

WEST CANADA VALLEY CENTRAL SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
MONDAY, SEPTEMBER 13, 2021

Members Present

Shawn Schultz
Jessica Bartlett
Janine Lynch
Shauna Michael
Peter Kemler
Sara Northup-Lynch
Carson Marko

Others Present

D.J. Shepardson, Superintendent
Kelley Crossett-Business Manager
Karen Sheets, District Clerk
Glenn Broadbent, MS/HS Principal
Correne Holmes, Elementary Principal
Felix Ray, Transportation Supervisor
Ed Dougherty, Director of Special Programs/Athletics
Lynne Swartz

THIS MEETING WAS LIVE-STREAMED THROUGH WEST CANADA VALLEY WEBSITE

CALL TO ORDER

Board President, Shawn Schultz called the meeting to order at 6:00 PM

PLEDGE OF ALLEGIANCE

The Pledge was recited by all present.

SPECIAL PRESENTATION: AUDIT-WEST AND COMPANY

Mr. Rossi from West and Co. presented the board with the results of the external audit for the year ending June 30, 2021. Mr. Rossi went through the audit with the board and answered all questions. Mr. Rossi noted that the Business Office was well prepared for the audit.

APPROVAL OF CONSENT AGENDA

Motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following resolution:

RESOLVED, that the following consent agenda items be approved and/or accepted: meeting minutes for Reorganizational and Regular meeting 8/9/21 and special meeting 8/30/21, warrant report, CSE/CPSE report, treasurer's report, budget report, claims audit report, administrative reports
All voted in favor; motion carried 7:0

EXECUTIVE SESSION

Motion was made by Mrs. Bartlett and seconded by Ms. Lynch for the Board to enter executive session at 6:42 PM to discuss personnel matters including review and appointment of employees and contract negotiations.

All voted in favor; motion carried 7:0

The Board exited executive session at 7:20PM.

ACTION ITEM-PERSONNEL REPORT

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mrs. Bartlett to accept the following resolution,

RESOLVED, to accept resignation;

Name: Michelle Putney

Position: Part-time food service

Effective: September 7, 2021

6 yes 1 no (Mr. Kemler; motion carried 6:1)

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Bartlett to accept the following resolution,

RESOLVED, to rescind;

Name: Todd Hobin

Position: Head Coach, Modified Football

Salary: Step 5

Effective: 2021-22 school year

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mrs. Bartlett to accept the following resolution,
RESOLVED, to rescind;

Name: Ference Sarus
Position: Assistant Coach, Modified Football
Salary: Step 5 of the extra-curricular index of the WCVTA bargaining agreement
Effective: September 13, 2021
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Bartlett to approve the following resolution,
RESOLVED, to rescind;

Name: Mike Kerr
Position: Volunteer Assistant, Modified Football
Effective: September 13, 2021
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Bartlett and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to approve;

Name: Jordan Schaffer
Position: 1.0 FTE Cleaner
Effective: September 13, 2021
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Brianne Parent
Position: Faculty Mentor
Salary: per the WCVTA bargaining agreement
Effective: 2021-22 School year
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Bartlett to approve the following resolution,
RESOLVED, to appoint;

Name: Kiley Treen
Position: FFA Advisor
Salary: Step 1 of the extra-curricular index of the WCVTA bargaining agreement
Effective: 2021-22 School year
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Bartlett to approve the following resolution,
RESOLVED, to correct appointment;

Name: Caitlyn Cook
Position: Elementary Teacher
Salary: Step 4 to Step 5 of the WCVTA bargaining agreement
Effective: September 1, 2021
6 yes 1 no (Mr. Kemler; motion carried 6:1

ACTION ITEM: AUDIT REPORT

Motion made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the audit report for the 2020-21 school year.
All voted in favor; motion carried 7:0

ACTION ITEM: WEST CANADA VALLEY TEACHERS ASSOCIATION CONTRACT

Motion made by Mrs. Bartlett and seconded by Mrs. Northup-Lynch to approve the West Canada Valley Teacher's Association Contract.
All voted in favor; motion carried 7:0

**ACTION ITEM: CAPITAL PROJECT SEQRA
RESOLUTION**

Motion made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the Capital Project SEQRA Resolution
All voted in favor; motion carried 7:0

**ACTION ITEM: RESOLUTION AUTHORIZING THE
PROPOSED CAPITAL PROJECT RESOLUTION**

Motion made by Mrs. Bartlett and seconded by Ms. Lynch to approve the Capital Project SEQRA Resolution
All voted in favor; motion carried 7:0

**ACTION ITEM AUTHORIZATION LECHASE
CONSTRUCTION (CONSTRUCTION MANAGEMENT)**

Motion made by Mrs. Northup-Lynch and seconded by Ms. Lynch to approve LeChase Construction Management
All voted in favor; motion carried 7:0

**ACTION ITEM: AUTHORIZATION SYNTHESIS
(ARCHITECT)**

Motion made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve Synthesis Architects
All voted in favor; motion carried 7:0

**ACTION ITEM: RICHARD TIMBS INC. (PROJECT
FINANCIAL ADVISOR)**

Motion made by Ms. Lynch and seconded by Mrs. Bartlett to approve Richard Timbs Inc. Project Financial Advisor
All voted in favor; motion carried 7:0

**ACTION ITEM: ADMINISTRATION AS LEAD
EVALUATORS**

Motion made by Mrs. Northup-Lynch and seconded by Ms. Lynch to appoint Mrs. Holmes and Mr. Broadbent lead
evaluators for the 2021-22 school year
All voted in favor; motion carried 7:0

**DISCUSSION ITEM: SUPERINTENDENT
GOALS**

Motion made by Mrs. Michael and seconded by Ms. Lynch to accept the Superintendent Goals for the 2021-22 school year.
All voted in favor; motion carried 7:0

DISCUSSION ITEM: SCHOOL OPENING UPDATE

Mr. Shepardson with the help of Mr. Broadbent and Mrs. Holmes updated the board on the opening of school. The update included mask mandates, quarantine procedures, cleaning procedures, and all other COVID related procedures in place for the start of the school year. Mr. Shepardson will update the board as new information becomes available.

PUBLIC COMMENTS

Mr. Shepardson answered questions that Mrs. Swartz had regarding the COVID vaccination and the number of COVID cases currently in the district. There were no other public comments.

ANNOUNCEMENTS

Next Meeting: Tuesday, October 12, 2021 6:00 PM

ADJOURN

Motion made by Ms. Lynch and seconded by Mrs. Northup-Lynch to adjourn the meeting.

All voted in favor; motion carried 7:0

Meeting adjourned: 7:42 PM

President, Board of Education

Clerk, Board of Education