WEST CANADA VALLEY CENTRAL SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
MONDAY, SEPTEMBER 14, 2020

Members Present
Shawn Schultz
Janine Lynch
Jessica Bartlett
Carson Marko
Shauna Michael
Peter Kemler

Others Present
D.J. Shepardson, Superintendent
Kelley Crossett, Business Manager
Glenn Broadbent, MS/HS Principal
Karen Sheets, District Clerk
Correne Holmes, Elementary Principal
Gina Malin
Ed Dougherty, Director of Special Services/Athletics
Felix Ray-Transportation Supervisor
Barb Smith

THIS MEETING WAS LIVE-STREAMED THROUGH WEST CANADA VALLEY WEBSITE

AUDIT COMMITTEE

Ms. Amy Pedrick from West and Co. presented the board (virtually) with a draft copy of the external audit for the year ending June 30, 2020. Ms. Pedrick commented that the audit went well and appreciated the courtesies extended to them by the staff during their fieldwork. She also noted that the Business Office was well prepared for the audit. Mr. Marko also thanked Barb Smith for her monthly work on audit reports.

CALL TO ORDER

Board President Shawn Schultz called the meeting to order at 7:00 PM

PLEDGE OF ALLEGIANCE

The Pledge was recited by all present.

APPROVAL OF CONSENT AGENDA

Motion was made by Ms. Lynch and seconded by Ms. Bartlett to approve the following resolution:

RESOLVED, that the following consent agenda items be approved and/or accepted: meeting minutes for Regular Meeting 8/10/20 and Special Meeting 8/31/20 warrant report, CSE/CPSE report, treasurer's report, budget report, claims audit report, and administrative reports.

All voted in favor; motion carried 6:0

Mr. Broadbent and Mrs. Holmes and Mr. Shepardson updated the board on the first days of school they noted all went well.

EXECUTIVE SESSION

Motion was made by Ms. Lynch and seconded by Mrs. Bartlett for the Board to enter executive session at 7:16 PM to discuss personnel matters including review and appointment of employees and contract negotiations.

All voted in favor; motion carried 6:0

The Board exited executive session at 7:38PM.

ACTION ITEM-PERSONNEL REPORT

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Bartlett to accept the following resolution,
RESOLVED,appoint;

Name: Donald Maxwell
Position: Bus Driver
Type: 1.0 FTE
Salary: Step 3 of the CSEA Bargaining Agreement
Effective: August 28, 2020
All voted in favor, motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mr. Marko and seconded by Mrs. Michael to accept the following resolution,
RESOLVED, to appoint;

Name: Cristy Bernier
Position: Bus Driver
Type: 1.0 FTE
Salary: Step 3 of the CSEA bargaining agreement
Effective: September 29, 2020
All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Michael and seconded by Mr. Marko to approve the following resolution,
RESOLVED, to appoint;

Name: Melisasu Pardee
Position: Cleaner
Type: 1.0 FTE
Salary: Step 1 of the CSEA Bargaining Agreement
Effective: September 15, 2020 pending fingerprint clearance
All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Bartlett and seconded by Mrs. Michael to accept the following resolution,
RESOLVED,to appoint;

Name: Jordan Schaffer
Position: Cleaner- part-time
Salary: Step 1 CSEA bargaining agreement
Effective: September 15, 2020 pending fingerprint clearance
All voted in favor, motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Bartlett and seconded by Ms. Lynch to approve the following resolution, RESOLVED, to appoint; Teacher Mentors as presented for the 2020-21 School year;

Gloria Ackman-English 7-12
Scott Bonney-Science 7-12
Jessica Farber-Special Education K-12
Emily Goggin-Math 7-12
Rita Juteau-Science 7-12
Anne Murphy-Scalise-Science 7-12
All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Kemler to appoint Chris Wiatr, Mentor Coordinator, for the 2020-21 school year

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Michael and seconded by Mr. Marko to approve the following resolution,
RESOLVED, to appoint;

Name: Phillip Howard
Position: Substitute Teacher, Teacher Assistant, Monitor/Aide
Salary: per the district approved rate sheet
Effective: September 15, 2020
All voted in favor, motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Bartlett to approve the following resolution,
RESOLVED, to appoint;

Name: Zackary Wood
Position: Substitute Cleaner
Salary: per the CSEA bargaining agreement
Effective: September 15, 2020, pending fingerprint clearance
All voted in favor, motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Bartlett to approve the following resolution,
RESOLVED, to appoint;

Name: Barbara Bugeya
Position: Substitute food service worker/cleaner
Salary: per the district approved rate sheet
Effective: September 15, 2020, pending fingerprint clearance
All voted in favor, motion carried 6:0

ACTION ITEM: LEAD EVALUATORS 2020-21 SCHOOL YEAR

A motion was made by Ms. Lynch and seconded by Mr. Marko to approve Mr. Broadbent and Mrs. Holmes as lead evaluators for teachers for the 2020-21 school year

All voted in favor; motion carried 6:0

ACTION ITEM: SCEP PLAN

Upon recommendation of the Superintendent, motion was made by Mrs. Bartlett and seconded by Mrs. Michael to accept the SCEP (School Comprehensive Educational Plan) for the 2020-21 school year

All voted in favor; motion carried 6:0

ACTION ITEM: SUPERINTENDENT GOALS

Motion was made by Ms. Lynch and seconded by Mrs. Bartlett to accept the Superintendent Goals for the 2020-21 school year.

All voted in favor; motion carried 6:0

ACTION ITEM: PROFESSIONAL DEVELOPMENT PLAN

Motion made by Ms. Lynch and seconded by Mrs. Bartlett to accept the Professional Development Plan for the 2020-21 school year.

All voted in favor; motion carried 6:0

ACTION ITEM: DISTRICT-WIDE SAFETY PLAN

Motion made by Mrs. Bartlett and seconded by Ms. Lynch to approve the District-wide Safety Plan for the 2020-21 school year.

All voted in favor; motion carried 6:0

ACTION ITEM: BUILDING SAFETY PLAN

Motion made by Ms. Lynch and seconded by Mrs. Michael to approve the Building Safety Plan for the 2020-21 school year.

All voted in favor; motion carried 6:0

DISCUSSION ITEM: REOPENING PLAN UPDATE

Mr. Shepardson updated the board on the Reopening Plan, noting that it remains unchanged from the original plan and may change as new information becomes available.

DISCUSSION ITEM: AUDIT REPORT

It was decided by all board members to move forward and approve the audit report as presented.
A motion was made by Mr. Marko and seconded by Mr. Kemler to approve the Audit Report for the 2019-20 School year as presented.

All voted in favor; motion carried 6:0

DISCUSSION ITEM: ATHLETICS/EXTRA-CURRICULAR

Mr. Shepardson updated the board on the current situation with athletics due to the COVID19 restrictions. The board was in agreement to move forward with the following sports: Girls Varsity Swim, Girls Modified Swim, Cross Country, Boys Varsity Soccer, Boys Modified Soccer, Girls Varsity Soccer, Girls Modified Soccer.
The advisors for extra-curricular activities include: central treasurer, Grade 7-12, National Jr. Honor Society, Grade 12 Assistant, National Sr. Honor Society, Student Council, Yearbook Advisor

Upon recommendation of the Superintendent, motion was made by Mr. Marko seconded by Mrs. Michael to appoint,

Name: Samantha Tuzzolino
Position: Girls Varsity Swim Coach
Salary: Step 5 of the WCVTA bargaining agreement
Effective: 2020-21 School year
All voted in favor, motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch seconded by Mrs. Michael to appoint,

Name: Rebecca McCaw
Position: Girls Modified Swim Coach
Salary: Step 3 of the WCVTA bargaining agreement
Effective: 2020-21 School year
All voted in favor, motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Kemler to appoint,

Name: Dan Capron
Position: Cross Country Coach
Salary: Step 5 of the WCVTA bargaining agreement
Effective: 2020-21 School year
All voted in favor, motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Bartlett and seconded by Ms. Lynch to appoint,

Name: Adam Tritten
Position: Boys Varsity Soccer
Salary: Step 4 of the WCVTA bargaining agreement
Effective: 2020-21 School year
All voted in favor, motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mr. Marko and seconded by Mrs. Bartlett to appoint,

Name: Corey Youngs
Position: Boys Modified Soccer
Salary: Step 5 of the WCVTA bargaining agreement
Effective: 2020-21 School year
All voted in favor, motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mr. Marko and seconded by Mrs. Bartlett to appoint,

Name: Shelly Hazard
Position: Girls Varsity Soccer
Salary: Step 2 of the WCVTA bargaining agreement
Effective: 2020-21 School year
All voted in favor, motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Bartlett and seconded by Mr. Marko to appoint,

Name: Amy Dommer
Position: Girls Varsity Soccer
Salary: Step 5 of the WCVTA bargaining agreement
Effective: 2020-21 School year
All voted in favor, motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Michael to appoint,

Name: Andrew Reimer and Theresa Synakowski
Position: Girls Soccer Volunteer Assistants
Effective: 2020-21 School year
All voted in favor, motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Michael and seconded by Mrs. Bartlett to approve the following extra-curricular advisors per the WCVTA extra-curricular index of the WCVTA bargaining agreement for the 2020-21 school year, All voted in favor, motion carried 6:0

Shane Bonney-Central Treasurer, Anne Murphy-Grade 7, Patricia Lang-Grade 8, Rita Juteau-Grade 9, Andrew Duffer-Grade 10, Anne Murphy-Grade 11, Kyle Pumilio-Grade 12, Shane Bonney-Grade 12 Assistant, Rita Juteau-National Jr. Honor Society, Melissa Maine-National Sr. Honor Society, Gloria Ackman-Student Council, Gloria Ackman-Yearbook Advisor

DISCUSSION ITEM: STREAMING BOARD MEETINGS

The board agreed to move forward with streaming all board meetings and will purchase equipment to make this possible, there will be further discussion at budget time if more equipment is needed.

DISCUSSION ITEM: BOARD VACANCY

Mrs. Schultz discussed the current board vacancy and the options available to the board. The first option was to appoint from the current list of candidates from the June 16 vote members voted 3 no: 3 yes to this option, the second option was to hold a special election the board voted 3 no: 3 yes to this option. The board was not able to come to a majority agreement, so the District Superintendent for Herkimer BOCES will be making the final decision regarding this matter for the board.

DISCUSSION ITEM: BOARD WORKSHOP

Mrs. Schultz discussed having NYSBBA come and provide a workshop to the board to help with board and superintendent goals for the coming year. Everyone was in favor. Mrs. Schultz will make arrangements and let the board know when she receives further information.

ANNOUNCEMENTS

September 29, 2020-BOCES Remington Vote 12-8

PUBLIC COMMENTS

Motion made by Ms. Lynch and seconded by Mrs. Bartlett to adjourn the meeting.

All voted in favor; motion carried 6:0

Meeting adjourned: 8:32 PM

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President, Board of Education Clerk, Board of Education