TRAFFIC LLC	12/17/2009	500.00
357100	Vendor Continued Check	12/17/2009	0.00
357101	Vendor Continued Check	12/17/2009	0.00
357102	Vendor Continued Check	12/17/2009	0.00
357103	Vendor Continued Check	12/17/2009	0.00
357104	GRAINGER	12/17/2009	4,494.25
357105	GRANDMA'S BAKERY INC	12/17/2009	111.98
357106	GRATZ MICHELLE C	12/17/2009	428.33
357107	GREEN, BARBARA J	12/17/2009	66.55
357108	GREENLIGHT FOR LEARNING LLC	12/17/2009	594.00
357109	GRITZMACHER SHAWN	12/17/2009	59.96
357110	GROTH MUSIC CO	12/17/2009	52.69
357111	GROUP HEALTH INC - WORKSITE	12/17/2009	2,015.00
357112	HAFNER LORI	12/17/2009	34.00
357113	HALLAND, ERIC	12/17/2009	100.00
357114	HAMMEKEN, GRACIELA E	12/17/2009	160.00
357115	HANKINS RYAN	12/17/2009	410.00
357116	HANSON, BELINDA	12/17/2009	90.74
357117	HANSON MARILYN	12/17/2009	186.70
357118	HARRINGTON, RICK	12/17/2009	129.00
357119	HAYDEN MCNEIL SPEC PRODUCTS	12/17/2009	565.65
357120	HEALTHPARTNERS	12/17/2009	1,269,303.79
357121	HEANEY CYNTHIA	12/17/2009	51.98
357122	HERITAGE FESTIVALS	12/17/2009	18,052.50
357123	HINZ, GLEN	12/17/2009	93.00
357124	HISDAHL INC	12/17/2009	228.00
357125	HODGE PRODUCTS INC	12/17/2009	560.68
357126	HOERNEMANN WENDY	12/17/2009	52.87
357127	Vendor Continued Check	12/17/2009	0.00
357128	HOGLUND BUS AND TRUCK CO	12/17/2009	4,392.07
357129	HOLMES, JEFF	12/17/2009	500.00
357130	HOUGHTON MIFFLIN HARCOURT	12/17/2009	832.30
357131	IB AMERICA	12/17/2009	33.75
357132	IMAGINE DESIGN & CREATIVE	12/17/2009	3,800.00
357133	IMPACT SPORTS INC	12/17/2009	390.00
357134	INNOVATIVE OFFICE SOLUTIONS	12/17/2009	7,388.68
357135	INSTITUTE FOR MULTI SENSORY ED	12/17/2009	27.95
357136	INTEGRA TELECOM	12/17/2009	300.00
357137	JAUERT, LAUREN	12/17/2009	10.00
357138	JOHNSON, SADIE R	12/17/2009	48.96
357139	JORGENSON AMY	12/17/2009	222.90
357140	JW PEPPER & SON INC	12/17/2009	1,069.20
357141	KAPCO BOOK PROTECTION	12/17/2009	102.64
357142	KARLSBURGER FOODS INC	12/17/2009	84.30
357143	KATH COMPANIES	12/17/2009	21,110.63
357144	KAY CAROLYN	12/17/2009	31.72
357145	KEN LAUREN'S SERVICE	12/17/2009	237.50
357146	KERN, TOM	12/17/2009	140.00

Check Nbr	Vendor Name	Check Date	Check Amount
357147	KIMBALL MIDWEST	12/17/2009	225.88
357148	KINDLIEN, CYNTHIA J	12/17/2009	47.03
357149	KNOPS ROXANNE	12/17/2009	218.99
357150	KNUTSON FLYNN & DEANS PA	12/17/2009	4,124.50
357151	KOECKERITZ JEANNE	12/17/2009	141.43
357152	KOWALSKI'S MARKET	12/17/2009	130.39
357153	KOWITZ MARY J	12/17/2009	757.53
357154	KRAUS ANDERSON CONSTRUCTION CO	12/17/2009	11,173.22
357155	KROCAK NANCY J	12/17/2009	53.08
357156	KRUSEMARK, CARY L	12/17/2009	84.33
357157	KUEMMEL JANEEN	12/17/2009	35.00
357158	KUPFERSCHMIDT ROBERT	12/17/2009	50.00
357159	Vendor Continued Check	12/17/2009	0.00
357160	L'ALLIER CONCRETE INC	12/17/2009	62,627.50
357161	L'ALLIER ELECTRIC	12/17/2009	2,218.00
357162	LAB SAFETY SUPPLY CO INC	12/17/2009	427.64
357163	LAKESHORE LEARNING MATERIALS	12/17/2009	371.97
357164	LAKESHORE PLAYERS THEATER	12/17/2009	202.50
357165	LAKEVILLE SOUTH HIGH SCHOOL	12/17/2009	675.00
357166	LANGUAGE LINE SERVICES	12/17/2009	107.25
357167	LARSON JOHN	12/17/2009	526.05
357168	LARSON ENGINEERING INC	12/17/2009	350.00
357169	LAW, JUSTIN	12/17/2009	120.00
357170	DIANA FLORES LEON	12/17/2009	400.00
357171	LETOURNEAU, ANDREA	12/17/2009	27.28
357172	LIFESPAN	12/17/2009	2,500.00
357173	LINDEMER BARBARA	12/17/2009	99.55
357174	LIVINGSTON, TYLER	12/17/2009	77.00
357175	LOFFLER COMPANIES INC	12/17/2009	310.00
357176	L T G POWER EQUIPMENT	12/17/2009	193.45
357177	LUBRANT, NANCY JEAN	12/17/2009	28.00
357178	LUKANICH, KATIE	12/17/2009	70.00
357179	LUND BARBARA A	12/17/2009	185.00
357180	MACKAY, BRUCE	12/17/2009	25.00
357181	MACSWAIN, JIM	12/17/2009	100.00
357182	MADISON NATIONAL LIFE INS CO I	12/17/2009	54,585.08
357183	MANKE ANNE	12/17/2009	53.00
357184	MARCROFT PATRICIA L	12/17/2009	109.45
357185	MASE	12/17/2009	50.00
357186	MCGRAW-HILL COMPANIES	12/17/2009	568.01
357187	MCKEE FOODS CORPORATION	12/17/2009	974.08
357188	MCMAHON MARGARET	12/17/2009	94.85
357189	MEIER, SHERRY	12/17/2009	25.00
357190	MENGEL, MARY H	12/17/2009	50.58
357191	MERCURY OFFICE SUPPLY	12/17/2009	129.06
357192	MERZER SHEILA M.A.	12/17/2009	350.00
357193	MESSERLI, CHRIS	12/17/2009	103.00
357194	METRO ECSU	12/17/2009	60.00
357195	METRO ECSU	12/17/2009	640.00
357196	MEYER, BRENDAN	12/17/2009	25.00

Check Nbr	Vendor Name	Check Date	Check Amount
357197	Vendor Continued Check	12/17/2009	0.00
357198	MIDWEST BUS PARTS INC	12/17/2009	2,185.80
357199	MIDWEST PLAYSCAPES INC	12/17/2009	99.39
357200	MILES, MARY T	12/17/2009	40.00
357201	MILLETTE, JOE	12/17/2009	104.00
357202	MINVALCO INC	12/17/2009	1,926.04
357203	MLA	12/17/2009	875.00
357204	MN ASSOC OF SECONDARY SCHOOL P	12/17/2009	548.00
357205	MN DNR WATERS	12/17/2009	416.00
357206	MN ELEMENTARY SCH PRIN ASSOC	12/17/2009	350.00
357207	MN ELEVATOR INC	12/17/2009	274.89
357208	MN SPORTS TURF MANAGERS ASSOC	12/17/2009	45.00
357209	MOBILE RADIO ENGINEERING INC	12/17/2009	135.10
357210	MODERN FENCE & CONST INC	12/17/2009	72.90
357211	MONAHAN, BRIAN	12/17/2009	129.00
357212	MONSOUR, JEFFREY	12/17/2009	142.00
357213	MOORE CYNTHIA	12/17/2009	338.80
357214	MOULTON DAVID, PIANO TECHNICIA	12/17/2009	85.00
357215	MR Z'S	12/17/2009	4,347.40
357216	MULTI SERVICE CORP	12/17/2009	1,519.34
357217	MURPHY LYNNE	12/17/2009	270.00
357218	MURPHY MARY W	12/17/2009	175.00
357219	MYBINDING.COM	12/17/2009	131.80
357220	NADEAU PEGGY	12/17/2009	369.89
357221	NATL COUNCIL OF TEACHERS OF MA	12/17/2009	747.86
357222	NCS PEARSON INC	12/17/2009	504.35
357223	NELSON, DON	12/17/2009	125.00
357224	NELSON, STEPHANIE	12/17/2009	25.00
357225	NEOPOST LEASING	12/17/2009	159.99
357226	NEW BRIGHTON PARKS & REC	12/17/2009	119.04
357227	NIXON, CATHERINE AYANO	12/17/2009	285.00
357228	NOHR, KATIE J	12/17/2009	60.00
357229	NORBY, JACOB M	12/17/2009	265.00
357230	NORCENTRONIX DISTRIBUTING	12/17/2009	1,440.00
357231	NORDAHL, JENNIFER	12/17/2009	15.00
357232	Vendor Continued Check	12/17/2009	0.00
357233	NORTH CENTRAL TRUCK EQUIPMENT	12/17/2009	382.49
357234	NORTHWEST YOUTH & FAMILY SERV	12/17/2009	62,721.72
357235	NOVELL INC	12/17/2009	2,600.00
357236	NOWAK, JEFFREY W	12/17/2009	29.14
357237	NYDAM, JOEL A	12/17/2009	86.16
357238	O'GRADY CATHY	12/17/2009	207.62
357239	O'ROURKE JULIE	12/17/2009	45.38
357240	OFFICE DEPOT	12/17/2009	148.65
357241	OLD DUTCH FOODS INC	12/17/2009	1,292.22
357242	OLSON MARK	12/17/2009	59.74
357243	ORANGE TREE EMPLOYMENT SCREENI	12/17/2009	1,240.05
357244	PAI, ANANTH P	12/17/2009	123.99
357245	PAMS LUNCHROOM LLC	12/17/2009	3,927.28
357246	PAN-O-GOLD	12/17/2009	3,060.13

Check Nbr	Vendor Name	Check Date	Check Amount
357247	PAXTON/PATTERSON	12/17/2009	81.78
357248	PC MALLGOV	12/17/2009	128.11
357249	PCS REVENUE CONTROL SYSTEMS IN	12/17/2009	3,395.00
357250	PEARSON MECHANICAL SERVICES IN	12/17/2009	14,040.00
357251	PETERSON, BETSY J	12/17/2009	496.17
357252	PETERSON WAYNE	12/17/2009	297.66
357253	PHETTEPLACE WANDA	12/17/2009	44.00
357254	PINE TREE APPLE ORCHARD	12/17/2009	1,958.00
357255	PITNEY BOWES PURCHASE POWER	12/17/2009	156.99
357256	PITNEY BOWES PURCHASE POWER	12/17/2009	1,518.99
357257	PITNEY BOWES PURCHASE POWER	12/17/2009	1,018.99
357258	PITNEY BOWES INC	12/17/2009	153.75
357259	PITNEY BOWES INC	12/17/2009	284.25
357260	PITNEY BOWES INC	12/17/2009	102.75
357261	PITNEY BOWES INC	12/17/2009	51.00
357262	POKORNY MARY	12/17/2009	853.58
357263	POLAR CHEVROLET MAZDA	12/17/2009	901.20
357264	POSTMASTER	12/17/2009	132.00
357265	POSTMASTER	12/17/2009	88.00
357266	POSTMASTER	12/17/2009	2,730.00
357267	POSTMASTER	12/17/2009	400.00
357268	POSTMASTER	12/17/2009	514.00
357269	PRAXAIR DISTRIBUTION INC	12/17/2009	85.92
357270	PROFESSIONAL GROUNDS MGMT SOCI	12/17/2009	150.00
357271	QSP	12/17/2009	378.70
357272	QUIA CORPORATION	12/17/2009	98.00
357273	QWEST	12/17/2009	254.52
357274	R & R SPECIALTIES INC	12/17/2009	286.45
357275	RBG FOODS LLC	12/17/2009	3,231.90
357276	REASON	12/17/2009	75.00
357277	REBER JODY ANN	12/17/2009	99.00
357278	RENAISSANCE LEARNING INC	12/17/2009	1,698.30
357279	THE RETROFIT COMPANIES INC	12/17/2009	1,588.70
357280	RIFT VALLEY TRANSPORTATION INC	12/17/2009	29.50
357281	ROBERT BROOKE & ASSOC	12/17/2009	161.50
357282	S & T OFFICE PRODUCTS INC	12/17/2009	972.24
357283	SAFETY-KLEEN CORP	12/17/2009	208.40
357284	SAFEWAY DRIVING SCHOOL	12/17/2009	8,370.00
357285	SAGE PUBLICATIONS INC	12/17/2009	46.90
357286	SAGER KAREN	12/17/2009	175.00
357287	SALZMAN, SHARI	12/17/2009	110.00
357288	SAM'S CLUB	12/17/2009	99.33
357289	SAM'S CLUB	12/17/2009	524.93
357290	SAM'S CLUB	12/17/2009	135.36
357291	SAM'S CLUB #6309	12/17/2009	35.00
357292	SAX JODIE	12/17/2009	40.00
357293	SCAN AIR FILTER INC	12/17/2009	299.26
357294	SCANTRON CORPORATION	12/17/2009	347.83
357295	SCHAEFER, EMILY L	12/17/2009	66.88
357296	SCHMIDT, SUSAN J	12/17/2009	5,237.04

Check Nbr	Vendor Name	Check Date	Check Amount
357297	SCHOCHET, HANNAH M	12/17/2009	44.00
357298	SCHOELLER, JOSEPH SCOTT	12/17/2009	1,261.88
357299	SCHOLASTIC BOOK FAIRS - 17	12/17/2009	2,415.65
357300	SCHOLASTIC INC	12/17/2009	173.08
357301	SCHOOL CHECK IN	12/17/2009	180.00
357302	SCHOOL SPECIALTY SUPPLY	12/17/2009	197.82
357303	SCHROEDER MILK CO INC	12/17/2009	15,864.47
357304	SCHROEDER, ROBERT	12/17/2009	17.00
357305	SCHUMACHER WHOLESALE MEATS	12/17/2009	12,819.85
357306	SCIENCE MUSEUM OF MINNESOTA	12/17/2009	159.00
357307	SECOND HARVEST FARM CENTRAL	12/17/2009	418.50
357308	SECURITAS SEC SVCS USA INC	12/17/2009	1,502.54
357309	SELBY, MARY JANE	12/17/2009	44.00
357310	SELECTACCOUNT	12/17/2009	1,365.00
357311	SELL HEIDI	12/17/2009	141.00
357312	SENIOR WORKERS ASSOC	12/17/2009	45.00
357313	SENTRY SYSTEMS INC	12/17/2009	720.00
357314	SHAWBOLD DEAN	12/17/2009	344.47
357315	SHIFFLER EQUIPMENT SALES INC	12/17/2009	267.36
357316	SHOMION RICK	12/17/2009	129.00
357317	SHRED-IT	12/17/2009	259.00
357318	SIEBENALER, KEVIN R	12/17/2009	63.25
357319	SIMPLEXGRINNELL LP	12/17/2009	397.00
357320	SIMSHAUSER, KIMBERLY P	12/17/2009	150.41
357321	SKJEGSTAD, JEREMY	12/17/2009	25.00
357322	SKUPA NANCY	12/17/2009	39.68
357323	SKYWARD INC	12/17/2009	402.90
357324	SNAP ON TOOLS	12/17/2009	268.25
357325	SOBOTA, JENNIFER	12/17/2009	10.00
357326	SOUNDBYTES	12/17/2009	69.80
357327	SPANISH SPECIALISTS AND CONSUL	12/17/2009	285.00
357328	SPECIAL OFFSPRING PUBLISHING	12/17/2009	159.90
357329	SPECIALTY PROMOTIONS	12/17/2009	475.00
357330	ST CROIX RECREATION CO INC	12/17/2009	1,659.78
357331	ST OLAF COLLEGE	12/17/2009	100.00
357332	ST PAUL AREA ATHENA AWARDS	12/17/2009	75.00
357333	STANLEY SECURITY SOLUTIONS INC	12/17/2009	1,885.39
357334	STAPLES ADVANTAGE	12/17/2009	8,770.04
357335	STATE FAIR COLISEUM	12/17/2009	130.00
357336	Vendor Continued Check	12/17/2009	0.00
357337	STATE SUPPLY CO	12/17/2009	1,742.80
357338	STEADLAND KEITH	12/17/2009	40.21
357339	STEICHENS SPORTING GOODS	12/17/2009	1,977.81
357340	STEPPINGSTONE THEATRE	12/17/2009	232.00
357341	STOTTLEMYER JEFF	12/17/2009	77.72
357342	STRINGER BUSINESS SYSTEMS INC	12/17/2009	45.18
357343	STUDENT SUPPLY	12/17/2009	123.50
357344	STUDY ISLAND	12/17/2009	3,724.22
357345	SUPERIOR TRANSIT SALES LLC	12/17/2009	45.61
357346	SVIR, SARA A	12/17/2009	71.71

Check Nbr	Vendor Name	Check Date	Check Amount
357347	TAHER INC	12/17/2009	1,666.67
357348	TAUTGES, LYNSEY K	12/17/2009	165.00
357349	TDS METROCOM - MN	12/17/2009	3,557.48
357350	TEACHERS DISCOUNT	12/17/2009	73.96
357351	TEACHERS CURRICULUM INSTITUTE	12/17/2009	972.00
357352	TEAMWORKS INTERNATIONAL INC	12/17/2009	6,720.00
357353	THALHUBER, SHEILA	12/17/2009	18.54
357354	THELEN JILL ANNE	12/17/2009	390.00
357355	THOMAZIN, CHRIS	12/17/2009	25.00
357356	TIERNEY BROTHERS INC	12/17/2009	65.00
357357	TOOLS FOR SCHOOLS/GOOD SOURCE	12/17/2009	4,200.00
357358	TOUSSAINT JANEL PHYLLIS	12/17/2009	47.30
357359	TOVAR, MARIA	12/17/2009	1,508.50
357360	TOWNLEY, MATTHEW	12/17/2009	567.00
357361	TOWNSEND, KEITH	12/17/2009	103.00
357362	TRADE PRESS INC	12/17/2009	427.00
357363	TRANS-MISSISSIPPI BIO SUPPLY	12/17/2009	67.65
357364	TRI STATE BOBCAT	12/17/2009	1,561.36
357365	TRUCK UTILITIES MFG CO	12/17/2009	22.38
357366	U.S. ENERGY SERVICES INC	12/17/2009	53,866.55
357367	UPPER LAKES FOODS INC	12/17/2009	87,258.57
357368	VARSITY SPIRIT FASHIONS	12/17/2009	128.40
357369	VAUGHN DEBRA	12/17/2009	71.46
357370	VERNIER SOFTWARE	12/17/2009	3,770.55
357371	VIKING AUTOMATIC SPRINKLER	12/17/2009	479.00
357372	VIKING INDUSTRIAL CENTER	12/17/2009	6,461.75
357373	WALD TIM	12/17/2009	65.98
357374	WALTERS REBUILDERS	12/17/2009	149.95
357375	WHITE BEAR CENTER FOR THE ARTS	12/17/2009	4,800.00
357376	WHITE BEAR RENTAL EQUIPMENT	12/17/2009	42.12
357377	WHITE BEAR SHOPPING CTR INC	12/17/2009	3,497.00
357378	WHITE BEAR TOWNSHIP	12/17/2009	1,415.79
357379	WHITE BEAR LAKE AREA HISTORICA	12/17/2009	66.50
357380	WHITE BEAR LAKE (CITY OF)	12/17/2009	15,826.20
357381	WHITE BEAR LAKE CITY	12/17/2009	23,832.05
357382	WHITE BEAR LAKE (CITY OF)	12/17/2009	125,000.00
357383	WEEKLY READER	12/17/2009	22.01
357384	WELLNESS ENTERPRISES OF MN	12/17/2009	504.00
357385	WHITE, TERRY	12/17/2009	140.00
357386	WILHELMY, ANDREW J	12/17/2009	285.00
357387	WILHELMY MARIE	12/17/2009	140.00
357388	WILHEMY MICHELE	12/17/2009	30.00
357389	WILLIAM V MACGILL & CO	12/17/2009	47.95
357390	WOLLAN, TOM	12/17/2009	70.00
357391	WOODWIND BRASSWIND	12/17/2009	102.72
357392	WORLD'S FINEST CHOCOLATE	12/17/2009	1,850.00
357393	XCEL ENERGY	12/17/2009	95.00
357394	XEROX CORPORATION	12/17/2009	419.46
357395	ZABADAL, DARLENE	12/17/2009	130.00
357396	ZOSS, AMANDA	12/17/2009	100.00

Check Nbr	Vendor	Name	Check Date	Check Amount
	450	Computer	Check(s) For a Total of	2,357,595.71

Check Nbr	Vendor Name	Check Date	Check Amount
354039	KNOPS ROXANNE	12/17/2009	175.00
354195	SAGER KAREN	12/17/2009	175.00
354226	SELBY, MARY JANE	12/17/2009	175.00
354286	VAUGHN DEBRA	12/17/2009	175.00
356686	HOFF ERIN	12/17/2009	23.97
356821	PROGRAM DEVELOPMENT ASSOCIATES	12/17/2009	150.00
356888	THALHUBER, SHEILA	12/17/2009	18.54
356922	ZOSS DESIGN	12/17/2009	100.00

8 Void Check(s) For a Total of 992.51

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	450	Computer	Checks For a Total of	2,357,595.71
Total For	450	Manual, Wire Tran, ACH & Computer Checks		2,357,595.71
Less	8	Voided	Checks For a Total of	992.51
			Net Amount	2,356,603.20



Check Nbr	Vendor Name	Check Date	Check Amount
356923	AIG	12/09/2009	7,764.79
356924	AMERICAN FUNDS	12/09/2009	68,753.43
356925	AMERICAN UNITED LIFE	12/09/2009	42,599.63
356926	AMERIPRISE	12/09/2009	10,890.70
356927	AXA EQUITABLE	12/09/2009	13,293.98
356928	COCA-COLA BOTTLING MIDWEST CO	12/09/2009	162.00
356929	DOMINOS PIZZA	12/09/2009	115.00
356930	ECMC	12/09/2009	183.88
356931	EDUCATION MN ESI BILLING TRUST	12/09/2009	19,208.86
356932	GE MONEY BANK	12/09/2009	986.76
356933	IUOE #70	12/09/2009	2,050.13
356934	KRATZKE THERESA	12/09/2009	141.00
356935	METROPOLITAN LIFE	12/09/2009	4,127.20
356936	MN CHILD SUPPORT	12/09/2009	2,210.40
356937	MN DEPT OF REVENUE	12/09/2009	129.00
356938	PARADIS DARLA	12/09/2009	149.00
356939	PETTY CASH	12/09/2009	500.00
356940	PM ENTERPRISE	12/09/2009	425.00
356941	THE ROSE LAW FIRM, PLLC	12/09/2009	122.59
356942	SCHOOL SERVICE EMPLOYEES	12/09/2009	5,601.15
356943	STEWART, ZLIMEN & JUNGERS LTD	12/09/2009	214.74
356944	US DEPT OF EDUCATION	12/09/2009	314.68
356945	VANGUARD SMALL BUSINESS SERVIC	12/09/2009	17,193.19
356946	WURZER MARY JO	12/09/2009	50.00

24 Computer Check(s) For a Total of 197,187.11

Check Nbr	Vendor Name	Check Date	Check Amount
356801	PARADIS DARLA	12/09/2009	149.00
1	Void	Check(s) For a Total of	149.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	24	Computer	Checks For a Total of	197,187.11
Total For	24	Manual, Wire Tran, ACH & Computer Checks		197,187.11
Less	1	Voided	Checks For a Total of	149.00
			Net Amount	197,038.11



Check Nbr	Vendor Name	Check Date	Check Amount
356541	AIG	11/23/2009	8,113.12
356542	AMERICAN FUNDS	11/23/2009	67,853.43
356543	AMERICAN UNITED LIFE	11/23/2009	42,520.68
356544	AMERIPRISE	11/23/2009	10,890.70
356545	AXA EQUITABLE	11/23/2009	12,952.32
356546	ECMC	11/23/2009	183.88
356547	EDUCATION MN ESI BILLING TRUST	11/23/2009	19,208.86
356548	IUOE #70	11/23/2009	2,050.13
356549	LAKESHORE LEARNING STORE	11/23/2009	496.46
356550	LOVETT, MICHAEL J	11/23/2009	4,345.80
356551	METROPOLITAN LIFE	11/23/2009	4,127.20
356552	MN CHILD SUPPORT	11/23/2009	2,210.40
356553	MN DEPT OF REVENUE	11/23/2009	129.00
356554	THE ROSE LAW FIRM, PLLC	11/23/2009	122.59
356555	SCHOOL SERVICE EMPLOYEES	11/23/2009	5,633.66
356556	STEWART, ZLIMEN & JUNGERS LTD	11/23/2009	214.74
356557	US DEPT OF EDUCATION	11/23/2009	314.68
356558	VANGUARD SMALL BUSINESS SERVIC	11/23/2009	17,193.19

18 Computer Check(s) For a Total of 198,560.84

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	18	Computer	Checks For a Total of	198,560.84
Total For	18	Manual, Wire Tran, ACH & Computer Checks		198,560.84
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	198,560.84

Check Nbr	Vendor Name	Check Date	Check Amount
356330	AARP DRIVER SAFETY PROGRAM	11/19/2009	404.00
356331	AARP DRIVER SAFETY PROGRAM	11/19/2009	290.00
356332	ACP DIRECT	11/19/2009	295.91
356333	ADAMS LINDA	11/19/2009	42.82
356334	ADVANCED WIRELESS COMMUNICATIO	11/19/2009	995.86
356335	AHLNESS, LORI	11/19/2009	240.00
356336	AMAZON	11/19/2009	752.87
356337	AMAZON	11/19/2009	284.56
356338	APPLE COMPUTER INC	11/19/2009	226.55
356339	APPLIED ENVIRONMENTAL SCI INC	11/19/2009	1,127.56
356340	ARANT, ANGELA M	11/19/2009	29.85
356341	ARMSTRONG LINDA L	11/19/2009	63.18
356342	BLICK ART MATERIALS	11/19/2009	771.05
356343	BRAND, AMY	11/19/2009	9.00
356344	BROMELAND, SARA A H	11/19/2009	39.86
356345	BROOKES PUBLISHING CO	11/19/2009	61.44
356346	BROTHERS FIRE PROTECTION	11/19/2009	183.00
356347	BROWN, NANCY M	11/19/2009	225.00
356348	BURRIS, LEANN K	11/19/2009	38.78
356349	CAMBIUM LEARNING INC	11/19/2009	291.47
356350	THE CENTER FOR EFFICIENT SCHOO	11/19/2009	2,500.00
356351	CHARPENTIER, DEBORAH A	11/19/2009	49.90
356352	CITI-CARGO & STORAGE CO INC	11/19/2009	125.00
356353	COBURNS DELIVERS	11/19/2009	595.04
356354	COCA-COLA BOTTLING MIDWEST CO	11/19/2009	4,056.78
356355	COLEMAN MARGARET	11/19/2009	81.25
356356	COMCAST	11/19/2009	63.95
356357	CONTINENTAL CLAY CO	11/19/2009	1,597.26
356358	CONTINENTAL RESEARCH CORP	11/19/2009	823.65
356359	COOL AIR MECHANICAL	11/19/2009	914.30
356360	COPY IMAGES INC	11/19/2009	13,754.44
356361	COPY IMAGES INC	11/19/2009	2,330.17
356362	COUNCIL FOR EXCEPTIONAL CHILDR	11/19/2009	205.00
356363	CUB FOODS OF WHITE BEAR TWSHP	11/19/2009	534.13
356364	CUB FOODS OF WHITE BEAR TWSHP	11/19/2009	12.66
356365	CUB FOODS OF WOODBURY	11/19/2009	649.87
356366	CULLIGAN BOTTLED WATER	11/19/2009	107.85
356367	CUSTOM DRYWALL	11/19/2009	16,700.00
356368	Vendor Continued Check	11/19/2009	0.00
356369	DALCO CORPORATION	11/19/2009	4,549.88
356370	DCX LLC (TORNADO SLUSH)	11/19/2009	460.00
356371	DEEP PORTAGE	11/19/2009	8,008.00
356372	DELEGARD TOOL OF TEXAS INC	11/19/2009	561.87
356373	DELTA DENTAL PLAN OF MN	11/19/2009	63,040.35
356374	DEMCO INC	11/19/2009	249.34
356375	DOOR SERVICE COMPANY	11/19/2009	11,599.00
356376	E.L. REINHARDT COMPANY INC	11/19/2009	936.00
356377	EDUCATIONAL RECORD CENTER INC	11/19/2009	218.58
356378	EDWARD DON & COMPANY	11/19/2009	1,121.99
356379	ELECTRONIC LEARNING PRODUCTS	11/19/2009	384.45

Check Nbr	Vendor Name	Check Date	Check Amount
356380	ESBOLDT, LISA A	11/19/2009	19.47
356381	EUROPEAN STUDENT PROGRAMS INC	11/19/2009	516.00
356382	FEDEX	11/19/2009	61.98
356383	FESTIVAL FOODS-KNOWLAN'S	11/19/2009	1,017.08
356384	FILEMAKER INC	11/19/2009	318.00
356385	FIRSTGROUP AMERICA	11/19/2009	120,107.77
356386	FLEISCHHACKER JACK	11/19/2009	15.49
356387	FOLLETT LIBRARY RESOURCES	11/19/2009	402.96
356388	GCS SERVICE INC	11/19/2009	213.16
356389	GILL PATTI	11/19/2009	118.43
356390	GOODIN COMPANY	11/19/2009	18,422.11
356391	Vendor Continued Check	11/19/2009	0.00
356392	GRAINGER	11/19/2009	2,638.77
356393	GRANDMA'S BAKERY INC	11/19/2009	90.16
356394	GRAVLEY STEPHEN	11/19/2009	126.73
356395	GRITZMACHER SHAWN	11/19/2009	78.53
356396	GUITAR WORLD MAGAZINE	11/19/2009	12.00
356397	HALLBERG ENGINEERING	11/19/2009	1,957.50
356398	HANDY HITCH & WELDING CO INC	11/19/2009	227.80
356399	HANKINS RYAN	11/19/2009	90.00
356400	HANNIGAN ROBERT	11/19/2009	23.99
356401	HARRIMAN, DION D	11/19/2009	91.03
356402	HAWLEY, ELIZABETH	11/19/2009	120.00
356403	HEALTHPARTNERS	11/19/2009	1,232,233.94
356404	HEALY JASON	11/19/2009	114.32
356405	HEANEY CYNTHIA	11/19/2009	28.70
356406	HILLYARD INC MINNEAPOLIS	11/19/2009	1,043.56
356407	HOGLUND BUS AND TRUCK CO	11/19/2009	267.50
356408	HOUGHTON MIFFLIN HARCOURT	11/19/2009	5,429.58
356409	HSBC BUSINESS SOLUTIONS	11/19/2009	375.36
356410	HUBERT COMPANY	11/19/2009	237.69
356411	HUMANE SOCIETY	11/19/2009	50.00
356412	INNOVATIVE OFFICE SOLUTIONS	11/19/2009	7,789.25
356413	IRGENS, LINDA S	11/19/2009	266.43
356414	JENSEN, KATHLEEN A	11/19/2009	44.19
356415	JOHNSON PLASTIC	11/19/2009	279.22
356416	JOHNSON PH D, VIVIAN	11/19/2009	500.00
356417	KATH COMPANIES	11/19/2009	17,729.77
356418	KINDLIEN, CYNTHIA J	11/19/2009	41.80
356419	KOWALSKI'S MARKET	11/19/2009	74.39
356420	KOWALSKI'S MARKET	11/19/2009	22.61
356421	KRUEGER LAURA	11/19/2009	110.00
356422	L'ALLIER CONCRETE INC	11/19/2009	8,600.00
356423	LAKE COUNTRY BOOKSELLERS	11/19/2009	638.00
356424	LAW, DAVID W	11/19/2009	103.26
356425	LEARNING A-Z	11/19/2009	169.90
356426	DIANA FLORES LEON	11/19/2009	400.00
356427	LOFFLER COMPANIES INC	11/19/2009	310.00
356428	LOOSE IN THE LAB	11/19/2009	420.00
356429	L T G POWER EQUIPMENT	11/19/2009	119.58

Check Nbr	Vendor Name	Check Date	Check Amount
356430	MADERICH, PATRICIA J	11/19/2009	187.50
356431	MADISON NATIONAL LIFE INS CO I	11/19/2009	54,525.74
356432	MAGAZINELINE	11/19/2009	29.95
356433	MALLOY/MONTAGUE/KARNOWSKI & CO	11/19/2009	6,500.00
356434	MARTINI, TARA M	11/19/2009	33.08
356435	MERCURY OFFICE SUPPLY	11/19/2009	78.54
356436	MERHAR BRIAN	11/19/2009	128.88
356437	METRO ECSU	11/19/2009	560.00
356438	MICHEL, ROCHELLE N	11/19/2009	140.68
356439	MIDAMERICA ADMINISTRATIVE &	11/19/2009	3,493.75
356440	MIDWEST BUS PARTS INC	11/19/2009	1,383.80
356441	MIDWEST TECHNOLOGY PRODUCTS	11/19/2009	321.36
356442	MILES, MARY T	11/19/2009	436.55
356443	MINDWARE	11/19/2009	127.80
356444	MINITEX	11/19/2009	343.00
356445	MINVALCO INC	11/19/2009	1,250.09
356446	MN COACHES INC	11/19/2009	4,239.48
356447	MN COUNCIL OF TEACHERS OF ENGL	11/19/2009	750.00
356448	MN ZOO	11/19/2009	820.00
356449	MOLITOR, JOYCE	11/19/2009	330.03
356450	MORRISSEY, PATRICIA	11/19/2009	90.00
356451	MPLS ST PAUL MAGAZINE	11/19/2009	19.95
356452	MURPHY LYNNE	11/19/2009	90.00
356453	NARDINI FIRE EQUIPMENT CO INC	11/19/2009	97.60
356454	NATL ACADEMIES PRESS	11/19/2009	234.21
356455	NATL COUNCIL OF TEACHERS OF MA	11/19/2009	190.00
356456	NICOL, BARBARA	11/19/2009	1,925.00
356457	NORTH CENTRAL TRUCK EQUIPMENT	11/19/2009	138.63
356458	NORTHERN VOICES	11/19/2009	6,167.00
356459	NOVAK, JANICE S	11/19/2009	780.00
356460	OFFICE DEPOT	11/19/2009	8.25
356461	OLSON ANGELA	11/19/2009	85.00
356462	ON SITE SANITATION INC	11/19/2009	144.00
356463	PAPA MURPHY'S	11/19/2009	106.86
356464	PARTS NOW ! LLC	11/19/2009	257.00
356465	PARTY UNIT	11/19/2009	200.00
356466	PEACHTREE BUSINESS PRODUCTS	11/19/2009	1,700.00
356467	PEARSON MECHANICAL SERVICES IN	11/19/2009	3,233.98
356468	PELTIER NANCY	11/19/2009	50.00
356469	PETERSON WAYNE	11/19/2009	56.10
356470	PETTY CASH	11/19/2009	100.00
356471	PHOTO WAREHOUSE	11/19/2009	138.24
356472	PIERRE FOODS INC	11/19/2009	7,061.19
356473	PITNEY BOWES PURCHASE POWER	11/19/2009	8.98
356474	PLASTER MARK A	11/19/2009	74.25
356475	POCKET FULL OF THERAPY	11/19/2009	61.10
356476	POKORNY MARY	11/19/2009	528.66
356477	POSTMASTER	11/19/2009	88.00
356478	POSTMASTER	11/19/2009	3,000.00
356479	PREMIUM PAINTING SERVICES LLC	11/19/2009	2,896.10

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356480	PRESS PUBLICATIONS	11/19/2009	376.59
356481	PREVENTION PARTNERS	11/19/2009	130.41
356482	PRISSEL, JESSIE L	11/19/2009	32.43
356483	QSP INC	11/19/2009	494.96
356484	QUALITY PRODUCTS INC	11/19/2009	99.69
356485	RAMSEY COUNTY	11/19/2009	75.00
356486	REALLY GOOD STUFF INC	11/19/2009	25.98
356487	REITAN PIANO SERVICE	11/19/2009	70.00
356488	RENAISSANCE LEARNING INC	11/19/2009	92.69
356489	RESERVE ACCOUNT	11/19/2009	5,000.00
356490	RITTENHOUSE PAULA	11/19/2009	90.46
356491	ROTO ROOTER	11/19/2009	184.00
356492	RUDDYS RENTAL EQUIPMENT	11/19/2009	18.00
356493	SALZMAN, SHARI	11/19/2009	90.00
356494	SAM'S CLUB	11/19/2009	70.00
356495	SANNY, JOHN H	11/19/2009	30.00
356496	SCHATZ, RONDA	11/19/2009	32.50
356497	SCHERPING JIM	11/19/2009	264.00
356498	SCHOELLER, JOSEPH SCOTT	11/19/2009	450.00
356499	SECURITAS SEC SVCS USA INC	11/19/2009	1,199.20
356500	SEEVER GRAY	11/19/2009	158.00
356501	Vendor Continued Check	11/19/2009	0.00
356502	SENTRY SYSTEMS INC	11/19/2009	2,829.50
356503	SERVATIUS LISA	11/19/2009	90.00
356504	SHIFFLER EQUIPMENT SALES INC	11/19/2009	463.52
356505	SHOUP, ANDREA J	11/19/2009	362.86
356506	SIMMONS, CARRIE J	11/19/2009	175.00
356507	SIMSHAUSER, KIMBERLY P	11/19/2009	161.51
356508	SKUPA NANCY	11/19/2009	60.87
356509	SMITH MICRO TECHNOLOGIES INC	11/19/2009	299.00
356510	SOUTH CAMPUS STUDENT ACTIVITY	11/19/2009	189.76
356511	SOUTHEASTERN PERFORMANCE APPAR	11/19/2009	83.44
356512	SPENCER, ROBERT TIMOTHY	11/19/2009	90.00
356513	ST PAUL LINOLEUM & CARPET COMP	11/19/2009	9,592.00
356514	Vendor Continued Check	11/19/2009	0.00
356515	STAPLES ADVANTAGE	11/19/2009	6,701.34
356516	STREAMLINE DESIGN INC	11/19/2009	2,403.00
356517	SUCCESS BEYOND THE CLASSROOM	11/19/2009	782.00
356518	SUPER DUPER PUBLICATIONS	11/19/2009	329.00
356519	SUPERIOR TRANSIT SALES LLC	11/19/2009	85.41
356520	TAUTGES, LYNSEY K	11/19/2009	159.50
356521	TDS METROCOM - MN	11/19/2009	3,478.12
356522	THELEN JILL ANNE	11/19/2009	916.50
356523	TIME FOR KIDS	11/19/2009	720.46
356524	TOWNLEY, ELAINA	11/19/2009	352.00
356525	TRANE US INC	11/19/2009	1,149.00
356526	TREASURE BAY INC	11/19/2009	452.84
356527	TRUCK UTILITIES MFG CO	11/19/2009	477.00
356528	TWIN CITY ACOUSTICS INC	11/19/2009	9,435.00
356529	TWIN CITY JANITOR SUPPLY CO	11/19/2009	30.00

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356530	UCARE MINNESOTA	11/19/2009	260.00
356531	VIKING INDUSTRIAL CENTER	11/19/2009	287.80
356532	WASHINGTON CO PUBLIC HEALTH	11/19/2009	1,288.00
356533	WHITE BEAR GLASS INC	11/19/2009	192.00
356534	WHITE BEAR LOCKSMITH INC	11/19/2009	34.25
356535	WHITE BEAR LAKE (CITY OF)	11/19/2009	10,651.83
356536	WELLS FARGO BROKERAGE SERVICES	11/19/2009	47,542.29
356537	WILDER, KATHLEEN A	11/19/2009	54.92
356538	WOOD, BOB	11/19/2009	1,234.80
356539	WOODWIND BRASSWIND	11/19/2009	266.95
356540	YOGASTUDIO	11/19/2009	100.00

211 Computer Check(s) For a Total of 1,784,647.19

Check Nbr	Vendor Name	Check Date	Check Amount
348471	OLSEN, CINDA L	11/19/2009	30.00
349019	ARMSTRONG LINDA L	11/19/2009	63.18
349724	MOUA, PHENG	11/19/2009	3.95
349953	BIG MARINE PARK RESERVE	11/19/2009	100.00
353964	GILL PATTI	11/19/2009	175.00
354140	OLSON ANGELA	11/19/2009	175.00
354237	SIMMONS, CARRIE J	11/19/2009	175.00
355642	MN HUMANITIES COMMISSION	11/19/2009	750.00

8 Void Check(s) For a Total of 1,472.13

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	211	Computer	Checks For a Total of	1,784,647.19
Total For	211	Manual, Wire Tran, ACH & Computer Checks		1,784,647.19
Less	8	Voided	Checks For a Total of	1,472.13
			Net Amount	1,783,175.06

Check Nbr	Vendor Name	Check Date	Check Amount
355887	1ST LINE/LEEWES VENTURES LLC	11/12/2009	576.00
355888	AARP DRIVER SAFETY PROGRAM	11/12/2009	272.00
355889	AARP DRIVER SAFETY PROGRAM	11/12/2009	282.00
355890	ABBOTT PAINT & CARPET INC	11/12/2009	1,427.15
355891	ABILITATIONS	11/12/2009	124.08
355892	ACCESS COMMUNICATIONS INC	11/12/2009	18,080.80
355893	ACT	11/12/2009	185.00
355894	ACTIVE.COM	11/12/2009	245.00
355895	ADVANCED GRAPHIC SYSTEMS INC	11/12/2009	321.00
355896	AMAN, BRANDON	11/12/2009	100.00
355897	AMERICAN MESSAGING	11/12/2009	153.03
355898	AMERICAN RED CROSS	11/12/2009	16.00
355899	AMERIPRIDE SERVICES	11/12/2009	764.76
355900	AMIDON TODD	11/12/2009	60.00
355901	ANDERSON, AARON	11/12/2009	14.00
355902	ANDERSON JON C	11/12/2009	594.00
355903	ANDERSON MARGARET M	11/12/2009	164.45
355904	ANDERSON'S SCHOOL SPIRIT	11/12/2009	66.75
355905	APPLE COMPUTER INC	11/12/2009	19.80
355906	ARCHAMBAULT, LORIE	11/12/2009	14.00
355907	BARKVE KELLY	11/12/2009	67.29
355908	BARNHEART, JENNIFER	11/12/2009	7.10
355909	Vendor Continued Check	11/12/2009	0.00
355910	BARTHOLD	11/12/2009	1,134.60
355911	BATTERIES PLUS	11/12/2009	162.42
355912	BEAR PATCH QUILTING CO	11/12/2009	2,304.28
355913	BECK, JOSH	11/12/2009	60.00
355914	BECKER ARENA PRODUCTS INC	11/12/2009	1,064.00
355915	BERNARD FOOD INDUSTRIES INC	11/12/2009	461.28
355916	BERNIER, CARYN S	11/12/2009	488.97
355917	BERTELSEN CHERYL	11/12/2009	111.31
355918	BIX PRODUCE COMPANY INC	11/12/2009	8,628.75
355919	BLICK ART MATERIALS	11/12/2009	534.09
355920	BLOM JULIE	11/12/2009	109.95
355921	BOROUFKA, LAURA	11/12/2009	95.00
355922	BOYER TRUCKS	11/12/2009	551.73
355923	BRABEC, SARA A	11/12/2009	99.65
355924	BROWN, EMILY	11/12/2009	54.00
355925	BUREAU OF EDUCATION & RESEARCH	11/12/2009	613.00
355926	BUTTERS CRYSTAL	11/12/2009	322.15
355927	CAMBIUM LEARNING INC	11/12/2009	69.95
355928	CAMP ST CROIX	11/12/2009	385.00
355929	CAMPBELL, GREGORY M	11/12/2009	315.50
355930	CAMPBELL, TOM	11/12/2009	25.00
355931	CARLSON, CARRIE E	11/12/2009	47.53
355932	CARLSON, REBECCA C	11/12/2009	145.00
355933	CARTRIDGE CARE	11/12/2009	54.00
355934	Vendor Continued Check	11/12/2009	0.00
355935	CDW GOVERNMENT INC	11/12/2009	2,218.78
355936	THE CENTER FOR EFFICIENT SCHOO	11/12/2009	11,970.00

Check Nbr	Vendor Name	Check Date	Check Amount
355937	CENTER FOR EXCELLENCE IN	11/12/2009	40.00
355938	THE CHILDREN'S THEATRE COMPANY	11/12/2009	891.50
355939	CHLEBECEK, ROGER J	11/12/2009	178.20
355940	CITI-CARGO & STORAGE CO INC	11/12/2009	85.00
355941	CLASSROOMDIRECT	11/12/2009	125.48
355942	COMCAST	11/12/2009	5.27
355943	COMMITTEE FOR CHILDREN	11/12/2009	1,538.87
355944	COMMUNICATION MAILING SERVICES	11/12/2009	594.22
355945	COMSTOCK & SONS INC	11/12/2009	1,220.00
355946	COOPS SPORTSWEAR	11/12/2009	176.00
355947	COPY IMAGES INC	11/12/2009	3,470.77
355948	Vendor Continued Check	11/12/2009	0.00
355949	Vendor Continued Check	11/12/2009	0.00
355950	COPY IMAGES INC	11/12/2009	3,318.50
355951	COTTMAN, BEVERLY D	11/12/2009	324.00
355952	COURAGE ST CROIX	11/12/2009	50.00
355953	CRISIS PREVENTION INSTITUTE IN	11/12/2009	100.00
355954	CULLEN CRAIG	11/12/2009	89.65
355955	DAHL CHRISTINE	11/12/2009	154.99
355956	DAHLE, ANALISA	11/12/2009	70.00
355957	Vendor Continued Check	11/12/2009	0.00
355958	Vendor Continued Check	11/12/2009	0.00
355959	Vendor Continued Check	11/12/2009	0.00
355960	DALCO CORPORATION	11/12/2009	9,580.59
355961	DAVIS, TONI M	11/12/2009	23.64
355962	DCX LLC (TORNADO SLUSH)	11/12/2009	690.00
355963	DEHN, SCOTT	11/12/2009	54.00
355964	DELTA EDUCATION	11/12/2009	94.92
355965	DEMCO INC	11/12/2009	353.85
355966	DENUCCI, KRISTINA E	11/12/2009	80.00
355967	DESMET KELLY	11/12/2009	515.98
355968	DEWI, SERAFINA	11/12/2009	48.00
355969	DEX MEDIA EAST LLC	11/12/2009	123.60
355970	DISCOUNT SCHOOL SUPPLY	11/12/2009	155.35
355971	DIVERSIFIED SNACK DISTRIBUTION	11/12/2009	12,727.62
355972	DOOR SERVICE COMPANY	11/12/2009	205.00
355973	DUFRESNE, SARA	11/12/2009	49.00
355974	DYMIT MARIE	11/12/2009	268.00
355975	DYNAMIC LEARNER CONSULTING INC	11/12/2009	3,000.00
355976	E.L. REINHARDT COMPANY INC	11/12/2009	19.37
355977	EBSCO SUBSCRIPTION SERVICES	11/12/2009	11.00
355978	ECOLAB	11/12/2009	3,300.19
355979	EDUTEK MIDWEST	11/12/2009	4,693.00
355980	EDWARD DON & COMPANY	11/12/2009	25.32
355981	ELECTRONIC LEARNING PRODUCTS	11/12/2009	749.25
355982	ENCHANTED LEARNING LLC	11/12/2009	125.00
355983	ENGSTRAN PAUL	11/12/2009	40.00
355984	ENVIROBATE METRO	11/12/2009	346.91
355985	ERICKSON, ELLIE	11/12/2009	200.00
355986	ESSON, ANN	11/12/2009	230.00

Check Nbr	Vendor Name	Check Date	Check Amount
355987	EUROPEAN STUDENT PROGRAMS INC	11/12/2009	180.50
355988	FASTENAL COMPANY	11/12/2009	1,907.77
355989	FEDEX	11/12/2009	13.00
355990	FENEIS, ROBERT	11/12/2009	15.00
355991	FERRAND, JENNIFER A	11/12/2009	124.98
355992	FERRELLGAS	11/12/2009	60.41
355993	FERRON ELAINE	11/12/2009	34.79
355994	FESTIVAL FOODS-KNOWLAN'S	11/12/2009	77.46
355995	FINK AVIS	11/12/2009	203.44
355996	FIRSTGROUP AMERICA	11/12/2009	9,290.57
355997	FLINN SCIENTIFIC CO	11/12/2009	75.80
355998	FRATTALONES HARDWARE STORES	11/12/2009	1,364.87
355999	FREDERICK, MICHAEL	11/12/2009	40.00
356000	FROEHLICH, POLLY	11/12/2009	113.56
356001	FROGNER JANINE	11/12/2009	77.50
356002	G&K SERVICES INC	11/12/2009	1,777.85
356003	G&K SERVICES INC	11/12/2009	392.54
356004	GALE	11/12/2009	1,795.00
356005	GALLAGHERS NORTHWESTERN TIRE C	11/12/2009	955.00
356006	GARCEAUS HARDWARE	11/12/2009	24.64
356007	GARDEN & ASSOCIATES INC	11/12/2009	50.00
356008	GCS SERVICE INC	11/12/2009	376.08
356009	GE MONEY BANK	11/12/2009	49.95
356010	GE MONEY BANK	11/12/2009	610.25
356011	GENERATIONS TILE LLC	11/12/2009	3,422.00
356012	GENUINE PARTS COMPANY-MPLS (NA	11/12/2009	33.29
356013	GILLUND ENTERPRISES	11/12/2009	315.12
356014	GOODIN COMPANY	11/12/2009	1,026.76
356015	GOPHER	11/12/2009	111.24
356016	GORIS PAMELA	11/12/2009	55.00
356017	GRAFFIC TRAFFIC LLC	11/12/2009	200.00
356018	Vendor Continued Check	11/12/2009	0.00
356019	GRAINGER	11/12/2009	2,863.12
356020	GRANDMA'S BAKERY INC	11/12/2009	116.37
356021	GREATAMERICA LEASING CORP	11/12/2009	1,137.36
356022	GREEN, BARBARA J	11/12/2009	114.30
356023	GROCHOWSKI RICHARD A	11/12/2009	219.65
356024	Vendor Continued Check	11/12/2009	0.00
356025	GROTH MUSIC CO	11/12/2009	446.61
356026	GROVE, BRAD	11/12/2009	117.19
356027	GUENTHER DAVID A	11/12/2009	90.00
356028	GULLICK, DANIEL E	11/12/2009	84.15
356029	HAGESTUEN, FAITH M	11/12/2009	56.10
356030	HALLBERG ENGINEERING	11/12/2009	9,510.44
356031	HAMERNICK MIKE	11/12/2009	192.32
356032	HAMMEKEN, GRACIELA E	11/12/2009	467.28
356033	HANSON MARILYN	11/12/2009	241.45
356034	HARTMAN, TRICIA M	11/12/2009	378.00
356035	HAUSER, JEANNE	11/12/2009	95.00
356036	HAUTMAN, CHRISTOPHER M	11/12/2009	766.97

Check Nbr	Vendor Name	Check Date	Check Amount
356037	HAWKINSON, STEVEN A	11/12/2009	89.94
356038	HETLAND, ALANNA	11/12/2009	50.00
356039	HICKS, SUSAN L	11/12/2009	61.21
356040	HIGHSMITH	11/12/2009	17.09
356041	Vendor Continued Check	11/12/2009	0.00
356042	HILLYARD INC MINNEAPOLIS	11/12/2009	12,117.79
356043	HISDAHL INC	11/12/2009	120.00
356044	HITTESDORF, ANNE M	11/12/2009	121.13
356045	HOFFMAN, MARJIL	11/12/2009	19.00
356046	Vendor Continued Check	11/12/2009	0.00
356047	HOGLUND BUS AND TRUCK CO	11/12/2009	1,308.64
356048	HOLTUM LAMA PAMELA	11/12/2009	355.50
356049	Vendor Continued Check	11/12/2009	0.00
356050	Vendor Continued Check	11/12/2009	0.00
356051	Vendor Continued Check	11/12/2009	0.00
356052	HOUGHTON MIFFLIN HARCOURT	11/12/2009	20,331.40
356053	HOVEY, MIKE	11/12/2009	225.00
356054	HUBERT COMPANY	11/12/2009	431.88
356055	HUMAN SERVICES INC	11/12/2009	105.00
356056	HUNNER, MARION	11/12/2009	27.86
356057	HUNTER, BARBARA	11/12/2009	95.00
356058	IB AMERICA	11/12/2009	595.00
356059	IB AMERICA	11/12/2009	3,375.00
356060	INDUSTRIAL ARTS SUPPLY	11/12/2009	441.22
356061	INSTANTWHIP FOODS	11/12/2009	1,283.01
356062	INSTITUTE FOR MULTI SENSORY ED	11/12/2009	415.47
356063	INTA JUICE	11/12/2009	420.50
356064	INTEGRA TELECOM	11/12/2009	299.43
356065	INTERCULTURAL DEVMT INVENTORY	11/12/2009	6,500.00
356066	INTERMEDIATE DISTRICT 287	11/12/2009	558.78
356067	INTERMEDIATE SCHOOL DIST 917	11/12/2009	137.57
356068	IRGENS, LINDA S	11/12/2009	101.52
356069	ISD #625 ST PAUL PUBLIC SCHOOL	11/12/2009	33,023.82
356070	JACKSON ROBERT	11/12/2009	52.93
356071	JOHNSON, JULIE	11/12/2009	30.00
356072	JOHNSON, SADIE R	11/12/2009	32.57
356073	KADEN, JOEL K	11/12/2009	110.55
356074	KATH COMPANIES	11/12/2009	331.20
356075	KEARN BARBARA	11/12/2009	419.07
356076	KEARNEY, CARRIE L	11/12/2009	59.40
356077	KELLER DAVID	11/12/2009	60.00
356078	KELLEY DEBRA	11/12/2009	70.68
356079	KIEFFER, KATHLEEN	11/12/2009	9.00
356080	KIMBALL MIDWEST	11/12/2009	78.24
356081	KINDLIEN, CYNTHIA J	11/12/2009	41.80
356082	KRAMLINGER, TRACEY A	11/12/2009	40.39
356083	KRAUS ANDERSON CONSTRUCTION CO	11/12/2009	20,180.00
356084	KUBIK, SUE	11/12/2009	125.00
356085	KUEMMEL JANEEN	11/12/2009	28.48
356086	KULLY SUPPLY COMPANY	11/12/2009	272.18

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356087	KUPFERSCHMIDT ROBERT	11/12/2009	120.00
356088	L'ALLIER ELECTRIC	11/12/2009	1,150.00
356089	LAB SAFETY SUPPLY CO INC	11/12/2009	175.71
356090	LAKESHORE LEARNING MATERIALS	11/12/2009	1,032.70
356091	LAKESHORE PLAYERS	11/12/2009	197.50
356092	LANGER'S TREE SERVICE	11/12/2009	455.00
356093	LANGUAGE LINE SERVICES	11/12/2009	71.54
356094	LARSON JOHN	11/12/2009	20.00
356095	LASHOMB ROGER	11/12/2009	60.00
356096	LEARNING A-Z	11/12/2009	84.95
356097	LEE, TOU SAIKO	11/12/2009	625.00
356098	LEONARD RITA	11/12/2009	52.78
356099	LINCOLN ELEMENTARY SCHOOL	11/12/2009	120.00
356100	LINDSTROM, SUSAN	11/12/2009	200.00
356101	LINGUISYSTEMS INC	11/12/2009	164.75
356102	LOPEZ, SHELLY	11/12/2009	95.00
356103	LORENZ BUS SERVICE	11/12/2009	6,741.45
356104	L T G POWER EQUIPMENT	11/12/2009	570.80
356105	LUNCHBYTE SYSTEMS INC	11/12/2009	305.00
356106	LUND BARBARA A	11/12/2009	40.00
356107	MACEJKOVIC, JULIE	11/12/2009	50.00
356108	MACIAS, LIANA	11/12/2009	29.00
356109	MACKIN LIBRARY MEDIA	11/12/2009	348.98
356110	MACYS TRAVEL	11/12/2009	7,800.00
356111	MACYS TRAVEL	11/12/2009	7,500.00
356112	MARCROFT PATRICIA L	11/12/2009	68.75
356113	MARTINSON KARA	11/12/2009	38.50
356114	MASA REGION 9	11/12/2009	75.00
356115	MCDONALDS	11/12/2009	237.54
356116	MCGRAW TIM	11/12/2009	87.07
356117	MCKEE FOODS CORPORATION	11/12/2009	262.24
356118	MERCURY OFFICE SUPPLY	11/12/2009	78.47
356119	MERSCH, NICOLE A	11/12/2009	51.83
356120	METRONET	11/12/2009	80.00
356121	MICHEL, ROCHELLE N	11/12/2009	81.56
356122	MIDWEST BUS PARTS INC	11/12/2009	209.20
356123	MIDWEST TECHNOLOGY PRODUCTS	11/12/2009	634.54
356124	MINVALCO INC	11/12/2009	78.43
356125	MN ASSOC OF SCH BUSINESS OFFIC	11/12/2009	100.00
356126	MN ASSOC FOR SUPERVISION (MASC	11/12/2009	35.00
356127	MN COMMUNITY EDUC ASSOC (MCEA)	11/12/2009	507.00
356128	MN CONSERVATION FEDERATION	11/12/2009	20.00
356129	Vendor Continued Check	11/12/2009	0.00
356130	Vendor Continued Check	11/12/2009	0.00
356131	MN DEPT OF LABOR & INDUSTRY	11/12/2009	650.00
356132	MN EDUCATION JOB FAIR	11/12/2009	650.00
356133	MN ELEVATOR INC	11/12/2009	269.73
356134	MN FLYER	11/12/2009	19.00
356135	MN JUNIOR HIGH SCHOOL	11/12/2009	50.00
356136	MONITA, MIKE	11/12/2009	60.00

Check Nbr	Vendor Name	Check Date	Check Amount
356137	MOORHEAD MACHINERY & BOILER CO	11/12/2009	4,346.47
356138	MORTENSON, JERENE	11/12/2009	50.00
356139	MULLALY BECKY	11/12/2009	182.99
356140	MULTI SERVICE CORP	11/12/2009	228.78
356141	MURPHY LYNNE	11/12/2009	90.00
356142	MURRAY, ELAINE	11/12/2009	261.90
356143	MUSTAR BETH	11/12/2009	97.36
356144	NADEAU PEGGY	11/12/2009	109.43
356145	NATL COUNCIL OF TEACHERS OF MA	11/12/2009	1,596.00
356146	NATL GEOGRAPHIC SCHOOL PUBLISH	11/12/2009	78.62
356147	NATL SCHOOL BOARDS ASSOC	11/12/2009	1,720.00
356148	NATL SCIENCE TEACHERS ASSOC	11/12/2009	244.00
356149	NEIGHBORHOOD HOUSE	11/12/2009	238.00
356150	NEW WAY HYPNOSIS CLINC INC	11/12/2009	1,320.00
356151	NICOL, BARBARA	11/12/2009	8,833.00
356152	NORMAN ROBERT J	11/12/2009	60.00
356153	Vendor Continued Check	11/12/2009	0.00
356154	Vendor Continued Check	11/12/2009	0.00
356155	Vendor Continued Check	11/12/2009	0.00
356156	NORTH CENTRAL TRUCK EQUIPMENT	11/12/2009	6,715.92
356157	NORTHERN STAR COUNCIL, BSA	11/12/2009	120.00
356158	NOVAK, JIM	11/12/2009	60.00
356159	O'REILLY AUTOMOTIVE INC	11/12/2009	2,391.36
356160	OFFICE DEPOT	11/12/2009	136.32
356161	OLD DUTCH FOODS INC	11/12/2009	1,876.68
356162	OLD LOG THEATER	11/12/2009	800.00
356163	ON SITE SANITATION INC	11/12/2009	279.00
356164	ORCA BOOK PUBLISHERS	11/12/2009	68.68
356165	OXYGEN SERVICE CO INC	11/12/2009	17.67
356166	PAMS LUNCHROOM LLC	11/12/2009	4,548.96
356167	PAN-O-GOLD	11/12/2009	3,892.42
356168	PAR INC	11/12/2009	230.00
356169	PARK SQUARE THEATRE	11/12/2009	1,860.00
356170	PARKOS CONSTRUCTION CO INC	11/12/2009	1,991.50
356171	PARSONS SALLY ANN	11/12/2009	27.19
356172	PARTS ASSOC INC	11/12/2009	569.92
356173	PATE, MARVIN	11/12/2009	60.00
356174	PAUL THE PLUMBER INC	11/12/2009	494.00
356175	PAYPAL INC-VPS	11/12/2009	54.10
356176	PCI EDUCATIONAL PUBLISHING	11/12/2009	59.95
356177	PCS REVENUE CONTROL SYSTEMS IN	11/12/2009	325.00
356178	Vendor Continued Check	11/12/2009	0.00
356179	Vendor Continued Check	11/12/2009	0.00
356180	PEARSON MECHANICAL SERVICES IN	11/12/2009	26,260.62
356181	PERCIVAL PATTI	11/12/2009	73.76
356182	PETTY CASH	11/12/2009	500.00
356183	PIERRE CHRISTINA	11/12/2009	1,135.31
356184	PINE TREE APPLE ORCHARD	11/12/2009	1,562.00
356185	PINES SCHOOL	11/12/2009	8,321.04
356186	PIONEER REVERE	11/12/2009	232.00

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356187	PITNEY BOWES PURCHASE POWER	11/12/2009	112.96
356188	PITNEY BOWES PURCHASE POWER	11/12/2009	3,000.00
356189	PITNEY BOWES INC	11/12/2009	135.22
356190	PODGORSKI, CARRIE J	11/12/2009	69.92
356191	POLAR CHEVROLET MAZDA	11/12/2009	374.43
356192	POSTMASTER	11/12/2009	44.00
356193	PRAXAIR DISTRIBUTION INC	11/12/2009	83.15
356194	PRESS PUBLICATIONS	11/12/2009	1,455.54
356195	PRESTWICK HOUSE INC	11/12/2009	296.34
356196	PRISSEL, JESSIE L	11/12/2009	66.39
356197	PRO-ED INC	11/12/2009	178.20
356198	PROFESSIONAL TURF RENOVATION	11/12/2009	5,742.00
356199	PROJECTUS	11/12/2009	380.03
356200	QSP INC	11/12/2009	6,128.38
356201	QUALITY PRODUCTS INC	11/12/2009	30.92
356202	QWEST	11/12/2009	254.52
356203	R & R SPECIALTIES INC	11/12/2009	97.40
356204	RA PEARSON & ASSOCIATES	11/12/2009	5,600.00
356205	RACHEL'S CHALLENGE	11/12/2009	1,660.00
356206	RAMSEY COUNTY	11/12/2009	926.46
356207	Vendor Continued Check	11/12/2009	0.00
356208	Vendor Continued Check	11/12/2009	0.00
356209	RAMSEY COUNTY	11/12/2009	3,004.00
356210	RAMSEY COUNTY PARKS/REC DEPT	11/12/2009	18,080.00
356211	RATWIK ROSZAK & MALONEY PA	11/12/2009	356.00
356212	RBG FOODS LLC	11/12/2009	2,131.92
356213	READ NATURALLY INC	11/12/2009	334.40
356214	REALLY GOOD STUFF INC	11/12/2009	25.98
356215	REASON	11/12/2009	92.00
356216	RED RIVER COMMODITIES, INC.	11/12/2009	69.89
356217	RENAISSANCE LEARNING INC	11/12/2009	86.71
356218	RITTENHOUSE, EMILY L	11/12/2009	225.00
356219	RITTENHOUSE PAULA	11/12/2009	125.68
356220	RM COTTON COMPANY	11/12/2009	1,420.86
356221	ROCKFORD JEREMY	11/12/2009	94.05
356222	ROCKFORD, KRISTY	11/12/2009	300.00
356223	ROSSITER DANIEL J	11/12/2009	60.10
356224	RUOHOMAKI, TERESA M	11/12/2009	15.00
356225	S & T OFFICE PRODUCTS INC	11/12/2009	156.20
356226	SAFEWAY DRIVING SCHOOL	11/12/2009	4,650.00
356227	SAM'S CLUB	11/12/2009	296.31
356228	SAM'S CLUB	11/12/2009	435.35
356229	SAM'S CLUB	11/12/2009	50.95
356230	SAM'S CLUB	11/12/2009	153.31
356231	SAMPSON, KARLA	11/12/2009	50.00
356232	SANNY, JOHN H	11/12/2009	367.78
356233	SCAN AIR FILTER INC	11/12/2009	1,805.28
356234	SCANTRON CORPORATION	11/12/2009	657.28
356235	SCHAEFER, EMILY L	11/12/2009	67.93
356236	SCHARBER & SONS	11/12/2009	73.50

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356237	SCHMIDT NOEL	11/12/2009	148.78
356238	SCHOELLER, JOSEPH SCOTT	11/12/2009	197.81
356239	SCHOLASTIC MAGAZINES	11/12/2009	302.22
356240	SCHOLASTIC BOOK CLUBS INC	11/12/2009	204.00
356241	SCHOOL HEALTH	11/12/2009	180.76
356242	SCHROEDER MILK CO INC	11/12/2009	21,005.09
356243	SCHUMACHER WHOLESALE MEATS	11/12/2009	4,137.40
356244	SCHWAB-VOLLHABER-LUBRATT	11/12/2009	472.91
356245	SCIENCE MUSEUM OF MINNESOTA	11/12/2009	159.00
356246	SECOND HARVEST FARM CENTRAL	11/12/2009	468.00
356247	SECURITAS SEC SVCS USA INC	11/12/2009	2,998.00
356248	SEEVER GRAY	11/12/2009	109.00
356249	SELBY ANNELLE F	11/12/2009	450.00
356250	Vendor Continued Check	11/12/2009	0.00
356251	SENTRY SYSTEMS INC	11/12/2009	2,397.50
356252	SHAWBOLD DEAN	11/12/2009	367.80
356253	SHIFFLER EQUIPMENT SALES INC	11/12/2009	649.56
356254	SIEBENALER, KEVIN R	11/12/2009	52.25
356255	SIEMENS BUILDING TECHNOLOGIES	11/12/2009	756.00
356256	SKIPON, CHRIS	11/12/2009	7.00
356257	SMITH, LAURA J	11/12/2009	95.00
356258	SNAP ON TOOLS	11/12/2009	138.40
356259	SOCIAL STUDIES SCHOOL SERVICE	11/12/2009	28.95
356260	SOLTYS, WILLIAM T	11/12/2009	74.69
356261	SOUTHPAW ENTERPRISES	11/12/2009	348.84
356262	SPECIALTY PROMOTIONS	11/12/2009	523.00
356263	SPECTRUM SOLUTIONS INC	11/12/2009	1,376.25
356264	SPENCER, ROBERT TIMOTHY	11/12/2009	90.00
356265	ST PIUS X HOLY FAMILY SCHOOL	11/12/2009	400.00
356266	STAFF DEVELOPMENT FOR EDUCATOR	11/12/2009	539.00
356267	STEFFEL, KAREN L	11/12/2009	33.15
356268	STIRLING CONNIE	11/12/2009	146.24
356269	SUPER DUPER PUBLICATIONS	11/12/2009	101.85
356270	SUPERIOR STRIPING INC	11/12/2009	950.00
356271	SVIR, SARA A	11/12/2009	253.00
356272	SVOBODA, LORI A	11/12/2009	121.90
356273	SWENDSEN, KERRY	11/12/2009	200.00
356274	SWIRL MINNESOTA LLC	11/12/2009	161.28
356275	TAHER INC	11/12/2009	1,727.82
356276	TAYLOR MUSIC INC	11/12/2009	94.00
356277	TEACHERS CURRICULUM INSTITUTE	11/12/2009	513.00
356278	TESCHENDORF, RACHEL	11/12/2009	25.00
356279	TESSIER JANELLE	11/12/2009	10.50
356280	THE WEEK	11/12/2009	59.00
356281	THOM, SHEILA	11/12/2009	190.00
356282	THUNDER COMMUNICATIONS DESIGN	11/12/2009	412.50
356283	TIERNEY BROTHERS INC	11/12/2009	1,951.00
356284	TIES	11/12/2009	270.00
356285	TIME FOR KIDS	11/12/2009	61.88
356286	TOP 20 TRAINING LLC	11/12/2009	260.00

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356287	TOSHIBA FINANCIAL SERVICES	11/12/2009	111.00
356288	TOUSSAINT JANEL PHYLLIS	11/12/2009	47.30
356289	TRADE PRESS INC	11/12/2009	949.00
356290	TRAVEL LEADERS	11/12/2009	130.50
356291	TREASURER STATE OF MINN	11/12/2009	45.00
356292	T.R.F. SUPPLY CO	11/12/2009	908.15
356293	TRIO SUPPLY COMPANY	11/12/2009	1,980.19
356294	TWIN CITY GARAGE DOOR CO	11/12/2009	377.88
356295	Vendor Continued Check	11/12/2009	0.00
356296	TWIN CITY JANITOR SUPPLY CO	11/12/2009	20,144.57
356297	TWIN CITY NURSERY INC	11/12/2009	584.38
356298	TWIN CITIES TRANSPORT & RECOVE	11/12/2009	325.00
356299	U.S. ENERGY SERVICES INC	11/12/2009	759.00
356300	UPPER LAKES FOODS INC	11/12/2009	100,728.33
356301	VANG, MELINDA	11/12/2009	95.00
356302	VEA INC	11/12/2009	249.00
356303	VERIZON WIRELESS	11/12/2009	474.65
356304	VIKING INDUSTRIAL CENTER	11/12/2009	502.96
356305	VIRCO INC	11/12/2009	3,473.60
356306	VOGT NANCY L	11/12/2009	108.00
356307	WALCZAK, MATTHEW	11/12/2009	14.00
356308	WALD TIM	11/12/2009	189.69
356309	WALTERS REBUILDERS	11/12/2009	249.95
356310	WASTE MANAGEMENT BLAINE	11/12/2009	10,876.28
356311	WHITE BEAR FLORAL SHOP	11/12/2009	51.42
356312	WHITE BEAR GLASS INC	11/12/2009	380.00
356313	WHITE BEAR RENTAL EQUIPMENT	11/12/2009	39.42
356314	WHITE BEAR SHOPPING CTR INC	11/12/2009	3,497.00
356315	WHITE BEAR LAKE GIRLS TENNIS O	11/12/2009	60.00
356316	WEBER ELECTRIC INC	11/12/2009	14,610.00
356317	WEBER, JASON	11/12/2009	60.00
356318	WET PAINT	11/12/2009	433.12
356319	WHITING, JOY	11/12/2009	10.00
356320	WILD MOUNTAIN	11/12/2009	264.00
356321	WILLIAM V MACGILL & CO	11/12/2009	425.00
356322	WINDY CITY PLAYERS	11/12/2009	235.00
356323	WOOD, COLLEEN	11/12/2009	42.04
356324	WOODARD JEAN	11/12/2009	47.00
356325	XEROX CORPORATION	11/12/2009	419.46
356326	YOGADEVOTION LLC	11/12/2009	3,740.00
356327	ZEHN, RICHARD	11/12/2009	37.50
356328	ZIEGLER INC	11/12/2009	3,102.68
356329	ZITUR, NIKI	11/12/2009	125.00
443	Computer Check(s) For a Total of		647,378.83

Check Nbr	Vendor Name	Check Date	Check Amount
347453	HARTMAN, TRICIA M	11/12/2009	378.00
348734	DAHLE, ANALISA	11/12/2009	70.00
350543	LEE, TOU SAIKO	11/12/2009	625.00
353946	FERRAND, JENNIFER A	11/12/2009	175.00
354042	KRAMLINGER, TRACEY A	11/12/2009	175.00
354251	STEFFEL, KAREN L	11/12/2009	175.00
355130	MARTINEZ, LORAELEE	11/12/2009	3.99
355628	METRONET	11/12/2009	298.00
355731	RBG FOODS LLC	11/12/2009	2,131.92
355850	WEBER ELECTRIC INC	11/12/2009	14,640.00

10 Void Check(s) For a Total of 18,671.91

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	443	Computer	Checks For a Total of	647,378.83
Total For	443	Manual, Wire Tran, ACH & Computer Checks		647,378.83
Less	10	Voided	Checks For a Total of	18,671.91
			Net Amount	628,706.92



Check Nbr	Vendor Name	Check Date	Check Amount
355865	AIG	11/09/2009	8,113.12
355866	AMERICAN FUNDS	11/09/2009	67,619.05
355867	AMERICAN UNITED LIFE	11/09/2009	42,520.68
355868	AMERIPRISE	11/09/2009	10,890.70
355869	AXA EQUITABLE	11/09/2009	12,741.66
355870	ECMC	11/09/2009	183.88
355871	EDUCATION MN ESI BILLING TRUST	11/09/2009	19,208.86
355872	GE MONEY BANK	11/09/2009	166.93
355873	GE MONEY BANK	11/09/2009	74.18
355874	GE MONEY BANK	11/09/2009	12.44
355875	IUOE #70	11/09/2009	2,038.33
355876	METROPOLITAN LIFE	11/09/2009	4,202.20
355877	MN CHILD SUPPORT	11/09/2009	2,210.40
355878	MN DEPT OF REVENUE	11/09/2009	129.00
355879	PITNEY BOWES PURCHASE POWER	11/09/2009	44.00
355880	THE ROSE LAW FIRM, PLLC	11/09/2009	122.59
355881	SAM'S CLUB	11/09/2009	724.80
355882	SCHOOL SERVICE EMPLOYEES	11/09/2009	5,595.91
355883	STAPLES CREDIT PLAN	11/09/2009	384.53
355884	STEWART, ZLIMEN & JUNGERS LTD	11/09/2009	214.74
355885	US DEPT OF EDUCATION	11/09/2009	314.68
355886	VANGUARD SMALL BUSINESS SERVIC	11/09/2009	17,193.19
22	Computer Check(s) For a Total of		194,705.87

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	22	Computer	Checks For a Total of	194,705.87
Total For	22	Manual, Wire Tran, ACH & Computer Checks		194,705.87
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	194,705.87

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**

MEETING DATE: **January 11, 2010**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

Donation	Donor	Recipient
$500.00	Premier Bank	White Bear Lake Area School District
$12,730.00	See attached list	Community Services Senior Program

RECOMMENDATION: Accept donations.

		3M Volunteer Match	$	500.00
Mr. and Mrs.	Ray and Maurine	Alexander	$	25.00
Ms.	Maeme M.	Altendorfer	$	25.00
Mr. and Mrs.	Elwood and Judy	Anderson	$	25.00
Mr. and Mrs.	Milton and Kathleen	Anderson	$	25.00
Mr. and Mrs.	William and Kathlee	Anderson	$	20.00
Ms.	Vivianmae	Armstrong	$	15.00
Ms.	Joyce	Arnes	$	15.00
Ms.	Barbara	Arrell	$	1,000.00
Ms.	Joyce	Autrey	$	15.00
Mr.	John	Barton	$	50.00
Ms.	Rose	Bayuk	$	25.00
Mr.	Terry	Beckjorden	$	20.00
Ms.	Florence	Bengtson	$	25.00
Mr. and Mrs.	Thomas and Judith	Beniak	$	50.00
Mr. and Mrs.	Willard and Bev	Bibeau	$	50.00
Mr.	Henry	Blomquist	$	25.00
		Board of Directors	$	1,000.00
Ms.	Helen	Bollman	$	50.00
Ms.	Ann	Boog	$	25.00
Ms.	Janet	Bowser	$	25.00
Ms.	Martha	Brun	$	25.00
Ms.	Ruth M.	Bullis	$	25.00
Mr.	Larry	Carlson	$	25.00
Mr.	Brian	Carlson	$	20.00
		Central Bank	$	50.00
Ms.	Josephine	Chervenak	$	25.00
Mr.	John	Christensen	$	25.00
Mr.	Norman	Christensen	$	100.00
Mr.	Roy	Christensen	$	50.00
Ms.	Lois	Clausen	$	25.00
Mr. and Mrs.	Kenneth and Delph	Close	$	25.00
Mr. and Mrs.	Galen and Theresa	Close	$	40.00
Mr.	Robert	Cramer	$	25.00
Mr.	Robert	Cuerden	$	50.00
Ms.	Martha K.	Cunningham	$	500.00
Ms.	Bernice	De Ponti	$	25.00
Mr. and Mrs.	John and Dianna	Dehen	$	25.00
Mr. and Mrs.	Frank and Phyllis	Demma	$	50.00
Ms.	Virginia	Dippel	$	25.00
Mr.	Darold	Dunn	$	100.00
Mr. and Mrs.	George and Lucy	Durfee	$	100.00
Mr.	Ralph	Ebbott	$	100.00
Ms.	Delores	Elliot	$	25.00
		Episcopal Church W	$	100.00
Ms.	Mary K.	Estrem	$	10.00
Ms.	Mary A.	Fiefarek	$	10.00
Mr.	Rob	Flick	$	200.00
Mr. and Mrs.	Edward and Burnett	Foss	$	25.00
Mr. and Mrs.	Tim and Micky	Garvey	$	200.00
Mr.	Milton	Gates	$	50.00
Mr. and Mrs.	Richard and Nancel	Getchell	$	50.00

Ms.	Sandra	Gibson	$	25.00
Ms.	Barbara	Green	$	25.00
Ms.	Barbara	Green	$	100.00
Mr. and Mrs.	Edward and Mary A	Gruba	$	20.00
Ms.	Dorothy M.	Gruber	$	25.00
Mr. and Mrs.	George and Patricia	Guenther	$	100.00
Mr.	Verne	Guion	$	35.00
Ms.	Mary Lou	Habben	$	25.00
Mr. and Mrs.	Alvin and Donna	Hagemeier	$	25.00
Ms.	Evelyn	Hamner	$	25.00
Mr.	Christopher	Hansen	$	25.00
Mr. and Mrs.	Bernard and Lois	Hanson	$	25.00
Mr.	Dean	Hardy	$	25.00
Mr. and Mrs.	Jean and B.C.	Hart	$	100.00
Ms.	Marion	Hastings	$	25.00
Mr.	Monroe	Heaney	$	25.00
Mr. and Mrs.	Gene and Jeannie	Heltemes	$	50.00
Ms.	Majil	Hoffman	$	25.00
Ms.	Lily	Honda	$	100.00
Mr. and Mrs.	Tom and Paula	Hoover	$	25.00
Ms.	Mari-Ann	Hoyer	$	25.00
Mr. and Mrs.	Douglas and Emmi	Ingram	$	25.00
Mr. and Mrs.	Michael and Vera	Jansen	$	20.00
Ms.	Ruth	Janzen	$	50.00
Mr. and Mrs.	Cliff and Mary	Japs	$	25.00
Mr. and Mrs.	Arnold and Carole	Jensen	$	25.00
Mr. and Mrs.	Thomas and Karen	Johansen	$	15.00
Ms.	Gloria	Johnson	$	25.00
Mr. and Mrs.	John and Carolyn	Johnson	$	20.00
Mr. and Mrs.	Arthur and Dorothy	Johnson	$	25.00
Mr. and Mrs.	Eugene W. and Gra	Johnson	$	25.00
Mr.	Edward E.	Johnston	$	25.00
Mr. and Mrs.	Keith and Judy	Johnstone	$	50.00
Ms.	Janice	Johnstone	$	50.00
		JP Enterprises, Inc.	$	50.00
Mr.	Joseph	Kalin	$	25.00
Mr. and Mrs.	Tom and Alice	Kapsner	$	50.00
Ms.	Linda	Kaufmann	$	50.00
Ms.	Eleanor	Kerchner	$	25.00
Ms.	Linda	Knappenberger	$	1,500.00
Mr. and Mrs.	Dan and Sandra	Korthuis	$	50.00
Ms.	Joan	Kraft	$	25.00
Ms.	May	Kramer	$	50.00
Ms.	Kay	Kronberg	$	20.00
Mr.	Warner	Krusell	$	25.00
Ms.	Majorie	Kujala	$	20.00
Mr. and Mrs.	Wayne and June	Kulas	$	25.00
Mr. and Mrs.	Leo and Dorothy	Kurkowski	$	100.00
Ms.	Suzanne	Laddusire	$	25.00
Ms.	Carol	Lau	$	25.00
Mr.	Charles	Lavallee	$	25.00
Mr. and Mrs.	Ted and Bonnie	LaValley	$	50.00

Ms.	Margaret	Lear	$	100.00
Mr. and Mrs.	James and Phyllis	Leinen	$	25.00
Mr. and Mrs.	Stephen and Laurie	Lenarz	$	20.00
Mr. and Mrs.	Raymond	Lenzmeier	$	25.00
Ms.	Marie	Lessman	$	25.00
Ms.	Alma	Limbach	$	100.00
Mrs.	Vandora	Linck	$	25.00
Mr. and Mrs.	Jim and Mary	Linn	$	50.00
Ms.	Shirley	Lockbeam	$	25.00
Ms.	Linda	Manders	$	50.00
Mr.	Mike	Marttila	$	25.00
Ms.	Vera	Mathson	$	25.00
Mr.	Gene	McAlister	$	25.00
Mr. and Mrs.	Gerald and Mary	McAulay	$	20.00
Mr.	Stephen	McGarthwaite	$	50.00
Mr.	James	McIntyre	$	25.00
Mr.	Lee	Menssen	$	25.00
Mr.	Robert	Menzel	$	10.00
Mr. and Mrs.	Peter and Kelly	Merriman	$	25.00
Ms.	Bonnie	Meyer	$	10.00
Rev.	John	Mitchell	$	50.00
Ms.	Nancy	Monahan	$	100.00
Mr.	Robert	Moore	$	250.00
Mr.	Clarence and Helen	Munson	$	10.00
Ms.	Carolyn	Nadon	$	100.00
Ms.	Kathryn	Nakanishi	$	25.00
Ms.	Marilyn	Nalipinski	$	50.00
Ms.	Lisa	Neely	$	200.00
Mr.	Walter W.	Nelsen	$	30.00
Ms.	Elaine	Nordness	$	100.00
Mr. and Mrs.	Darrell and Sally	Novak	$	10.00
Ms.	Bernice	Olson	$	25.00
Ms.	Ronda	Olson	$	25.00
Ms.	Rachel	Olson	$	50.00
Ms.	Mildred	Olson	$	15.00
Ms.	Betty	Pelletier	$	10.00
Dr.	David M.	Perry	$	100.00
Mr. and Mrs.	William and Patricia	Petersen	$	50.00
Ms.	Caroline	Peterson	$	10.00
Ms.	Janet	Peterson	$	50.00
Mrs.	Patricia	Pillsbury	$	30.00
Ms.	Muriel	Pollock	$	25.00
Mr. and Mrs.	Roger and Esther	Price	$	25.00
Mr. and Mrs.	Raymond and Janic	Rapheal	$	25.00
Dr.	Roger	Rasmussen	$	100.00
Mr. and Mrs.	Rex and Renee	Redmer	$	10.00
Mr. and Mrs.	William and Patricia	Riley	$	20.00
		RMG Mortgage	$	100.00
Ms.	Bernice	Roberts	$	10.00
Mr. and Mrs.	Charlie and Jan	Roeser	$	25.00
Ms.	Irene	Rose	$	10.00
Ms.	Mary	Ross	$	50.00

Mr. and Mrs.	James and Judith	Ross	$	25.00
Mr.	Patrick	Rowan	$	100.00
Ms.	Viola	Rozikes	$	25.00
Mr. and Mrs.	Ernest and Agnes	Satnik	$	20.00
Ms.	Carol	Saunders	$	25.00
Mr. and Mrs.	Larry and Rita	Schmid	$	25.00
Ms.	Sharon	Schmidt	$	25.00
Ms.	Celia	Schmidt	$	5.00
Ms.	Lois	Schoenthaler	$	25.00
		Senior Center Book (	$	60.00
		Senior Center Friday	$	25.00
Mr. and Mrs.	John and Mary	Shearen	$	100.00
Ms.	Marian	Shepard	$	50.00
Mr.	Warren	Skidmore	$	25.00
Mr. and Mrs.	George and Beverly	Slater	$	20.00
Mr.	E. Keith	Smelser	$	25.00
Ms.	Patricia	Spude	$	100.00
Ms.	Lolle	Stephenson	$	50.00
Mr. and Mrs.	Eugene and Beverly	Stilwell	$	25.00
Mr. and Mrs.	Allen and Ann	Stolee	$	50.00
Ms.	Constance	Stroschein	$	10.00
Ms.	Dorothy	Suchor	$	25.00
Ms.	Mary	Swanson	$	25.00
Mr. and Mrs.	Erv and Betty	Tanning	$	25.00
Mr. and Mrs.	Ted and Joanne	Thornquist	$	50.00
Dr. and Mrs.	Jack and Beverly	Titus	$	25.00
Mr.	Leroy	Trebatowski	$	25.00
Ms.	Helen	Tubridy	$	25.00
Mr. and Mrs.	Robert and Shirley	Van Hout	$	20.00
Mr. and Mrs.	George and Nancy	Verley	$	200.00
Mr.	Stanley	Vomack	$	25.00
Ms.	Kathleen	Wachtler	$	200.00
Mr. and Mrs.	Michael and Mary J	Waldoch	$	25.00
Ms.	Theresa	West	$	10.00
Ms.	Mary	Whitney	$	50.00
Mr.	Gerald	Wilharber	$	10.00
Ms.	JoAnn	Williams	$	10.00
Mrs.	Kathleen	Witschen	$	50.00
Mr. and Mrs.	Calvin and Barbara	Wojahn	$	50.00
Mr. and Mrs.	John and Catherine	Zdechlik	$	25.00
Mr. and Mrs.	George and Dolores	Zeller	$	50.00
Ms.	Ruth	Zieper	$	25.00
Mr.	Richard	Ziertman	$	50.00
Mr. and Mrs.	Raymond and Clau	Zietlow	$	25.00
Ms.	Theresa	Zwieg	$	25.00
			$	**12,730.00**

RESOLUTION FOR PERSONNEL ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the personnel items that are reflected upon the following pages; and

WHEREAS, that personnel items, A-6(f) to A-6(h), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the personnel item listed in Consent Agenda Items A-6(f) to A-6(h).

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RESIGNATIONS - CLASSIFIED STAFF

MICHELE BACIGALUPO - Part-Time Cook, Central Middle School
Employed by District 624 since 09/29/2008
Effective Date: 01/18/2010

RECOMMEND APPROVAL

RORY C. KEHOE - Custodian, Oneka Elementary
Employed by District 624 since 11/17/2008
Effective Date: 01/15/2010

RECOMMEND APPROVAL

KEVIN RISCHE - Bus Driver, Bus Garage
Employed by District 624 since 04/20/2009
Effective Date: 01/15/2010

RECOMMEND APPROVAL

RESIGNATIONS - EXTRA CURRICULAR ONLY

JAMES PELLETIER - Head Adapted Floor Hockey Coach
Employed by District 624 since 08/29/1986
Effective Date: 01/11/2010

RECOMMEND APPROVAL

RESIGNATION AND CONSIDERATION FOR EMPLOYEE RESIGNATION AND AGREEMENT - CERTIFIED STAFF

MICHAEL J. DANIEL - Social Studies Teacher, Secondary
Employed by District 624 since 08/24/1998
Effective Date: 01/11/2010

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

UNPAID CHILD CARE LEAVE - CERTIFIED STAFF

TARA M. (MARTINI) KLATT - Bridges Teacher, Central Middle School
Unpaid from 12/15/09 through 06/15/10

RECOMMEND APPROVAL

CHANGE IN CONTINUING CONTRACT - CERTIFIED STAFF

SARA A. BROMELAND - SPED Teacher, Elementary
From a .5 f.t.e. to a .6 f.t.e
Effective Date: 01/12/2010

RECOMMEND APPROVAL

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

NEW PERSONNEL - CLASSIFIED STAFF

ROY E. DENNIS - Bus Driver, Bus Garage
Replacing J. Pack who transferred
$15.50/hr., 5.25 hrs. /day, 112 days $9,114.00
Effective Date: 12-14-2010

RECOMMEND APPROVAL

DENISE E. JECHOREK - Bus Driver, Bus Garage
Replacing C. Saarion who transferred
$15.50/hr., 5.25 hrs. /day, 102 days $8,300.25
Effective Date: 01-06-2010

RECOMMEND APPROVAL

SHEENA M. SHULTZ - Pupil Support Assistant, Golfview ALC
Replacing G. Chapman, who resigned
$15.55/hr., 5.50 hrs. /day, 106 days $9,065.65
Effective Date: 01-06-2010

RECOMMEND APPROVAL

ANDREA M. SMITH - Program Assistant Leader, Willow Elementary
Replacing V. Nicholson, who resigned
$11.65/hr., 5.00 hrs. /day, 117 days $6,815.25
Effective Date: 01-18-2010

RECOMMEND APPROVAL

NEW PERSONNEL - EXTRA-CURRICULAR ONLY

The following individual has previously been approved by the school board for a similar or the same extra-curricular positions.

TODD HOULE - Head DAPE Floor Hockey Coach, Step 3
$3,090.00

RECOMMEND APPROVAL

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open for 30 minutes (4 minutes per speaker, 10 minutes per topic, and no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of other public comments should be avoided.
3. Those wishing to address the Board should fill out a card to be turned into the Clerk.
4. Questions may be asked on any topic, excluding those on the agenda.
5. An attempt will be made to answer questions. In those cases where an answer is not available or is not possible to give that evening, a phone call from someone in the administration will be made as a follow-up.
6. A handout on the purpose of School Board meetings and the meeting process is available.
7. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
8. The Chair will attempt to reasonably honor requests to speak, but shall also exercise discretion to recognize time restraints and may limit the number of such presentations accordingly.

C. INFORMATION ITEMS

AGENDA ITEM:	**Superintendent's Report**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Information Item**
CONTACT PERSON(S):	**Dr. Michael J. Lovett, Superintendent of Schools**

BACKGROUND:

Dr. Lovett will provide information on current issues and events pertaining to the White Bear Lake Area Public School District.

D. DISCUSSION ITEMS

AGENDA ITEM: **PROPOSED 2010-2011 CALENDAR**

DATE: **January 11, 2010**

SUGGESTED DISPOSITION: **DISCUSSION ITEM**

CONTACT PERSON(S): **Dr. Jill Thelen, Director of Schools**

****

BACKGROUND:

The proposed calendar was designed using the following parameters:

1. Statute 120A40, "....a district must not commence an elementary or secondary school year before Labor Day..."

   Statute 120A41, "....calendar must include at least the number of days of student instruction the Board formally adopted as its school calendar in 1996-1997."

2. School Board directives, April 2005:
   - Align calendar PreK-12
   - Minimize split weeks

3. Collective Bargaining Agreements

In addition to the parameters identified, input was received from the administration and a parent focus group.

RECOMMENDATION: To review the proposed 2010-2011 calendar for action at the February 8, 2010 School Board meeting.

White Bear Lake Area Schools
2010-11 Parent Calendar

PROPOSED

July 2010

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

August 2010

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

September 2010

M	T	W	Th	F
		1	2	3
No School Labor Day 6	School Begins Grades 1-12 K/K+ Orientation 7	K/K+ Orientation 8	School Begins K/K+ 9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

October 2010

M	T	W	Th	F
				1
4	5	6	7	8
11	12	K Conf 13	No School PreK-12 Conf am/pm/eve 14	No School PreK-12 Conf am/pm 15
PreK-5 Eve Parent Conf 18	6-12 Eve Parent Conf 19	20	No School State Tchr Prof Mtg 21	No School State Tchr Prof Mtgs 22
25	26	27	28	29

November 2010

M	T	W	Th	F
1	2	3	4 End of Qtr 1	5 No School PreK-12 Prof Dev 12
8	9	10	11	12
15	16	17	18	19
22	23	24	No School Thanksgiving break 25	No School Thanksgiving break 26
29	30			

December 2010

M	T	W	Th	F
				End of Tri 1 3
6	7	1	2	10
13	14	8	9	17
20	21	15	16	24
No School Winter break 27	No School Winter break 28	22 No School Winter break 29	No School Winter break 23 No School Winter break 30	No School Winter break 31

January 2011

M	T	W	Th	F
School Resumes 3	4	5	6	7
10	11	12	13	14
Prof Dev MLK Jr Day 17	18	19	20	21
24	25	26	End of Qtr 2 Semester 1 27	No School Teacher Work Day 28
31				

February 2011

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
No School Presidents' Day 21	22	23	24	25
28				

March 2011

M	T	W	Th	F
	1	K Conf 2	No School PreK-12 Conf am/pm/eve 3	No School PreK-12 Conf am/pm 4
PreK-5 Eve Parent Conf 7	6-12 Eve Parent Conf 8	9		End of Tri 2 11
No School Spring Break 14	No School Spring Break 15	No School Spring Break 16	No School Spring Break 17	No School Spring Break 18
21	22	23	24	25
28	29	30	31	

April 2011

M	T	W	Th	F
				1
4	5	6	7	End of Qtr 3 8
MCA Tests Begin 11	12	13	14	15
18	19	20	21	No School 22
25	26	27	28	29

May 2011

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
No School Memorial Day 30	31			

June 2011

M	T	W	Th	F
		1	2	3
6	7	8	*Last Day of School* 9	Graduation 10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

WHITE BEAR LAKE AREA SCHOOL DISTRICT
2010-2011 Staff Calendar

PROPOSED

JULY, 2010

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

AUGUST, 2010

M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26 New Teachers	27 New Teachers
30	31 Tchr Prep			

1 Tchr Prep

SEPTEMBER, 2010

M	T	W	TH	F
		1 Teacher Prep	2 Convocation/ Prof Dev PreK-12	3
6 **Holiday (Labor Day)**	7 1st Day of School Gr 1-12 K / K+ Orien	8 K / K+ Orientation	9 1st Day of School K/K+	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

18 Student Contact 1 Holiday 1 Tchr Prep 1 Prof Dev

OCTOBER, 2010

	T	W	TH	F
				1
4	5	6	7 PreK-12 After school Prof Dev	8
11	12	13 K Prep/Conf	14 **No School** PreK-12 Parent Conf am/pm/eve Teacher Prep	15 **No School** PreK-12 Parent Conf am/pm Teacher Prep
18 PreK-5 Parent Conf eve	19 6-12 Parent Conf eve	20	21 **No School** State Tchr Prof Mtgs	22 **No School** State Tchr Prof Mtgs
25	26	27	28	29

17 Student Contact .33 Prof Dev 1 Tchr Prep

NOVEMBER, 2010

M	T	W	TH	F
1	2	3	4	5
8	9	10	11 **End of Qtr**	12 **No School** PreK-12 Prof Dev
15	16	17	18	19
22	23	24	25 **No School Holiday** (Thanksgiving)	26 **No School Holiday** (Thanksgiving)
29	30			

19 Student Contact 1 Prof Dev 2 Holidays

DECEMBER, 2010

M	T	W	TH	F
		1	2	3 (Tri-57)
6	7	8	9	10
13	14	15	16	17
20	21	22	23 **No School** PreK-12 **Floating Holiday**	24 **No School** PreK-12 Winter Break
No School 27 Winter Break PreK-12 →	28	29	30	31 **Holiday (New Year's Eve)**

16 Student Contact 2 Holidays

WHITE BEAR LAKE AREA SCHOOL DISTRICT

2010-2011 Staff Calendar

PROPOSED

JANUARY, 2011

M	T	W	TH	F
3 School Resumes	4	5	6	7
10	11	12	13	14
17 **No School MLK Jr Day** Prof Dev PreK-12	18	19	20	21
24	25	26	27 **End of Qtr 2** (Semester 1)	28 **No School** Teacher Prep
31				

19 Student Contact 1 Prof Dev 1 Tchr Prep

FEBRUARY, 2011

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17 PreK-12 After school Prof Dev	18
21 **No School Holiday** (Presidents' Day)	22	23	24	25
28				

19 Student Contact 1 Holiday .33 Prof Dev

MARCH, 2011

M	T	W	TH	F
	1	2 K Prep/Conf	3 **No School** PreK-12 Parent Conf am/pm/eve Teacher Prep	4 **No School** PreK-12 Parent Conf am/pm Teacher Prep
7 PreK-5 Parent Conf eve	8 6-12 Parent Conf eve	9	10	11 (Tri 2-58)
14 **Spring Break**	15 →	16 →	17 →	18 →
21	22	23	24	25
28	29	30	31	

16 Student Contact 1 Tchr Prep

APRIL, 2011

M	T	W	TH	F
				1
4	5	6	7	8 **End of Qtr 3**
11 **MCA Testing Begins**	12	13	14	15
18	19 PreK-12 After school Prof Dev	20	21	22 **No School Holiday** (Good Friday)
25	26	27	28	29

20 Student Contact 1 Holiday .33 After-School Prof Dev

MAY, 2011

M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30 **No School Holiday** (Memorial Day)	31			

21 Student Contact 1 Holiday

JUNE, 2011

M	T	W	TH	F
		1	2	3
6	7	8	9 **Last day of School** PreK-12	10 **Teacher Prep** PreK-12 ***Graduation***
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

7 Student Contact 1 Tchr Prep

AGENDA ITEM:	**Update on Planning for the Parkview/Centerpoint IB Transition**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Discussion Item**
CONTACT PERSON(S):	**Dr. Michael Lovett, Superintendent**

Background:

For decades, up through this past year, the Centerpoint District-wide choice program and the Parkview Elementary neighborhood school program existed side-by-side within the Parkview School site.

Four years ago the staff initiated a planning process which would prepare them for candidacy to be an International Baccalaureate program. One of the requirements in the International Baccalaureate program is that all students within the school be eligible to participate in the International Baccalaureate program.

Last year I met with parents and staff of the Parkview and Centerpoint programs, including detailed conversations with more than 30 staff members.

Based on my findings, I published recommendations to staff and parents during the first week of March, 2009, which directed the Parkview and Centerpoint programs to work together at the staff level and the parent level to prepare to open as an International Baccalaureate Candidate School in the fall of 2010, with the expectation by next fall we could invite the authorities from the International Baccalaureate to the school and hopefully get our official designation as an International Baccalaureate school.

There has been a tremendous amount of work done by staff and parents and other community members since last March. School Board member Lori Swanson, serving as liaison to Parkview and Centerpoint, has participated as a member of the Transition Committee of parents and staff who have been key in guiding the process.

This is the first time decisions are coming directly to the School Board because these are two decisions that the School Board needs to formally make.

First, this evening we will be providing a report from the Parkview/Centerpoint Transition Committee that will explain the process they have used for recommending a name for the new school, and unveil the recommendation for the name.

Secondly, we have attached our recommendations for the school's attendance area and enrollment priority process. Because the new school will be an International Baccalaureate Candidate School and will be a parent choice school, we have committed to the families who live in the current Parkview attendance area that they will have the option of attending either the new school at the Parkview site or attend another neighborhood school.

The attached summary provides our recommendations for boundary lines and for priorities in terms of attendance at the new IB school. Both of these items are formally presented this evening, and will be communicated to staff and parents of the affected schools.

We anticipate that both will be on the agenda for action in our February meeting, along with any feedback we receive pertaining to either issue.

Recommendation: To follow up at the February meeting with specific items for School Board action.

MJL
Attachment to
School Board Agenda D-2
January 11, 2010

Update on Planning for the Parkview/Centerpoint Transition

Overview

During November and December 2009, members of our administrative team met with TeamWorks, a local firm doing demographic analysis of our elementary and secondary enrollment and the characteristics of our student population. This data is providing support for phase one of our District's facility plan, including giving Parkview attendance area families the opportunity to attend either the new IB school or another elementary school.

Based on feedback to our current administration and staff, we anticipate that most families currently at Parkview/Centerpoint will continue to be involved in the new International Baccalaureate school beginning in 2010-11. Our commitment has been to assure that families in the Parkview attendance area have the opportunity either to go to the new school, or to another neighborhood school. We will provide bussing to either option for students whose residence distance to the school would qualify for bussing.

Recommendation for School Attendance Areas

Based on our preliminary analysis, we are recommending providing students who are in the Parkview attendance area to the north of County Road E the option to attend Lakeaires Elementary; those to the south of Country Road E in the current Parkview attendance area will have the option to go to Willow Lane Elementary.

We reviewed this option with our administrative team during December and will communicate this recommendation to parents and staff during January.

Recommendation for Enrollment Priority to Attend the IB Candidate School for 2010-11

In terms of priority for attending the new school, we are recommending the following order of giving preference:

1. Current Parkview/Centerpoint students;

2. Siblings of current Parkview/Centerpoint students;

3. Other families in the current Parkview attendance area not already at the school (this reflects the areas that have been given the option to go to Willow or Lakeaires as described above);

4. Students from other White Bear Lake Area elementary school attendance areas not already at the school; and

5. Students from outside the White Bear Lake Area Schools not already at the school who would be making a request under open enrollment or tuition transfer.

Transportation Issues

In the past and this year, families from Centerpoint have fairly long bus rides, including some students who ride more than an hour. To keep the "choice school" option attractive we will look at options for reducing the ride "maximum" (for example, to a limit of 45 minutes or 50 minutes) and determine if there is a way to do this within the same costs that we are currently spending on transportation.

AGENDA ITEM: **Race to the Top**

MEETING DATE: **January 11, 2010**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Michael Lovett, Superintendent**

Background:

Race to the Top is a federal program for which Congress has appropriated more than four billion dollars over a four year period. The granting of these funds is competitive to the states, that is, each state interested in participating in Race to the Top must apply to the Federal Department of Education. State of Minnesota authorities anticipate that approximately a dozen states will be chosen, and the result to the State of Minnesota could add significant resources to help improve our schools.

As part of the application, the State of Minnesota has asked all school districts to consider participating in Race to the Top and indicate their willingness to participate by approving the attached document requesting the signature of the school board chair, teacher union president, and superintendent. We have been involved in discussion with our Teachers Association, and have jointly attended webinars and sessions sponsored by the Department of Education.

Because of the competitive nature of the grant process, the Department of Education has asked us to keep the details of the grant proposal confidential.

If the District is interested, the attached document must be conveyed to the Department of Education with the appropriate signatures no later than 4:30 p.m. on Wednesday, January 13.

Recommendation:

There is a potential to take action on this at a future School Board meeting.

Memorandum of Agreement
State Educational Agency and Local Educational Agency
Race to the Top Program

State Educational Agency: Minnesota Department of Education
Local Educational Agency: _____
[Insert name of LEA above]

STATEMENT OF PURPOSE

The purpose of this Agreement is to establish the responsibilities of the State Educational Agency ("SEA") and Local Educational Agency ("LEA") as required under the federal Race to the Top ("RTTT") program. The RTTT program is part of the American Recovery and Reinvestment Act of 2009. This Agreement outlines the responsibilities and roles of a participating LEA in the implementation of an approved Race to the Top program. The SEA will be notified in April 2010 by the United State Department of Education ("USDE") if the grant is awarded, and implementation will begin with the 2010-11 school year.

Minnesota Department of Education ("MDE") requires that all LEAs in Minnesota that plan to participate in the RTTT Program sign and return this Memorandum of Agreement by January 13, 2010. MDE will not accept Agreements after the stated deadline. A signed Agreement is not effective if the SEA is not awarded RTTT grant funds.

SCOPE OF WORK

The Scope of Work is found in Exhibits 1, 2 and 3 of the Agreement.

PARTICIPATING LEA REQUIREMENTS

In assisting the SEA in implementing the tasks and activities in the State's RTTTplan, the Participating LEA sub-grantee will:

1. Implement the LEA plan as identified in Exhibits 1, 2 and 3 of this Agreement;
2. Actively participate in all relevant meetings and events that are organized and sponsored by the SEA or USDE, which will include progress of the RTTT plan and other related matters;
3. Post to any website specified by the State or USDE, in a timely manner, all non-proprietary products and lessons developed using funds of this grant conducted by the SEA or USDE; and
4. Be responsive to the SEA or USDE requests for information including the status of the project, project implementation, outcomes or problems anticipated or encountered.

STATE RESPONSIBILITIES

In assisting Participating LEA in implementing their tasks and activities described in the State's Race to the Top application, the State grantee will:

1. Work collaboratively with and support the Participating LEA in carry out the LEA plan as identified in Exhibits 1, 2 and 3 of this Agreement;
2. Timely distribute the LEA's portion of the Race to the Top grant funds during the course of the project period and in accordance with the LEA plan;
3. Provide feedback on the LEA's status updates, annual reports, any interim reports, and project plans and products; and
4. Identify sources of technical assistance for the RTTT plan.

JOINT RESPONSIBILITIES

1. The SEA and the Participating LEA will each appoint a key contact person for the Race to the Top program and will remain in frequent contact should the SEA receive grant funding from USDE;
2. SEA and Participating LEA grant personnel will work together to determine appropriate timelines for project updates and status reports throughout the entire grant period; and
3. SEA and Participating LEA grant personnel will negotiate in good faith to continue to achieve the overall goals of the State's RTTT grant, even the SEA plan or LEA plan require modifications.

SEA RECOURSE FOR LEA NON-PERFORMANCE

If the SEA determines that the Participating LEA is not meetings its goals, timelines, budget, annual targets or is not fulfilling other applicable requirements, the State grantee will take appropriate enforcement action, which could include a collaborative process between the SEA and Participating LEA, or any enforcement measures that are detailed in 34 CFR section 80.43. In the case of non-compliance, the SEA shall give notice to the LEA of 30 days to correct the areas of non-compliance. If the LEA fails to correct the non-compliance, the SEA shall withhold or cancel RTTT funds.

ASSURANCES

The Participating LEA hereby certifies and represents that it:

1. Has the requisite power and authority to execute the MOA;
2. Is committed to implement the LEA RTTT plan;
3. Agrees to participate and implement the mandatory provisions of the RTTT plan, as outlined in Exhibit 1.
4. Will provide a Final Scope of Work to be attached to this Agreement as Exhibit 4 only if the SEA's RTTT application is approved and funded and will do so within 90 days after the grant is awarded in the form and manner prescribed by the SEA; and

5. Will comply with all the terms of the RTTT grant and all applicable Federal and State laws and regulations, including laws and regulation applicable to RTTT, and the applicable provisions of EDGAR (34 CFR Parts 75, 77, 79, 80, 82, 84, 85, 86, 97, 98 and 99).

MODIFICATIONS

This Agreement may be amended by written agreement signed by each of the parties involved, and in consultation with USDE.

DURATION/TERMINATION

This Agreement shall be effective, beginning with the date of the last signature hereon, and if a grant is received, ending upon the expiration of the grant project period, or upon mutual agreement of the parties, whichever occurs first. This Agreement is not effective if the SEA is not awarded RTTT grant funds.

SIGNATURES

LEA Superintendent (or equivalent authorized signature) – required

_____

Signature / Date

_____

Print Name / Title

Chair of School Board – optional but strongly encouraged

_____

Signature / Date

_____

Print Name / Title

Local Representative of Teachers – optional but strongly encouraged

_____

Signature / Date

_____

Print Name / Title

Authorized State Official – required

_____

Signature / Date

_____

Print Name / Title

E. OPERATIONAL ITEMS

AGENDA ITEM: **Columbus Day Resolution**

MEETING DATE: **January 11, 2010**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON: **Dr. Michael J. Lovett, Superintendent**

Background:
The Minnesota School Boards Association has advised school districts that school boards may determine, by resolution, whether Columbus Day will be considered a legal holiday. If a school board determines his day not to be a legal holiday, they can conduct public business on that day. However, the law (M.S. 645.44, Subd. 5.) clearly requires that the school board pass a resolution to that effect; the resolution has to be passed only once and not yearly.

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No 624, State of Minnesota, was duly held in said school district on January 11, 2010, at 7:00 o'clock p.m. for the purpose, in part, of adopting a resolution stating for business purposes the White Bear Lake Area School Board deem Columbus Day not a legal holiday.

Member _____ moved the adoption of the following resolution.

RESOLUTION DEEMING COLUMBUS DAY
NOT A LEGAL HOLIDAY

1. BE IT RESOLVED that pursuant to M.S. 645.44, Subd. 5., the School Board of Independent School District No 624 has determined that Columbus Day is not a legal holiday.

The motion for the adoption of the foregoing resolution was duly seconded by _____.

On a roll call vote, the following voted in favor: _____

And the following voted against: _____

Whereupon said resolution was declared duly passed and adopted.

Recommendation:

Approve the resolution deeming Columbus Day not a legal holiday.

AGENDA ITEM:	**School Board Meeting Dates for 2010**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Dr. Michael J. Lovett, Superintendent**

Background:

The White Bear Lake Area School Board holds their regular School Board meeting on the second Monday of the month, and their work-study session on the fourth Monday of the month except during the months of December, June, and July there is no work-study session scheduled.

The School Board will approve the meeting dates for the current year plus the January meetings dates of the following year at their organizational meeting in January.

The attached schedule of School Board meeting dates is being recommended to the School Board for approval.

Recommendation: Approve the recommended School Board meeting dates.

Proposed Dates
2010
WHITE BEAR LAKE AREA SCHOOLS
SCHOOL BOARD
MEETING SCHEDULE

Date	Meeting Type	Time	Location
Monday, January 11, 2010	Regular	7:00 p.m.	District Center – Room 112
Monday, January 25, 2010	Work-Study	5:30 p.m.	District Center – Room 201
Monday, February 8, 2010	Regular	7:00 p.m.	District Center – Room 112
Monday, February 22, 2010	Work-Study	5:30 p.m.	District Center – Room 201
Monday, March 8, 2010	Regular	7:00 p.m.	District Center – Room 112
Monday, March 22, 2010	Work-Study	5:30 p.m.	District Center – Room 201
Monday, April 12, 2010	Regular	7:00 p.m.	District Center – Room 112
Monday, April 26, 2010	Work-Study	5:30 p.m.	District Center – Room 201
Monday, May 10, 2010	Regular	7:00 p.m.	District Center – Room 112
Monday, May 24, 2010	Work-Study	5:30 p.m.	District Center – Room 201
Monday, June 14, 2010	Regular	7:00 p.m.	District Center – Room 112
Monday, July 12, 2010	Regular	7:00 p.m.	District Center – Room 112
Monday, August 9, 2010	Regular	7:00 p.m.	District Center – Room 112
Monday, August 23, 2010	Work-Study	5:30 p.m.	District Center – Room 201
Monday, September 13, 2010	Regular	7:00 p.m.	District Center – Room 112
Monday, September 27, 2010	Work-Study	5:30 p.m.	District Center – Room 201
Monday, October 11, 2010	Regular	7:00 p.m.	District Center – Room 112
Monday, October 25, 2010	Work-Study	5:30 p.m.	District Center – Room 201
Monday, November 8, 2010	Regular	7:00 p.m.	District Center – Room 112
Monday, November 22, 2010	Work-Study	5:30 p.m.	District Center – Room 201
Monday, December 13, 2010	Regular	7:00 p.m.	District Center – Room 112
Monday, January 10, 2011	Regular	7:00 p.m.	District Center – Room 112
Monday, January 24, 2011	Work-Study	5:30 p.m.	District Center – Room 201

Approved at the January __, 2010 School Board Meeting

AGENDA ITEM:	**Rules of Order for the White Bear Lake Area School Board**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**School Board Chair**

Background:

At the organizational meeting of the White Bear Lake Area School Board the School Board approves the Rules of Order and Board Agenda format for the year.

Attached are the recommended Rules of Order and Board Agenda format.

Recommendation: Approve

RULES OF ORDER

Roll call vote shall be made on all items with any financial impact, and on any items where dissent is noted on a voice vote and a division of the house is requested.

Roll call votes shall always proceed alphabetically with the first member to be called rotated alphabetically at successive Board meetings.

Any item may be changed on the agenda, either in placement or in status (discussion, action...) by consensus or by passage of a motion to suspend the rules for that purpose.

Any items for which no written explanatory information is supplied in the Board packet, will be treated as items in the Public or Board Forum with no action unless the Board suspends the rules and places the item on the agenda for action.

The Chair and the Superintendent shall develop the meeting agenda. Board members may request items to be placed on an upcoming agenda by contacting the Chair, or in his or her absence the Superintendent by the Tuesday prior to the Board meeting. All written material and appropriate explanatory material for agenda items must be provided to the Superintendent's office by noon on the Wednesday prior to the meeting for inclusion in the agenda packet. If such written material is required and not provided in a timely manner, the topic may be pulled from the agenda.

Members of the public may make requests to have items placed on a Board agenda by contacting the Chair in the same manner as Board members. If the Chair does not honor the request, the request shall be made known to the Board and the Board shall determine the disposition of the request.

Robert's Rules of order will be followed except that:

a. Suspension of the rules and limitation of debate require only a simple majority of those voting rather than a 2/3 majority.

b. If no motion is immediately forthcoming on an action item when requested by the Chair, a nominal period of time, not to exceed five minutes, is allowed for questions before a motion for action is required.

c. Board business will automatically terminate at 9:30 p.m. and the Chair will declare the meeting adjourned unless there is a motion, supported by a majority vote, extending the meeting by a specific amount of time.

BOARD AGENDA
2010

A.	**PROCEDURAL ITEMS**	Roll call, Pledge of Allegiance, approve agenda, approve consent agenda to include minutes, payment of invoices, correspondence, gifts, field trips and personnel items.
B.	**PUBLIC FORUM** <u>Public Forum Procedures</u> During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum. 1. Public Forum will follow the Procedural Items on the agenda. 2. Public Forum will be open for 30 minutes (4 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of other public comments should be avoided. 3. Those wishing to address the Board should fill out a card to be turned into the Clerk. 4. Questions may be asked on any topic, excluding those on the agenda. 5. An attempt will be made to answer questions. In those cases where an answer is not available or is not possible to give that evening, a phone call from someone in the administration will be made as a follow-up. 6. A handout on the purpose of School Board meetings and the meeting process is available. 7. Citizens may be asked to address the school board on a particular subject during the discussion of that item. 8. The Chair will attempt to reasonably honor requests to speak, but shall also exercise discretion to recognize time restraints and may limit the number of such presentations accordingly.	During the Public Forum any person may address the School Board on a topic of interest or concern.
C.	**INFORMATION ITEMS**	No discussion
D.	**DISCUSSION ITEMS**	An instructional report, first reading of new policies, etc.
E.	**OPERATIONAL ITEMS**	All non-personnel action items.
G.	**BOARD FORUM**	Board "news"; same rules as Public Forum
H.	**ADJOURNMENT**	

AGENDA ITEM: **School Board Members' Compensation for 2010**

MEETING DATE: **January 11, 2010**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

Background:

Minnesota Statute 123.33, Subd. 12 states: "The clerk, treasurer, and superintendent of any district shall receive such compensation as may be fixed by the board. Unless otherwise provided by law, the other members of the board shall also receive compensation as may be fixed by the board."

Listed below is the history of the White Bear School Board compensation rates. It should be noted that the School Board has not increased their compensation since 2005.

Year	Members	Chair	Vice-Chair	Clerk	Treasurer
2010	$4,500	$4,900	$4,700	$4,900	$4,700
2009	$4,500	$4,900	$4,700	$4,900	$4,700
2008	$4,500	$4,900	$4,700	$4,900	$4,700
2007	$4,500	$4,900	$4,700	$4,900	$4,700
2006	$4,500	$4,900	$4,700	$4,900	$4,700
2005	$4,500	$4,900	$4,700	$4,900	$4,700
2004	$4,300	$4,700	$4,500	$4,700	$4,500
2003	$4,300	$4,700	$4,500	$4,700	$4,500
2002	$4,200	$4,600	$4,400	$4,600	$4,400

Recommendation:

That the School Board maintain the current compensation for the 2010 calendar year.

AGENDA ITEM:	**School Board Committee and Liaison Assignments for 2009-2010 School Year**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Dr. Michael Lovett, Superintendent**

Background:

The White Bear Lake Area School Board determines their committee and liaison assignments. Due to the election of two new School Board members, some changes have been made to committee and school liaison assignments for the remainder of the 2009-2010 school year.

Recommendation:

Approve the School Board committee and liaison assignments for the remainder of the 2009-10 school year.

Independent School District #624
White Bear Lake Area Schools

2010
SCHOOL BOARD COMMITTEE ASSIGNMENTS

Committees	Chapman	Hiniker	Kimball	Newberg	Shevik	Storey	Swanson
Association of Metropolitan School Districts (AMSD)			X			X	
Community Curriculum Advisory Council	X			X	X		
Finance		X	X		X		
Policy Committee	X	X			X		
Community Services Advisory Liaison						X	
Legislative Liaisons/ Schools for Equity in Education (S.E.E.)						X	X
Special Education Parent Advisory Liaison							X
White Bear Educational Foundation						X	
Minnesota State High School League			X				
Ramsey County League of Local Governments	X						
Other District Boards							
East Metro Integration District #6067 Board							X
N.E. Metro District 916 Board				X			

Approved at the _____ School Board Meeting.

INDEPENDENT SCHOOL DISTRICT #624

2009-10

SCHOOL BOARD LIAISON ASSIGNMENTS

School	Chapman	Hiniker	Kimball	Newberg	Shevik	Storey	Swanson
Birch Lake			X				
Oneka	X						
Lakeaires				X			
Lincoln						X	
Otter Lake		X					
Parkview/ Center point							X
Vadnais Heights				X			
Willow Lane					X		
Central						X	
Sunrise			X				
North Campus		X					
South Campus							X
ECFE					X		
ALC & Transition Plus	X						

Approved by the School Board on _____ for the 2009-10 school years.

AGENDA ITEM:	**Appointment of Representative For Northeast Metro 916 Intermediate School Districts Board**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Dr. Michael J. Lovett, Superintendent**

BACKGROUND:

Each year the White Bear Lake Area School Board appoints a member of our School Board to serve on the Northeast Metro 916 Intermediate School Districts Board.

We, the White Bear Lake Area School Board, would like to recommend Janet Newberg to serve on the Northeast Metro 916 Board for 2010.

RECOMMENDATION:

Approve January Newberg to serve on the Northeast Metro 916 Board for 2010.

Agenda Item E-7
January 11, 2010
School Board Meeting

AGENDA ITEM:	**Appointment of Representative For The East Metro Integration District 6067 Board**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Dr. Michael J. Lovett, Superintendent**

BACKGROUND:

Each year the White Bear Lake Area School Board appoints a member of our school board to serve on the East Metro Integration District 6067 Board. Currently Lori Swanson serves on this board and we recommend that she continues to serve on the East Metro Integration District 6067 Board for 2010.

RECOMMENDATION: Approve Lori Swanson as our representative to the East Metro Integration District 6067 Board.

AGENDA ITEM: **Official Depositories for School District Funds and Authorized Bank Accounts and Signatures**

MEETING DATE: **January 11, 2010**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Pete Willcoxon, Executive Director of Business Services**
Mary M. Vaske, Accountant

Be it resolved by the School Board of Independent School District #624, White Bear Lake, MN, that the following bank accounts are designated as official depositories for calendar year 2010 and that the authorized signers and those designated to electronically transfer funds shown be approved.

Account Name	Bank Name	Authorized Signers
Demand Deposit Account	PMA/MN TRUST ASSOCIATED	Michael J. Lovett Peter Willcoxon Mary M. Vaske
General Account	US Bank – WBL	*Board Chair *Board Clerk *Board Treasurer
Payroll Account	US Bank – WBL	*Board Chair *Board Clerk *Board Treasurer
Cafeteria Receipts	US Bank – WBL	*Board Chair *Board Clerk *Board Treasurer
Dist. Petty Cash Acct	US Bank – WBL	Michael J. Lovett Peter Willcoxon Mary M. Vaske
Business Account	Bremer Bank	Peter Willcoxon Mary M. Vaske
White Bear Area HS North Campus Student Activities	US Bank – WBL	Don Bosch Dion Harriman Judy McCormick

Central Middle School Student Activities	US Bank – WBL	Noel Schmidt Deb Sehr
White Bear Area HS South Campus Student Activities	US Bank – WBL	Tim Wald William Soltys Bob Jackson Sue Johnson Brian Leonard
Sunrise Middle School	US Bank – WBL	David Law Linda Adams
Central Petty Cash	US Bank – WBL	Noel Schmidt Deb Sehr
Sunrise Petty Cash	US Bank – WBL	David Law Linda Adams
North Petty Cash	US Bank – WBL	Don Bosch Dion Harriman Judy McCormick
South Petty Cash	US Bank – WBL	Tim Wald William Soltys Bob Jackson Sue Johnson Brian Leonard

*Facsimile signature to be used: with all three signatures required.

Electronic Transfers

Demand Deposit Account	PMA/MNTRUST/ ASSOCIATED	Michael J. Lovett Peter Willcoxon Mary M. Vaske
General Account	US Bank – WBL	Michael J. Lovett Peter Willcoxon Mary M. Vaske
Payroll Account	US Bank – WBL	Michael J. Lovett Peter Willcoxon Mary M. Vaske

RECOMMENDATION: Approve

AGENDA ITEM: **Official Newspaper for 2010**

MEETING DATE: **January 11, 2010**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

Background:

In past years, legal notices and minutes have bee published in the White Bear Press. In addition, the full minutes are available on the district's website www.whitebear.k12.mn.us.

A proposal has been submitted by Press Publications to name the White Bear Press and Vadnais Heights Press as the official school district/legal publication newspaper for 2010. The White Bear Press will remain the same $14.25 per column inch, and the Vadnais Heights Press will remain the same $7.20 per column inch.

Recommendations:

School Board approve the continuation of the White Bear Press and Vadnais Heights Press as the legal publication for the school district for 2010.

AGENDA ITEM:	**Membership in the Minnesota State High School League for 2009-20100**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Bob Jackson, Athletic Director** **Tim Wald, Principal WBHS-South Campus** **Don Bosch, Principal WBHS-North Campus**

Background:

Each year the White Bear Lake Area School Board is required to approve the resolution to renew the White Bear Lake Area High School's membership in the Minnesota State High School League.

In the past we have done this annually at the School Board's organizational meeting in January so we are assured that this is done in a timely fashion each year.

Recommendation: Approve membership in the Minnesota State High School League for 2010-11.

MINNESOTA STATE HIGH SCHOOL LEAGUE
2100 Freeway Boulevard
Brooklyn Center, MN 55430-1735
Telephone: (763) 560-2262 Fax (763) 569-0499 www.mshsl.org

2010-2011 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE

RESOLVED, that the Governing Board of School District Number **624, White Bear Lake Area High School**, County of **Ramsey**, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

White Bear Lake Area High School _____

_____ _____

is/are authorized by this, the Governing Board of said school district or school to:

1. ___ Make new application for membership in the Minnesota State High School League; School Enrollment (9-12): _____
   OR;
   X Renew its membership in the Minnesota State High School League; and,

2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules, and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided by law.

Clerk/Secretary – Local Governing Board

Date 1/11/10

Superintendent or Head of School

Date 1/11/10

District Office Address, City, Zip: 4855 Bloom Avenue, White Bear Lake, Minnesota 55110

Superintendent's Phone Number: (651) 407-7563 Superintendent's email: mjlovett@wbl.whitebear.k12.mn.us

RETURN ONE COPY TO THE MSHSL NO LATER THAN SEPTEMBER 1, 2010.
Retain one copy for the school files.

AGENDA ITEM:	**School Board Policy #404, Employment Background Checks**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Marv Swanson, Interim Director of Human Resources**

BACKGROUND:

School Board Policy 404, Employment Background Checks, has been reviewed by the School Board Policy Committee and had a first reading in December. The changes are consistent with recommendations by MSBA.

RECOMMENDATION: Approve School Board Policy 404, Employment Background Checks with recommended changes.

404 EMPLOYMENT BACKGROUND CHECKS

I. PURPOSE

The purpose of this policy is to maintain a safe and healthful environment in the school district in order to promote the physical, social, and psychological well-being of its students. To that end, the school district will seek a criminal history background check for applicants who receive an offer of employment with the school district and on all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, regardless of whether any compensation is paid, or such other background checks as provided by this policy. The school district may also elect to do background checks of volunteers, independent contractors, and student employees in the school district.

II. GENERAL STATEMENT OF POLICY

A. The school district shall require that applicants for school district positions who receive an offer of employment and all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, regardless of whether any compensation is paid, submit to a criminal history background check. The offer of employment or the opportunity to provide services shall be conditioned upon a determination by the school district that an ~~applicant's~~ individual's criminal history does not preclude the ~~applicant~~ individual from employment with, or provision of services to, the school district.

B. The school district specifically reserves any and all rights it may have to conduct background checks regarding current employees, ~~or~~ applicants, or service providers without the consent of such individuals.

C. Adherence to this policy by the school district shall in no way limit the school district's right to require additional information, or to use procedures currently in place or other procedures to gain additional background information concerning employees, applicants, ~~and~~ volunteers, service providers, independent contractors, and student employees.

III. PROCEDURES

A. Normally an individual will not commence employment until the school district receives the results of the criminal history background check. The school district may conditionally hire an applicant or allow an individual to provide services pending completion of the background check, but shall notify the individual that

the individual's employment or opportunity to provide services may be terminated based on the result of the background check. Background checks will be performed by the Minnesota Bureau of Criminal Apprehension (hereinafter "the BCA"). The school district reserves the right to also have criminal history background checks conducted by other organizations or agencies.

B. ~~An individual who is offered employment must sign a criminal history consent form which provides permission for the school district to conduct a criminal history background check.~~ In order for an individual to be eligible for employment or to provide athletic coaching services or other extracurricular academic coaching services to the school district, except for an enrolled student volunteer, the individual must sign a criminal history consent form, which provides permission for the school district to conduct a criminal history background check, and provide a money order or check payable to either the BCA or to the school district, at the election of the school district, in an amount equal to the actual cost to the BCA and the school district of conducting the criminal history background check. If the individual fails to provide the school district with a signed Informed Consent Form and fee at the time the individual receives a job offer, or permission to provide services, the individual will be considered to have voluntarily withdrawn the application for employment or request to provide services.

[Note: If the school district elects to receive payment, it may, at its discretion, accept payment in the form of a negotiable instrument other than a money order or check and then pay the superintendent of the BCA directly to conduct the background check.]

~~C. When required, candidates must provide fingerprints to assist in a criminal history background check. If the fingerprints provided by the candidate are unusable, the candidate will be required to submit another set of prints.~~

C. The school district, in its discretion, may elect not to request a criminal history background check on an individual who holds an initial entrance license issued by the state board of teaching or the commissioner of education within the 12 months preceding an offer of employment or permission to provide services.

~~D. Copies of this policy shall be available in the school district's employment office and will be distributed to applicants for employment upon request. The need to submit to a criminal history background check may be included with the basic criteria for employment in the job posting and job advertisements.~~

D. The school district may use the results of a criminal background check conducted at the request of another school hiring authority if:

1. the results of the criminal background check are on file with the other school hiring authority or otherwise accessible;

2. the other school hiring authority conducted a criminal background check within the previous 12 months;

3. the individual executes a written consent form giving the school district access to the results of the check; and

4. there is no reason to believe that the individual has committed an act subsequent to the check that would disqualify the individual for employment or provision of services.

~~E. The applicant will be informed of the results of the criminal background check(s) to the extent required by law.~~

E. For all nonstate residents who are offered employment with or the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, the school district shall request a criminal history background check on such individuals from the superintendent of the BCA and from the government agency performing the same function in the resident state or, if no government entity performs the same function in the resident state, from the Federal Bureau of Investigation. The offer of employment or the opportunity to provide services shall be conditioned upon a determination by the school district that an individual's criminal history does not preclude the individual from employment with, or provision of services to, the school district. Such individuals must provide an executed criminal history consent form.

~~F. If the criminal history background check precludes employment with the school district, the individual will be so advised.~~

F. When required, individuals must provide fingerprints to assist in a criminal history background check. If the fingerprints provided by the individual are unusable, the individual will be required to submit another set of prints.

~~G. The school district may apply these procedures to volunteers as through they were applicants for employment.~~

G. Copies of this policy shall be available in the school district's employment office and will be distributed to applicants for employment and individuals who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services upon request. The need to submit to a criminal history background check may be included with the basic criteria for employment or provision of services in the position posting and position advertisements.

H. The individual will be informed of the results of the criminal background check(s) to the extent required by law.

I. If the criminal history background check precludes employment with, or provision of services to, the school district, the individual will be so advised.

J. The school district may apply these procedures to other volunteers, independent contractors, or student employees.

K. At the beginning of each school year or when a student enrolls, the school district will notify parents and guardians about this policy and identify those positions subject to a background check and the extent of the school district's discretion in requiring a background check. The school district may include this notice in its student handbook, a school policy guide, or other similar communication. A form notice for this purpose is included with this policy.

IV. CRIMINAL HISTORY CONSENT FORM

A form to obtain consent for a criminal history background check is included with this policy.

Legal References: Minn. Stat. § 13.04, Subd. 4 (Inaccurate or Incomplete Data)
Minn. Stat. § ~~120.1045~~ 123B.03 (Background Check)
Minn. Stat. §§ 299C.60-299C.64 (Minnesota Child Protection Background Check Act)
Minn. Stat. § 364.09(b) (Exception for School Districts)

Cross References:

Sample Informed Consent Form

For Criminal History Background Check
Your School District Name and Number
Street Address
City, State, and Zip Code
Telephone Number

Date:_____

The following named individual has made application with this School District for employment or provision of athletic coaching services or other extracurricular academic coaching services.

Full Name of Individual:_____
(please print) Last First Middle

Maiden, Previous, Alias:_____

Date of Birth:_____ Sex (M or F): _____
Month/Day/Year

I authorize the Minnesota Bureau of Criminal Apprehension to disclose all criminal history record information to _____ pursuant to Minn. Stat. § 123B.03 for the purpose of _____ _____ with this School District.

CONDITIONAL HIRING: I understand that the School District may permit me to commence my employment duties or provide athletic coaching services or other extracurricular academic coaching services pending completion of the criminal history background check and acknowledge and agree that my employment or services may be terminated based on the result of the background check.

The expiration of this authorization shall be for a period no longer than one year from the date of my signature.

_____ _____
Signature of Applicant or Potential Service Provider Date

Subscribed and sworn to before me
this _____ day of _____, 20___.

_____
Notary Public

The School District should forward this executed form, along with a check or money order in the amount of $15.00 payable to the "MN BCA" and a self-addressed, stamped envelope, to:

Minnesota Bureau of Criminal Apprehension
Criminal Justice Information Systems – CHA
1430 Maryland Avenue E.
St. Paul, MN 55106

EMPLOYMENT AND SERVICES CRIMINAL HISTORY BACKGROUND CHECKS

NOTICE TO PARENTS AND GUARDIANS

The school district has adopted a policy, the purpose of which is to promote the physical, social, and psychological well-being of its students. Pursuant to this policy, the school district shall seek criminal history background checks for all applicants who receive an offer of employment with the school district. The school district also shall seek criminal history background checks for all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, regardless of whether compensation is paid. These positions include, but are not limited to, all athletic coaches, extracurricular academic coaches, assistants, and advisors. The school district may elect to seek criminal history background checks for other volunteers, independent contractors, and student employees.

AGENDA ITEM:	**School Board Policy #407, Employee Right to Know – Exposure to Hazardous Substances**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Marv Swanson, Interim Director of Human Resources**

BACKGROUND:

School Board Policy 407, Employee Right to Know – Exposure to Hazardous Substances, has been reviewed by the School Board Policy Committee and had a first reading in December. The changes recommended are consistent with those recommended by MSBA.

RECOMMENDATION: To approve School Board Policy #407, Employee Right to Know – Exposure to Hazardous Substances with recommended changes.

407 EMPLOYEE RIGHT TO KNOW — EXPOSURE TO HAZARDOUS SUBSTANCES

I. PURPOSE

The purpose of this policy is to provide school district employees a place of employment and conditions of employment free from recognized hazards that are likely to cause death or serious injury or harm. (Minn. Stat. § 182.63, Subd. 2).

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to provide information and training to employees who may be routinely exposed to a hazardous substance, harmful physical agent or infectious agent.

III. DEFINITIONS

A. "Commissioner" means the Commissioner of Labor and Industry.

B. "Routinely exposed" means that there is a reasonable potential for exposure during the normal course of assigned work or when an employee is assigned to work in an area where a hazardous substance has been spilled.

C. "Hazardous substance" means a chemical or substance, or mixture of chemicals and substances, which:

1. Is regulated by the Federal Occupational Safety and Health Administration under the Code of Federal Regulations; ~~title 29, part 1910, subpart Z;~~ or

2. Is either toxic or highly toxic; an irritant; corrosive; a strong oxidizer; a strong sensitizer; combustible; either flammable or extremely flammable; dangerously reactive; pyrophoric; pressure-generating; compressed gas; carcinogen; teratogen; mutagen; reproductive toxic agent; or that otherwise, according to generally accepted documented medical or scientific evidence, may cause substantial acute or chronic personal injury or illness during or as a direct result of any customary or reasonably foreseeable accidental or intentional exposure to the chemical or substance; or

3. Is determined by the commissioner as a part of the standard for the chemical or substance or mixture of chemicals and substances to present a significant risk to worker health and safety or imminent danger of death or serious physical harm to an employee as a result of foreseeable use, handling, accidental spill, exposure, or contamination.

D. "Harmful physical agent" means a physical agent determined by the commissioner as a part of the standard for that agent to present a significant risk to worker health or safety or imminent danger of death or serious physical harm to an employee. This definition includes but is not limited to radiation, whether ionizing or nonionizing.

E. "Infectious agent" means a communicable bacterium, rickettsia, parasites, virus, or fungus determined by the commissioner by rule, with approval of the commissioner of health, which according to documented medical or scientific evidence causes substantial acute or chronic illness or permanent disability as a foreseeable and direct result of any routine exposure to the infectious agent. Infectious agent does not include an agent in or on the body of a patient before diagnosis.

F. "Blood borne pathogens" means pathogenic microorganisms that are present in human blood and can cause disease in humans. These pathogens include, but are not limited to, hepatitis B virus (HBV) and human immunodeficiency virus (HIV).

IV. TARGET JOB CATEGORIES

Training will be provided to all full and part-time employees who are routinely exposed to a hazardous substance, harmful physical agent or infectious substance as set forth above.

V. TRAINING SCHEDULE

Training will be provided to employees before beginning a job assignment as follows:

A. Any newly-hired employee assigned to a work area where he or she is determined to be "routinely exposed" under the guidelines above.

B. Any employee reassigned to a work area where he or she is determined to be routinely exposed under the above guidelines.

Legal References: Minn. Stat. Ch. 182 (Occupational Safety and Health)
Minn. Rule Ch. 5205 (Safety and Health Standards)
Minn. Rule Ch. 5206 (Employee Right to Know Standards)
29 C.F.R. § 1910.1050, App. B (Substance Technical Guidelines)

Cross References: MSBA/MASA Model Policy 420 (Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions)

AGENDA ITEM:	**School Board Policy #414, Mandated Reporting of Child Neglect or Physical or Sexual Abuse**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Kathleen Daniels, Director of Special Services**

BACKGROUND:

School Board Policy 414, Mandated Reporting of Child Neglect or Physical or Sexual Abuse, and Form: Maltreatment of Students Report form, has been reviewed by the School Board Policy Committee and had a first reading in December. The changes are consistent with recommendations by MSBA.

RECOMMENDATION: To approve School Board Policy 414, Mandated Reporting of Child Neglect or Physical or Sexual Abuse and Form: Maltreatment of Students Report with recommended changes.

414 MANDATED REPORTING OF CHILD NEGLECT OR PHYSICAL OR SEXUAL ABUSE

I. PURPOSE

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected child neglect or physical or sexual abuse.

II. GENERAL STATEMENT OF POLICY

A. It is the policy of the school district to fully comply with Minn. Stat. § 626.556 requiring school personnel to report suspected child neglect or physical or sexual abuse.

B. It shall be a violation of this policy for any school personnel to fail to report instances of child neglect, or physical or sexual abuse when the school personnel knows or has reason to believe a child is being neglected or physically or sexually abused or has been neglected or physically or sexually abused within the preceding three years.

III. DEFINITIONS

A. "Accidental" means a sudden, not reasonable foreseeable, and unexpected occurrence of event which:

1. is not likely to occur and could not have been prevented by exercise of due care; and
2. is occurring while a child is receiving services from a facility, happens when the facility and the employee or person providing services in the facility are in compliance with the laws and rules relevant to the occurrence of event.

~~A.~~ B."Child" means one under the age of 18.

~~B.~~ C. "Immediately" means as soon as possible, but in no event longer than 24 hours.

~~C.~~ D."Mandated Reporter" means any school personnel who knows or has reason to believe a child is being neglected or physically or sexually abused, or has been neglected or physically or sexually abused within the preceding three years

~~D.~~ E. "Neglect" means:

1. failure by a person responsible for a child's care to supply a child with necessary food, clothing, shelter, health, medical, or other care required for the child's physical or mental health when reasonably able to do so, including a growth delay, which may be referred to as a failure to

thrive, that has been diagnosed by a physician and is due to parental neglect;

2. failure to protect a child from conditions or actions that seriously endanger the child's physical or mental health when reasonably able to do so;

3. failure to provide for necessary supervision or child care arrangements appropriate for a child after considering factors such as the child's age, mental ability, physical condition, length of absence, or environment, when the child is unable to care for his or her own basic needs or safety or the basic needs or safety of another child in his or her care;

4. failure to ensure that a child is educated in accordance with state law, which does not include a parent's refusal to provide his or her child with sympathomimetic medications;

5. prenatal exposure to a controlled substance used by the mother for a nonmedical purpose, as evidenced by withdrawal symptoms in the child at birth, results of a toxicology test performed on the mother at delivery or the child's birth, or medical effects or developmental delays during the child's first year of life that medically indicate prenatal exposure to a controlled substance;

6. medical neglect as defined by Minn. Stat. § 260C.007, subd. 4, Clause (5);

7. chronic and severe use of alcohol or a controlled substance by a parent or person responsible for the care of the child that adversely affects the child's basic needs and safety; or

8. emotional harm from a pattern of behavior which contributes to impaired emotional functioning of the child which may be demonstrated by a substantial and observable effect in the child's behavior, emotional response, or cognition that is not within the normal range for the child's age and stage of development, with due regard to the child's culture.

Neglect does not include spiritual means or prayer for treatment or care of disease where the person responsible for the child's care in good faith has selected and depended on those means for treatment or care of disease, except where the lack of medical care may cause serious danger to the child's health.

E. "Physical Abuse" means any physical injury, mental injury, or threatened injury, inflicted by a person responsible for the child's care other than by accidental means; or any physical or mental injury that cannot reasonably be explained by the child's history of injuries or any aversive or deprivation procedures, or regulated interventions, that have not been authorized by Minn. Stat § 121A.67 or § 245.825.

Abuse does not include reasonable and moderate physical discipline of a child administered by a parent or legal guardian which does not result in an injury.

Abuse does not include the use of reasonable force by a teacher, principal, or school employee as allowed by Minn. Stat. § 121A.582.

Actions which are not reasonable and moderate include, but are not limited to, any of the following that are done in anger or without regard to the safety of the child; (1) throwing, kicking, burning, biting, or cutting a child; (2) striking a child with a closed fist; (3) shaking a child under age three; (4) striking or other actions which result in any nonaccidental injury to a child under 18 months of age; (5) unreasonable interference with a child's breathing; (6) threatening a child with a weapon, as defined in Minn. Stat. § 609.02, Subd. 6; (7) striking a child under age one on the face or head; (8) purposely giving a child poison, alcohol, or dangerous, harmful, or controlled substances which were not prescribed for the child by a practitioner, in order to control or punish the child, or giving the child other substances that substantially affect the child's behavior, motor coordination, or judgment or that result in sickness or internal injury, or subject the child to medical procedures that would be unnecessary if the child were not exposed to the substances; (9) unreasonable physical confinement or restraint not permitted under Minn. Stat. § 609.379 including, but not limited to, tying, caging, or chaining; or (10) in a school facility or school zone, an act by a person responsible for the child's care that is a violation under Minn. State § 121A.58.

F. "School Personnel" means professional employee or professional's delegate of the school district who provides health, educational, social, psychological, law enforcement or child care services.

G. "Sexual Abuse" means the subjection of a child by a person responsible for the child's care, by a person who has a significant relationship to the child (as defined in Minn. Stat. § 609.341, Sub. 15), or by a person in a position of authority (as defined in Minn. Stat. § 609.341, Subd. 10) to any act which constitutes a violation of Minnesota statutes prohibiting criminal sexual conduct. Such acts include sexual penetration as well as sexual contact. Sexual abuse also includes any act involving a minor which constitutes a violation of Minnesota statutes prohibiting prostitution, or use of a minor in a sexual performance. Sexual abuse includes threatened sexual abuse.

H. "Mental Injury" means an injury to the psychological capacity or emotional stability of a child as evidenced by an observable or substantial impairment in the child's ability to function within a normal range of performance and behavior with due regard to the child's culture.

I. "Person responsible for the child's care" means (1) an individual functioning within the family unit and having responsibilities for the care of the child such as a parent, guardian, or other person having similar care responsibilities, or (2) an individual functioning outside the family unit and having responsibilities for the care of the child such as a teacher, school administrator, other school employees or agents, or other lawful custodian of a child having either full-time or short-term care responsibilities including, but not limited to, day care, babysitting whether paid or unpaid, counseling, teaching, and coaching.

J. "Threatened injury" means a statement, overt act, condition, or status that

represents a substantial risk of physical or sexual abuse or mental injury. Threatened injury includes, but is not limited to, exposing a child to a person responsible for the child's care who has subjected the child to, or failed to protect a child from, egregious harm, or a person whose parental rights were involuntarily terminated, been found palpably unfit, or one from whom legal and physical custody of a child has been involuntarily transferred to another.

IV. REPORTING PROCEDURES

A. A mandated reporter shall immediately report the neglect or physical or sexual abuse, which he or she knows or has reason to believe is happening or has happened within the preceding three years, to the building principal or appropriate administrator and the local welfare agency, police department or county sheriff, or agency responsible for assisting or investigating maltreatment.

B. If the immediate report has been made orally, by telephone or otherwise, the oral report shall be followed by a written report within 72 hours (exclusive of weekends and holidays) to the appropriate police department, the county sheriff or local welfare agency, or agency responsible for assisting or investigating maltreatment. The written report shall identify the child, any person believed to be responsible for the abuse or neglect of the child if the person is known, the nature and extent of the abuse or neglect and the name and address of the reporter.

C. A mandated reporter who knows or has reason to know of the deprivation of parental rights or the kidnapping of a child shall report the information to the local police department or the county sheriff.

D. A person mandated by Minnesota law and this policy to report fails to report may be subject to criminal penalties and/or discipline, up to and including termination of employment.

E. Submission of a good faith report under Minnesota law and this policy will not adversely affect the reporter's employment, or the child's access to school.

F. Any person who knowingly or recklessly makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury, and the reckless making of a false report may result in discipline. The court may also award attorney's fees.

V. INVESTIGATION

A. The responsibility for investigating reports of suspected neglect or physical or sexual abuse rests with the appropriate county, state, or local agency or agencies. The agency responsible for assessing or investigating reports of child maltreatment has the authority to interview the child, the person or persons responsible for the child's care, the alleged perpetrator, and any other person with knowledge of the abuse or neglect for the purpose of gathering the facts, assessing

safety and risk to the child, and formulating a plan. The interview may take place outside the presence of a school official. The investigating agency, not the school, is responsible for either notifying or withholding notification of the interview to the parent, guardian or person responsible for the child's care. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded.

B. When the investigating agency determines that an interview should take place on school property, written notification of intent to interview the child on school property will be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school property.

C. Except where the alleged perpetrator is believed to be a school official or employee, the time and place, and manner of the interview on school premises shall be within the discretion of school officials, but the local welfare or law enforcement agency shall have the exclusive authority to determine who many attend the interview. The conditions as to time, place, and manner of the interview set by the school officials shall be reasonable and the interview shall be conducted not more than 24 hours after the receipt of the notification unless another time is considered necessary by agreement between the school officials and the local welfare or law enforcement agency. Every effort must be made to reduce the disruption of the educational program of the child, other students, or school employees when an interview is conducted on school premises.

D. Where the alleged perpetrator is believed to be a school official or employee, the school district shall conduct its own investigation independent of MDE and, if involved, the local welfare or law enforcement agency.

E. Upon request by MDE, the school district shall provide all requested data that are relevant to a report of maltreatment and are in the possession of a school facility, pursuant to an assessment or investigation of a maltreatment report of a student in school. The school district shall provide the requested data in accordance with the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g.

VI. MAINTENANCE OF SCHOOL RECORDS CONCERNING ABUSE OR POTENTIAL ABUSE

A. When a local welfare or local law enforcement agency determines that a potentially abused or abused child should be interviewed on school property, written notification of the agency's intent to interview on school property must be received by school officials prior to the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct the interview. The notification shall be private data. School officials may not disclose to the parent, legal custodian, or guardian the contents of the notice or any other related information regarding the

interview until notified in writing by the local welfare or law enforcement agency that the investigation has been concluded.

B. All records regarding a report of maltreatment, including any notification of intent to interview which was received by the school as described above in Paragraph A, shall be destroyed by the school only when ordered by the agency conducting the investigation or by a court of competent jurisdiction.

VII. PHYSICAL OR SEXUAL ABUSE AS SEXUAL HARASSMENT OR VIOLENCE

Under certain circumstances, alleged physical or sexual abuse may also be sexual harassment or violence under Minnesota law. If so, the duties relating to the reporting and investigation of such harassment or violence may be applicable.

VIII. DISSEMINATION OF POLICY AND TRAINING

A. This policy shall appear in school personnel handbooks.

B. The school district will develop a method of discussing this policy with school personnel.

C. This policy shall be reviewed at least annually for compliance with state law.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.58 (Corporal Punishment)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 121A.67 (Aversive and Deprivation Procedures)
Minn. Stat. § 245.825 (Use of Aversive or Deprivation Procedures)
Minn. Stat. § 260C.007, subd. 4, clause (5) (Child in Need of Protection)
Minn. Stat. § 609.02,subd. 6 (Definitions – Dangerous Weapon)
Minn. Stat. § 609.341, subd. 10 (Definitions – Position of Authority)
Minn. Stat. § 609.341, subd. 15 (Definitions – Significant Relationship)
Minn. Stat. § 609.379 (Reasonable Force)
Minn. Stat. § 626.556 *et.seq.* (Reporting of Maltreatment of Minors)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)

Cross References:
WBLASB Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)

Minnesota Department of Education

Maltreatment of Students Reporting Form

*Maltreatment information is confidential data. Use this form **only** to report to MDE.*

MDE staff use only			
Intake Person	MDE File #	Investigator	Date Assigned
	☐ No Maltreatment ☐ No Jurisdiction ☐ I & R ☐ Other (Please explain)		Date Reporter Notified: __ Verbal _____ __ Written (Attach written correspondence)

Date Submitted _____ I.S.D. Name & Number _____

Via: Phone Fax U.S. Mail School Name _____ Address _____ City _____ State _____ Zip _____ Phone Number (___)_____ Principal _____

REPORTER (Reporter is confidential under Minn Stat. § 626.556) **Mandated** ___ **Non Mandated** ___

Name_____ Title_____ Phone (___)_____

Address_____ City_____ State_____ Zip_____

ALLEGED VICTIM

Name_____ DOB_____ Grade _____ Gender: ☐ Male ☐ Female

Special Education: Y/N Disability Description _____ Ethnicity _____

Address_____ City_____ State_____ Zip_____

Parent/Guardian_____ Home Phone (___)_____ Other Phone (___)_____

ALLEGED OFFENDER

Name_____ Position _____ DOB _____ Gender: ☐ Male ☐ Female

Address_____ City_____ State _____ Zip_____ Ethnicity _____

Home Phone Number (___)_____ Other Phone

(___)_____

Type of Alleged Maltreatment ☐ **Physical Abuse** ☐ **Sexual Abuse** ☐ **Neglect**

Injury Yes ____ No___ Description of Injury

_____

Date of Incident _____ Time _____ Location_____ City _____ County _____

Witness Information: _____

Description of Incident: (please attach additional page if needed)

Police Notified: ☐Yes ☐No Police Department _____ Contact _____Phone (___)_____

Please Fax Report to: Student Maltreatment Program - (651) 634-2277

Student Maltreatment Program, Division of Compliance & Assistance
1500 Highway 36 West, Roseville, Minnesota 55113-4266
Phone: (651) 582-8546 Fax: (651) 634-2277

3/4/08

AGENDA ITEM:	**School Board Policy #415, Mandated Reporting of Maltreatment of Vulnerable Adults**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Kathleen Daniels, Director of Special Services**

BACKGROUND:

School Board Policy 415, Mandated Reporting of Maltreatment of Vulnerable Adults, has been reviewed by the School Board Policy Committee and had a first reading in December. The changes recommended are consistent with those recommended by MSBA.

RECOMMENDATION: To approve School Board Policy #415, Mandated Reporting of Maltreatment of Vulnerable Adults with recommended changes.

415 MANDATED REPORTING OF MALTREATMENT OF VULNERABLE ADULTS

I. PURPOSE

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected maltreatment of vulnerable adults.

II. GENERAL STATEMENT OF POLICY

A. It is the policy of the school district to fully comply with Minn. Stat. § 626.557 requiring school personnel to report suspected maltreatment of vulnerable adults.

B. It shall be a violation of this policy for any school personnel to fail to report suspected maltreatment of vulnerable adults when the school personnel has reason to believe that a vulnerable adult is being or has been maltreated, or who has knowledge that a vulnerable adult has sustained a physical injury which is not reasonably explained.

III. DEFINITIONS

A. "Mandated Reporters" ~~means professional employees of the school district engaged in the education of vulnerable adults.~~ means any school personnel who has reason to believe that a vulnerable adult is being or has been maltreated.

B. "Maltreatment" means the neglect, abuse, or financial exploitation of a vulnerable adult.

C. "Neglect" means failure or omission by a caregiver to supply a vulnerable adult with care of service, including but not limited to ~~necessary~~ food, clothing, shelter, health care or supervision~~; or the absence or likelihood of absence of necessary food, clothing, shelter, health care, or supervision for a vulnerable adult. Neglect also includes any act against a vulnerable adult that constitutes a violation or attempted violation or an aiding or abetting in the use of drugs to injure or facilitate a crime.~~ which is: (1) reasonable and necessary to obtain or maintain the vulnerable adult's physical or mental health or safety, considering the physical and mental capacity or dysfunction of the vulnerable adult; and (2) which is not the result of an accident or therapeutic conduct. Neglect also includes the absence or likelihood of absence of care or services, including but not limited to, food, clothing, shelter, health care, or supervision necessary to maintain the physical and mental health of the vulnerable adult which a reasonable person would deem essential to obtain or maintain the vulnerable adult's health, safety, or comfort considering the physical or mental capacity or dysfunction of the vulnerable adult.

Neglect does not include actions specifically excluded by Minn. Stat. § 626.5572, Subd. 17.

D. "Abuse" means: ~~physical or sexual abuse; a violation, an attempted violation or the aiding and abetting of a criminal assault; the use of drugs to injure or facilitate a crime; the solicitation, inducement or promotion of prostitution or criminal sexual conduct committed against the vulnerable adult.~~ (a) An act against a vulnerable adult that constitutes a violation of, an attempt to violate, or aiding and abetting a violation of: (1) assault in the first through fifth degrees as defined in sections 609.221 to 609.224; (2) the use of drugs to injure or facilitate crime as defined in section 609.235; (3) the solicitation, inducement, and promotion of prostitution as defined in section 609.322; and (4) criminal sexual conduct in the first through fifth degrees as defined in sections 609.342 to 609.3451. A violation includes any action that meets the elements of the crime, regardless of whether there is a criminal proceeding or conviction. (b) Conduct which is not an accident or therapeutic conduct as defined in this section, which produces or could reasonably be expected to produce physical pain or injury or emotional distress including, but not limited to, the following: (1) hitting, slapping, kicking, pinching, biting, or corporal punishment of a vulnerable adult; (2) use of repeated or malicious oral, written, or gestured language toward a vulnerable adult or the treatment of a vulnerable adult which would be considered by a reasonable person to be disparaging, derogatory, humiliating, harassing, or threatening; (3) use of any aversive or deprivation procedure, unreasonable confinement, or involuntary seclusion, including the forced separation of the vulnerable adult from other persons against the will of the vulnerable adult or the legal representative of the vulnerable adult; and (4) use of any aversive or deprivation procedures for persons with developmental disabilities or related conditions not authorized under section 245.825. (c) Any sexual contact or penetration as defined in section 609.341, between a facility staff person or a person providing services in the facility and a resident, patient, or client of that facility. (d) The act of forcing, compelling, coercing, or enticing a vulnerable adult against the vulnerable adult's will to perform services for the advantage of another. Abuse does not include actions specifically excluded by Minn. Stat § 626.5572, Subd. 2.

E. "Financial Exploitation" means a breach of a fiduciary duty by an actor's unauthorized expenditure of funds entrusted to the actor for the benefit of the vulnerable adult or by an actor's failure to provide food, clothing, shelter, health care, therapeutic conduct or supervision, the failure of which results or is likely to result in detriment to the vulnerable adult. Financial exploitation also includes: the willful use, withholding or disposal of funds or property of a vulnerable adult; the obtaining of services for wrongful profit or advantage which results in detriment to the vulnerable adult; the acquisition of a vulnerable adult's funds or property through undue influence, harassment, duress, deception or fraud; and the use of force, coercion or enticement to cause a vulnerable adult to perform services against the vulnerable adult's will for the profit or advantage of another.

F. "Vulnerable Adult" means any person 18 years of age or older who is a resident or inpatient of a facility, or who receives services at or from a licensed facility which serves adults who receive services at or from a licensed home care provider or who regardless of residence or type of service received, is unable ~~or unlikely~~ to ~~report abuse or neglect without assistance because of impairment of mental or physical function or emotional status.~~ adequately provide the person's own care or protect the person from maltreatment without assistance because of impairment of mental or physical function or emotional status.

G. "Caregiver" means an individual or facility who has responsibility for the care of a vulnerable adult as a result of a family relationship, or who has assumed responsibility for all or a portion of the care of a vulnerable adult voluntarily, by contract, or by agreement.

H. "School Personnel" means professional employees or their delegates of the school district engaged in providing health, educational, social, psychological, law enforcement or other caretaking services of vulnerable adults.

~~H.~~ I. "Immediately" means as soon as possible, but no longer than 24 hours from the time initial knowledge that the incident occurred has been received.

IV. REPORTING PROCEDURES

A. A mandated reporter as defined herein shall immediately report the suspected maltreatment to the designated county entity.

B. Whenever a mandated reporter, as defined herein, knows or has reason to believe that an individual made an error in the provision of therapeutic conduct to a vulnerable adult which results in injury or harm, which reasonably requires the care of a physician, such information shall be reported immediately to the designated county agency. The mandated reporter also may report a belief that the error did not constitute neglect and why the error does not constitute neglect.

C. The reporter shall to the extent possible identify the vulnerable adult, the caretaker, the nature and extent of the suspected ~~abuse or neglect~~, maltreatment, any evidence of previous ~~abuse or neglect~~, maltreatment, the name and address of the reporter, the time, date, and location of the incident and any other information that the reporter believes might be helpful in investigating the suspected abuse or neglect. A mandated reporter may disclose *not public data* as defined under Minn. Stat. § 13.02 to the extent necessary to comply with the above reporting requirements.

D. A person mandated to report suspected neglect or abuse of a vulnerable adult who negligently or intentionally fails to report is liable for damages caused by the failure. A negligent or intentional failure to report may result in discipline. A

mandatory reporter who intentionally fails to make a report, who knowingly provides false or misleading information in reporting or who intentionally fails to provide all the material circumstances surrounding the reported incident is guilty of a misdemeanor.

E. Retaliation against a person who makes a good faith report under Minnesota law and this policy, or against vulnerable adult who is named in a report, is prohibited.

F. Any person who intentionally makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury. The intentional making of a false report may result in discipline.

V. INVESTIGATION

The responsibility for investigating reports of suspected maltreatment of a vulnerable adult rests with the entity designated by the county for receiving reports.

VI. DISSEMINATION OF POLICY AND TRAINING

~~The school district will develop a method of discussing this policy with employees where appropriate.~~

A. This policy shall appear in school personnel handbooks where appropriate.

B. The school district will develop a method of discussing this policy with employees where appropriate.

C. This policy shall be reviewed at least annually for compliance with state law.

Legal References: Minn. Stat. § 609.234 (Crimes Against the Person)
~~Minn. Stat. § 626.556 (Reporting of Child Neglect)~~
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)
Minn. Stat. § 626.5572 (Definitions)
In re Kleven, 736 N.W.2d 707 (Minn. App. 2007)

Cross References: WBLASB Policy 103 (Complaints-Students, Employees, Parents, Other Persons)
WBLASB Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee or Student)
WBLASB Policy 403 (Discipline Suspension and Dismissal of School District Employees)
WBLASB Policy 406 (Public and Private Personnel Data)
WBLASB Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)

AGENDA ITEM:	**School Board Policy #502, Search of Student Lockers, Desks, Personal Possessions and Student's Person**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Dr. Jill Thelen, Director of Schools**

BACKGROUND:

School Board Policy 502, Search of Student Lockers, Desks, Personal Possessions and Student's Person, has been reviewed by the School Board Policy Committee and had a first reading. The changes recommended are consistent with those recommended by MSBA, and also reflects an expansion of our procedures to use a "passive breath sensor devise" in accordance with law.

RECOMMENDATION: To approve School Board Policy 502, Search of Student Lockers, Desks, Personal Possessions and Student's Person with recommended changes.

502 SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS AND STUDENT'S PERSON

I. PURPOSE

The purpose of this policy is to provide for a safe and healthful educational environment by enforcing the school district's policies against contraband.

II. GENERAL STATEMENT OF POLICY

A. Lockers and Personal Possessions Within a Locker

Pursuant to Minnesota statutes, school lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school authorities for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school officials have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practicable after the search of a student's personal possessions, the school officials must provide notice of the search to students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials.

B. Desks

School desks are the property of the school district. At no time does the school district relinquish its exclusive control of desks provided for the convenience of students. Inspections of the interior of desks may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant.

C. Personal Possessions and Student's Person

The personal possession of students and/or a student's person may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law or school rules. The search will be reasonable in its scope and intrusiveness.

D. It shall be a violation of this policy for students to use lockers and desks for unauthorized purposes or to store contraband. It shall be a violation for students to carry contraband on their person or in their personal possessions.

III. DEFINITIONS

A. "Contraband" means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes but is not limited to weapons and "look-alikes," alcoholic beverages, controlled substances and "look-alikes," overdue books and other materials belonging to the school district, and stolen property.

B. "Personal possessions" includes but is not limited to purses, backpacks, bookbags, packages, and clothing.

C. "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student or staff member, a student's suspicious behavior, a student's age and past history or record of conduct, or other reliable sources of information.

D. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, and the age of the student.

IV. PROCEDURES

A. School officials may inspect the interiors of lockers and desks for any reason at any time, without notice, without student consent, and without a search warrant.

B. A school official conducting a search may determine when it is appropriate to have a second official present as an observer.

C. School officials may inspect the personal possessions of a student and/or a student's person based on a reasonable suspicion that the search will uncover a violation of law or school rules. A search of personal possessions of a student and/or a student's person will be reasonable in its scope and intrusiveness.

D. Passive breath alcohol sensor devices may be used to screen students and student's guest for evidence of alcohol consumption at school sponsored events.

E. Administration with reasonable suspicion of student use of alcohol during the school day may use the passive breath alcohol sensor device to determine alcohol consumption.

F. As soon as practicable after a search of personal possessions within a locker pursuant to this policy, the school authorities must provide notice of the search to

students whose possessions were searched unless disclosure would impede an ongoing investigation by police or school officials.

G. Whenever feasible, a search of a person shall be conducted in private by a school official of the same sex. A second school official of the same sex shall be present as an observer during the search whenever feasible.

H. A strip search is a search involving the removal of coverings or clothing from private areas. Mass strip searches, or body cavity searches, are prohibited. Strip searches will be conducted only in circumstances involving imminent danger.

I. A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate. The school district shall provide a copy of this policy to a student when the student is given use of a locker.

V. DIRECTIVES AND GUIDELINES

School administration may establish reasonable directives and guidelines which address specific needs of the school district, such as use of tape in lockers, standards of cleanliness and care, posting of pin-ups and posters which may constitute sexual harassment, etc.

VI. SEIZURE OF CONTRABAND

If a search yields contraband, school officials will seize the item and, where appropriate, turn it over to legal authorities for ultimate disposition.

VII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion, and the student may, when appropriate, be referred to legal authorities.

Legal References: U.S. Constitution, Fourth Amendment
Minn.Const., art. I, § 10
New Jersey v. T.L.O., 469 U.S. 325, 105 S.Ct. 733, 83 L.Ed.2d 720 (1985)
Minn. Stat. § 121A.72 (school locker policy)

Cross Reference: WBLASB Policy 417 (Drug-Free And Alcohol-Free Workplace)
WBLASB Policy 501 (School Weapons)
WBLASB Policy 506 (Student Discipline)

AGENDA ITEM:	**School Board Policy #504, Student Dress and Appearance**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Dr. Jill Thelen, Director of Schools**

BACKGROUND:

School Board Policy #504, Student Dress and Appearance, has been reviewed by the School Board Policy Committee and had a first reading. The changes recommended are consistent with those recommended by MSBA.

RECOMMENDATION: Approve School Board Policy #504, Student Dress and Appearance with recommended changes.

504 STUDENT DRESS AND APPEARANCE

I. PURPOSE

The purpose of this policy is to enhance the education of students by establishing expectations of dress and grooming that are related to educational goals and community standards.

II. GENERAL STATEMENT OF POLICY

A. It is the policy of this school district to encourage students to be dressed appropriately for school activities and in keeping with community standards. This is a joint responsibility of the student and the student's parent(s) or guardian(s).

B. Appropriate clothing includes, but is not limited to, the following:

1. Clothing appropriate for the weather.

2. Clothing that does not create a health or safety hazard.

3. Clothing appropriate for the activity (i.e., physical education or the classroom).

C. Inappropriate clothing includes, but is not limited to, the following:

1. Clothing that is too revealing, distracting, or disruptive to the educational process, i.e., "Short shorts", skimpy tank tops, tops that expose the midriff, exposed undergarments, and other clothing that is not in keeping with community standards.

2. Clothing bearing a message which is lewd, vulgar, or obscene.

3. Apparel promoting products or activities that are illegal for use by minors.

4. Objectionable emblems, signs, words, objects or pictures on clothing or jewelry communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership or affiliation, or approves, advances or provokes any form of religious, racial or sexual harassment and/or violence against other individuals as defined in School Board Policy 413.

5. Any apparel or footwear that would damage school property.

6. Hats/caps are not allowed to be worn in the building except with the approval of the building principal (i.e., student undergoing chemotherapy; medical situations or items worn on the head as a recognized religious practice by the student).

7. Attire that indicates or suggests gang association. "Gang," as defined in this policy, means any ongoing organization, association or group of three or more persons, whether formal or informal, having as one of its primary activities the commission of one or more criminal acts, which has an identifiable name or identifying sign or symbol, and whose members individually or collectively engage in or whose members engaged in a pattern of criminal gang activity. "Pattern of gang activity" means the commission, attempt to commit, conspiring to commit, or solicitation of two or more criminal acts, provided the criminal acts were committed on separate dates or by two or more persons who are members of or belong to the same criminal street gang.

D. It is not the intention of this policy to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing apparel on which such messages are stated. Such messages are acceptable as long as they are not lewd, vulgar, obscene, defamatory or profane or do not advocate violence or harassment against others.

III. PROCEDURES

A. When, in the judgment of the administration, a student's appearance, grooming, or mode of dress interferes with or disrupts the educational process or school activities, or poses a threat to the health or safety of the student or others, the student will be directed to make modifications or will be sent home for the day. Parents/guardians will be notified.

B. The administration may recommend a form of dress considered appropriate for a specific event and communicate the recommendation to students and parents/guardians.

C. Likewise, an organized student group may recommend a form of dress for students considered appropriate for a specific event and make such recommendation to the administration for approval.

Legal References: U.S. Const., amend. I
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969).
*Stephenson v. Davenport Community School District,*110 F.3d 1303 (8th Cir. 1997)
D.B. ex rel. Brogdon v. Lafen, 217 Fed. Appx. 518 (6th Cir. 2007)

B.W.A. v. Farmington R-7 Sch. Dist., 508 F. Supp.2d 740 (E.D. Mo. 2007)
Harper v. Poway Unified Sch. Dist, ~~445 F.3d 1166 (9th Cir. 2006)~~ 545 F. Supp.2d 1072 (S.D. Cal. 2007)
Madrid v. Anthony, 510 F.Supp.2d 425 (S.D. Tex. 2007)
Hicks v. Halifax County Board of Educ., ~~No 98-CV-981-BR~~ 93F.Supp.2d 649 (E.D. N.C. 1999)
McIntire v. Bethel School, I.S.D. No. 3, 804 F.Supp. 1415, 78 Educ. L.Rep. 828 (W.D. Okla. 1992)
Olesen v. Board of Educ. of Sch. Dist. No. 228, 676 F.Supp. 820, 44 Educ. L. Rep. 205 (N.D. Ill. 1987).

Cross References: WBLASB Policy 413 (Harassment and Violence)
WBLASB Policy 506 (Student Discipline)
WBLASB Policy 525 (Violence Prevention)

AGENDA ITEM:	**School Board Policy #521, Student Disability Nondiscrimination**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Kathleen Daniels, Director of Special Services**

BACKGROUND:

School Board Policy 521, Student Disability Nondiscrimination, and 521 Form, Student Disability Discrimination Grievance Report Form, has been reviewed by the School Board Policy Committee and had a first reading. The changes recommended are consistent with those recommended by MSBA.

RECOMMENDATION: Approve School Board Policy 521, Student Disability Nondiscrimination, and 521 Form, Student Disability Discrimination Grievance Report Form with recommended changes.

521 STUDENT DISABILITY NONDISCRIMINATION

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to protect disabled students from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973 (Section 504), need special services, accommodations, or programs in order that such learners may receive a free appropriate public education.

II. GENERAL STATEMENT OF POLICY

A. Disabled students who meet the criteria of Paragraph C below are protected from discrimination on the basis of a disability.

B It is the responsibility of the school district to identify and evaluate learners who, within the intent of Section 504 ~~of the Rehabilitation Act of 1973~~, need special services, accommodations, or programs in order that such learners may receive a free appropriate public education.

C. For this policy, a learner who is protected under Section 504 is one who:

1. has a physical or mental impairment that substantially limits one or more of such person's major life activities, ~~including learning~~; or

2. has a record of such an impairment; or

3. is regarded as having a such impairment.

D. Learners may be protected from disability discrimination and be eligible for services, accommodations, or programs under the provisions of Section 504 even though they are not eligible for special education pursuant to the Individuals with Disabilities Education Act.

III. COORDINATOR

Persons who have questions, comments, or complaints should contact the Director of Special Services regarding grievances or hearing requests regarding disability issues. This person is the school district's ~~ADA/504~~ Americans with Disabilities Act/Section 504 Coordinator.

Legal References: Pub.L.110-325, 122 Stat. 3553 (ADA Amendments Act of 2008, § 7)
29 U.S.C. § 794 *et seq.* (§ 504 of Rehabilitation Act of 1973)
34 C.F.R. Part 104 (Implementing Regulations)

Cross References: WBLASB Policy 402 (Disability Nondiscrimination)

INDEPENDENT SCHOOL DISTRICT NO. 624

STUDENT DISABILITY DISCRIMINATION GRIEVANCE REPORT FORM

General Statement of Policy Prohibiting Disability Discrimination

Independent School District No. 624 maintains a firm policy prohibiting all forms of discrimination on the basis of a disability. All persons are to be treated with respect and dignity. Discrimination on the basis of a disability will not be tolerated under any circumstances.

Complainant: _____
Home Address: _____
Work Address: _____
Home Phone: _____ Work Phone: _____

I have been discriminated against based on (choose one or more):

[my disability] / [a record of my disability] / [being regarded as having a disability]

because _____
_____

Date of alleged incident(s): _____

Name of person you believe discriminated against you or another person: _____
_____

If the alleged discrimination was toward another person, identify that person: _____
_____

Describe the incident(s) as clearly as possible, including such things as: any verbal statements; what, if any, physical contact was involved; etc. (attach additional pages if necessary): _____
_____
_____
_____

Location of the incident(s): _____
_____
_____

List any witnesses that were present: _____
_____
_____

This complaint is filed based on my honest belief that _____ has discriminated against me or another person based on a disability. I hereby certify that the information I have provided in this complaint is true, correct, and complete to the best of my knowledge and belief.

_____ Date: _____
(Complainant Signature)

Received by: _____ Date: _____

AGENDA ITEM:	**School Board Policy #618, Assessment of Standard Achievement**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Cynthia Moore, Director of Curriculum and Assessment**

BACKGROUND:

School Board Policy 618, Assessment of Standard Achievement, has been reviewed by the School Board Policy Committee and had a first reading in December. The changes recommended are consistent with those recommended by MSBA.

RECOMMENDATION: To approve School Board Policy #618, Assessment of Standard Achievement, with recommended changes.

618 ASSESSMENT OF STANDARD ACHIEVEMENT

I. PURPOSE

The purpose of this policy is to institute a process for the establishment and revision of assessments to be used to determine how well students have achieved the ~~Graduation~~ Minnesota Academic Standards.

II. GENERAL STATEMENT OF POLICY

The school district has established a procedure by which students shall complete the ~~Graduation~~ Minnesota Academic Standards. This procedure includes the adoption of assessment methods to be used in measuring student learning. The school district continually strives to enhance, student achievement of the ~~Graduation~~ Minnesota Academic Standards.

III. DEFINITIONS

A. "Benchmark" means the academic knowledge and skills students must achieve at each grade level or high school level to satisfactorily complete a standard.

B. "Elective standards" are the academic standards adopted by the school district in the subject areas ~~of vocational and technical education and world languages~~ in which state standards are not specified.

C. "Rubric" means the criterion that meets the specifications of a content standard.

IV. ESTABLISHMENT OF CRITERIA FOR ASSESSMENT

A. The Director of Curriculum and ~~Instruction~~ Assessment shall establish criteria by which student performance of the ~~Graduation~~ Minnesota Academic Standards are to be evaluated and approved. The criteria will be submitted to the school board for approval. Upon approval by the school board or Director of Curriculum and ~~Instruction~~ Assessment, the criteria shall be deemed part of this policy.

B. The Superintendent or Director of Curriculum and ~~Instruction~~ Assessment shall ensure that students and parents or guardians are provided with notice of the process by which program ~~Graduation~~ Minnesota Academic Standards will be assessed.

C. Staff members will be expected to utilize staff development opportunities to the extent necessary to ensure effective implementation and continue improvement of

the ~~implementation of the Graduation Standards at all levels~~ assessments under the Minnesota Academic Standards.

V. STANDARDS FOR MINNESOTA ACADEMIC STANDARDS ASSESSMENTS

A. Benchmarks

The school district will offer academic knowledge and skills to allow students to satisfactorily complete a state standard by the use of grade level or high school level benchmarks. These benchmarks will be used by the school district and its staff in developing tests to measure student academic knowledge and skills.

B. Local Assessments

Locally selected assessments are expected to provide opportunities for students to demonstrate their achievement of the elective standards or other locally adopted standards.

C. Statewide Academic Standards Testing

1. ~~Commencing with the 2005-2006 school year and later,~~ ~~t~~The school district will utilize state constructed tests developed from and aligned with the state's required academic standards as these tests become available. If a state assessment is not available, the school district will determine if a student has met the required academic standards through locally developed assessments.

2. The school district will administer annually, in accordance with the process determined by the ~~Department~~ MDE, the state-constructed tests to all students in grades three through eight and at the high school level as follows:

   a. annual language arts and mathematic assessments in grades three through eight and at the high school level ~~for the 2005-2006 school year and later; and~~

   b. annual science assessments in one grade in the grades three through five span, the grades six through nine span, and a life science assessment in ~~and~~ the grades ten through twelve span ~~for the 2007-2008 school year and later~~.

   c. mathematics assessments in grades three through eight and eleven are aligned with the state academic standards in mathematics; and

3. The school district will develop and administer locally constructed assessments in social studies, health and physical education, and the arts to

determine if a student has met the required academic standards in these areas.

4. ~~Students incapable of taking the statewide or locally constructed assessments, as determined by the student's individualized education program team, or students with limited English proficiency who have been in the United States for fewer than three years will adhere to assessments established by the Department of Education and shall become part of this policy. The school district will report student exemptions to the Department consistent with the format provided by the Department. Alternative assessments shall be provided to students exempt from the statewide tests.~~ Students for whom the statewide or locally constructed tests are inappropriate, as determined by the student's individualized education program team, or students with limited English proficiency, shall be exempt from or provided appropriate, technically sound accommodations or alternate assessments for statewide and local testing with the approval of the student's parent or guardian.

5. The school district may use a student's performance on a statewide assessment as one of the multiple criteria to determine grade promotion or retention. The school district also may use a high school student's performance on a statewide assessment as a percentage of the student's final grade in a course, or place a student's assessment score on the student's transcript.

D. Rigorous Course of Study Waiver

1. Upon receiving a student's application signed by the student's parent or guardian, the school district must declare that a student meets or exceeds a specific academic standard required for graduation if the school board determines that the student:

a. is participating in a course of study, including an advanced placement or international baccalaureate course or program; a learning opportunity outside the curriculum of the school district; or an approved preparatory program for employment or postsecondary education that is equally or more rigorous than the corresponding state or local academic standard required by the school district;

b. would be precluded from participating in the rigorous course of study, learning opportunity, or preparatory employment or postsecondary education program if the student were required to achieve the academic standard to be waived; and

c. satisfactorily completes the requirements for the rigorous course of study, learning opportunity, or preparatory employment or postsecondary education program.

2. The school board also may formally determine other circumstances in which to declare that a student meets or exceeds a specific academic standard that the site requires for graduation under this section.

3. A student who satisfactorily completes a postsecondary enrollment options course or program or an advanced placement or international baccalaureate course or program is not required to complete other requirements of the academic standards corresponding to that specific rigorous course of study.

Legal References:

Minn. Stat § 120B.02 Educational Expectations for Minnesota Students)
Minn. Stat § 120B.11 (School District Process)
Minn. Stat. § 120B.022 (Elective Standards)
Minn. Stat. § 120B.023 (Benchmarks)
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Rule Parts 3501.0010 - 3501.0180 (Rules Relating to Graduation Standards—Mathematics and Reading)
Minn. Rule Parts 3501.0200-3501.0290 (Rules Relating to Graduation Standards—Written Composition)
Minn. Rules Parts 3501.0505-3501.~~0635~~ 0745 (K-12 Standards)
20 U.S.C. § 6301, *et seq.* (No Child Left Behind Act)

Cross References:

WBLASB Policy 104 (School District Mission Statement)
WBLASB Policy 601 (School District Curriculum and Instruction Goals)
WBLASB Policy 613 (Graduation Requirements)
WBLASB Policy 614 (School District Testing Plan and Procedure)
WBLASB Policy 615 (Basic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation and LEP Students)
WBLASB Policy 616 (School District System Accountability)

AGENDA ITEM:	**School Board Policy #619, Staff Development for Standards**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Cynthia Moore, Director of Curriculum and Assessment**

BACKGROUND:

School Board Policy 619, Staff Development for Standards, has been reviewed by the School Board Policy Committee and had a first reading in December. The changes recommended are consistent with those recommended by MSBA.

RECOMMENDATION: To approve School Board Policy #619, Staff Development for Standards with recommended changes.

619 STAFF DEVELOPMENT FOR STANDARDS

I. PURPOSE

The purpose of this policy is to establish opportunities for staff development which advance the staff's ability to work effectively with the ~~Graduation~~ Minnesota Academic Standards and with students as they progress to achievement of those ~~Graduation~~ Minnesota Academic Standards and meet the requirements of the No Child Left Behind Act.

II. GENERAL STATEMENT OF POLICY

The school district is committed to developing staff policies and processes for continuous improvement of curriculum, instruction and assessment to ensure effective implementation of the ~~Graduation~~ Minnesota Academic Standards and the No Child Left Behind Act at all levels.

III. STANDARDS FOR STAFF DEVELOPMENT

A. The Advisory Committee for Comprehensive Continuous Improvement of Student Achievement (the "Committee") shall address the needs of all staff in prioritizing staff development which will ensure effective implementation of the ~~Graduation~~ Minnesota Academic Standards and the No Child Left Behind Act at all levels. ~~The Committee will advise~~ tThe school board will be advised on the planning of staff development opportunities.

B. The school district shall place a high priority on staff development including activities, programs, and other efforts to implement the ~~Graduation~~ Minnesota Academic Standards effectively and to upgrade that implementation continuously.

C. Staff development plans for the school district shall address identified needs for ~~Graduation~~ Minnesota Academic Standards implementation throughout all levels of the school district programs.

D. In service, staff meeting, and district and building level staff development plans and programs shall focus on improving implementation of the ~~Graduation~~ Minnesota Academic Standards at all levels for all students, including those with special needs.

~~E. Staff members will be expected to utilize staff development opportunities to the extent necessary to ensure effective implementation and continued improvement of the implementation of the Graduation Standards at all levels.~~

IV. TRAINING AND PROFESSIONAL DEVELOPMENT

A. Paraprofessionals. The school district will provide each paraprofessional who assists a licensed teacher in providing student instruction with initial training. Such training will include training in emergency procedures, confidentiality, vulnerability, reporting obligations, discipline, policies, roles and responsibilities, and building orientation. Training will be provided within the first 60 days a paraprofessional begins supervising or working with students.

B. Teacher/Administrators

1. The school district will provide high quality and ongoing professional development activities as required by state and federal laws.

2. The school district will assign an administrator to serve as a highly objective uniform state standard or evaluation ("HOUSSE") reviewer. The administrator shall meet with teachers and, where appropriate, certify the teacher's application for highly qualified status.

Legal References:

Minn. Stat § 120B.02 (Results – Oriented Graduation Rule)
Minn. Stat § 120B.11 (School District Process)
Minn. Stat §120B.363 (Credential for Education Paraprofessionals)
Minn. Stat § 122A.16 (Qualified Teacher Defined)
Minn. Stat § 122A.60 (Staff Development Program)
Minn. Rule Parts 3501.0010 - 3501.0180 (Rules Relating to Graduation Standards - Mathematics and Reading)
Minn. Rule Parts 3501.0200 - 3501.0290 (Rules Relating to Graduation Standards - Written Composition)
Minn. Rules Parts 3501.0505 – 3501.~~0635~~ 0745 (K-12 Standards)
20 U.S.C. § 6301, *et seq.* (No Child Left Behind Act)

Cross References:

WBLASB Policy 601 (School District Curriculum and Instruction Goals)
WBLASB Policy 613 (Graduation Requirements)
WBLASB Policy 616 (School District System Accountability)

AGENDA ITEM:	**Tentative Agreement – 2009-11 Contract White Bear Lake Teachers Association**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Marv Swanson, Interim Director of Human Resources Chris Picha, Director of Human Resources**

BACKGROUND:

The District has reached a tentative agreement with the White Bear Teachers Association. The unit ratified the tentative agreement on January 5, 2010.

The Board has received in its previous correspondence a summary sheet of the proposed salary/benefits and language changes.

Marv Swanson, Chris Picha, and Pete Willcoxon will be available to answer questions.

RECOMMENDATION:

Approve the proposed 2009-11 Master Agreement with the White Bear Lake Teachers Association by passing the following resolution.

RESOLUTION:

WHEREAS, the parties have reached a tentative agreement on the 2009-11 contract;

WHEREAS, the Association has ratified the Contract;

THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2009-11 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board.

AGENDA ITEM:	**Tentative Agreement – 2009-11 Contract White Bear Lake Food Service Association**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Marv Swanson, Interim Director of Human Resources Chris Picha, Director of Human Resources**

BACKGROUND:

The District has reached a tentative agreement with the White Bear Lake Food Service Association. The unit ratified the tentative agreement on January 6, 2010.

The Board has received in its previous correspondence a summary sheet of the proposed salary/benefits and language changes.

Marv Swanson, Chris Picha, and Pete Willcoxon will be available to answer questions.

RECOMMENDATION:

Approve the proposed 2009-11 Agreement with the White Bear Lake Food Service Association by passing the following resolution.

RESOLUTION:

WHEREAS, the parties have reached a tentative agreement on the 2009-11 contract;

WHEREAS, the Association has ratified the Contract;

THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2009-11 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board.

AGENDA ITEM:	**Tentative Agreement – 2009-11 Contract School Service Employees for Paraprofessionals Employees**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Marv Swanson, Interim Director of Human Resources** **Chris Picha, Director of Human Resources**

BACKGROUND:

The District has reached a tentative agreement with School Service Employees Local 284 for Paraprofessional employees. The unit ratified the tentative agreement on January 6, 2010.

The Board has received in its previous correspondence a summary sheet of the proposed salary/benefits and language changes.

Marv Swanson, Chris Picha, and Pete Willcoxon will be available to answer questions.

RECOMMENDATION:

Approve the proposed 2009-11 collective bargaining agreement with the School Service Employees Local 284 for Paraprofessional employees by passing the following resolution.

RESOLUTION:

WHEREAS, the parties have reached a tentative agreement on the 2009-11 contract;

WHEREAS, the unit has ratified the Contract;

THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2009-11 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board.

AGENDA ITEM:	**Tentative Agreement – 2009-11 Contract School Service Employees Local 284 for Secretarial and Clerical Employees**
MEETING DATE:	**January 11, 2010**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Marv Swanson, Interim Director of Human Resources** **Chris Picha, Director of Human Resources**

BACKGROUND:

The District has reached a tentative agreement with School Service Employees Local 284 for Secretarial and Clerical employees. They ratified the tentative agreement on January 6, 2010.

The Board has received in its previous correspondence a summary sheet of the proposed salary/benefits and language changes.

Marv Swanson, Chris Picha, and Pete Willcoxon will be available to answer questions.

RECOMMENDATION:

Approve the proposed 2009-11 collective bargaining agreement with the School Service Employees Local 284 for secretarial and clerical employees by passing the following resolution.

RESOLUTION:

WHEREAS, the parties have reached a tentative agreement on the 2009-11 contract;

WHEREAS, the unit has ratified the Contract;

THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2009-11 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board.

AGENDA ITEM: **STUDENT TEACHER AGREEMENT**

DATE: **January 11, 2010**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Jill Thelen, Director of Schools**

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BACKGROUND:

The attached contract allows White Bear Lake Area School District to enter into an agreement with Western Governors University (WGU) for the placement of PreK-12 student teachers.

White Bear Lake Area School District and this university are committed to providing quality experiences for the student teachers placed in our District.

RECOMMENDATION: Acceptance of agreement

Western Governors University

Student Teaching Agreement

This Student Teaching Agreement (the "Agreement") is entered into this 30th day of October, 2009 by and between Western Governors University, Inc., a Utah non-profit corporation and an accredited institution of higher education ("WGU"), and White Bear Lake Schools ("the District"), a public school district of education.

Article 1: Recitals

A. WGU is regionally accredited by the Northwest Association of Schools and Colleges and Universities and nationally accredited by the Distance Education and Training Council (DETC). The WGU Teacher Education programs are further accredited by the National Council for the Accreditation of Teacher Education (NCATE).

B. WGU conducts teacher training programs leading to degrees and desires to obtain student teaching experiences for the teacher candidates enrolled in its educational programs; and

C. The District recognizes the need for and desires to aid in the educational development of student teachers and is willing to make its premises available for such purposes AND, FURTHER, wishes to host Teacher Candidates in its schools.

Article 2: Definitions

2.1. "Teacher Candidate" shall refer to a student enrolled in a program at WGU which leads to an education credential.

2.2. "Host Teacher" shall refer to an employee of the District who is the Teacher of Record within the classroom where the Teacher Candidate is assigned. Host Teachers may or may not be a Clinical Supervisor.

2.3. "Clinical Supervisor" shall refer to a present or former employee of the District, retired educator, or any other individual meeting the criteria of 'Supervisor' established by WGU for this position. Clinical Supervisor assignment is ultimately the responsibility of WGU.

2.4. "Student Teaching" shall refer to the active participation by a Teacher Candidate in the duties and functions of classroom teaching under the direct supervision and instruction of a Host Teacher and/or Clinical Supervisor.

2.5. "Student Teaching Assignment" shall refer to the greater of the WGU 12-week requirement or the State's and/or District's minimum requirement for Student Teaching. Student Teaching shall satisfy all WGU and State requirements.

Agreement

NOW THEREFORE, in consideration of the foregoing premises, the mutual covenants and agreements set forth herein, and other good and valuable consideration, WGU and District agree as follows:

Article 3: District Responsibilities

3.1. Host Teacher. The District shall provide Teacher Candidate with Student Teaching experience in a school and classes of the District under the direct supervision and instruction of the Host Teacher.

3.2. Access for Clinical Supervisor. The District shall allow the Clinical Supervisor on-going access to the host school and classroom for the specific purpose of observing the Teacher Candidate.

3.3. Right to Accept or Terminate. The District may refuse to accept, or may terminate, any Teacher Candidate assigned to the District for Student Teaching based upon its good faith determination that the Teacher Candidate is not performing to the standards of the District. Notices of any such decision or disciplinary action taken against the Teacher Candidate shall be provided to WGU in writing and shall state the reasons for such action. Upon written notification by the District, WGU shall promptly terminate the Teacher Candidate's assignment to the District.

3.4. District Policies Provided. The District shall provide Teacher Candidate with any of the District policies and procedures to which Teacher Candidate is expected to adhere during his/her Student Teaching Assignment and while on District premises.

3.5. Other Requirements. The District shall inform Teacher Candidate of any requirements to comply with particular laws such as those regarding blood borne pathogen and infection control standards.

3.6. Evaluations. The District through the involvement of the Host Teacher shall participate with the Clinical Supervisor and the Teacher Candidate in two evaluations of the Teacher Candidate: one mid-way through the Student Teaching Assignment and another at the end of the Student Teaching Assignment. WGU shall be responsible for the format of the evaluations.

3.7. Facilitation of Professional Development. The District shall facilitate the Teacher Candidate's professional growth through educational assignments and shall provide adequate space, equipment and supplies to meet the objectives of training.

3.8. Confidentiality of Teacher Candidate Records. District agrees to treat all Teacher Candidate records confidentially and not to disclose student records except to WGU and to District officials who have a legitimate need to know consistent with their official responsibilities.

Article 4: WGU Responsibilities

4.1. Teacher Training Program. WGU shall be responsible for curriculum planning, admission, administration, matriculation requirements, and other issues required by its teacher training program.

4.2. Designation of Contact. WGU shall designate a faculty point of contact for communication and coordination of the Student Teaching clinical experience.

4.3. Clinical Supervisor. WGU shall hire and appoint a clinical supervisor who shall observe the Teacher Candidate in the classroom on six separate occasions during the Student Teaching Assignment. The Clinical Supervisor will assess the candidate's progress towards mastery of teaching competencies.

4.4. Teacher Candidate Preparation. WGU will use its best efforts to see that Teacher Candidates selected for participation in Student Teaching placements are prepared for effective participation in the clinical education phase of their teaching training program. WGU will retain the ultimate responsibility for the evaluation of the Teacher Candidate;

4.5. Reimbursement of Host Teacher. WGU shall reimburse the Host Teacher the amount of $150.00 per Teacher Candidate for services rendered by the individual. This stipend may be made payable to the school for classroom use should the district so desire. The District agrees that the issuance of the stipend to the Host Teacher will not render the Host Teacher an employee or agent of WGU and that WGU will not withhold or in any way be responsible for the payment of any federal, state or local income or occupational taxes, FICA taxes, unemployment compensation or workers' compensation, vacation pay, sick leave, retirement benefits or any other payments for or on behalf of the Host Teacher. The Host Teacher will be given independent contractor status by WGU and compensated directly. In the case of a teacher candidate acting as a 'Teacher-of-Record' within District, then there will be no Host Teacher compensation.

4.6. Reimbursement of Clinical Supervisor. WGU shall directly reimburse the Clinical Supervisor the amount of $500.00 per Teacher Candidate for services rendered by the individual. The District agrees that the issuance of the stipend to the Clinical Supervisor will not render the Clinical Supervisor an employee or agent of WGU and that WGU will not withhold or in any way be responsible for the payment of any federal, state or local income or occupational taxes, FICA taxes, unemployment compensation or workers' compensation, vacation pay, sick leave, retirement benefits or any other payments for or on behalf of the Clinical Supervisor. The Clinical Supervisor will be given independent contractor status by WGU and compensated directly.

4.7. Invoice Procedure. Within a reasonable time following the completion of any Student Teaching Assignment, the Host Teacher and Clinical Supervisor shall submit an invoice to WGU, which invoice shall specify the number of Teacher Candidates and the amount of reimbursement calculated at the rate provided in Articles 4.5 and 4.6 respectively. WGU shall pay the reimbursement directly to the Clinical Supervisor and Host Teacher within 30 days following the date the invoice is received.

4.8. Termination of Assignment. Pursuant to Article 3.3 above, upon receipt of written notification by the District, WGU shall promptly terminate the Teaching Candidate's assignment to the District. In the event a Student Teaching Assignment is terminated before completion, the Host Teacher and Clinical Supervisor shall receive reimbursement pro-rated to the number of weeks completed.

4.9. Representations. WGU represents that all Teacher Candidates assigned to the District for Student Teaching are validly enrolled in an approved WGU credentialing program. WGU makes no other representation, express or implied, about, or assumes any responsibility for, the Teacher Candidate's fitness or qualification to participate in the Student Teaching Assignment. Nothing in this agreement shall be construed as a delegation by the District to WGU of any of the District's duties and responsibilities for operation or supervision of the school or classes of the District.

4.10. Background Check. WGU requires that Teacher Candidates complete a criminal background check according to the pertinent requirements of the State where District is located and prior to entering the classroom for WGU 's Student Teaching Assignment. **The district shall perform the background check as required by Minnesota law for district employees. The cost of the background check shall be paid by the student**

teacher or the placing institution, in accord with the school district agreement with Western Governors University.

4.11. Professional Liability Insurance. WGU shall provide and maintain commercial general liability insurance acceptable to the DISTRICT in the minimum amounts of $1,000,000 combined single limit, $3,000,000 general aggregate and, upon request of the DISTRICT, shall furnish proof thereof in the form of a certificate of insurance within 30 days of the effective date of this Agreement.

4.12. Workers' Compensation Insurance. The DISTRICT does not furnish workers' compensation insurance for students participating in this program. It is understood that student teachers/interns are not employees of the DISTRICT. WGU, at its discretion, may maintain at its sole expense workers' compensation and employers liability for students who are participating in this program.

4.12. Mutual Hold Harmless and Indemnification. WGU shall hold harmless, defend and indemnify DISTRICT and its officers, employees, and agents from any and all losses, demands, claims, damages(including costs and attorneys fees), or causes of action arising from any negligent or willful act of WGU, its officers , employees, or student teachers incurred in the performance of this Agreement.

DISTRICT shall hold harmless, defend and indemnify WGU and its officers, employees, and agents from any and all losses, demands, claims, damages(including costs and attorneys fees), or causes of action arising from any negligent or willful act of DISTRICT, its officers , employees, or agents incurred in the performance of this Agreement.

Article 5: General Provisions

5.1. Term. This Agreement shall commence as of the date hereof and shall continue until such time as either party gives the other party thirty days' written notice of its intent to terminate the Agreement, provided, however, that all Teacher Candidates receiving Student Teaching experience from the District as of the date of such notice shall be permitted to complete their Student Teaching Assignment.

5.2. Discrimination. Both parties agree to fully comply with all non-discrimination laws of the State of California (District's state) and of the United States. Both parties will accept, assign, supervise and evaluate qualified students regardless of race, sex, color, religion, creed, national origin or ancestry, age, disability, Vietnam-era veteran status, in accordance with the laws of the state and the United States. In addition, both parties agree to accept, assign, supervise, and evaluate qualified students without regard for sexual orientation.

5.3. Notices. All notices, demands, or other communications given under this Agreement shall be in writing and sent to the address listed at the end of this Agreement (unless a party has changed its address by giving notice as provided in this paragraph), and will be effective upon receipt if delivered by personal or overnight delivery or facsimile, or effective five (5) days after being placed in the United States mail, postage pre-paid.

5.4. Arbitration. The parties agree that disputes arising hereunder shall be subject to arbitration pursuant to the rules of the American Arbitration Association and judgment upon the award may

be entered in any court having jurisdiction thereof. The sites of arbitration shall be either in the State of Utah or the State of Minnesota (location of District).

5.5. Entire Agreement and Severability. This Agreement contains the entire agreement between the parties relating to the transactions contemplated hereby, and all prior or contemporaneous agreements, understandings, representations, and statements, whether oral or written, are merged herein. No modification, waiver, amendment, discharge, or change to the Agreement shall be valid unless the same is in writing and signed by both parties. If a court or arbitrator holds any provision of the Agreement to be illegal, unenforceable, or invalid, the remaining provisions will not be affected.

5.6. General Provisions. This Agreement (i) shall be binding and enforceable by the parties hereto and their respective legal representatives, successors, or assigns, (ii) may be executed in counterparts, each of which may be deemed to be an original, but which together shall constitute one instrument.

WESTERN GOVERNORS UNIVERSITY, INC. ("WGU")	WHITE BEAR LAKE SCHOOLS ("District")
Signed By: Cheryl Phillips	Signed By: _____
Title: Director of Field Experiences	Title: _____
Date: 30 October 2009	Date: _____
For notice purposes, contact: JoAnna Harris Placement Specialist Team Lead Western Governors University 4001 S. 700 E. Suite 700 Salt Lake City, UT 84107-2533 (801) 428-5265 (801) 401-7961(fax) pce@wgu.edu	For notice purposes, contact: Name: _____ Title: _____ District: _____ Street: _____ City/State/Zip: _____ Phone: _____ Fax: _____ Email: _____

AGENDA ITEM: **Finance Committee Appointments**

MEETING DATE: **January 11, 2010**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON: **Pete Willcoxon Sr.**
Executive Director of Business Services

The White Bear Lake Area School District Finance Committee has been in existence for over twelve years. The committee composition consists of the Superintendent, the Executive Director of Business Services, three members of the School Board (one being the Treasurer) and five members of the community.

The community members must consist of three members of the business community whose business is/was in the financial field. Administration recommends Brian Sweeney, CPA with HLB Tautges Redpath, Ltd. and Robert Henk, formerly with 3M; be appointed to continue in these positions. Administration further recommends that Gregg Larson, former school board member and financial executive be appointed to the committee.

The committee must also include one member, with financial background/knowledge from another governmental unit within the District. Administration recommends that Mike Ericson, Hugo city administrator, be appointed to continue in this position.

Finally the committee must include one other community member at large. Administration recommends that Jesse Lewis be appointed to continue in this position.

Recommendation:

It is recommended that the School Board appoint the recommended members to the Finance Committee.

AGENDA ITEM: **Write off of uncollectible NSF Checks**

MEETING DATE: **January 11, 2010**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON: **Pete Willcoxon Sr.**
Executive Director of Business Services

Background:

Our audit firm requires that the School Board approve the write off of uncollectible checks. Periodically we submit a list to the School Board for approval. This represents NSF checks for 2008 and 2009.

The attached list represents uncollectible checks in the amount of $7,397.92 that have been determined to be uncollectible by our Finance Department.

The District has enlisted the aid of a collection service to assist with the attempted collection of NSF checks as well as instituting the opportunity for parents to utilize a credit card process to place money into their students food service account.

Recommendation:

Administration forwards this item to the School Board for approval.

ISD #624, White Bear Lake
NSF Checks
Write Off

General Account:

Payor	Amount		
Aberle, Julie	25.00	11/6/2008	North
Auger, Christopher & Heather Shell	45.00	8/24/2009	Community Services
Barger, Donald	140.00	11/11/2009	ECFE
Benson, Robert	110.00	8/25/2008	Community Services
Birdsall, Rachel	10.00	9/18/2008	Oneka
Blystone, Deborah	46.50	8/19/2008	Central
Blythe, Amy	11.50	10/10/2008	North
Boleen, Deborah	25.00	1/22/2009	North
Cabeen, Jody	100.00	8/31/2009	Community Services
Carrillo, Tabytha	140.00	11/5/2009	ECFE
Christianson, Wendie	65.00	6/9/2009	Community Services
Chute, Shonna	27.50	8/19/2008	Central
Coffey, Darlene	150.00	4/23/2008	Extended Day
Dayland, Chandra & Clear	5.00	1/18/2008	District
Dehoop, Melissa	39.44	1/23/2008	Parkview
Dehoop, Melissa	109.87	11/25/2008	Parkview
DelaMartinez, Rolanda	500.00	4/15/2008	Extended Day
DelaMartinez, Rolanda	800.00	4/15/2008	Extended Day
Dennis, Roy	50.00	2/19/2008	Community Services
Dolan, Benjamin	58.00	10/7/2008	Central
Doucette, Kathleen	20.00	1/27/2009	South
Dusenbery, Chariana	74.00	5/23/2008	Community Services
Ehnstrom, Joe	40.00	5/22/2008	Oneka
Emmons, Pamela	275.00	8/3/2009	Early Entrance
Erlandson, Melissa	25.00	5/21/2009	South
Farmer, Scott	13.00	5/8/2008	Lakeaires
Freitag, Tina	57.00	4/27/2008	Willow
Freitag, Tina	7.00	5/6/2008	Willow
Freitag, Tina	5.00	6/5/2008	Willow
Giovenco, Cheri	6.00	4/16/2008	Sunrise
Glaraton, Kelly	20.00	8/12/2008	North
Gomez, Amy	45.00	8/20/2009	North
Gordon, Stephanie & Garza, Anthony	46.00	5/1/2008	Parkview
Gordon, Stephanie & Garza, Anthony	130.00	5/12/2008	Parkview
Graf, Shelley	15.00	4/10/2008	North
Hamlin, Nicole	23.96	11/20/2008	Parkview
Hansen, Gregory	29.00		

Hansen, Nicole	33.00	6/2/2008	Extended Day
Heinrich, Eric & Sharon	16.00	10/25/2009	Central
Her, Souk & Gooyouapang	4.00	5/21/2008	Vadnais Heights
Hill, William	25.00	8/12/2008	South
Hruby, Ryan	42.50	10/31/2008	South
Husnik, Leanne	85.00	8/17/2009	Sunrise
Husnik, Leanne & Francis	5.00	4/9/2008	District
Ibarra, Ann	8.00	10/27/2008	Lincoln
Jacobson, Melissa	28.00	5/21/2008	Sunrise
Kargleder, Leah	14.00	11/6/2008	Central
Kargleder, Leah	110.00	9/1/2009	Community Services
Kim, Lee	14.00	10/27/2008	Central
Korach, Poonisha	100.00	1/9/2009	Community Services
Lee, Tara	20.00	8/12/2008	North
Lemon, Nancy & Jeffrey	5.00	5/21/2008	Lincoln
Lindquist, Tammy	4.00	3/24/2009	Vadnais Heights
Lindquist, Tammy	28.00	4/3/2009	Vadnais Heights
Maus, Dana	105.00	1/5/2009	Community Services
Means, Jessica	25.00	9/3/2008	North
Means, Jessica	20.00	9/7/2008	North
Means, Jessica	25.00	1/27/2009	North
Milutinovic, Sasa & Nermina	10.00	10/15/2009	Oneka
Milutinovic, Sasa & Nermina	10.00	10/15/2009	Oneka
Moehrle, Sharon	19.00	6/1/2009	North
Moehrle, Sharon	20.00	8/18/2009	North
Moehrle, Sharon	20.00	8/18/2009	North
Moore, Elizabeth & Jon	60.00	8/31/2008	Sunrise
Mueller, Jeanne & David	65.00	6/11/2008	Community Services
Mwassa, Joyce	12.50	4/14/2008	Sunrise
Napihaa, Michael	20.00	6/4/2008	Sunrise
Nelson, Nichole	10.00	10/1/2008	Sunrise
Norris, Cheryl	20.00	5/9/2008	Central
Olson, Nicolette	20.00	9/20/2008	South
Orloske, Julia & Dennis	25.00	4/22/2009	South
Perez, Denise	42.50	8/21/2007	Central
Podewills, Kathleen	250.00	3/25/2009	North
Roe, Angela	6.00	5/21/2008	Parkview
Roe, Angela	15.50	4/29/2009	Parkview
Roe, Angela & Brandon	100.00	10/11/2007	Community Services
Ruedy, Lisa & Paul	7.50	11/9/2008	Vadnais Heights
Rukavina, Joseph & Arlene	25.00	11/18/2009	Senior Center
Ruth, Kristina	25.00	8/12/2008	South
Sauerwein, Brian & Katherine	18.00	4/10/2008	North
Schwab, Emily	30.40	11/20/2008	Sunrise
Seed, Linda	40.00	10/8/2008	Central
Smith, Glenn	50.00	9/24/2009	Birch Lake
Sotelo, Nancy	686.00	3/31/2008	Senior Center

Squires, Thomas	38.25	12/6/2008	South
Stickney, Linda & Bradley	16.00	12/4/2007	Sunrise
Stickney, Linda & Bradley	3.00	3/28/2008	Vadnais Heights
Stickney, Linda & Bradley	12.00	4/17/2008	Sunrise
Stoetzel, Brian & Traci	18.00	4/2/2009	Vadnais Heights
Stowe, Molly & Marc	28.50	3/1/2009	Vadnais Heights
Tanberg, Timothy & Lisa	54.00	8/1/2009	North
The Bear's Shop	10.00	9/9/2009	Oneka
The Bear's Shop	6.00	10/5/2009	Oneka
The Bear's Shop	10.00	10/21/2009	Oneka
The Beidled Tongue	110.00	9/10/2007	Community Services
The Beidled Tongue	90.00	3/24/2008	Community Services
Timlin, Christina	99.00	6/2/2008	Community Services
Tismer, Kerrie	25.00	1/19/2008	South
Tousignant, Anastacia	25.00	8/25/2009	Central
Two Brothers Mortgage	15.00	9/9/2008	North
Tyler, Paula	12.00	8/12/2008	North
Unknown	50.00	6/3/2009	
Vallejo, Tilla & Adalberto	17.00	10/9/2007	Central
Vang, Mai & Xiong, Ying	20.00	10/14/2008	Central
Vang, Natalia	40.50	10/30/2007	South
Weiss, Michelle	35.00	8/27/2008	Extended Day
Wigand, Claranne	45.00	8/27/2008	Community Services
Wildcat Graphics	34.00	3/28/2008	South
Williams, Dashay & Thornton, Teresia	50.00	12/4/2007	Parkview
Williams, Larrana	6.00	5/30/2008	Parkview
Wood, James & Michelle	30.00	3/14/2008	Community Services
Wood, James & Michelle	30.00	3/14/2008	Community Services
Woodley, Kami Jo	20.00	8/18/2009	South
Xiong, Nina	60.00	5/2/2008	South
Xiong, Tzai	38.00	10/3/2009	District
Total	6,659.92		

Cafeteria Account:

Payor	Amount	
Anderson, Kami	10.00	9/10/2008
Boleen, Deborah	25.00	4/11/2008
Core, Tara & G. Treymayne	10.00	3/6/2008
Dayland, Chandra & Clear	20.00	11/16/2007
DeHoop, Melissa	40.00	3/6/2008
Drews, Julie	20.00	5/30/2008
Elletson, Amy	50.00	5/11/2008
Guerin, Donald & Jennifer	20.00	10/19/2009
Halverson, Justin	10.00	3/10/2009
Konchal, Sandra	30.00	1/15/2008
LeClaire, Susan	25.00	4/30/2008
Lemon, Nancy & Jeffrey	18.00	5/21/2008
Means, Jessica	40.00	9/22/2008
Means, Jessica	40.00	9/7/2008
Murray, Michele	30.00	3/14/2008
Podewils, Kathleen	10.00	4/14/2009
Podewils, Kathleen	10.00	4/3/2009
Sauerwein, Brian & Katherine	30.00	4/8/2008
Sauerwein, Brian & Katherine	30.00	3/10/2008
Shie, Barbara	20.00	10/11/2007
Steel, Latasha & Kelley, Lasha	15.00	4/15/2008
Steel, Latasha & Kelley, Lasha	15.00	4/15/2008
Stickney, Linda & Bradley	20.00	4/22/2008
Stoetzel, Brian & Traci	15.00	5/2/2008
Sturm, Angela	70.00	2/15/2009
Sullivan, Harley	10.00	10/22/2009
Tibbets, Christian & Olson, Nicolette	15.00	10/11/2009
Tousignant, Anastasia	20.00	6/11/2009
Weber, Theresa	40.00	11/13/2007
Weiss, Michelle	30.00	9/4/2008
	738.00	

AGENDA ITEM: **Rejection of Bids – Birch Lake Elementary School HVAC Project**

MEETING DATE: **January 11, 2010**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON: **Pete Willcoxon Sr.**
Executive Director of Business Services

Per the attached recommendations from Mr. Phil Fisher, administration recommends that the School Board reject the bids received for the Birch Lake Elementary School HVAC Project.

This project is still on target for completion during this summer. Further action will be through competitive quotes since the project cost is under $100,000.

Recommendation:

It is recommended that the Board reject the bids as submitted.

WHITE BEAR LAKE AREA PUBLIC SCHOOLS
624
Independent School District No. 624

PHIL FISHER
Manager of Building Operations

4855 Bloom Avenue
White Bear Lake, MN 55110-2731
(651) 407-7534 • Fax (651) 407-7539
pefish@wbl.whitebear.k12.mn.us

To: Peter Willcoxon

From: Phil Fisher

Subject: Birch Lake Elementary School HVAC Equipment Project

Date: December 10, 2009

Bids were opened for the Birch Lake Elementary School HVAC Project, VUV and Controls only, on December 3, 2009. This is a board approved "Alternative Facilities" deferred maintenance project.

Because of a discrepancy in the control portion of the bid specification documents, staff is recommending that the two bids be rejected and the specifications are re-written.

Hallberg Engineering who designed the specifications for this equipment has recommended that we reject this portion of the bid package. Hallberg Engineering will reissue the specifications at no cost to the district.

Recommendation: *That the White Bear Lake Area Public School Board reject the bids from UHL Company and from Northern Air Corporation for the control portion of the Birch Lake Elementary School HVAC Equipment Project.*

Attachments:

2009 White Bear Lake Public Schools
Replacement HVAC Units for Birch Lake Elementary School
OWNER: ISD 624
CONSTRUCTION MGR.: KRAUS-ANDERSON® CONSTRUCTION COMPANY
ARCHITECT: Hallberg Engineering, Inc.

BID TABULATIONS
Thursday, December 3, 2009 @ 2:00 p.m.

Temperature Controls

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Northern Air Corporation	UHL Company				
BID SECURITY	Yes	Yes				
ADDENDA REC'D.	1	None Noted				
BASE BID	$77,280.00	$73,950.00				