WEST CANADA VALLEY CENTRAL SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
MONDAY, DECEMBER 12, 2022
6:00 PM

Members Present	**Others Present**
Janine Lynch	D.J. Shepardson, Superintendent
Shauna Michael	Glenn Broadbent, MS/HS Principal
Peter Kemler	Felix Ray-Transportation Supervisor
Shawn Schultz	Karen Sheets, District Clerk
Jessica Bartlett	Correne Holmes, Elementary Principal
Sara Northup-Lynch	Kelley Crossett, Business Manager
Carson Marko	Ed Dougherty-Special Education/Athletics
	Andy DeJesus

THIS MEETING WAS LIVE-STREAMED THROUGH WEST CANADA VALLEY WEBSITE

CALL TO ORDER

Board President Jessica Bartlett called the meeting to order at 6:00 PM

PLEDGE OF ALLEGIANCE

The Pledge was recited by all present.

APPROVAL OF CONSENT AGENDA

A motion made by Mrs. Northup-Lynch and seconded by Mrs. Schultz to approve the following resolution:

RESOLVED, that the following consent agenda items be approved and/or accepted: meeting minutes Regular Meeting November 14, 2022 warrant report, CSE/CPSE report, treasurer's report, budget report, claims audit report, administrative reports (the administrative reports are given in person rather than written reports).

All voted in favor; motion carried 7:0

EXECUTIVE SESSION

Motion made by Ms. Lynch and seconded by Mrs. Northup-Lynch to enter executive session for appointment of personnel matters including review and appointment of employees and contract negotiations.

All voted in favor; motion carried 7:0 Entered: 6:11 Exit: 6:37

ACTION ITEM: PERSONNEL

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to accept resignation;

Name: Vanessa Boyer.
Position: School Social Worker
Effective: December 16, 2022

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Schultz and seconded by Mrs. Michael to approve the following resolution,
RESOLVED, to accept resignation;

Name: Carol Leon
Position: Full-time Bus Driver, resignation for purpose of retirement
Effective: January 6, 2023

7 yes 0 no: motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Schultz and seconded by Mrs. Michael to approve the following resolution,
RESOLVED, to approve Parent/Child Care Leave;

Name: Rebecca McCaw
Position: Elementary Teacher
Effective: On or about December 12, 2022 with anticipated return on or about February 13, 2023

7 yes 0 no: motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Schultz to approve the following resolution,
RESOLVED, to approve Parent/Child Care Leave;

Name: Caitlin Cook
Position: Elementary Teacher
Effective: On or about January 17, 2023 with anticipated return on or about April 5, 2023

7 yes 0 no: motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Schultz to approve the following resolution,
RESOLVED, to appoint;

Name: Keara Blumenstock
Position: (non-certified) Substitute Teacher, Teacher Assistant, Monitor/Aide K-12
Salary: Per the district approved rate sheet
Effective: December 13, 2022

7 yes 0 no: motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Tayah Hummel
Position: (non-certified) Substitute Teacher, Teacher Assistant, Monitor/Aide K-12
Salary: Per the district approved rate sheet
Effective: December 2, 2022

7 yes 0 no: motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Schultz and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Carol Leon
Position: Substitute Bus Driver
Salary: Per the CSEA Bargaining agreement
Effective: January 7, 2023

7 yes 0 no: motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Schultz and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Tiffany Lynch
Position: Substitute Custodian
Salary: Per the CSEA Bargaining agreement
Effective: January 7, 2023 (pending fingerprint clearance)

7 yes 0 no: motion carried 7:0

ACTION ITEMS: BUDGET CALENDAR AND BUDGET ASSUMPTIONS

Motion made by Mrs. Northup-Lynch and seconded by Mrs. Schultz to approve the Budget calendar and Budget assumptions for the 2023 budget process.

All voted in favor; motion carried 7:0

ACTION ITEM: SENIOR TRIP

Motion was made by Ms. Lynch and seconded by Mrs. Michael to approve the overnight trip for the senior class trip in June. All voted in favor; motion carried 7:0

DISCUSSION ITEM: BUDGET WORKSHOP I

Mr. Shepardson updated the board on the 2023-24 budget. Mr. Shepardson will update the board as new information becomes available.

DISCUSSION ITEM: CAPITAL PROJECT

Mr. Shepardson update the board on the upcoming capital project. Mr. Shepardson will update the board as new information becomes available**.**

DISCUSSION ITEM: FRIDAY FOOD SERVICE

Mr. Shepardson received a request from a community member for the possibility to re-open the pre-covid Friday Food Service from local pizzeria, during a discussion regarding this topic, it was decided to not proceed with opening the Friday Food Service, but continue as is with only the cafeteria option at this time.

DISCUSSION ITEM: NYSED MEMO (Mascot Mandate)

Mr. Shepardson discussed with the board the NYSED Memo regarding the mascot mandate. Mr. Shepardson will be putting together a plan to determine what needs to be completed to meet the mascot mandate requirements. Mr. Shepardson will update the board as new information becomes available at our next meeting.

PUBLIC COMMENTS

This was a public comment via email:
Thank you to the school board, administration and staff, tech and cafeteria dept. and custodial staff for helping make this year's Marion Crouch Memorial Craft Fair another success. After a COVID hiatus we were able to have it again this year with lots of community participation and support. We appreciate all the help we get from the school and staff. A special thanks to Lisa Ackley who was particularly helpful this year, handling some first time issues we encountered during the day. Thanks to all!
Newport Fire Department Craft Fair Members

ANNOUNCEMENTS

December 14: Elementary Winter Concert
December 22-January 2: Winter Recess
Next Meeting: January 9, 2023

ADJOURN

Motion to adjourn made by Ms. Lynch and seconded by Mrs. Northup- Lynch to adjourn the meeting.
All voted in favor; motion carried 7:0

Meeting adjourned: 7:45 PM

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President, Board of Education Clerk, Board of Education