

School District 27J Capital Facility Fee Foundation Board of Directors
Minutes
February 01, 2024

Directors Present: Jan Pawlowski, Randy Bauer, Lynn Baca, David Acunto, Chris Clark, Ashley Conn, Susan Noble and Tom Green

Directors Excused: Jodi Bright, Star Trujillo

Staff Present: Bill Ankele, Kerrie Monti, Nittaya Banchongchith

Staff Excused: Terry Lucero

(Quorum--2 Developer/Builder Directors, 2 School District Directors, and 1 Public Entity Director)

- 1. Call to Order and Introductions.** Meeting to order at 3:06 p.m. Starr Trujillo replaced Lloyd Worth as a Board of Education director.

- 2. Administrative Matters.**
 - a. Election of Officers.** David Acunto is the new President, Jan Pawlowski is the new Vice President. Susan Noble is the new Secretary/Treasurer.

Motion: Mid-meeting quorum was achieved, and Tom Green moved to approve items a, b, and c; seconded by Randy Bauer; there was no discussion, and all items unanimously carried.

 - b. Approval of Agenda.**

Motion: Tom Green moved to approve the Agenda; seconded by Lynn Baca; there was no discussion, and it was unanimously carried.

 - c. Approval of Minutes of the November 9, 2023 Meeting.**

Motion: Jan Pawlowski moved to approve the November 9th, 2023 minutes; seconded by Chris Clark; there was no discussion, and it was unanimously carried.

 - d. Approval of November, December 2023 and January 2024 Financial Reports.** Kerrie Monti reviewed the reports. In November 2023, CFFF received \$69,580 in contributions with \$185,000 transfer to JP Morgan to purchase a CD. In the month of December 2023, CFFF received \$120,400 in contributions. In the month of January 2024, CFFF received \$126,420 in contributions with \$165,000 transfer to JP Morgan to purchase a CD. A check was written to JDS Professional Group for FY2023 Audit of the amount of \$6,850.

Motion: Lynn Baca moved to approve November, December 2023 and January 2024 financial reports; seconded by Jan Pawlowski; there was no discussion, and it was unanimously carried

 - e. Board Director Changes.** Kerrie Monti went over the new Board Director changes.

 - f. Policy Signatures for Whistleblower (new Directors) and Conflicts of Interest (all Directors) Policy Signatures.** Kerrie Monti went over policy signatures needed from the Directors.

 - g. Draw Request Process.** Kerrie Monti reviewed the draw request process. Draw requests can only be used for student's capacity construction.

3. Board Member and Staff Items.

a. 27J Updates: 2021 Bond Program.

- a. Kerrie Monti discussed CDE Data-27J schools growth and enrollment
- b. Kerrie Monti reviewed the 2021 Bond Program Update

b. Summary Reports.

c. Residential Development.

4. Public Comment. There were no public comments.

5. Next Scheduled Meeting. April 4, 2024 at 2:00 p.m.

6. Adjourn. David Acunto adjourned the meeting at 3:40 pm.